

The Randolph Township Board of Education held a Business Session meeting on Tuesday, November 21, 2017 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Alfredo Z. Matos called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following Board members were present: Ms. Christine Aulenbach, Ms. Susan DeVito, Mr. Sheldon Epstein, Mr. Joseph Faranetta, Ms. Tammy MacKay, Ms. Colleen Pascale, Ms. Anne Standridge and Mr. Alfredo Z. Matos.

Board Vice President Ronald Conti was absent.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Gerald M. Eckert, School Business Administrator/Board Secretary, Mr. Eric Burnside, Assistant Business Administrator/Board Secretary and Board Counsel Marc H. Zitomer was also present.

Closed Session – 07:25 p.m.

Board member Tammy MacKay moved a motion seconded by Board member Sheldon Epstein to go into closed executive session. Board members present in favor.

Board Vice President Ronald Conti was absent.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The Board reconvened to public session at 08:10 p.m.

Ms. Allison Freeman, Communications Coordinator / Community School Supervisor was also present.

Pledge of Allegiance

Approval of Board Minutes

Board member Tammy MacKay made a motion, seconded by Board member Colleen Pascale and carried by a roll call vote to approve Executive Closed Session, Board Work and Business Session minutes and Policy Committee minutes with exceptions:

Board Executive Closed Session: 10-03-17 and 10-17-17

Board Work, Business and Special Session: 10-03-17, 10-11-17, 10-17-17 and 10-19-17

Board Policy Committee: 10-17-17

Board member Sheldon Epstein abstained from voting on Board minutes of October 3, 2017 and voted YES to all other Board and minutes. Board Vice President Ronald Conti was absent. Motion passed.

Correspondence - None

President's Report - None

Superintendent's Report

Education Update on Program and Instruction – High School

Ms. Iosso and staff provided an education update on program and instruction at the high school.

Student Council Representative Report

Not present.

Committee Reports

Communications:

Mr. Faranetta stated the communications committee commissioned a company named Open Media and the company provided feedback on the state of the district's communication with the public. They validated the committee's own assessment. The committee is currently finalizing a new Board member handbook. The committee is also brainstorming how to communicate to the community more effectively.

Negotiations:

Mr. Epstein and the negotiations committee had kickoff meeting with the RTAA. They scheduled two future meetings in December and January.

Liaison Reports

None

Board member Joseph Faranetta left the meeting at 08:58 pm.

Public Discussion

A longtime Randolph resident stated that she knows the Board sees her sitting at the meetings creating a baby hat. She stated she is only making one. The hat will be put on a Christmas tree in one of the churches in town. She had fun making it. She enjoys coming to these meetings and excited that the students in the school are helping other people.

Old Business

- Strategic planning process.
- September 1 event – Board update from Superintendent on a weekly basis.
- Start and end date options of 2019-20 school district calendar.

Board President moved a motion, seconded by Board member Christine Aulenbach to bring back to table for discussion the proposed start and end dates of school district 2019-2020 calendar. Board members present all in favor.

Board discussed details of school district calendar with Superintendent Jennifer Fano presenting other start date options for Board consideration.

Board member Tammy MacKay moved a motion, seconded by Board member Sheldon Epstein to table discussions on 2019-2020 school district calendar. Board members present all in favor. Board Vice President Ronald Conti and Board member Joseph Faranetta were absent.

New Business

Motions:

Personnel Motions 1 - 7

Education Motions 1 – 3

Finance, Facilities and Transportation Motions 1 – 9

Policy Motion 1

PERSONNEL AND ADMINISTRATION MOTIONS 1 – 7 v2

NOVEMBER 21, 2017

Revised 12/17/17

Pursuant to the recommendation of the Superintendent of Schools and on behalf of

the Personnel Committee, Board member Tammy MacKay made a motion, seconded by Board member Sheldon Epstein and carried by a roll call vote to approve Personnel and Administration Motions 1 – 7 with an exception:

Board members Ronald Conti and Joseph Faranetta were absent.

1. RESIGNATIONS

A. Support Staff

1. Accept the resignation for the purpose of retirement for Jeffrey Munson, Grounds Worker, to be effective January 1, 2018.

2. NEW HIRES/APPOINTMENTS

A. Certificated Staff

1. Approve the appointment of the following Substitute Teachers for the 2017-2018 school year at the rate of \$95.00 per day, pending CHRU clearance and completed employment paperwork:

Rachel Medina
Dana Kneis
Tracy Gordon
Alfred Smolin

Tara Zigenfus
Sarah Limon
Barbara Bodnar

Suzanne Kear
Olivia Hanlon
Lauren Mastropierro

2. Approve the appointment of the following Substitute Nurses for the 2017-2018 school year at the rate of \$170.00 per day, pending CHRU clearance and completed employment paperwork:

Lisa Romano

3. Approve the appointment of Daina Budris as Leave Replacement Elementary School Teacher at Fernbrook School for the 2017-2018 school year, effective approximately October 27, 2017 through approximately June 22, 2018 at the daily rate of \$95.00 per day for the first twenty days; on day twenty-one the daily rate will increase to \$266.20 for the remainder of the assignment.

4. Approve the appointment of Nicola Gangemi, Teacher of Health and Physical Education at Randolph High School for the 2017-2018 school year, effective December 1, 2017 through June 30, 2018 at a salary of \$53,240 (Level BA/Step 1) to be prorated based on start date; be it further resolved that salary may be adjusted upon completion of negotiations.

