

The Randolph Township Board of Education held a Business Session meeting on Tuesday, February 16, 2015 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Alfredo Z. Matos called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

### **Roll Call**

The following Board members were present: Ms. Christine Aulenbach, Mr. Jeffrey Braverman, Mr. Ronald Conti, Mr. Sheldon Epstein, Ms. Tammy MacKay, Ms. Anne Standridge, Dr. Diana Thomas and Mr. Alfredo Z. Matos.

Board member Ms. Colleen Pascale was absent.

The following administrators were present: Miss Jennifer Fano, Interim Superintendent, Mr. Gerald M. Eckert, Business Administrator/Board Secretary, Mr. Eric Burnside Business Administrator/Board Secretary, Board Counsel Katherine A. Gilfillan, Esquire was also present.

### **Closed Session – 07:17 p.m.**

Board Vice-President Christine Aulenbach made a motion seconded by Alfredo Z. Matos and carried by roll call vote to adopt the following:

**BE IT RESOLVED**, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board member Colleen Pascale arrived at 07:32 p.m.

The Board returned to open session at 08:00 p.m.

### **Pledge of Allegiance**

### **Approval of Board Minutes**

Board member Colleen Pascale made a motion seconded by Board member Anne Standridge and carried unanimously by a roll call vote to approve the following Board minutes:

- Closed Executive Session 12-15-15, 01-05-16, 01-16-16 and 01-19-16
- Business, Work and Special Meetings 12-15-15, 01-05-16, 01-16-16 and 01-19-16

Ms. Pascale requested FFT minutes be amended to reflect roll call not show individuals not on a committee as absent.

**Correspondence** – None

### **President's Report**

Mr. Matos commented that the TAP and Randolph Reporter reported thorough articles to date. The Board will hold an Executive Session on February 18<sup>th</sup> for first round of interviews. Mr. Matos spoke regarding New Jersey's Schools Funding Formula 101. He presented the Board with a handout of the funding formula. He also provided the definition of an adequate budget.

### **Superintendent's Report**

Ms. Fano spoke about the learning and brain conference. Mr. Dennis Pope from Stanford University presented at this conference. Mr. Pope will be speaking at a neighboring district soon in May on growth mindset. She proposed to the Board a possible trip to see him speak.

**Student Council Representative Report** – None

### **Committee Reports**

Ms. MacKay spoke about personnel. She stated that paperless on the website is a bit confusing because they aren't by date. The mentoring program State requirements and changes made were discussed at the last meeting. Ms. MacKay stated there is a list of new teachers and their mentors. Ms. Fano added that teachers which want to be mentors have a full day training in August. The process is formalized and teachers-mentors can be changed mid-year if the match isn't working.

Dr. Thomas gave an update from the last policy meeting. Breathalyzer policies are being researched and refined to fit our district. There will be two policies up for first reading next Board meeting.

Mr. Braverman will meet with the negotiations committee following the Board

meeting.

### **Liaison Reports**

Mr. Matos attended the Township council meeting and stated their budget will be ready approximately March 31<sup>st</sup>. The Township and Board of Education will share their budgets on April 21<sup>st</sup>. At the meeting they discussed road infrastructure projects. Mr. Greg Dimiceli will partner with the Township for a career pay. The Township requested to partner with the district nurse and Department of Health. ALICE Training was reported on as well as the Superintendent search. The Township will be giving us data on traffic at the intersection of Millbrook and Schoolhouse Roads. The next meeting is on April 29<sup>th</sup>.

### **Public Discussion**

A concerned Randolph resident requested a list of the public meetings for the budget is in writing. They also requested student trips prices to be published.

A concerned Randolph resident attended the first of three meetings on common core in Trenton.

### **Old Business**

Mr. Matos brought up does Blackboard have the right to own student content. Mr. Zitomer was going to follow up. Breathalyzer policy is still in committee. The May 17<sup>th</sup> Board meeting has been moved to May 12<sup>th</sup> and is a closed item. The data for intersection at Millbrook and Schoolhouse Roads is going to be sent by the Township. The changes to the baseball fence is currently being handled at the committee level. Mr. Matos addressed the strategic planning seminar. Ms. Fano distributed the books that were ordered. Ms. MacKay stated that the Google Doc was not available. Ms. Fano will send an e-mail with a new link to the Google Doc to ensure all Board members have access. Mr. Matos reminded the Board they agreed to come up with short term objectives to be implemented by June. The list had nine items that needs to be vetted by the Board. The first Board meeting in March is when the Board will present a summary of what each group came up with.

### **New Business**

Mr. Conti suggested a Google Document for new business. The Board attorney stated that it could be considered a public meeting. The Board agreed not to use a Google Docs.

Vodcast viewing participation was brought up by Mr. Matos. The vodcast would be replaced by a written document sent out via e-mail. Ms. Fano has provided a summary sheet in addition to the vodcast. Over the past five weeks only 3 - 4 members have actually watched the vodcast. Dr. Thomas stated she has not been

able to access the vodcast. Ms. Pascale and Ms. Standridge have not been able to access it either. Ms. Fano told the Board if anybody has an issue accessing the vodcast to please e-mail her and she will forward it to Technology Department. vodcast will still be done each Friday.

