

The Randolph Township Board of Education held a Business Session meeting on Wednesday, February 15, 2017 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Alfredo Z. Matos called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following Board members were present: Mr. Ronald Conti, Ms. Susan DeVito, Mr. Joseph Faranetta, Ms. Tammy MacKay, Ms. Anne Standridge and Mr. Alfredo Z. Matos.

Board members Ms. Christine Aulenbach, Mr. Sheldon Epstein and Ms. Colleen Pascale were absent.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Gerald M. Eckert, Business Administrator/Board Secretary, Mr. Eric Burnside, Assistant Business Administrator/Board Secretary, Board Counsel Katherine A. Gilfillan, Esquire was also present.

Closed Session – 07:18 p.m.

Board President Alfredo Z. Matos made a motion seconded by Mr. Ronald Conti to go into closed session. All present in favor.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board member Colleen Pascale arrived at 07:20 p.m.

The Board reconvened to open session at 08:02 p.m.

Ms. Allison Freeman, Communications Coordinator / Community School Supervisor was also present.

Pledge of Allegiance

Approval of Board Minutes

Board Vice President Ronald Conti made a motion, seconded by Board member Tammy MacKay and carried by a roll call vote to approve the following Board minutes with an exception:

Board members Christine Aulenbach and Sheldon Epstein were absent.

- Board Executive Closed Sessions: 01-03-17, 01-17-17 and 01-24-17
- Board Organization Meeting, Special and Business Sessions: 01-03-17, 01-09-17, 01-17-17 and 01-24-17

Correspondence - None

President's Report

Mr. Matos recognized the high school 6th annual cabernet, the wrestling charity match at Roxbury, the Randolph girls winter track team, senior Kayla Legatt, Educators of-the-Year, girls cheerleading, and the girl's hockey team.

Superintendent's Report

Miss Fano announced parent surveys will be sent out to middle and high school parents soon. Administration will use the information to evaluate and enhance Randolph. Also, *summer academy* for students who want credits or stay sharp will be available. Algebra I, pre-calculus and personal finance will be offered. Fees are associated for staff compensation. Registration is open now on the website. Only open to Randolph students.

Miss Fano also presented proclamations for *Music* in our schools and *Youth Art Month* to Mr. Frank Perrone.

Student Council Representative Report

Student council representative Miss Alyssa Horowitz updated the Board on boys' basketball winning their quarter-finals game. There will be a recreation basketball game on March 16th - Randolph vs Roxbury recreation program. Donations will go to charity of the winner's choice.

Committee Reports

Education:

Ms. Standridge announced the next education meeting is scheduled on

February 21st at 5:00 p.m. The agenda is available on paperless.

Finance, Facilities and Transportation:

Mr. Eckert announced the next FFT meeting is scheduled on March 6th.

Policy:

Mr. Conti stated the next policy meeting will include bylaws, policies and regulations for 1st reading. The next meeting is scheduled on March 21st at 6:00 p.m. and will be closed in the media room.

Mr. Faranetta updated Mr. Matos on the Ad Hoc recognition committee. In the future the goal is to have a more broadly structured marketing plan. The committee will do more research for more recognition and it may need at least a month for the recognition plan.

Mr. Faranetta also gave a negotiations update.

Ms. Pascale said the PAG meeting was cancelled due to the weather.

Liaison Reports - None

Public Discussion

A concerned Randolph resident is very happy that the school has continued to support the arts. She attended the FFT meeting on Monday night and struggled to get there. It was a waste of her time because she can't see the documents. She will not attend FFT meeting under those conditions but stated she is still active in girl scouts.

Another concerned Randolph resident loves the music program and supports the arts in the schools.

Another concerned Randolph resident asked what is the purpose of buying the property and where is the money coming from.

Old Business

Mr. Eckert updated the Board on the new maintenance building. It is delayed a little bit from the weather but should be completed in the next sixty days. It is the last referendum project.

New Business

Ms. DeVito announced various music and arts events in the month of March. Encourages the community to attend the events.

Ms. MacKay suggests Miss Fano write something for the Randolph Quarterly publication.

Motions:

Personnel Motion 1 - 3

Finance, Facilities and Transportation Motions 1 – 11

Education Motions 1 – 4

Policy / Regulations Motion 1 - 2

PERSONNEL AND ADMINISTRATION MOTIONS 1 – 3 v2 FEBRUARY 15, 2017

Revised: 2/14/17

Pursuant to the recommendation of the Superintendent of Schools and on behalf of the Personnel Committee, Board member Tammy MacKay made a motion seconded by Board member Ronald Conti and carried by a roll call vote to approve Personnel and Administration Motions 1 - 3 with the following exception:

Board members Christine Aulenbach and Sheldon Epstein were absent.

1. TEACHERS/PROFESSIONAL STAFF

A. New Hires

1. Approve the appointment of Alyssa Hausmann as a leave replacement teacher at Shongum School, effective on or about February 21, 2017 at the daily rate of \$95.00 for the first 20 days; on day 21 the daily rate with increase to \$266.20 for the remainder of the agreement.