5. Approve the appointment of Larissa Greco as Leave Replacement Teacher of Mathematics at Randolph Middle School for the 2017-2018 school year, effective

Rhonda
Goldberger

High School

\$22,259

15-2702
11-213-100-106-
15-2113

7. Approve the appointment of Liliana Montoya, Cafeteria/Recess Aide at Ironia School for the 2017-2018 school year effective November 22, 2017 the rate of \$15.00 per hour, pending CHRU clearance and completed employment paperwork.

8. Approve the appointment of Gulseren Ayaz, Cafeteria/Recess Aide at Fernbrook School for the 2017-2018 school year effective November 22, 2017 the rate of \$15.00 per hour, pending CHRU clearance and completed employment paperwork.

3. LEAVES OF ABSENCE

A. Certificated Staff

1. Approve that Employee I.D. #4625 identified on Schedule A be placed on a paid medical leave of absence effective on or about November 7, 2017 through February 5, 2018 followed by an unpaid FMLA leave from approximately February 6, 2018 through March 2, 2018 with an anticipated return date of March 5, 2018; be it further resolved the entire leave is with benefits.

2. Approve that Employee I.D. #6402 identified on Schedule B be placed on an unpaid FMLA leave of absence effective November 2, 2017 through on or about January 1, 2018 with an anticipated return date of January 2, 2018; be it further resolved the entire leave is with benefits.

3. Approve that Employee I.D. #6928 identified on Schedule C be placed on a paid medical leave of absence effective January 2, 2018 through approximately January 29, 2018 followed by an unpaid FMLA leave of absence effective on or about January 20, 2018 through on or about February 9, 2018 followed by an unpaid NJFLA leave of absence effective on or about February 12, 2018 through April 6, 2018 with an anticipated return date of April 9, 2018; be it further resolved the entire leave is with benefits.

4. Approve that Employee I.D. #4892 identified on Schedule D be placed on a paid medical leave of absence effective on or about April 9, 2018 through on or about May 21, 2018 followed by an unpaid FMLA leave of absence effective on or about May 22, 2018 through on or about June 6, 2018 followed by an unpaid NJFLA leave of absence effective on or about June 7, 2018 through June 30, 2018; be it further resolved the entire leave is with benefits.

5. Approve that Employee I.D. #6074 identified on Schedule E be placed on an unpaid NJFLA leave of absence with benefits effective November 17, 2018 through February 16, 2018 followed an unpaid child rearing leave of absence without benefits, effective February 17, 2018 through June 30, 2018.

6. Approve that Employee I.D. #4590 identified on Schedule F be placed on an unpaid FMLA leave effective November 27, 2017 through December 31, 2017; be it further resolved the entire leave is with benefits.

7. Adjust the leave of Employee I.D. #6700 identified on Schedule G to reflect a paid medical leave of absence with benefits effective October 27, 2017 through December 22, 2017 followed by an unpaid NJFLA with benefits leave of absence effective December 23, 2017 through March 23, 2018 followed by an unpaid child rearing leave of absence with no benefits effective March 24, 2018 through June 30, 2018.

8. Approve that Employee I.D. #6680 identified on Schedule H be placed on an unpaid child rearing leave of absence with no benefits effective November 23, 2017 through June 30, 2018.

9. Approve that Employee I.D. #7396 identified on Schedule I be placed on a paid medical leave of absence effective on or about January 16, 2018 through February 5, 2018 followed by an unpaid FMLA leave of absence effective on or about February 6, 2018 through April 13, 2018; be it further resolved the entire leave is with benefits.

10. Approve that Employee I.D. #7295 identified on Schedule J be placed on a paid medical leave of absence effective on or about March 7, 2018 through March 16, 2018 followed by an unpaid FMLA leave of absence effective March 17, 2018 through on or about April 30, 2018; be it further resolved the entire leave is with benefits.

11. Adjust the leave of Employee I.D. #6214 identified on Schedule N to reflect a paid medical leave of absence with benefits effective October 21, 2017 through November 19, 2017 followed by an unpaid leave of absence with benefits effective November 20, 2017 through February 16, 2018 followed by an unpaid child rearing leave of absence with no benefits effective February 17, 2018 through June 30, 2018.

12. Approve that Employee I.D. #6346 identified on Schedule O be placed on an unpaid FMLA leave of absence effective November 17, 2017; be it further resolved the entire leave is with benefits.

B. Support Staff

1. Approve that Employee I.D. #4869 identified on Schedule K be placed on a paid medical leave of absence effective October 9, 2017 through on or about December 22, 2017; be it further resolved the entire leave is with benefits.

2. Approve that Employee I.D. #7468 identified on Schedule L be placed on a paid

medical leave of absence effective November 16, 2017 through December 8, 2017 with an anticipated return date of December 11, 2017; be it further resolved the entire leave is with benefits.

3. Approve that Employee I.D. #4868 identified on Schedule M be placed on a paid medical leave of absence effective October 23, 2017 through December 7, 2017 followed by a FMLA leave of absence effective December 8, 2017 through on or about March 9, 2018; be it further resolved the entire leave is with benefits.

4. EXTRA PAY

A. Certificated Staff

1. Adjust the sixth period stipend approval for Brett Cox to receive a prorated \$4,000 stipend for teaching a sixth period class effective September 7, 2017 through October 13, 2017, to be charged to account number 11-140-100-101-15-2140; stipend may be adjusted upon completion of negotiations.