**MOTIONS:**

Personnel Motions 1 – 4

Finance, Facilities and Transportation Motion 1 – 8

Education Motions 1 – 4

**FINANCE/FACILITIES & TRANSPORTATION 1 – 8**

**FEBRUARY 16, 2016**

On behalf of the Finance, Facilities and Transportation Committee, Board member Sheldon Epstein made a motion, seconded by Board member Colleen Pascale and unanimously carried by a roll call vote to approve Finance, Facilities and Transportation Motions 1 – 8.

**1. PAYMENT OF BILLS**

**RESOLVED**, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 01/31/16	\$ 5,378,292.09
1.1	Check Register – 02/10/16	\$ 3,631,744.53

**2. BUDGET**

**RESOLVED**, the Randolph Township Board of Education approve January 2016 transfer, Finance Exhibits # 2.1 & 2.2 and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report - 01/31/16
2.2	Expense Account Adjustment - 01/31/16

**3. REPORT OF THE SECRETARY AND TREASURER**

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Secretary for the month of January 2016 Finance Exhibits # 3.1 – 3.5, consisting of:

3.1	Interim Balance Sheet/Board Secretary Report - 01/31/16
3.2	Revenue Report - 01/31/16
3.3	Budget Report - 01/31/16
3.4	Petty Cash Report - 01/31/16
3.5	Treasurer Report – 01/31/16

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

**NOW, THEREFORE, BE IT RESOLVED**, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

**BE IT FURTHER RESOLVED**, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**4. MOTION TO APPROVE AND ACCEPT THE ROCHKIND-WAGNER FOUNDATION GRANT**

**RESOLVED**, the Randolph Board of Education approve and accept The Rochkind-Wagner Foundation AP Achievement Awards Program proposal, per the terms and conditions of the grant as summarized in FFT Exhibit 4, attached hereto and made a part of the minutes.

**BE IT FURTHER RESOLVED** that Ms. Deborah Iosso, Principal of the Randolph High School is authorized to execute the agreement on behalf of the Board.

**5. MOTION TO APPROVE THE AMENDED INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) 2015 - 2016 GRANT**

**RESOLVED**, the Randolph Township Board of Education amend the INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) grant, carryover non-public funds of \$379 Basic and \$164 Preschool from school year 2014-2015.

BASIC (Ages 3–21)

Non-Public Share: \$ 36,969

PRESCHOOL (Ages 3–5)  
Grant: \$ 44,224

**6. MOTION TO ACCEPT HUNTERDON COUNTY EDUCATION SERVICES COMMISSION PROPRIETARY CONTRACT AWARD TO APPLE INC.**

**WHEREAS**, the Hunterdon County Educational Services Commission ("HCESC"), as Lead Agency for the HCESC cooperative pricing system (system identifier 34HUNCCP), has awarded a contract for proprietary Apple technology products following the public solicitation of sealed bids pursuant to N.J.S.A. 18A:18A- 15, N.J.S.A. 40A:11-13 and N.J.A.C. 5:34-9. 1; and

**WHEREAS**, the Randolph Township Board of Education is a member of the HCESC cooperative pricing system and is authorized to make purchases from contracts awarded by the HCESC pursuant to N.J.A.C. 5:34-7.1 et seq.; and

**WHEREAS**, the Apple technology products covered by the HCESC contract sought by the Randolph Township Board of Education are of such a specialized nature that only such products will meet the needs of the Randolph Township Board of Education and

**WHEREAS**, the Randolph Township Board of Education has heavily invested time and funds into the acquisition and integration of Apple products in local operations that will be wasted if non-Apple products were used to supplement the existing technology; and

**WHEREAS**, the use of non-Apple products would require either the wholesale replacement of the technology currently used by the Randolph Township Board of Education or an unsupportable level of training, support and maintenance services that would utterly defeat the purpose of the public contracting laws;

**NOW, THEREFORE, BE IT RESOLVED** that the Randolph Township Board of Education hereby authorizes the purchase of proprietary Apple technology products from the HCESC contract as follows:

iMac  
Mac mini  
Mac Pro  
MacBook  
Apple Thunderbolt Display 6/11  
MacBook Air  
MacBook Pro  
MacBook Pro with Retina display