B. Appointments

1. Approve the appointment of the following substitute teachers for the 2016-2017 school year at the daily rate of \$95.00, pending New Jersey Department of Education fingerprint clearance and completed paperwork:

Josie Scanlan

Cassandra Brodhecker

Connie Nissel

Evelyn Krayacich

Janet Manney

Nicole Ough

Elizabeth Reda

2. Approve the appointment of Alexandra Daniel as a substitute nurse for the 2016-2017 school year at the daily rate of \$135.00, pending New Jersey Department of Education fingerprint clearance and completed paperwork.

C. Re-Appointments

1. Approve the re-appointment of the following substitute teacher for the 2016-2017 school year at the daily rate of \$95.00, pending New Jersey Department of

Education fingerprint clearance and completed paperwork:

Theresa Fogel

D. Leave of Absences

1. Resolved, that Employee I.D # 7182, identified on Schedule A be placed on an unpaid N.J. FLA leave from January 16, 2017 through on or about February 28, 2017; and Be it further resolved that the entire leave is with benefits.
2. Resolved, that Employee I.D # 4039, identified on Schedule C be placed on a paid medical leave of absence from March 28, 2017 through on or about May 9, 2017; and Be it further resolved that the entire leave is with benefits.
3. Resolved, that the Board of Education hereby places Employee I.D. # 7294 identified on Schedule E on an Administrative Leave effective January 25, 2017.
4. Resolved, that Employee I.D # 4947, identified on Schedule F be placed on an unpaid FMLA leave from January 31, 2017 through on or about February 28, 2017; and Be it further resolved that the entire leave is with benefits.
5. Resolved, that Employee I.D # 4590, identified on Schedule G be placed on an intermittent unpaid FMLA leave starting January 30, 2017; and Be it further resolved that the entire leave is with benefits.
6. Resolved, that Employee I.D # 6605, identified on Schedule H be placed on a paid medical leave of absence from February 9, 2017 through on or about April 27, 2017; and Be it further resolved that the entire leave is with benefits.
7. Resolved, that Employee I.D # 4244, identified on Schedule I be placed on a paid medical leave of absence from January 27, 2017 through on or about February 10, 2017; and Be it further resolved that the entire leave is with benefits.

E. Mentors

1. Approve the following certificated staff as mentors for the 2016-2017 school year for the below listed staff members:

Mentor

JoAnne Kesten
Christina Grott
Marissa Caruso

Staff Member

Alyssa Hausmann
Allison Madlinger
Elizabeth Reda

F. Stipends

1. Rescind the following coaching appointment for the Spring 2016-2017 school year at the stipend amount and step listed below:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Step</u>
Joelle Cancelliere	Ass't Softball Coach	\$6,663	2

2. Approve the following coaching appointments for the Spring 2016-2017 school year at the stipend amounts and steps listed below, pending New Jersey State Criminal History review and pending paperwork:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Step</u>
Michelle Poole	Head Girls' Lacrosse Coach	\$7,739	1
Agatha Wilke	Ass't Girls' Lacrosse Coach	\$7,326	4
Gia Modestino	Ass't Girls' Lacrosse Coach	\$7,326	4
Gina Adickes	Co-Ass't Girls' Lacrosse Coach	\$3,633	4
Nicole Landers	Co-Ass't Girls' Lacrosse Coach	\$3,633	4
Barbara Abromavage	Ass't Softball Coach	\$6,343	1
Brittany Bryan	Volunteer Ass't Girls' Lacrosse Coach	N/A	N/A

3. Amend the stipend amount of the below listed Center Grove Bus Duty Supervisor for the 2016-2017 school year as listed below, effective September 1, 2016 through February 8, 2017, to be paid from Account # 11-120-100-101-15-2162:

<u>Name</u>	<u>Duty</u>	<u>From</u>	<u>To</u>
Lisa Rodimer	PM Side Door/PM Pick-up	\$1,903.00	\$1,008.62

4. Approve the appointment of Marissa Caruso as Center Grove Bus Duty Supervisor - PM Side Door/PM Pick-up for the 2016-2017 school year, effective February 9, 2017 through June 30, 2017, at the pro-rated stipend amount of \$894.38, to be paid from Account # 11-120-100-101-15-2162.

G. Extra Duty

1. Approve the appointment of the following certificated staff as Supplemental Reading Instructors, on an as-needed basis, for the 2016-2017 school year at the hourly rate of \$50.00, not to exceed \$151,022, to be Funded by 2017 IDEA Grant – Account # 20-251-100-101-07-3601:

Sybil Sanchez-Gonzales	Caroline Bieganousky
Katherine Reich	Megan Wechsler
Gina Naclerio	Racquel Rivero

2. Approve the appointment of Tashi Oyola, Guidance Counselor at Randolph High School, as a Spanish translator, on an as-needed basis for the 2016-2017 school year at the hourly rate of \$50.00.