2. Rescind the approval of Vincenzena Mlenak as RMS Debate/Forensics Advisor for the 2017-2018 school year.

3. Approve the following staff members as Co-Curricular Advisors for the 2017- 2018 school year to be charged to account number 11-401-100-110-15-1014; stipend may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Location</u>	<u>Co-Curricular</u>	<u>Stipend Amount</u>
Vincenzena Mlenak	RMS	Debate/Forensics	\$650.50
Andrea Hodgson	RMS	Debate/Forensics	\$650.50
Suzanne Greco	RMS	Global Citizenship Club	\$650.50
Agatha Wilke	RMS	Global Citizenship Club	\$650.50
Cynthia McConnell	RHS	Winter Guard Instructor	\$1,301

4. Approve Janet Hawkins, School Nurse at Randolph Middle School, to be paid \$68.44 per hour for attendance at the Randolph Middle School Halloween Dance on October 27, 2017, not to exceed one hour; salary may be adjusted upon completion of negotiations.

5. Rescind the approval of David Gunness, Randolph Middle School American Sign Language Club Advisor, for the 2017-2018 school year, effective immediately.

6. Approve the following staff member for sixth period stipend at Randolph High School for the 2017-2018 school year; be it further resolved the stipend amount may be adjust upon completion of negotiations:

Name	Subject	Stipend
Meghan Altis	Algebra 3/Trigonometry	\$8,000
Judy LeBlanc	Algebra 3/Trigonometry	\$8,000

7. Approve all certificated teachers of Health and Physical Education and School Nursing Staff to assist at the Puberty Education Parent Night on February 21, 2018 at Ironia School, at the rate of \$50.00 per hour for a total of \$100.00 each, with a snow date of February 22, 2018; be it further resolved the rate may be adjusted upon completion of negotiations.

8. Approve Matthew Swiss to serve as a piano accompanist for the Randolph Middle School 7th and 8th Grade Winter Concert, December 2017, at the rate of \$125.00.

B. Support Staff

1. Approve the following Winter Coaching appointments for the 2017-2018 school year at the stipend amounts listed below; stipend may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Stipend Amount</u>
Sean Altis	Assistant Swimming	1	\$6,246
John Lade	Assistant Track	1	\$6,343
Gina Adickes	Head Girls Ice Hockey	1	\$7,785 prorated to \$3,892.50 (0.50)
Jesse Tieman	Volunteer- Girls Ice Hockey		NA
Michael Yurchuk	Volunteer- Girls Ice Hockey		NA
Richard Snarski	Volunteer- Girls Ice Hockey		NA
Robert Kral	Volunteer- Boys Ice Hockey		NA

2. Adjust the following Winter Coaching appointments for the 2017-2018 school year at the stipend amounts listed below; stipend may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Stipend Amount</u>
Lenny Pietrewicz	Head Winter Track	4	\$4,277
Kevin Higgins	Head Winter Track	4	\$4,277

3. Approve the appointment of the following Custodial, Grounds and Maintenance Staff to receive the various stipends listed below for the 2017-2018 school year; stipend amount may be adjusted upon completion of negotiations:

<u>Name</u>	<u>License</u>	<u>Location</u>	<u>Stipend</u>
Steve Sanchez	Boiler License Boiler Mechanic Level	B&G	\$392.00
Steve Sanchez	1&2	B&G	\$1,171.00
Steve Sanchez	Pneumatic Level 1&2	B&G	\$1,171.00
Steve Sanchez	Pesticide License Boiler Mechanic Level	B&G	\$740.00
Patrick Stinson	1&2	B&G	\$1,171.00
Patrick Stinson	Pneumatic Level 1	B&G	\$488.00
Vincent Larocco	Boiler License 1st yr	B&G	\$587.00
Rich Brown	Boiler License	B&G	\$392.00
Nicholas Lios	Boiler License	B&G	\$392.00
Kyle Smith	Boiler License	B&G	\$392.00
Kyle Smith	Pesticide License 68417A	B&G	\$740.00
Gina Lia	Boiler License	CG	\$392.00
Luis Nuno	Boiler License	FB	\$392.00
Magaly Cabrera	Boiler License	RHS	\$392.00
Gerardo Uribe	Boiler License	RHS	\$392.00
Alejandro Arango	Boiler License	RHS	\$392.00
Jose Jimenez	Boiler License	SH	\$392.00
Victor Vazquez	Boiler License	RHS	\$392.00
Kleber Cedeno	Boiler License	IR	\$392.00
Hugo Hernandez	Boiler License	RMS	\$392.00
Doris Ovalle	Boiler License	RMS	\$392.00
Felipe Reina	Boiler License	RMS	\$392.00
Myriam Vergara	Boiler License	RMS	\$392.00
Luis Codoceo	Boiler License	RHS	\$392.00
Russell Bergman	Boiler License	RMS	\$392.00
Luz Vallejo	Boiler License	SH	\$392.00
Carlos Lopez	Boiler License	SH	\$392.00
Fernando Arango	Boiler License	RHS	\$392.00
Jose Alvarez	Boiler License	RHS	\$392.00
Jim Dixon	Boiler License	RMS	\$392.00
Jim Dixon	Shift Forman	RMS	\$1,481.00
John VanDine	Boiler License	RHS	\$392.00
Steven (Alex) Keith	Boiler License	CG	\$392.00
Ruben Flandes	Boiler License	RHS	\$392.00
Ruben Flandes	Shift Forman	RHS	\$2,343.00
Jamie Hadlock	Boiler License	FB	\$392.00
Venus Cedeno	Boiler License	RMS	\$392.00
Franco Lorelli	Boiler License	CG	\$392.00
Wilmer Vera Platz	Boiler License	RMS	\$392.00