iPad Air - Wi-Fi  
iPad Air - Wi-Fi + Cellular (AT&T)  
iPad Air - Wi-Fi + Cellular (Verizon)  
iPad Air - Wi-Fi + Cellular (T-Mobile)  
iPad Air - 10-packs WiFi Only  
iPad Air 2 - Wi-Fi  
iPad Air 2 - Wi-Fi + Cellular (Apple SIM)  
iPad Air 2 - 10-packs Wi-Fi Only  
iPad mini 2 - Wi-Fi  
iPad mini 2 - Wi-Fi + Cellular (AT&T)  
iPad mini 2 - Wi-Fi + Cellular (Verizon)  
iPad mini 2 - Wi-Fi + Cellular (Sprint)  
iPad mini 2 - Wi-Fi + Cellular (T-Mobile)  
iPad mini 2 - 10-packs WiFi Only  
iPad mini 4 - Wi-Fi  
iPad mini 4 - Wi-Fi + Cellular (Apple SIM)  
iPad mini 4 - 10-packs WiFi Only  
iPad Pro Wi-Fi  
iPad Pro - Wi-Fi + Cellular (Apple SIM)  
iPad Pro - 5-packs WiFi Only  
iPod shuffle  
iPod nano  
iPod touch  
Beats Headphones  
Beats Speakers  
Beats Accessories  
AirPort Express  
AirPort Extreme  
AirPort Time Capsule  
Desktop Accessories  
Input Devices – Keyboard  
Input Devices - Mouse and Trackpad  
iPad Accessories  
iPad Cases and Covers  
iPhone Accessories  
Memory  
Music Accessories  
Other Accessories – cables, Ethernet usb, super drive usb  
Portable Accessories  
Video Adapters  
Licenses for Keynote, Numbers, Pages, Mainstage, Motion, Apple  
Remote Desktop  
Licenses for Logic Pro X, Compressor, Final Cut Pro X  
QuickTime 7 Pro Access Keys  
QuickTime MPEG-2 Playback Component  
Apple Professional Development

AppleCare Enrollment Kit - Finished Goods Box  
AppleCare Education Institution - Auto Enroll  
AppleCare Other  
iPad Learning Lab (featuring iPad Air)  
MacBook Learning Lab (featuring MacBook Air 11-inch)  
Education Volume Purchase Program

## **7. ACCEPTANCE OF DONATIONS**

**RESOLVED** the Randolph Township Board of Education accept the following donations:

➤ **DISTRICT:**

- donation in the amount of \$1,000 from the Elks Lodge who are committed to helping local children with special needs. The money donated to be used for Special Education.

➤ **High School:**

- through the RHS PTSO grant program, donation in the amount of \$3,297.00; district to purchase Pugmill, safety shut off and extruder nozzle for use in reconstituting clay in ceramics classes.
- through the RHS PTSO grant program, donation in the amount of \$1,908.53; district to purchase one six-foot table with electronic connections for the use in RHS Library.
- through the RHS PTSO grant program, donation in the amount of \$1,800.00; district to purchase ten (10) 28 gallon Black At-Your-Disposal Recycling Centers, part of a recycling initiative by Tomorrow's Leaders and Freshman Seminar Students.
- through the RHS PTSO grant program, donation in the amount of \$1,635.00; classroom sound system for special education room and services of population of students in RHS IEP's.

**BE IT RESOLVED** that Mr. Walter Curioni, Director of Special Services and Ms. Deborah Iosso, Principal of Randolph High School acknowledge the donations in a letter to the appropriate parties.

## **8. MOTION TO APPROVE COBRA SERVICES AGREEMENT FOR PERIOD OF THREE YEARS BEGINNING MARCH 1, 2016**

**RESOLVED** that the Board of Education hereby approves Aetna as the Cobra



Administrator for the Randolph School District for a term of three years beginning on March 1, 2016, subject to the terms of a contract delineating the rights and responsibilities of the parties. The agreement subject to final approval of the legal terms by Board counsel in consultation with the Administration.

Pursuant to the recommendation of the Interim Superintendent of Schools and on behalf of the Personnel Committee, Board member Tammy MacKay made a motion, seconded by Board member Ronald Conti to approve Personnel and Administration Motions 1 – 4.

Board discussions took place and administration recommendation made to pull Personnel and Administration Motion Number 1.6 - Randolph High School Marching Band stipends.

Board member Tammy MacKay made a motion, seconded by Board member Ronald Conti to approve Personnel and Administration Motions 1 – 4 as amended. The amended motions unanimously carried by a roll call vote.

## **1. TEACHERS/PROFESSIONAL STAFF**

### **A. Resignations/Retirements**

1. Approve the resignation of Catherine Cardaci, Teacher of Special Education at Randolph High School, for purpose of retirement, effective December 19, 2016.

### **B. New Hires**

1. Approve the appointment of Robert Weber, Teacher of Social Studies at Randolph High School, for the 2015-2016 school year, at the annual salary of \$65,040 (pro-rated), (MA +30, Step 1) and effective February 17, 2016.

2. Approve the appointment of Emilee Segreaves, as a long term substitute at Randolph Middle School, effective March 21, 2016 until on or about June 22, 2016 at the rate of \$95.00 a day for the first 20 days; on day 21 the daily rate will increase to \$264.55 for the remainder of the agreement.