H. Assignment Change

1. Approve the assignment change for the below listed certificated staff for the 2016-2017 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Jose Rodriguez	Fernbrook	Fernbrook/Shongum

2. SUPPORT STAFF

A. Retirements / Resignations

1. Approve the resignation of Christine Downtain, yearly appointed Café/Recess Aide at Shongum School, effective January 17, 2017.
2. Approve the resignation of Theodore Gibson, yearly appointed Custodian at Randolph Middle School, for purpose of retirement, effective April 1, 2017.
3. Approve the resignation of Andrew T. Finland yearly appointed Maintenance and Facilities Staff for the Randolph Schools, for purpose of retirement, effective July 1, 2017.
4. Approve the resignation of Iva Cook yearly appointed Paraprofessional at Randolph High School, for purpose of retirement, effective July 1, 2017.
5. Approve the resignation of Sandra Sergison, yearly appointed Paraprofessional at Randolph High School, for purpose of retirement, effective July 1, 2017.
6. Approve the resignation of Thomas Fischer, yearly appointed Paraprofessional at Randolph High School, effective February 21, 2017.
7. Approve the resignation of Heather Turner, yearly appointed Paraprofessional at Ironia School, effective February 14, 2017.

B. New Hires

1. Approve the appointment of Tyler Kurtz as a Paraprofessional at Shongum School for the 2016-2017 school year at the annual salary of \$22,259, (pro-rated), Step 4, effective February 16, 2017. To be charged to Account # 11-000-217-100-15-2702.
2. Approve the appointment of Cyndall King as a Paraprofessional at Ironia School for the 2016-2017 school year at the annual salary of \$22,259, (pro-rated), Step 4, effective February 16, 2017. To be charged to Account # 11-213-100-106-15-2113.

C. Appointments

1. Approve the appointment of Pamela Edelman as a Café/Recess Aide at Ironia School for the 2016-2017 school year at the hourly rate of \$11.00, effective February 16, 2017, pending completed paperwork.

2. Approve the appointment of Laura Cerligione as a Café/Recess Aide at Fernbrook School for the 2016-2017 school year at the hourly rate of \$11.00, effective February 16, 2017, pending completed paperwork.

3. Approve the appointment of Deborah Howell as a substitute Café/Recess Aide for the 2016-2017 school year at the hourly rate of \$11.00, effective February 16, 2017, pending completed paperwork.

4. Approve the appointment of the following substitute secretaries for the 2016-2017 school year at the hourly rate of \$12.00, effective February 16, 2017, pending completed paperwork:

Jill Frankel

Deborah Howell

5. Adjust the appointment of Dorothy Incledon from School Nurse at Randolph High School to Registered Nurse at Randolph High School, effective November 30, 2016 through June 30, 2017, salary to remain the same.

6. Approve the appointment of Nora Brennan as a substitute Café/Recess Aide for the 2016-2017 school year at the hourly rate of \$13.50, effective February 16, 2017, pending completed paperwork.

D. Re-Appointments

1. Approve the re-appointment of the following substitute buildings and grounds staff member to work from February 21, 2017 through June 22, 2017, not to exceed 20 hours per week, at the hourly rate of \$10.00:

Matthew Knox

E. Leave of Absences

1. Resolved, that Employee I.D # 6505, identified on Schedule B be placed on an unpaid N.J. FLA leave from January 23, 2017 through on or about March 10, 2017; and Be it further resolved that the entire leave is with benefits.

2. Resolved, that Employee I.D # 4775, identified on Schedule D be placed on an intermittent unpaid N.J. FLA leave from February 6, 2017 through February 16, 2017, March 27, 2017 through March 31, 2017, April 3, 2017 through April 7, 2017, May 15, 2017 through May 19, 2017, May 22, 2017 through May 26, 2017; and Be it further resolved that the entire leave is with benefits.

F. Transfers

1. Approve the transfer of the following Paraprofessional listed below for the 2016-2017 school year, effective February 6, 2017:

<u>Name</u>	<u>From</u>	<u>To</u>
Chrisanthy Potamianos	Shongum	Center Grove

2. Approve the transfer of the following Paraprofessional listed below for the 2016-2017 school year, effective February 6, 2017:

<u>Name</u>	<u>From</u>	<u>To</u>
Michele Hauryluke	Ironia	Center Grove

3. Approve the transfer of the following custodian listed below for the 2016-2017 school year, effective April 1, 2017:

<u>Name</u>	<u>From</u>	<u>To</u>
Wilmer Vera Platz	RHS – 11pm – 7 am	RMS – 3 pm – 11 pm

G. Unique Position Codes – (UPC)

1. Approve the creation of the Unique Position Codes listed below for the 2016-2017 school year:

<u>UPC#</u>	<u>Staff Member</u>	<u>Position</u>	<u>School</u>
401-01-0000-120-27	Chrisanthy Potamianos	F/T Paraprofessional	CG
401-01-0000-120-28	Michele Hauryluke	F/T Paraprofessional	CG

3. COMMUNITY SCHOOL

A. Resignations

1. Approve the resignation of Kenneth Palmer, Senior Aide for the Randolph Township Community School, effective January 15, 2017.

2. Approve the resignation of Ailena Piazza, Senior Aide for the Randolph Community School, effective January 31, 2017.

3. Approve the resignation of Marcia Palmer as Project Leader for the Randolph Community School, effective February 3, 2017.