Luz Arango	Boiler License	FB	\$392.00
Liam Slattery	Boiler License	IR	\$392.00
Jeanette Erickson	Boiler License	IR	\$392.00
Jeanette Erickson	Shift Forman	IR	\$742.00
Alajandra Ferrari	Boiler License	IR	\$392.00
Marcelo Martinez	Boiler License	FB	\$392.00
Marcelo Martinez	Shift Forman	FB	\$742.00
Hector Matos	Boiler License	RMS	\$392.00
Jose Ospina	Boiler License	SH	\$392.00
Jose Ospina	Shift Forman	SH	\$742.00
Ericka Arancibia	Boiler License 1st yr	RHS	\$587.00
Jose Maldonado	Boiler License 1st yr	RHS	\$587.00
Joseph DeCangi	Boiler License 1st yr	RHS	\$587.00

5. UNIQUE POSITION CODES

A. Support Staff

1. Approve the deactivation of the following Unique Position Codes:

401-04-0000-120-06
401-04-0000-120-05
401-05-0000-130-19

2. Approve the activation of the following Unique Position Codes:

<u>UPC</u>	<u>Location</u>
401-03-0000-120-21	Ironia
401-03-0000-120-22	Ironia
401-06-0000-140-18	High School
401-01-0000-120-32	Center Grove

6. JOB DESCRIPTIONS

A. Administration

1. Approve the following job description effective immediately:

Director of School Counseling

B. Certificated Staff

1. Approve the following job descriptions effective immediately:

School Counselor- Elementary
School Counselor- Middle School

School Counselor- High School

7. COMMUNITY SCHOOL

A. Resignations

1. Approve the resignation of Ragini Guhanarayan, Group Leader for the Randolph Community School Childcare Program, effective October 6, 2017.
2. Approve the resignation of Meghan Baxendell, Program Aide for the Randolph Community School Childcare Program, effective November 6, 2017.
3. Approve the resignation of Maryanne Delaney-Bush, Program Aide for the Randolph Community School Childcare Program, effective October 25, 2017.
4. Rescind the appointment of Jeanette Porsello, as a Community School Program Aide at the hourly rate of \$12.50, effective November 22, 2017.
5. Rescind the appointment of Sella Gnanasakthy, as a Community School Program Aide at the hourly rate of \$15.00 effective November 22, 2017.

B. New Hires/Appointments

1. Approve the appointment of Natasa Petreska, as a Community School Program Aide at the hourly rate of \$14.00, effective November 22, 2017, pending New Jersey Board of Education/ Fingerprint clearance and completed paperwork.
2. Approve the appointment of Andrew Everitt, as a Community School Senior Aide at the hourly rate of \$9.50, retro November 8, 2017, pending New Jersey Board of Education/ Fingerprint clearance and completed paperwork.
3. Amend the name of Kathy Katsanos to Kathie Katsanos as a Randolph Community School Group Leader effective immediately.
4. Approve the following Randolph Township Community School appointments effective November 22, 2017:

Elementary School Ski Club Advisors for the 2017-2018 season at the rate of \$1,500 for the season:

Christopher Kerr
Lisa Barrett

Janet Stella

Michael Hand

Shongum Elementary School Assistant Ski Club Advisor for the 2017-2018 season at the rate of \$137 per trip:

Dudley North

Elementary School Substitute Ski Club Advisors for the 2017-2018 season at the rate of \$137 per trip:

Dudley North
Trudi Mueller

Beverly Cirelli
Sean Goldsworthy

Brett Grunau
Andria Barosi-Stampone

Shongum School Substitute Assistant Ski Club Advisor for the 2017-2018 season at the rate of \$137 per trip:

Beverly Cirelli

Elementary School Ski Club Chaperones for the 2017-2018 season at the rate of \$100 per trip:

Andria Barosi-Stampone

Beverly Cirelli
Angela Cordova
Trudi Mueller

Sean Goldsworthy
Joan Willoughby
Brittany Dungan

Peter Cervona
Brett Grunau
Christine Shay

6th Grade Ski Club Advisor for the 2017-2018 season at the rate of \$1,500 for the season:

Jessica MacLeod

6th Grade Substitute Ski Advisor for the 2017-2018 season at the rate of \$137.00 per trip.