### **C. Leaves of Absences**

1. Resolved, that Employee I.D. # 6205 identified on Schedule A be placed on an unpaid FMLA leave with benefits from February 4, 2016 through February 5, 2016; and Be it further resolved that said employee be placed on an unpaid NJ FLA leave with benefits from February 6, 2016 through May 6, 2016; and Be it further resolved that said employee be placed on an unpaid Child Rearing Leave of Absence without benefits from May 7, 2016 through June 30, 2016 pursuant to the collective bargaining unit.

2. Resolved, that Employee I.D. # 6704 identified on Schedule D be placed on an unpaid N.J. FLA leave from January 25, 2016 through on or about March 25, 2016; and Be it resolved the entire leave is with benefits.
3. Resolved, that Employee I.D. # 4001 identified on Schedule E be placed on a paid FMLA leave from February 5, 2016 through on or about February 15, 2016 using accumulated sick days; and Be it resolved the entire leave is with benefits.
4. Resolved, that Employee I.D. # 4933 identified on Schedule G be placed on a paid FMLA leave from January 16, 2016 through on or about February 23, 2016 using accumulated sick days; and Be it resolved the entire leave is with benefits.
5. Resolved, that Employee I.D. # 5508 identified on Schedule K be placed on an unpaid NJ FLA leave with benefits from March 1, 2016 through May 27, 2016; and Be it further resolved that said employee be placed on an unpaid Child Rearing Leave of Absence without benefits from May 30, 2016 through June 30, 2016 pursuant to the collective bargaining unit.
6. Resolved, that Employee I.D. # 4891 identified on Schedule L be placed on an unpaid N.J. FLA leave from February 16 through February 19, 2016, March 28, 2016 through April 1, 2016, May 2, 2016 through May 6, 2016, May 23, 2016 through May 27, 2016; and Be it resolved the entire leave is with benefits.
7. Resolved, that Employee I.D. # 7025 identified on Schedule M be placed on an unpaid NJ FLA leave with benefits from February 22, 2016 through May 20, 2016.
8. Resolved, that Employee I.D. # 6928 identified on Schedule O be placed on a paid FMLA leave from March 21, 2016 through April 21, 2016 using accumulated sick days; and Be it further resolved that said employee be placed on an unpaid FMLA from April 22, 2016 through on or about June 17, 2016; and Be it resolved the entire leave is with benefits.

#### **D. Appointments**

1. Approve the appointment of the following substitute teachers for the 2015-2016 school year at the daily rate of \$90.00, pending NJ Department of Education fingerprint clearance and completed paperwork:

Erin Slack

Rachel Medina

Karly Barrett

#### **E. Volunteers**

1. Approve the appointment of the following volunteer coaches for the Randolph High School Lacrosse team for the 2015-2016 spring season, pending NJ Department of Education fingerprint clearance and completed paperwork:

Elliot Grover

Robert Liegner

Edward Shivas

2. Approve the appointment of the following volunteer coach for the Randolph High School Baseball team for the 2015-2016 spring season:

Jeffrey Todd

Marc Nigro

**F. Stipends**

1. Approve the appointment of the following Ironia School staff as Co-Advisors for Girls on the Run Club for the 2015-2016 school year, at the shared stipend amount of \$1,301, for a total of \$650.50 each:

Jessica Gamba

Carolyn Quigley

2. Rescind the appointment of the following Randolph Middle School extra curricular stipend for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
James Dixon	Technical Stage Director	\$6,265

3. Approve the appointment of the following Randolph Middle School staff as Co-Technical Stage Directors for the 2015-2016 school year at the shared stipend amount of \$6,390.00, for a total of \$3,195.00 each:

James Dixon

John Rittweger

4. Approve the appointment of Michelle Gates as Knitting Club Advisor for Randolph Middle School for half of the 2015-2016 school year at the pro-rated stipend amount \$650.50.

5. Approve the following coaching appointments for the **Spring Season** of the 2015-2016 school year at the stipend amounts and steps listed below:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Step</u>
Joelle Cancelliere	Assistant Softball Coach	\$6,343	1
John Lade	Assistant Boy's Lacrosse Coach	\$6,343	1
Alex Guerra	Assistant Baseball Coach	\$6,343	1
Ryan Hallock	Assistant Baseball Coach	\$6,343	1

6. Approve the appointment of the following Randolph High School Marching Band stipends for the 2016-2017 school year: (**Note: motion 6. pulled; did not pass.**)

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Dawn Russo	Marching Band Director	\$5,674
Michael Lichtenfeld	Marching Band Assistant Director	\$2,894

Tom Davidson	Marching Band Assistant Director	\$2,894
Kristen Siebenhuhner	Marching Band Instructor	\$2,516

**G. Extra Duty**

1. Approve the appointment of the following Randolph High School staff as a Greek translator on an as-needed basis for the 2015-2016 school year at the hourly rate of \$50.00:

George Mousis

**H. Increment Withholding**

1. RESOLVED, pursuant to N.J.S.A. 18A:29-14, that the employment and adjustment increments for Employee I.D. # 4298, identified on Schedule H are hereby withheld for the 2016-2017 school year; and

BE IT FURTHER RESOLVED, that said employee’s increments will not be restored in future years unless and until formal action is taken by the Board; and

BE IT FINALLY RESOLVED, that within ten (10) days, the Interim Superintendent shall notify the employee of this action and the reasons for same.