B. Appointments

1. Amend the name of Sarah Murray to Sarah Jane Murray as a substitute Ski Club chaperone for the 2016-2017 season at the rate of \$100 per trip.
2. Approve the appointment of Pamela Edelman as a Program Aide, at the hourly rate of \$12.50, effective February 15, 2017, pending New Jersey State Criminal History review and pending paperwork.
3. Approve the appointment of Carol Graham as a Program Aide, at the hourly rate of \$12.50, effective February 15, 2017, pending New Jersey State Criminal History review and pending paperwork.
4. Approve the appointment of the following Art Instructors for "Kidz Kraftz", effective February 15, 2017. The Art Diner will be paid \$150.00 per child for the Kidz Kraftz class:

Rosalind Gourvitz

Merryl Shapiro

5. Approve the appointment of the following Yoga instructor for the Randolph Community School Program at the hourly rate of \$75.00 for the children's yoga class:

Rosalind Gourvitz

6. Approve the appointment of Christine Shay as Elementary School Substitute Ski Club Chaperone for the 2016-2017 season at the rate of \$100 per trip, effective February 2, 2017.
7. Approve the appointment of Merryl Shapiro as a Program Aide, at the hourly rate of \$12.00, effective February 15, 2017, pending New Jersey State Criminal History review and pending paperwork.
8. Approve the appointment of Jamie Becker as a Program Aide, at the hourly rate of \$13.50, effective February 15, 2017, pending New Jersey State Criminal History review and pending paperwork.
9. Approve the appointment of Sarah O'Neill as an Art Instructor for "Young Rembrandts", effective February 16, 2017, pending New Jersey State Criminal History review and pending paperwork.

C. Assignment / Rate Change

1. Approve the following assignment and rate changes for the below listed Randolph Community School staff member, effective February 15, 2017.

<u>Name</u>	<u>From</u>	<u>To</u>
Sarah Marcinkowski	Program Aide \$12.00	Project Leader \$15.00

On behalf of the Finance, Facilities and Transportation Committee Board member Tammy MacKay made a motion, seconded by Board member Ronald Conti and carried by a roll call vote to approve FFT motions 1 – 11 with the following exceptions:

Board President Alfredo Z. Matos abstained on motions 4, 5 and 6 and voted YES on all other FFT motions. Board member Susan DeVito abstained on Motion 1 – Check Register and voted YES on all other FFT motions. Board members Christine Aulenbach and Sheldon Epstein were absent.

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. Finance Exhibits # 1. – 1.1, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 01/31/17	\$ 4,665,028.07
1.1	Check Register – 02/01/17	\$ 2,595,540.67

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve January 2017 transfer, Finance Exhibits # 2.1 & 2.2 and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 01/31/17
2.2	Expense Account Adjustment – 01/31/17

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of January 2017 Finance Exhibits # 3.1 – 3.5 consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 01/31/17
3.2	Revenue Report – 01/31/17
3.3	Budget Report – 01/31/17
3.4	Petty Cash Report – 01/31/17
3.5	Treasurer Report – 01/31/17

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTION TO ADOPT THE FOLLOWING RESOLUTION APPROVING PROPOSED SCOPE OF WORK AND RELATED RATES FOR THE SUPPLY AND INSTALLATION OF ENERGY EFFICIENCY MEASURES AT FERNBROOK ELEMENTARY SCHOOL

WHEREAS, the Randolph Township Board of Education has determined that the installation of LED lighting will be beneficial to the school district;

WHEREAS, the Board would like to participate in the Clean Energy Direct Install Program administered by the New Jersey Board of Public Utilities ("BPU");

WHEREAS, Donnelly Energy is a BPU approved Participating Contractor authorized to retrofit school buildings with LED lighting and is, therefore, qualified to perform the installation work;

WHEREAS, public bidding is not required before entering into an agreement with a BPU authorized Participating Contractor for the provision of installation work;

WHEREAS, Donnelly Energy has provided a proposed Scope of Work showing an estimated total cost of \$ 42,511.09, for the installation of LED lighting at the Fernbrook Elementary School using a variety of fixtures;

WHEREAS, the pricing for the proposed Scope of Work is subject to change after final pricing is established and approved by the BPU;

WHEREAS, the Board, in order to expedite access to the incentives offered by the Clean Energy Direct Install Program, believes that approval of the proposed cost of \$ 42,511.09, as presented by Donnelly Energy in its proposed Scope of Work is warranted in order to ensure access to Direct Install incentive funding; and

WHEREAS, the Board will reconsider the pricing for the project if the final cost for the Scope of Work increases by more than 10% due to a modification of the BPU's Direct Install Program or other revisions to the program;

NOW THEREFORE, BE IT RESOLVED, that the Randolph Township Board of Education hereby accepts and approves the proposed pricing in the amount of Forty-Two Thousand Five Hundred Eleven Dollars and Nine Cents (\$ 42,511.09) for the installation of LED lighting and related work at the Fernbrook Elementary School, so long as the Board's final cost of the project at the Fernbrook Elementary School does not exceed 10% of said amount; and be it

FURTHER RESOLVED, that the Board authorizes its President to execute a final contract with Donnelly Energy which incorporates the above referenced permitted pricing, subject to final review by Board counsel.