Ryan Hallock

7th & 8th Grade Ski Club Head Advisor for the 2017-2018 season at the rate of \$1,500 for the season:

Katharine Russell

7th & 8th Grade Substitute Ski Club Advisor for the 2017-2018 season at the rate of \$137 per trip:

Melanie Lombardo

7th & 8th Grade Ski Club Assistant Advisors for the 2017-2018 season at the rate of \$137 per trip:

Ryan Hallock

Richard Sackerman

Andrea Austin

Janet Hawkins
Luann Mizzoni

Melanie Lombardo

Andria Barosi-Stampone

6th, 7th & 8th Grade Ski Club Chaperones for the 2017-2018 season at the rate of \$100 per trip:

Derek Skoldberg
Ryan Hallock
Andria Barosi-Stampone

William Zagoren
Richard Sackerman
Margaret Mitchell-
O'Donnell

Janet Hawkins
Melanie Lombardo
Luann Mizzoni

Christine Shay

Andrea Austin
Kelly Hart

Ski Club Traffic Duty at Randolph Middle School at the hourly rate of \$15.00:

Richard Sackerman Andria Barosi-Stampone

Randolph High School Ski Club Co-Head Advisors for the 2017-2018 season at the rate of \$750 each for the season:

Mary Madden

Brian Hoesly

Randolph High School Ski Club Chaperones for the 2017-2018 season at the rate of \$149 per trip:

Meghan Holda
Robert Pasqua
Elisa Verran-Horvot

Lindsay Brinkerhoff
Frederick Yawger

Stephen Cullis
Amanda Brodeen

C. Assignment Change

1. Approve the following assignment change for the following Community School Program staff member for the 2017-2018 school year, effective November 22, 2017.

<u>Name</u>	<u>From</u>	<u>To</u>
Julia Intrabartola	Senior Aide	Program Aide

2. Approve the following rate change for the following Community School Program staff member as of November 22, 2017.

<u>Name</u>	<u>From</u>	<u>To</u>
Julia Intrabartola	\$9.50	\$12.00

On behalf of the Education Committee, Board member Christine Aulenbach made a motion, seconded by Board member Susan DeVito and carried by a roll call vote to approve Education Motions 1 – 3 with exceptions:

Board member Sheldon Epstein abstained from Motion 3. Miscellaneous.f. and voted YES on all other Education Motions. Board Vice President Ronald Conti and Board member Joseph Faranetta were absent.

1. Field Trips

- a. **MOTION** to approve the following field trip for Randolph Middle School: Cost for transportation and any associated fees will be paid with Title I funds. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
January 4, 2018	Science Olympiad Club students Regional Competition, Mrs. Gilligan, Ms. Dingman & Parent Chaperones	NJIT, Newark, NJ	25 approx.
January 9, 2018	Science Olympiad Club students Regional Competition, Mrs. Gilligan, Ms. Dingman & Parent Chaperones	Union County College, Cranford, NJ	25 approx.
March 13, 2018	Science Olympiad Club students State Competition, Mrs. Gilligan, Ms. Dingman & Parent Chaperones	Middlesex County College, Edison, NJ	25 approx.

- b. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
Dec. 2017	Grades 8 – 12 (Chamber Choir students), M. Swiss & TBD	Annual Caroling trip to NYC (various locations in midtown Manhattan, then to a Broadway play	25
March	Grades 9 – 12 (Transition	Rockaway AMC to see a	30

2018	students), B. McBreen, M. Holda & TBD	movie	
Jan. 2018	Grades 9 – 12 (Spanish Honor Society members) S. Gonzalez, B. Roman, E. Flood, N. Parama & R. Femminella	Repertorio Espanol, New York City, NY	50
Dec. 2017 & Mar. 2018	Grades 9 – 12 (Spanish Honor Society members), S. Gonzalez & E. Flood	Market Street Mission, Morristown, NJ	15
May 2018	Grades 9 – 12 (Spanish Honor Society members), S. Gonzalez, N. Parama, L. Lane, E. Flood & R. Femminella	Princeton University Art Museum, McCormick Hall, Princeton, NJ	50
Dec. 2017	Grade 11 (English B classes) A. Brodeen, E. Elberty & TBD	Ironia Elementary School (2 nd graders), Randolph, NJ	65
Dec. 2017	Grades 11 & 12 students A. Kanya, L. Weinstein & TBD	911 Museum, New York City	50
Dec. 2017	Grades 9 – 12 students, D. Iosso & TBD	The Leader in Me Symposium, Atlantic City, NJ	15
Dec. 2017	Transition student, Brianne Mc Breen and Rick Eva	Medieval Times, Lyndhurst, NJ	4

- c. **MOTION** to approve an overnight field trip for up to 25 members of the RHS Speech & Debate Team to compete at Princeton University and Princeton public school buildings, Princeton, NJ on December 1 - 3, 2017. Student costs will be funded by their families and the Booster Club. Chaperone costs will be funded through the Booster Club.
- d. **MOTION** to approve an overnight field trip for members of the RHS Marching Band to attend Band Camp at Camp Timber Tops, Greely, PA from August 25 – 28, 2018. Student costs will be funded by students and their families. Chaperones are funded through district funds.
- e. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
Dec. 2017	Grades 9 – 12 students, V. Moore, M. Holda, A.Brodeen & R. Pasqua	Newton County Pantry, Newton, NJ (to help load buses with food items for the needy)	40

- f. **MOTION** to approve the following field trip for Randolph Middle School: Cost for transportation and any associated fees will be paid by the students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
February 22, 2018 Snow Date: March 2018	Robotics Club students, Dr. Sheehy, Mr. Lavender & Mr. Scimeca	Long Valley Middle School Long Valley, NJ	25 approx.

