

The Randolph Township Board of Education held a Business Session meeting on Tuesday, January 16, 2018 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Ronald Conti called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

### **Roll Call**

The following Board members were present: Ms. Susan DeVito, Mr. Sheldon Epstein, Mr. Joseph Faranetta, Ms. Tammy MacKay, Christopher C. Treston and Mr. Ronald Conti,

Board member Alfredo Z. Matos, Ms. Colleen Pascale and Ms. Anne Standridge were absent.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Eric Burnside, Assistant School Business Administrator/Assistant Board Secretary and Board Counsel Marc H. Zitomer was also present.

### **Closed Session – 07:25 p.m.**

Board President Ronald Conti moved a motion to go into Closed Executive Session. Board members present all in favor.

**BE IT RESOLVED**, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board member Anne Standridge arrived at 07:48 p.m.

The Board reconvened to public session at 08:06 p.m.

### **Pledge of Allegiance**

Ms. Allison Freeman, Communications Coordinator / Community School Supervisor

was also present.

**Approval of Board Minutes** - None

**Correspondence** - None

**President's Report**

*2018 Board Goals and Board Committees:*

Mr. Conti explained to the Board that he wants to keep to the agenda and to keep track of old business. He reminded everyone of the four goals to be implemented as effectively as the board can. Mr. Conti also announced Board liaisons and committees for 2018.

**Superintendent's Report**

*Facility Task Force Report:*

Ms. Terry Ann Zander, Ms. Carol Monahan, Ms. Carla Schmidt, Ms. Jennifer Gangi, and Ms. Stacey Pinilis, presented the Task Force report.

Board member Colleen Pascale arrived at 08:28 p.m.

*Guidance Department Report:*

Charles Dimiceli presented to change department title to School Counseling from Guidance.

**Student Council Representative Report**

Student council representative Evan Poles thanked Mr. Dimiceli and task force for presentations. He is head of a student focus group that meet with Ms. Iosso once a month. They talked about benchmarks, performance based tests, improve spirit week decline in attendance, and funds raised for charity.

**Committee Reports**

Mr. Faranetta announced the negotiations committee meeting with RTAA on January 17, 2018.

**Liaison Reports**

Miss Fano stated the next Township liaison meeting is February 27 at 8:00 a.m.

Mr. Conti announced the PTO fundraiser is on March 16 at Hanover Marriot. Invitations will be sent out next week.

RAMRAC – Ms. Standridge and Mr. Treston gave background of RAMRAC and there was discussion of the Task Force. They provided clarity on the budgeting

process. Also announced a Dodgeball fundraiser on March 15, 2018.

### **Public Statement:**

A longtime Randolph resident is attending Board meetings since 1977. It is hard for her to hear and see at Board meetings, as she gets older.

Randolph student Nate Pengaro stated the junior prom is on May 3. He hopes the Board is in support of the title change from Guidance Department to Counseling Department. He agreed the department is very fast to respond and open to everyone.

**Old Business** - None

### **New Business**

*Motions:*

Board Motion 1

Personnel Motions 1 - 6

Education Motions 1 – 4

Finance, Facilities and Transportation Motions 1 – 8

## **PERSONNEL AND ADMINISTRATION MOTIONS 1 – 6 v2**

**JANUARY 16, 2018**

Revised: January 16, 2018

**Pursuant** to the recommendation of the Superintendent of Schools and on behalf of the Personnel Committee, Board member Tammy MacKay made a motion, seconded by Board member Susan DeVito and carried by a roll call vote to approve Personnel and Administration Motions 1 – 6 v2 with exceptions:

Board member Christopher C. Treston abstained on No. 5. Extra Pay in its entirety and voted YES to all other Personnel motions. Board member Alfredo Z. Matos was absent. Motions passed.

### **1. RESIGNATIONS**

#### **A. Support Staff**

1. Accept the resignation for the purpose of retirement for Doris Ovalle, Custodian at Randolph Middle School, to be effective March 1, 2018.
2. Accept the resignation of Karen Sauer, Administrative Secretary at Ironia School, to be effective February 9, 2018.

### **2. APPOINTMENTS**

## **A. Certificated Staff**

1. Approve the appointment of Justin Matyas, Teacher of Social Studies at Randolph High School, effective January 31, 2018 for the 2017-2018 school year at a salary of \$59,140.00 (Level BA+30/Step 1) to be prorated based on start date; be it further resolved that salary may be adjusted upon completion of negotiations.