5. MOTION TO ADOPT THE FOLLOWING RESOLUTION APPROVING PROPOSED SCOPE OF WORK AND RELATED RATES FOR THE SUPPLY AND INSTALLATION OF ENERGY EFFICIENCY MEASURES AT IRONIA ELEMENTARY SCHOOL

WHEREAS, the Randolph Township Board of Education has determined that the installation of LED lighting will be beneficial to the school district;

WHEREAS, the Board would like to participate in the Clean Energy Direct Install Program administered by the New Jersey Board of Public Utilities ("BPU");

WHEREAS, Donnelly Energy is a BPU approved Participating Contractor authorized to retrofit school buildings with LED lighting and is, therefore, qualified to perform the installation work;

WHEREAS, public bidding is not required before entering into an agreement with a BPU authorized Participating Contractor for the provision of installation work;

WHEREAS, Donnelly Energy has provided a proposed Scope of Work showing an estimated total cost of \$ 25,618.97, for the installation of LED lighting at the Ironia Elementary School using a variety of fixtures;

WHEREAS, the pricing for the proposed Scope of Work is subject to change after final pricing is established and approved by the BPU;

WHEREAS, the Board, in order to expedite access to the incentives offered by the Clean Energy Direct Install Program, believes that approval of the proposed cost of \$ 25,618.97, as presented by Donnelly Energy in its proposed Scope of Work is warranted in order to ensure access to Direct Install incentive funding; and

WHEREAS, the Board will reconsider the pricing for the project if the final cost for the Scope of Work increases by more than 10% due to a modification of the BPU's

Direct Install Program or other revisions to the program;

NOW THEREFORE, BE IT RESOLVED, that the Randolph Township Board of Education hereby accepts and approves the proposed pricing in the amount of Twenty-Five Thousand Six Hundred Eighteen Dollars and Ninety-Seven Cents (\$ 25,618.97) for the installation of LED lighting and related work at the Ironia Elementary School, so long as the Board's final cost of the project at the Ironia Elementary School does not exceed 10% of said amount; and be it

FURTHER RESOLVED, that the Board authorizes its President to execute a final contract with Donnelly Energy which incorporates the above referenced permitted pricing, subject to final review by Board counsel.

6. MOTION TO ADOPT THE FOLLOWING RESOLUTION APPROVING PROPOSED SCOPE OF WORK AND RELATED RATES FOR THE SUPPLY AND INSTALLATION OF ENERGY EFFICIENCY MEASURES AT SHONGUM ELEMENTARY SCHOOL

WHEREAS, the Randolph Township Board of Education has determined that the installation of LED lighting will be beneficial to the school district;

WHEREAS, the Board would like to participate in the Clean Energy Direct Install Program administered by the New Jersey Board of Public Utilities ("BPU");

WHEREAS, Donnelly Energy is a BPU approved Participating Contractor authorized to retrofit school buildings with LED lighting and is, therefore, qualified to perform the installation work;

WHEREAS, public bidding is not required before entering into an agreement with a BPU authorized Participating Contractor for the provision of installation work;

WHEREAS, Donnelly Energy has provided a proposed Scope of Work showing an estimated total cost of \$ 27,575.24, for the installation of LED lighting at the Shongum Elementary School using a variety of fixtures;

WHEREAS, the pricing for the proposed Scope of Work is subject to change after final pricing is established and approved by the BPU;

WHEREAS, the Board, in order to expedite access to the incentives offered by the Clean Energy Direct Install Program, believes that approval of the proposed cost of \$ 27,575.24, as presented by Donnelly Energy in its proposed Scope of Work is warranted in order to ensure access to Direct Install incentive funding; and

WHEREAS, the Board will reconsider the pricing for the project if the final cost for the Scope of Work increases by more than 10% due to a modification of the BPU's Direct Install Program or other revisions to the program;

NOW THEREFORE, BE IT RESOLVED, that the Randolph Township Board of Education hereby accepts and approves the proposed pricing in the amount of Twenty-Seven Thousand Five Hundred Seventy-Five Dollars and Twenty-Four Cents (\$ 27,575.24) for the installation of LED lighting and related work at the Shongum Elementary School, so long as the Board's final cost of the project at the Shongum Elementary School does not exceed 10% of said amount; and be it

FURTHER RESOLVED, that the Board authorizes its President to execute a final contract with Donnelly Energy which incorporates the above referenced permitted pricing, subject to final review by Board counsel.

7. RESOLUTION TO APPROVE PARTNER SERVICES AGREEMENT WITH HANOVER RESEARCH

RESOLVED, that the Randolph Township Board of Education approve Partner Services Agreement with Hanover Research, located at 4401 Wilson Boulevard, Arlington, Virginia for research services, twelve (12) month period, contract amount of \$38,000, and

BE IT FURTHER RESOLVED, that the Board Secretary is authorized to execute the Agreement on behalf of the Board.

8. MOTION TO APPROVE DISTRIBUTION OF DISTRICT ASSETS

RANDOLPH TOWNSHIP BOARD OF EDUCATION
25 SCHOOL HOUSE ROAD
RANDOLPH, NEW JERSEY
BID SUMMARY REPORT FOR SURPLUS EQUIPMENT

The Randolph Township Board of Education having advertised on GovDeals.com for the sale of the following assets:

- (a) Three Hobart Mixers
- (b) Three Blue Bird Buses
- (c) One Micro Bird Van
- (d) Maintenance Equipment

The bidding occurred on-line between 1-3-2017 and 1/17/2017. The auction results totaling a net amount of \$7,797.00.