**I. Assignment Change**

1. Approve the assignment change for the following staff member listed below for the 2015-2016 school year, effective September 1, 2015:

<u>Name</u>	<u>From</u>	<u>To</u>
Caitlin Olver – District Occupational Therapist	Shongum	Shongum, Center Grove, Fernbrook

**2. ADMINISTRATORS**

**A. Leaves of Absences**

1. Rescind the motion, that Employee I.D. # 6757 identified on Schedule C be placed on a paid FMLA leave from December 17, 2015 through on or about January 15, 2016, using accumulated sick days; and Be it resolved the entire leave is with benefits.

2. Resolved, that Employee I.D. # 6757 identified on Schedule C be placed on a paid FMLA leave from February 11, 2016 through on or about March 11, 2016, using accumulated sick days; and Be it resolved the entire leave is with benefits.

**3. SUPPORT STAFF**

## **A. Resignations**

1. Approve the resignation of Marcilia Macho, Paraprofessional at Randolph Middle School, effective February 9, 2016.

## **B. New Hires**

1. Approve the appointment of Meghan Erb, Paraprofessional at Ironia School, for the 2015-2016 school year, at the annual salary of \$21,913 (pro-rated), (Step 4), effective February 10, 2016.

2. Approve the appointment of Christine Morrison, Paraprofessional at Randolph High School, for the 2015-2016 school year, at the annual salary of \$21,913 (pro-rated), (Step 4), effective on or about March 1, 2016.

## **C. Leaves of Absences**

1. Resolved, that Employee I.D. # 4763 identified on Schedule B be placed on an unpaid FMLA from January 22, 2016 through on or about January 28, 2016; and Be it resolved the entire leave is with benefits.

2. Resolved, that Employee I.D. # 6567 identified on Schedule F be placed on a paid FMLA leave from February 3, 2016 through March 1, 2016 using accumulated sick days; and Be it further resolved that said employee be placed on an unpaid FMLA from March 2, 2016 through on or about May 4, 2016; and Be it resolved the entire leave is with benefits.

3. Resolved, that Employee I.D. # 4337 identified on Schedule I be placed on a paid FMLA leave from January 25, 2016 through on or about February 5, 2016 using accumulated sick days; and Be it resolved the entire leave is with benefits.

4. Resolved, that Employee I.D. # 6876 identified on Schedule J be placed on a paid FMLA leave from February 3, 2016 through February 4, 2016 using accumulated sick days; and Be it further resolved that said employee be placed on an unpaid FMLA from February 5, 2016 through on or about February 15, 2016; and Be it resolved the entire leave is with benefits.

5. Resolved, that Employee I.D. # 6261 identified on Schedule N be placed on a paid FMLA leave from February 16, 2016 through on or about March 7, 2016 using accumulated sick days; and Be it resolved the entire leave is with benefits

## **D. Appointments**

1. Approve the appointment of the following substitute café/recess aide for the 2015-2016 school year at the hourly rate of \$13.00:

JoAnne Dobis

2. Approve the following substitute secretary for the 2015-2016 school year at the hourly rate of \$12.00:

**Rhonda Goldberger**

**E. Transfers**

1. Approve the following Paraprofessional transfer for the 2015-2016 school year effective February 4, 2016 through June 30, 2016:

<u>Name</u>	<u>From</u>	<u>To</u>
Frederick Yawger	Ironia	RMS

2. Approve the following Paraprofessional transfer for the 2015-2016 school year effective January 21, 2016 through June 30, 2016:

<u>Name</u>	<u>From</u>	<u>To</u>
Kim Valvano	F/T Paraprofessional – RMS	F/T Paraprofessional – RHS

**F. Extra Duty**

1. Approve the appointment of the following Randolph Middle School certificated staff to teach a sixth period assignment for the second semester of the 2015-2016 school year at the stipend amount of \$4,000 per semester:

<u>Name</u>	<u>Subject</u>	<u>Stipend Amount</u>
Karen Cafaro	Special Education	\$4,000

**4. COMMUNITY SCHOOL**

1. Approve the following Community School appointment, effective February 16, 2016:

Senior Aide at the rate of \$9.00 per hour:  
Ailena Piazza

**EDUCATION MOTIONS 1 – 4 v3**

**FEBRUARY 16, 2016**

On behalf of the Education Committee, Board Vice President Christine Aulenbach made a motion seconded by Board member Anne Standridge and unanimously carried by a roll call vote to approve Education Motions 1 – 4.