2. Professional Development

- a. **MOTION** to amend the October 17, 2017 2f motion to read: MOTION to approve up to 30 new staff to attend a two day in district Sheltered English Instruction training on October 30, 2017 and November 7, 2017. Substitute costs to be paid through district funds.
- b. **MOTION** to rescind the October 17, 2017 2g motion to approve up to 20 teachers to attend an in district half day Sheltered English Instruction training on November 16, 2017 in order to complete training that began during the 2016-2017 school year. Substitute costs to be paid through district funds.
- c. **MOTION** to approve up to 13 staff to attend two full day in district Sheltered English Instruction trainings on January 11, 2018 and January 25, 2018. Substitute costs to be paid through district funds.
- d. **MOTION** to approve up to 20 teachers to attend two half day in district Sheltered English Instruction training on February 21, 2018 and February 22, 2018. Substitute costs to be paid through district funds.
- e. **MOTION** to approve the following professional development opportunities:

DISTRICT
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Burke	Katherine	RHS	Co-Teaching Conference	12/6/17	\$465.00
Casey	Ryan	RHS	Algebra 2 Honors Discussion	11/22/17	\$280.00
Cross	Linda	RHS	Yoga 4 Classrooms	11/22/17	\$372.11
Cross	Linda	RHS	New Jersey Association of Health, Physical Education, Recreation and Dance (NJAPERD) Annual Convention	2/26/18 & 2/27/18	\$403.71
Cullis	Stephen	RHS	101 Best Strategies to Increase the Effectiveness and Impact of your School Library Program	1/8/18	\$348.67
Dingman	Jessica	RMS	Association of Math Teachers of NJ Special Education & Mathematics Conference	12/6/17	\$20.95
Droussiotis	Amanda	CG	Winter Art Ed Now Conference 2018	2/3/18	\$149.00
Flannery	Katherine	RHS	NJ Association of School Psychologists (NJASP)	12/8/17	\$203.13

Inclendon	Dorothy	RHS	Enhance Effective Medical Emergency Response Teams at Each of Your School Sites	1/25/18	\$261.40
Iosso	Deborah	RHS	Leader in Me Symposium	12/2/17	\$98.36
Kesten	Joanne	SH	Enhancing Students' Success in Math By Developing a Growth Mindset	1/8/18	\$97.75
Land	Michelle	RMS	NJ Teachers of English to Speakers of Other Languages/NJ Bilingual Education Spring Conference	5/30/18, 5/31/18 & 6/1/18	\$51.50
Maus	Kristen	RHS	Co-Teaching Conference	12/6/17	\$138.50
Minarick	Carol	FB	School Nurses: Enhance Effective Medical Emergency Response Teams at Each of Your School Sites	1/25/18	\$498.00
Palmer	Andrew	RHS	Next Generation Science Standards Implementation Roundtable	12/13/17	\$109.95

Paredes-Corbel	Paula	RHS	NJ Teachers of English to Speakers of Other Languages/NJ Bilingual Education Spring Conference	6/1/18	\$202.48
Richardson	Anne	RMS	Association of Math Teachers of NJ Special Education & Mathematics Conference	12/6/17	\$252.92
Rodriquez	Diana	IR	Movies & Multimedia in the Classroom: Making Classroom Content Come Alive with Technology, Gr. K-12	1/10/18	\$149.00
Seanor	Krista	RHS	Next Generation Science Standards Implementation Roundtable	12/13/17	\$239.47
Thorn	Katherine	CO	Enhancing Students' Success in Math By Developing a Growth Mindset	1/8/18	\$103.00
Van Valen	Kathleen	RHS	Next Generation Science Standards Implementation Roundtable	12/13/17	\$744.00

Verran-Horvot	Elisa	RHS	Counselor Day at Ramapo College	12/1/17	\$191.00
Wertheimer	Theresa	RHS	Next Generation Science Standards Implementation Roundtable	12/13/17	\$149.24

f. **MOTION** to approve the following professional development opportunities:

DISTRICT
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Bierals	Elizabeth	RHS	Co-Teaching Conference	12/6/17	\$370.99
Black	Nancy	FB	NJ Teachers of English to Speakers of Other Languages/NJ Bilingual Education Spring Conference	5/30/18, 5/31/18 & 6/1/18	\$460.00
Cafaro	Karen	RMS	Association of Math Teachers of NJ Special Education & Mathematics Conference	12/6/17	\$302.81
DiAgostino	Lisa	RMS	Civil Discourse	12/3/17	\$116.00

Eva	Richard	RHS	Least Restrictive Environment Settlement Agreement Training	11/29/17	\$103.00
Goldsworthy	Sean	FB	Morris County Boys Soccer Banquet	11/21/17	\$103.00
Hoesly	Brian	RHS	Co-Teaching Conference	12/6/17	\$388.66
Horner	Matthew	RHS	Princeton IgniteSTEM	12/9/17	\$23.00
May	Diana	RHS	The Midwest Band & Orchestra Clinic	12/19/17, 12/20/17, 12/21/17, 12/22/17 & 12/23/17	\$1,095.20
Mongelli	Kristin	RHS	Next Generation Science Standards Implementation Roundtable	12/13/17	\$47.00
Mousis	George	RHS	Morris County Boys Soccer Banquet	11/21/17	\$51.50
Piascik	Andrew	RHS	Next Generation Science Standards Implementation Roundtable	12/13/17	\$149.86
Siedenburg	Kerri	RMS	New Jersey Council for Exceptional Children Conf..	3/12/18	\$145.95
Thorn	Katherine	CO	Next Generation Science Standards	12/13/17	\$30.00

			Implementation Roundtable		
Thorn	Katherine	CO	Next Generation Science Standards- Using Crosscutting Concepts to Investigate Natural Phenomena	12/12/17	\$155.00

- g. **MOTION** to approve all athletic coaches during the Fall, Winter, and Spring seasons to attend one student-athlete recognition luncheon during the 2017-2018 school year.
- h. **MOTION** to approve 16 elementary teachers to attend a half day, in district School Culture and Climate Initiative workshop with United Way. Substitute costs will be funded by Center Grove Elementary Schools, not to exceed \$800.00.