2. Approve the appointment of the following Substitute Teachers for the 2017-2018 school year at the rate of \$95.00 per day, pending CHRU clearance and completed employment paperwork:

Kristine Bushong  
Nicole Degel

Dennis Piccirillo  
Cynthia McConnell

Elena Paskoska  
Erik Novack

3. Approve the appointment of Susan Grochowski, Leave Replacement Teacher of Science at Randolph Middle School for the 2017-2018 school year effective January 2, 2018 through approximately February 20, 2018 at the daily rate of \$95 per day for the first twenty days, on day twenty-one the rate will change to \$266.20 per day.

4. Approve the appointment of Laura Haun, Leave Replacement Special Education Teacher at Center Grove for the 2017-2018 school year effective January 17, 2018 through approximately June 22, 2018 salary to stay at her paraprofessional salary for the first twenty days, on day twenty-one the rate will change to \$266.20 per day.

5. Approve the appointment of Erik Novack, Leave Replacement Teacher of Health and Physical Education at Randolph High School for the 2017-2018 school year effective February 5, 2018 through approximately March 29, 2018 at the daily rate of \$95 per day for the first twenty days, on day twenty-one the rate will change to \$266.20 per day.

6. Approve the appointment of Taylor Fox, Substitute Athletic Trainer, to work as needed on a substitute basis for the 2017-2018 school year at a rate of \$35.00 per hour, pending CHRU clearance and completed employment paperwork.

7. Approve the appointment of Susan Muarer, Substitute Athletic Trainer, to work as needed on a substitute basis for the 2017-2018 school year at a rate of \$35.00 per hour, pending CHRU clearance and completed employment paperwork.

## **B. Support Staff**

1. Approve the appointment of Milton Siguencia, Groundskeeper with Randolph Township Schools, for the 2017-2018 school year effective on or about January 30, 2018 at a salary of \$66,697 (Grounds Salary Guide/Step 4) to be prorated based on start date; be it further resolved that salary may be adjusted upon completion of negotiations.

2. Approve the appointment of the following Substitute Secretaries for the 2017-2018 school year at the rate of \$12.00 per hour, pending CHRU clearance and completed employment paperwork:

Trudi Mueller

Tara Zigenfus

3. Approve the appointment of the following Substitute Custodians for the 2017-2018 school year at the rate of \$12.50 per hour, pending CHRU clearance and completed employment paperwork:

Fabio Rodriguez-Yela

4. Rescind the appointment of Daniela Olsen, paraprofessional at Fernbrook School for the 2017-2018 school year.

5. Approve Patricia Dadaian as a volunteer Winter Guard instructor for the 2017-2018 school year.

6. Approve the appointment of Sonia Pardo, paraprofessional at Fernbrook School, effective on or about February 1, 2018 for the 2017-2018 school year at a salary of \$22,259.00 to be charged to account 11-000-217-100-15-2702 pending CHRU clearance and completed paperwork.

### **3. TRANSFERS**

#### **A. Support Staff**

1. Approve the transfer of Maureen Merritt, Paraprofessional at Ironia School to Center Grove School effective January 8, 2018 for the remainder of the 2017-2018 school year.

2. Approve the transfer of Anjana Choudhary, Paraprofessional at Fernbrook School to Center Grove School pending the placement of a new hire for the 2017-2018 school year.

### **4. LEAVES OF ABSENCE**

#### **A. Certificated Staff**

1. Adjust the leave of Employee I.D. #7002 identified on Schedule A to reflect a paid medical leave of absence with benefits effective January 2, 2018 through February 12, 2018 followed by an unpaid NJFLA leave of absence with benefits effective approximately February 13, 2018 through May 11, 2018, followed by an unpaid child rearing leave of absence with no benefits effective approximately May 12, 2018 through June 30, 2018.

2. Approve that Employee I.D. #4081 identified on Schedule B be placed on an unpaid intermittent FMLA leave of absence to start on January 3, 2018 and run through approximately June 30, 2018, the employee will follow up with documentation for each absence; be it further resolved the entire leave is with benefits.
3. Approve that Employee I.D. #6402 identified on Schedule C be placed on an unpaid intermittent FMLA leave of absence to start on January 2, 2018 through approximately January 26, 2018 with an anticipated return to full time date of January 29, 2018; be it further resolved the entire leave is with benefits.
4. Approve that Employee I.D. #4039 identified on Schedule D be placed on a paid medical leave of absence effective January 2, 2018 through on or about February 2, 2018 with an anticipated return date of February 5, 2018; be it further resolved the entire leave is with benefits.
5. Approve that Employee I.D. #5508 identified on Schedule G be placed on an unpaid NJFLA leave of absence effective on or about January 22, 2018 through approximately January 26, 2018
6. Adjust Employee I.D. #6928 identified on Schedule H extend the paid leave of absence through January 30, 2018 followed by an unpaid FMLA leave of absence with benefits start on approximately January 31, 2018 approximately February 9, 2018, followed by an unpaid NJFLA leave of absence with benefits effective approximately February 10, 2018 through April 6, 2018.
7. Adjust Employee I.D. #4625 identified on Schedule I extend the paid leave of absence through February 13, 2018, followed by an unpaid FMLA leave of absence with benefits start on approximately February 14, 2018 through March 2, 2018, with an anticipated return date of March 5, 2018.
8. Approve that Employee I.D. #7384 identified on Schedule J be placed on an unpaid NJFLA leave of absence effective January 9, 2018 through approximately March 29, 2018 with an anticipated return date of April 9, 2018; be it further resolved the entire leave is with benefits.
9. Approve that Employee I.D. #4399 identified on Schedule K be placed on a paid medical leave of absence effective approximately January 16, 2018 through February 1, 2018 with an anticipated return date of February 2, 2018; be it further resolved the entire leave is with benefits.