## 1. Field Trips

- a. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
Apr. 2016	Grades 9 – 12 M. Swiss	Chamber Choir performing at Skylands, Randolph, NJ	25
Spring 2016	Grades 9 – 12 (Piano & Music Honors students) M. Swiss and TBD	“Organ Crawl” bus tour in Madison, Morristown, Randolph, Bernardsville and Dover, NJ	25
March 2016	Grades 9 – 12 M. Swiss, C. Canfield, TBD	Broadway play (drama not musical) and workshop, New York City, NY	50
March 2016	Grades 9 – 12 Transition students B. McBreen	Disability Fair at Fernbrook	8
June 2016	Grade 10 (adapted pe) K. Lambert, L. Cross, S. Kirby, N. Albanito, A. Finland	Brundage Park, Randolph, NJ	4
May 2016	Grade 10 (adapted pe) K. Lambert, L. Cross, S. Kirby & A. Finland	Rockaway Lanes, Rockaway, NJ	4

- b. **MOTION** to approve a field trip for Center Grove School on the following date. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
April 29, 2016	Grade 2/Second grade teachers and five parent chaperones	Kindness Tour: Sunrise Nursing Home, 11 <sup>th</sup> Hour Rescue, Post Office and Freedom Park, Randolph, NJ	70

- c. **MOTION** to approve a field trip for the elementary schools on the following date. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
March 31,	All 4 <sup>th</sup> and 5 <sup>th</sup> grade chorus	District choral rehearsal at	Approx.

2016	members/K. VanOllefen, C. Hackett, N. Ernstes, C. Feeney	Randolph High School	320
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d. **MOTION** to amend the September 29, 2015 1.b to include the following:

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
February	CBI- M. Wall/ A. Baruch/M. Bowden	AMC Movie Theater, Rockaway, NJ	19

## 2. Professional Learning

- a. **MOTION** to amend the August 18, 2015 2.j. motion to read: All K-5 teachers, including special education, to attend one half-day of professional development on *NGSS* with Dianna Hill from Staff Development Workshops, Inc. The workshops will take place during the 2015-2016 school year. All sub costs will be covered by Elementary Supervisor funds.
- b. **MOTION** to approve five kindergarten teachers, one literacy coach, the elementary supervisor and two elementary principals to attend a full day kindergarten session at Beekman Hill Intermediate School in New York City to visit Kristi Mraz's kindergarten class. The visit will take place during March 2016. Substitute costs and travel expenses will be paid by Elementary Supervisor funds.
- c. **MOTION** to approve Frank Perrone, Rob Finning and Noah Galembo to visit up to three area schools during the 2015-2016 school year to observe and evaluate mass media programs and facilities. Mileage costs will be covered by Visual and Performing Arts funds.
- d. **MOTION** to approve Frank Perrone and Steve Coleman to attend the awards ceremony for the Morris County Clerk's Cover Contest at the Morris County Clerk's Office in Morristown, New Jersey. The ceremony will take place on February 22, 2016. Mileage costs will be covered by Visual and Performing Arts funds.
- e. **AMEND** the January 19, 2016 motion 2.e. to include February 21, 2016 as a travel date:

Mariani	Jennifer	FB	2016 Conference for New Jersey Kindergarten Teachers	2/21/16, 2/22/16 & 2/23/16	\$710.11
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f. **MOTION** to approve the following professional development opportunities:

**DISTRICT FUNDING**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL</b>	<b>NAME OF WORKSHOP</b>	<b>DATE OF WORKSHOP</b>	<b>WORKSHOP TOTAL COST</b>
Annunziata	Gina	RHS	Teens for Healthy Relationships Conference	2/23/16	\$103.00
Aymil	John	Transportation	2016 Pupil Transportation Conference	3/10/16 & 3/11/16	\$489.82
Black	Nancy	RHS	NJ TESOL Annual Conference	6/2/16 & 6/3/16	\$416.00
Buchanan	Andrew	RHS	The Holocaust Institute for Teacher Educators (HITE) run by The United States Holocaust Memorial Museum	6/6/16, 6/7/16, 6/8/16, 6/9/16 & 6/10/16	\$515.00
Burns	Clifford	SH	Inclusive School Climate Initiative Spring Cohort Meeting	3/2/16	\$40.00
Calafiore	Joseph	RMS	Responsive Classroom Training	4/18/16, 4/19/16, 4/20/16, 4/21/16 & 4/22/16	\$515.00
Chang	Wen Chiao (Angela)	RMS	Translating the Physics, Chemistry, Biology, and Earth Science Model Science Curriculum	3/22/16, 5/5/16, 5/12/16 & 5/13/16	\$49.84