Sold Asset Report				
Randolph Board of Education, NJ				
1/31/2017				

ID	Inventory ID	Description	Category	Sold Amount
51	51	Hobart Commercial Mixer	Cafeteria and K	\$396.00
58	58	2002 MICROBIRD 16 PASSENGER VAN	Buses, Transit	\$1,140.00
59	59	Hobart Commercial Mixer	Cafeteria and K	\$411.00
61	61	Machine Breaker	Machinery	\$395.00
62	62	Machinery - Belt Sander	Machinery	\$355.00
63	63	Machinery - Table Saw	Machinery	\$130.00
66	BUS # 86	2002 Blue Bird TC2000	Buses, Transit	\$2,030.00
67	BUS #89	2003 Blue Bird TC2000	Buses, Transit	\$1,530.00
68	BUS #88	2002 Blue Bird TC2000	Buses, Transit	\$1,410.00
		Total		\$7,797.00

9. MOTION TO APPROVE AWARDING OF EMERGENCY CONTRACTS PER 18A:18A-7

Motion to approve the following contracts for remediation and repair of water damage to Fernbrook Elementary School which occurred on December 4, 2016:
Finance Exhibit # 4.

- GL Group for abatement services in the amount of \$30,800.00;
- ALBITRON LLC for emergency remediation and repairs due to water damage in the amount of \$45,673.99;
- Turn-key Technologies Inc. for Switch Replacement in the amount of \$19,125.00;
- ACT for emergency replacement of critical communication system parts in the amount of \$14,149.24;
- AHERA Consultants Inc., for asbestos management in the amount of \$11,115.00.

10. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following donations:

➤ **Center Grove School:**

- \$100 gift card donation from Mr. Todd Tuttle for Johnny's selected seeds for the Center Grove Garden Club. It can be used to purchase materials to help the garden grow.

Revised: 2/7/17:

➤ **Ironia School:**

- donation in the amount of \$500.00 from Reelers Square Dance Club in appreciation for the use of facility.

➤ **Middle School**

- donation from the RMS PTO; robotics workbench and robotics vice. One robotics workbench will provide a work area for students while simultaneously allowing the teachers to safely store the materials, having an estimated cost of \$1,934.

BE IT FURTHER RESOLVED that Mr. Mario Rodas, Principal of Center Grove School, Mr. David Kricheff, Principal of Ironia School and Dr. Dennis Copeland, Principal of RMS acknowledge the donation in a letter to the appropriate parties.

11. MOTION TO APPROVE CONTRACT AGREEMENT FOR STUDENT TRANSPORTATION SERVICES

RESOLVED, the Randolph Township Board of Education approve parental contract agreement for reimbursement of transportation services of SE17-20 Pre-K to and from P.G. Chambers at per diem rate of \$48.00 for period February 2017 – August 2017 and per terms and conditions of the agreement.

EDUCATION MOTIONS 1 – 4

FEBRUARY 15, 2017

On behalf of the Education Committee Board member Anne Standridge made a motion seconded by Board member Colleen Pascale and carried by a roll call vote to approve Education Motions 1 – 4 with the following exception:

Board members Christine Aulenbach and Sheldon Epstein were absent.

1. Field Trips

- a. **MOTION** to approve an overnight field trip for RHS senior and junior students in French class to travel to Quebec City, Canada. The trip will take place during NJEA Convention, November 9-12, 2017. Student costs will be funded by fundraising and their families. Chaperones will cover their own costs.
- b. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
April 2017	Grades 9 – 12 R. Femminella, N. Parama & TBD	College of St. Elizabeth, Morristown, NJ	90
April 2017	Grades 9 – 12 (Political Debate club) Tashi Oyola &	“Church & State” Broadway play, NYC	50

	TBD		
May 2017	Grades 10 & 11 M. Altis, S. Harmon & TBD	Dorney Park Math Day, Allentown, PA	70
May 2017	Grades 9 – 12 T. Platt, S. Coleman, L. Suttle & J. Corley	Moravian Tile Works & Fonthill Castle Museum, Doylestown, PA	40

c. **MOTION** to approve the following field trip for Randolph Middle School. Cost for transportation and any associated fees will be paid by the students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
February 3, 2017 (Rain date: February 10, 2017)	Enrichment Students/Mrs. Wisniewski	Model UN, Drew University, Madison, NJ	Approx. 45
March 7, 2017	Science Olympiad Students/Ms. Gilligan/Ms. Dingman/2 parents	Middlesex County College, Edison, NJ	Approx. 18

d. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
Feb. 2017	Grades 10 – 12 (2 trips) B. Hoesly, A. Palmer	Camden Street Elementary, Newark, NJ	16
Mar. 2017	Grades 10 – 12 (2 trips) M. Adriano & TBD	Camden Street Elementary, Newark, NJ	16
Apr. 2017	Grades 10 – 12 B. Valvano, K. Poff	Camden Street Elementary, Newark, NJ	16
May 2017	Grades 10 – 12 N. Dixon, A. Kanya	Camden Street Elementary, Newark, NJ	16
Mar. 2017	Grades 9 – 12 S. Gonzalez, E. Flood & TBD	Metropolitan Museum of Art, New York City	50

e. **MOTION** to approve an overnight field trip for Randolph High School students attending the FCCLA State Leadership Conference, March 21-23, 2017 in Cherry Hill, NJ. Student costs are paid by students, their families and fundraising. Chaperone costs for one chaperone will be paid through VPA Department budget, not to exceed \$450.00.

f. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

Date	Grade/Chaperones	Trip	# of Students
April 5, 2017	RHS Wind Ensemble D. Russo & TBD	Performance at the All Eastern Conference in Atlantic City, NJ	50

g. **MOTION** to approve field trips for Randolph Middle School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

Date	Grade/Chaperones	Trip	# of Students
April 6, 2017	RMS Con Brio String Ensemble S. Griggs & E. Schaberg	Performance at the All Eastern Conference in Atlantic City, NJ	35

h. **MOTION** to approve a field trip for approximately 60 members of the RMS Jazz Ensemble, RMS Percussion Ensemble and RHS Percussion Ensemble to perform at the Rockaway Townsquare Mall, Rockaway, NJ on Friday, April 28, 2017. There is no cost associated with this trip. Transportation will be provided by parents.

2. Professional Development

a. **MOTION** to approve up to seven 8th grade RMS ELA teachers to attend an in-district full day Morris County English Language Arts Roundtable on March 9, 2017 at RMS. All costs to be paid through RMS Humanities Supervisor funds, not to exceed \$721.00.

b. **MOTION** to approve the following:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF	WORK-SHOP
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				WORK-SHOP	TOTAL COST
Akopjan	Ruzanna	CG	National Association for Music Education Eastern Division Conference	4/6/17 & 4/7/17	\$180.00
Belfiore	Michelle	RHS	Lehigh Valley Association of Independent Colleges Counselor Tour 2017	4/23/17, 4/24/17, 4/25/17 & 4/26/17	\$75.00
Copeland	Dennis	RMS	Montclair State University Action Research Teams	2/2/17	\$16.00
Cruz	Yacqueline	FB	TESOL International Convention	3/22/17, 3/23/17, 3/24/17, 3/25/17 & 3/26/17	\$1,610.00
de Bourmont	Sylvie	RHS	Sheltered Instruction Training of Trainers	3/6/17, 3/7/17 & 3/8/17	\$155.00
Griggs	Hsiao-yu Lin	RMS	Music for All National Festival Orchestra Director Preview	3/8/17, 3/9/17, 3/10/17 & 3/11/17	\$309.00
Halikias	Kristen	RMS	Matching Interventions to Reasons for Reading Difficulties	3/24/17	\$180.00

Lopez	Mary	CG	Lead the Charge, Be the Change - NJ State School Nurses' Association Spring Conference	3/25/17	\$209.20
Paredes-Corbel	Paula	RHS	Preparing the Next Generation of World Language Teachers	3/16/17	\$208.00
Platt	Tracey	RHS	National Art Ed Convention	3/2/17, 3/3/17 & 3/4/17	\$371.00
Rogoff	Michelle	RMS	Effectively Dealing with Disruptive Students: Practical, Classroom Proven Techniques	3/6/17	\$348.00
Soldivieri	Danielle	CO	Planning NGSS Aligned Lessons for Grades K-5	3/15/17	\$160.00
Steel	Tanya	RMS	Literacy Data Analysis	1/26/17	\$103.00
Swiss	Matthew	RHS	All State Women's Chorus Festival Weekend	2/23/17, 2/24/17 & 2/25/17	\$103.00
Tartaglia	Victoria	CO	Payroll Law 2017	2/24/17	\$126.61
Townsend	Sarah	RHS	Native American Student Advocacy Institute	6/11/17, 6/12/17, 6/13/17 & 6/14/17	\$1,951.44

Wechsler	Megan	RMS	Matching Interventions to Reasons for Reading Difficulties	3/24/17	\$205.00
Zurick	Sue Anne	RMS	Matching Interventions to Reasons for Reading Difficulties	3/24/17	\$196.18

c. **MOTION** to approve the following:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Black	Nancy	RHS	TESOL International Convention & English Language Expo	3/22/17, 3/23/17, 3/24/17, 3/25/17, 3/26/17 & 3/27/17	\$1,772.00
Catalano	Daniel	RHS	NJAHPERD Annual Convention	2/27/17	\$228.00
Chang	Wen Chiao	RMS	Action Research at Montclair State University	5/22/17	\$103.00
Conlon	Steven	RHS	Champion Coaches Conference	2/23/17, 2/24/17 & 2/25/17	\$282.00
Conway	Meredith	CO	William Paterson University Education Interview Day	3/10/17	\$17.60
de Bourmont	Sylvie	RHS	Mindfulness Fundamentals	3/3/17	\$125.00
Falcon-Duran	Everlydis	CO	English Language Learners and	2/22/17	\$114.00