3. **Miscellaneous**

- a. **MOTION** to approve RMS STEM Supervisor and 6th grade math teacher to apply for Association of Mathematics Teachers of New Jersey Mini-Grant in the amount of \$200.00 for purchase of Reimagining the Math Classroom & About Teaching Mathematics, 4th edition for book study and promotion of excellence in mathematics.
- b. **MOTION** to amend the August 15, 2017 4s motion to read: **MOTION** to approve the RHS curriculum: United States History II
- c. **MOTION** to approve the following new courses for the 2018-2019 school year:
- RHS Computer Science Pathway
 - RHS Microsoft Office Professional
 - RHS Data Structures Honors
 - RHS Gender Studies
 - RHS American Sign Language IV Honors
 - RHS Mandarin IIA
 - RHS Advanced Placement 3-D Studio Art
 - RHS Advanced Placement Music Theory
 - RHS Music Engineering and Production (Replaces Music Technology I)

- RHS Culinary Arts I (ProStart!)
- RMS Fashion Runway
- RHS RAM TV Production
- RHS Programming with Python and Java (Replaces Computer Programming)
- RMS Chefs in Training (Replaces Foods and Sewing)
- RHS Spanish Language I & II (Replaces Intermediate Spanish I, II and III)
- Introduction to Film and TV Production II, III and IV Honors (Replaces Introduction to Mass Media and TV Production, Mass Media II, II and IV Honors)
- RMS Bake Shop – Revision of RMS Bake Shoppe
- RMS Chef – Revision

d. MOTION to approve the 2017-2018 Annual Uniform State Memorandum of Agreement between Education and Law Enforcement Officials. This agreement is to be signed by the Superintendent of Schools and the Randolph Township Chief of Police and filed at the County Office.

e. MOTION to approve the Randolph High School Transition program to participate in partnership with Morris Union Jointure to receive services through Grant #17-BC33-H03: Preparing Students with IEPs for Life in the Community, Integrated Employment and Post-School Success during the 2017-2018 school year.

f. MOTION to approve the Harassment, Intimidation, and Bullying (HIB) reports dated, October 20 and 27, 2017 and November 3, 10 and 17, 2017.

g. **MOTION** to amend the October 17, 2017 4jj motion to read, approve the following student teacher/practicum/internship placement(s) for the 2017-2018 school year pending criminal background clearance as follows:

Name:	Abigail Biggs
University/College:	Eastwick College
Experience:	Occupational Therapy Assistant Internship
Schools/Grade:	Center Grove & Ironia
Cooperating Teacher:	Shannon Kastner
Dates of Assignment:	October – January 2018

h. **MOTION** to approve the following student teacher/practicum/internship placement(s) for the 2017-2018 school year pending criminal background clearance as follows:

Name:	Jennifer Karros
University:	Fairleigh Dickinson University
Experience:	Student Teaching

Schools/Grade: Randolph High School/10th and 12th ELA
Cooperating Teacher: Ms. Brienne Valvano
Dates of Assignment: January - May 2018

- i. **MOTION** to approve the following student teacher/practicum/internship placement(s) for the 2017-2018 school year pending criminal background clearance as follows:

Name: Kristen DeLuke
University: Rutgers University
Experience: Occupational Therapy Assistant Internship
School/Grade: Shongum/K-5
Cooperating Therapist: Caitlyn Olver
Dates of Assignment: January - March 2018

Name: Ashley Derdzikowski
University: Montclair State University
Experience: Counseling Internship
School/Grade: Randolph High School/9-12
Cooperating Counselor: Elisa Verran-Horvot
Dates of Assignment: January - May 2018

Name: Jennifer Karros
University: Fairleigh Dickinson University
Experience: Student Teaching
School/Grade: Randolph High School/10th & 12th ELA
Cooperating Teacher: Brienne Valvano
Dates of Assignment: January - May 2018

Name: Sandra Meyer
University: Kean University
Experience: Practicum-Art
School/Grade: Randolph Middle School/6-8
Cooperating Teacher: Stacy Wess
Dates of Assignment: January - May 2018

Name: Julianne Salgado
University: Caldwell University
Experience: Counseling Internship
School/Grade: Randolph Middle School/6-8
Cooperating Counselor: Gina Naclerio
Dates of Assignment: January - May 2018

Name: Heather Turner
University: Kean University

Experience: Practicum-Art
 School/Grade: Shongum/K-5
 Cooperating Teacher: Maura Boucher
 Dates of Assignment: January - May 2018

- j. **MOTION** to amend the August 15, 2017 4c motion for the submission of the Elementary and Secondary Education Act (ESEA, formally NCLB), project period July 1, 2017 to June 30, 2018 for the following funds

- i. Title I – Part A \$115,740.00
- ii. Title II – Part A \$ 71,447.00
- iii. Title III \$ 23,017.00
- iv. Title III Immigrant \$ 10,790.00

FINANCE/FACILITIES & TRANSPORTATION 1 – 9 v3

NOVEMBER 21, 2017

Revised: 11/20/17

On behalf of the Finance, Facilities and Transportation Committee, Board member Sheldon Epstein made a motion, seconded by Board member Anne Standridge and carried by a roll call vote to approve Finance, Facilities and Transportation resolutions 1 – 9 with exceptions:

Board member Susan DeVito abstained from Motion 1 and voted YES to all other FFT motions. Board Vice President Ronald Conti and Board member Joseph Faranetta were absent.