			Framework into Local Curriculum		
Colletta	Jennifer	FB	ISCI Spring Cohort Mtg.	3/2/16	\$126.68
Coppola	Adriana	RHS	ASCD Annual Conference	4/1/16, 4/2/16, 4/3/16 & 4/4/16	\$2,520.00
Eiseman	Kimberly	RMS	Responsive Classroom Training	4/18/16, 4/19/16, 4/20/16, 4/21/16 & 4/22/16	\$515.00
Elmore	Susan	RHS	Successfully "FLIP" Learning in your World Language Classroom	2/25/16	\$351.11
Hessels	Debra	FB	Update to NJ Anti-Bullying Bill of Rights Act & Lawful Management of HIB Records	2/5/16	\$133.60
Lambert	Kelly	RHS	Teens for Healthy Relationships	2/23/16	\$103.00
Lane	Lucinda	RHS	FLIP learning in a WL classroom	2/24/16	\$360.60
Leach	Jennifer	SH	Inclusive School Climate Initiative Spring Cohort Meeting	3/2/16	\$140.82
Mason	Luke	RMS	Responsive Classroom Training	4/18/16, 4/19/16, 4/20/16, 4/21/16 & 4/22/16	\$515.00
Meehan	Elizabeth	RHS	Translating the Biology Model Science Curriculum Framework into	5/5/16	\$15.15

			Local Curriculum		
Mueller	Kristen	FB/SH	2016 PARCC Training	3/10/16	\$9.98
Mueller	Kristen	FB/SH	Talk like TED: How to Inspire, Be Inspired, and Deliver and Amazing Presentation	3/31/16	\$18.60
Murphy	Caitlin	FB	Kindergarten Coaching	3/22/16	\$103.00
Olsen	Jonathan	RHS	Blackboard World	7/11/16, 7/12/16, 7/13/16, 7/14/16 & 7/15/16	\$2,820.00
Perrone	Frank	RHS	10 Year Anniversary State Pro Start Competition	1/26/16	\$47.00
Rimarenko	Lisa	FB	ISCI Spring Cohort Mtg.	3/2/16	\$119.60
Roberts	Martel	RHS	State Marketing Curriculum Committee Meeting	2/10/16	\$137.97
Smith	Kyle	Facilities	Sustainable Practices Workshop	3/11/16	\$39.64
Smith	Kyle	Facilities	NJ Educational Facility Management Program	4/15/16	\$248.58
Tartaglia	Victoria	CO	2016 Trending HR Topics	2/9/16	\$7.95
Wasylyk	Lena	RHS	ASCD: Annual Conference	4/1/16, 4/2/16, 4/3/16 & 4/4/16	\$2,520.00

Weinstein	Linda	RMS	Bill of Rights Institute: Documents of Freedom: Liberty and Equality	3/22/16	\$103.00
Ziegelstein	Molly	FB	Kindergarten Coaching	3/22/16	\$103.00

- g. **RESCIND** the January 19, 2016 2.d motion to approve 11 RHS staff to attend a one day workshop titled “Best Practices in Co-Teaching: Newest Strategies and Realistic Solutions to Challenging Issues” on March 16, 2016. Costs to be paid by the following departments: RHS Principal, Humanities, STEM and Special Services. Costs are not to exceed \$4,055.00.
- h. **MOTION** to approve seven RHS staff to attend a one day workshop titled “Best Practices in Co-Teaching: Newest Strategies and Realistic Solutions to Challenging Issues” on March 16, 2016. Costs to be paid by the following: Humanities, STEM and RHS budgets. The cost should not exceed \$2,800.00.
- i. **MOTION** to approve 17 RMS/RHS staff to attend a one day workshop titled “Best Practices in Co-Teaching: Newest Strategies and Realistic Solutions to Challenging Issues” on March 16, 2016. Costs to be paid by Special Services and IDEA Grant. The cost should not exceed \$4,200.00.
- j. **MOTION** to amend the January 19, 2016 1f motion to read approve an overnight field trip for students attending the NJ FBLA State Leadership Conference in Atlantic City, New Jersey. The trip will take place from *February* 17-19, 2016. Student costs are funded by their families and fundraising. **Chaperone costs are funded through Randolph High School.**
- k. **MOTION** to approve the following professional development opportunities:

**DISTRICT FUNDING**

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORK-SHOP	WORK-SHOP TOTAL COST
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Anderson	Doug	RHS	"Be The Best" Coaches Clinic 42nd Annual	1/27/16, 1/28/16, 1/29/16, 1/30/16 & 1/31/16	\$486.32
Clemente	Rosario	RMS	Responsive Classroom Training	4/18/16, 4/19/16, 4/20/16, 4/21/16, 4/22/16 & 4/23/16	\$515.00
Cullis	Stephen	RHS	Meeting with Atlantic Health and Cybex	2/17/16	\$51.50
D'Zio	Lauren	RHS	Explore the New School Counselor Day	3/22/16	\$14.15
Foran	Marybeth	RHS	Directors of Athletics Association Conference of New Jersey (DAANJ)	3/21/16, 3/22/16, 3/23/16, 3/24/16 & 3/25/16	\$761.40
Greco	Suzanne	RMS	Rutgers University DIMACS: Methods for Engaging Middle School Math Students with Technology	3/2/16	\$122.78
Herschman	Susan	RHS	Update o NJ Anti-bullying Bill of Rights Act & Lawful Management of HIB Records	3/11/16	\$130.00
Rusynko	Oksana	RHS	Explore the New School Counselor Day	3/22/16	\$23.50
Spencer	Katie	CO	ESPARK Presentation	3/17/16	\$20.00
Suflyay	Colleen	RHS	Meeting with Atlantic Health and Cyber	2/17/16	\$103.00