			Language-Based Learning		
Falcon-Duran	Everlydis	CO	William Paterson University Education Interview Day	3/10/17	\$18.60
Iosso	Deborah	RHS	ASCD Empower 2017	3/23/17, 3/24/17, 3/25/17, 3/26/17, 3/27/17 & 3/28/17	\$3,523.00
Landers	Nicole	RHS	2017 Annual School Counselor Conference	3/31/17	\$17.00
Nahan	William	RHS	2017 Tampa Football Clinic	3/2/17, 3/3/17, 3/4/17, 3/5/17 & 3/6/17	\$1,184.00
Olsen	Jonathan	CO	Rowan University Career Fair	3/6/17	\$70.00
Olsen	Jonathan	CO	Rider University Career Fair	3/9/17	\$30.00
Paredes-Corbel	Paula	RHS	The College of New Jersey Recruitment Fair	3/24/17	\$34.00
Russo	Dawn	RHS	Directors Academy at the Music For All March Conference	3/9/17 & 3/10/17	\$250.00
Weinberg	Laurie	RMS	Foreign Language Educators of NJ Annual Conference	3/31/17	\$264.28

d. **MOTION** to approve up to eight administrators, supervisors or counselors to attend the combined New Jersey Biology Competency Test & New Jersey

Assessment of Skills and Knowledge District Test Coordinator Training in March. Mileage costs will be funded by District Testing Coordinator funds, not to exceed \$650.00.

e. **MOTION** to approve the following:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Richardson	Anne V.	RMS	Planning NGSS Aligned Lessons for Grades 6-12	3/8/17	\$155.00
Zagoren	William	RMS	Planning NGSS Aligned Lessons for Grades 6-12	3/8/17	\$244.49

3. Special Education

- a. **MOTION** to approve the placement of Randolph Student **SE17-38 Grade 8** in the special education program at Chancellor Academy effective January 20, 2017 and BE IT FUTHER MOVED, that a contract be entered into with Chancellor Academy at the tuition rate of \$32,085.00 for the remainder of the 2016-2017 school year.
- b. **AMEND** motion from July 19, 2016 3f to read as approve the placement of Randolph Student **SE17-38 Grade 8** in the special education program at Shepard School effective September 6, 2016 – December 30, 2016 and BE IT FUTHER MOVED, that a contract be entered into with Shepard School at the tuition rate up to \$25,000.00.
- c. **MOTION** to acknowledge receipt of the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights District and School Grade Report dated January 10, 2017. This report was posted on the homepage of the RTNJ website on January 25, 2017, pursuant to N.J.S.A. 18A:17-46. (**EXHIBIT 1**)

4. Miscellaneous

- a. **MOTION** to approve the Harassment, Intimidation, and Bullying (HIB) reports dated and January 13, 20 and 27, 2017 and February 3 and 10, 2017.

b. **MOTION** to approve the creation of the following Middle School club and half year stipend.

- RMS Humane Treatment of Animals Club, \$650.50.

c. **MOTION** to accept the HIB Investigations, Training and Programs (HIB ITP) Data Collection Report for July 1, 2016 to December 31, 2016 (Report Period #1) submitted to the state on January 18, 2017.

d. **MOTION** to accept the proclamation designating March 2017 as the annual observance of Music in Our Schools Month in Randolph Township Schools. **(EXHIBIT 2)**

e. **MOTION** to accept the proclamation designating March 2017 as the annual observance of Youth Art Month in Randolph Township Schools. **(EXHIBIT 3)**

f. **MOTION** to approve private school student (PS-16-17-003, Grade 9) to participate in the Randolph Township Schools Tennis program for the 2016-2017 season.

g. **MOTION** to approve the following student teacher/practicum/internship placement(s) for the 2016-2017 school year pending criminal background clearance as follows:

Name:	Julia Gross
University/College:	Rutgers University
Experience:	Practicum
School/Grade:	Randolph High School: 9-12 ESL Randolph Middle School: ESL, 6-7 French
Cooperating Teachers:	Ms. Nancy Black, Ms. Annie Ferrat
Dates of Assignment:	February – May 2017

Board Vice President Ronald Conti made a motion to approve Policy Motions 1 – 2. Board member Colleen Pascale seconded and motion carried by roll call vote to approve Policy Motions 1 – 2 with the following exception:

Board members Christine Aulenbach and Sheldon Epstein were absent.

1. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following policies for first reading:

Number **Title**

P1510 Americans with Disabilities Act (M) (Revised)

R 1510 Americans with Disabilities Act (M) (Revised)
P2418 Section 504 of the Rehabilitation Act of 1973 – Students (M)
(Revised)
R 2418 Section 504 of the Rehabilitation Act (M)
P5330.04 Administering an Opioid Antidote

2. **RESOLVED**, that the Randolph Township Board of Education hereby adopt the following policies for second reading:

Number **Title**

P2340 Field Trips
R 2340 Field Trips

Adjournment

Board President Alfredo Z. Matos made a motion to adjourn the meeting, seconded Mr. Ronald Conti. All present in favor.

The Board adjourned the meeting at 09:15 p.m.

Respectfully submitted,

Gerald M. Eckert
Board Secretary