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. Finance Exhibits # 1. – 1.1, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 11/15/17	\$ 8,404,630.59
1.1	Check Register – 11/17/17	\$ 2,858,943.85

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve October 2017 transfer, Finance Exhibits # 2.1 & 2.2 and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 10/31/17
2.2	Expense Account Adjustment – 10/31/17

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of October 2017 Finance Exhibits # 3.1 – 3.5 consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 10/31/17
3.2	Revenue Report – 10/31/17
3.3	Budget Report – 10/31/17
3.4	Petty Cash Report – 10/31/17
3.5	Treasurer Report – 10/31/17

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

4. MOTION TO ENTER INTO LEASE AGREEMENT WITH UNITED BUSINESS SYSTEMS FOR CANNON MFD’S AND NETWORK PRINTER FLEET

RESOLVED, that the Board hereby approves the agreement with United Business Systems located at 302 Route 46 East, Fairfield, NJ 07004 for the Lease of five additional multi-function devices, for the term January 1, 2018 through December 31, 2023, in accordance with the terms and conditions therein.

5. MOTION TO ACKNOWLEDGE AND ACCEPT SCHOOL BUS EMERGENCY EVACUATION DRILLS IN ACCORDANCE WITH NJAC 6A:27-11.2

RESOLVED the Randolph Township Board of Education note and accept school bus emergency evacuation drills conducted October 25, 2017 through November 2,

2017 in all district schools and bus runs in accordance with New Jersey Administrative Code NJAC 6A:27-11.2.

6. MOTION TO VOID THE FOLLOWING CHECKS

BE IT RESOLVED, the Randolph Township Board of Education, by resolution; approve the cancellation of uncashed checks remaining as open items as of October 31, 2017 for school years 2015-2016, 2016-2017 and 2017-2018 sum of checks totaling \$4,874.02.

June	2016	89635	\$ 159.61
		90423	\$ 679.00
May	2017	92135	\$ 35.41
September	2017	94929	<u>\$4,000.00</u>
		Total	\$4,874.02

7. MOTION TO APPROVE THE AMENDED INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) 2017 - 2018 GRANT

BE IT RESOLVED, The Randolph Township Board of Education amend the Individuals with Disabilities Education Act (IDEA) Grant, school year 2017-2018 to include the carryover funds of \$10,610 from school year 2016 – 2017.

BASIC (Ages 3–21)

Grant:	\$ 10,086.
Non-Public Share:	\$ 524

8. MOTION TO AMEND ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) 10/17/17 MOTION NO. 10 TO ACCEPT FUNDS

RESOLVED, the Randolph Township Board of Education amend Motion No. 10 of October 17, 2017 to accept the 2018 Elementary and Secondary Education Act (ESEA) funds from the New Jersey Department of Education, project period July 1, 2017 to June 30, 2018, as summarized in the **Finance Exhibit # 4** attached hereto and made a part of the minutes.

Title I – Part A	\$115,740
Title II – Part A	\$ 71,447
Title III	\$ 23,017
Title II Immigrant	\$ 10,790

9. MOTION TO ENTER INTO SERVICE AGREEMENT WITH UNITED BUSINESS SYSTEMS FOR CANNON MFD'S AND NETWORK PRINTER FLEET

RESOLVED, that the Board hereby approves the agreement with the United Business Systems located at 302 Route 46 East, Fairfield, NJ 07004 for the Managed Print Services, for the term January 1, 2018 through December 31, 2021 in accordance with the terms and conditions therein.

POLICY MOTION 1

NOVEMBER 21, 2017

On behalf of the Policy Committee, Board member Christine Aulenbach made a motion, seconded by Board member Anne Standridge and carried by a roll call vote to approve Policy Motion 1 with an exception:

Board Vice President Ronald Conti and Board member Joseph Faranetta were absent.

1. **RESOLVED**, that the Randolph Township Board of Education hereby adopt the following policy and regulation for second reading:

Number Title

P5530 Substance Abuse
R 5530 Substance Abuse

For the Good of the Order

Ms. DeVito – enjoyed the high school presentation.

Ms. Aulenbach – the marching band also has the option to take their banner down and thanked Mr. Epstein’s wife for taking the pictures.

Ms. MacKay – happy thanksgiving to everyone and thankful for the school district we have.

Mr. Matos – thanked faculty and the board.

Mr. Epstein – enjoyed the high school presentation.

Ms. Standridge – enjoyed the high school presentation.

Ms. Pascale – none

Adjournment

Board member Susan DeVito made a motion seconded Sheldon Epstein to adjourn the meeting 09:25 pm. Board members present all in favor.

The Board adjourned the meeting at 09:25 p.m.

Respectfully submitted,

Gerald M. Eckert
Board Secretary