**IDEA FUNDING**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL</b>	<b>NAME OF WORKSHOP</b>	<b>DATE OF WORK-SHOP</b>	<b>WORK-SHOP TOTAL COST</b>
Greco	Suzanne	RMS	Rutgers University DIMACS: Methods for Engaging Middle School Math Students with Technology	3/2/16	\$195.00

- I. **AMEND** the January 19, 2016 2.e motion to include the following additional travel dates:

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL</b>	<b>NAME OF WORKSHOP</b>	<b>DATE OF WORK-SHOP</b>	<b>WORK-SHOP TOTAL COST</b>
Catalano	Daniel	RHS	2016 Las Vegas Football Clinic	2/18/16, 2/19/16, 2/20/16, 2/21/16 & <b>2/22/16</b>	<b>\$1,410.00</b>
Holman	Tarig	RHS	2016 Las Vegas Football Clinic	2/18/16, 2/19/16, 2/20/16, 2/21/16 & <b>2/22/16</b>	<b>\$1,410.00</b>

- m. **MOTION** to approve the following professional development opportunities:

**DISTRICT FUNDING**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL</b>	<b>NAME OF WORKSHOP</b>	<b>DATE OF WORK-SHOP</b>	<b>WORK-SHOP TOTAL COST</b>
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Bonura	Celeste	SH	Understanding and Managing School Avoidance in Public School Setting	3/8/16	\$6.33
Delanoy	Maureen	SH	The Best of Integrative Holistic Nursing	3/11/16	\$195.00

### 3. Special Education

- a. **MOTION** to approve Randolph Student IT16-08 Grade3 to receive Itinerant Services from Mountain Lakes Lake Drive School for Deaf and Hard of Hearing Children Program effective January 2016 – June 2016 for \$900.00. All costs will be paid out of Special Services Relative Services budget.
- b. **RESCIND** the motion from June 16, 2015 Amendment III nnn to approve the placement of Randolph Student IT16-03 Grade 12 in the Itinerate program at Mountain Lakes Drive School for the Deaf and Hard of Hearing effective School Year 2015-2016 at the tuition rate of \$600.00.
- c. **MOTION** to approve a Saturday four hour enrichment program from March – May 2016 to address the disproportionality of our at risk student population. All costs for materials and supplies will be funded through the IDEA Grant and will not exceed \$67,000.00.

### 4. Miscellaneous

- a. **MOTION** to approve the Harassment, Intimidation, and Bullying (HIB) reports dated January 22 and 29, 2016 and February 5 and 12, 2016.
- b. **MOTION** to approve the following student teacher/practicum/internship placement(s) for the 2015-2016 school year pending criminal background clearance as follows:

Name: Cassandra Sicolo  
University: Montclair State University  
Experience: Student Practicum  
School Assigned: Randolph High School  
Cooperating Teacher: Diana May  
Dates of Assignment: February - May 2016

- c. **MOTION** to accept the proclamation designating March 2016 as the annual observance of Music in Our Schools Month in Randolph Township Schools. (EXHIBIT 1)
- d. **MOTION** to accept the proclamation designating March 2016 as the annual observance of Youth Art Month in Randolph Township Schools. (EXHIBIT 2)
- e. **MOTION** to accept the proclamation designating the first week in February 2016 as the annual observance of National School Counseling Week in Randolph Township Schools. (EXHIBIT 3)
- f. **MOTION** to approve home-schooled student (HE15-16-002 Grade 9) to participate in the Randolph Township Schools baseball program for the 2015-2016 season.
- g. **MOTION** to approve Leonard Sheehy, RMS teacher, to conduct a research survey of 30 voluntary seventh grade students to participate in a robotics activity, take a pre and post test and a survey titled "Using Robotics as a Manipulative in Mathematics Education". This survey is part of Mr. Sheehy's doctoral thesis. (EXHIBIT 4)
- h. **MOTION** to approve the hiring of six to eight teachers/guidance counselors for a Saturday enrichment program to address the disproportionality of our at risk student population. Program to be held at Fernbrook Elementary School from March – May 2016. All salaries will be at the home instruction rate of \$50.00 per hour to be funded through the IDEA Grant, not to exceed \$10,400.00.
- i. **MOTION** to approve the following student teacher/practicum/internship placement(s) for the 2015-2016 school year pending criminal background clearance as follows:

Name:	Alyson Berkowitz
University:	Montclair State University
Experience:	Student Practicum
School Assigned:	Randolph Middle School
Cooperating Teacher:	Tom Murphy
Dates of Assignment:	February - May 2016

### **Adjournment**

Board Vice President Christine Aulenbach made a motion seconded by Board member



Anne Standridge and carried by roll call vote to adjourn the meeting at 08:57 p.m.

The Board adjourned the meeting at 08:57 p.m.

Respectfully submitted,

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Gerald M. Eckert  
Board Secretary