## **B. Support Staff**

1. Approve that Employee I.D. #7279 identified on Schedule E be placed on a paid medical leave of absence effective January 17, 2018 through on or about February 9, 2018 with an anticipated return date of February 12, 2018; be it further resolved



## **B. Support Staff**

1. Approve the following Spring Coaching appointments for the 2017-2018 school year at the stipend amounts listed below; stipend may be adjusted upon completion of negotiations:

Title	Last Name	First Name	Stipend Amount	Step
Lacrosse Boys Head Coach	Naslonski	John	\$ 8,832.00	4
Lacrosse Boys Assistant Coach	Skolberg	Derek	\$ 7,326.00	4
Lacrosse Boys Assistant Coach	Young	Benjamin	\$ 7,326.00	4
Lacrosse Boys Assistant Coach	Lade	John	\$ 6,663.00	2
Lacrosse Girls Head Coach	Poole	Michelle	\$ 7,739.00	1
Lacrosse Girls Assistant Coach	TBD			
Lacrosse Girls Assistant Coach	Modestino	Gia	\$ 7,326.00	4
Lacrosse Girls Assistant Coach	Landers	Nicole	\$ 6,343.00	1
Baseball Head Coach	Anderson	Douglas	\$ 8,464.00	3
Baseball Assistant Coach	McDonald	Daniel	\$ 7,326.00	4
Baseball Assistant Coach	Fischer	Thomas	\$ 3,663.00	4
Baseball Assistant Coach	TBD			
Baseball Assistant Coach	Hallock	Ryan	\$ 6,663.00	2
Softball Head Coach	Kanya	Ashley	\$ 8,464.00	3
Softball Assistant Coach	Yannotta	Nicole	\$ 6,663.00	2
Softball Assistant Coach	Abromavage	Barbara	\$ 6,663.00	2
Softball Assistant Coach	Coleman	Steven	\$ 6,343.00	1
Spring Track Boys Head Coach	Suttle	Luke	\$ 8,832.00	4
Spring Track Boys Assistant Coach	Lyons	Michael	\$ 7,326.00	4
Spring Track Boys Assistant Coach	Albanito	Nicholas	\$ 7,326.00	4
Spring Track Girls Head Coach	Pietrewicz	Leonard	\$ 8,832.00	4
Spring Track Girls Assistant Coach	Finland	Andrew	\$ 7,326.00	4
Spring Track Girls Assistant Coach	Higgins	Kevin	\$ 7,326.00	4
Spring Track B/G Assistant Coach	TBD			

Golf Head Coach	Altis	Sean	\$	7,648.00	4
Golf Assistant Coach	TBD				
Tennis Boys Head Coach	DiNozzi	Daniel	\$	6,766.00	1
Tennis Boys Assistant Coach	Fritch	Donald	\$	6,118.00	4
Baseball Volunteer	Anderson	Kenneth	NA		
Baseball Volunteer	Todd	Jeffrey	NA		
Boys Lacrosse Volunteer	Grover	Elliot	NA		
Boys Lacrosse Volunteer	Shivas	Edward	NA		
Girls Lacrosse Volunteer	Adickes	Gina	NA		
Girls Lacrosse Volunteer	Bryan	Bittany	NA		

2. Approve the following payout for sick days for the following retired staff members; be it further resolved the amount may be adjusted upon completion of negotiations:

Name	# of Days	Rate	Total Amount to be paid
Jo Anne Teschner	103.5	\$27 per day	\$2,794.50
Jeffrey Munson	7.5	\$27 per day	\$202.50

3. Approve the following payout for vacation days for the following former staff members; be it further resolved the amount may be adjusted upon completion of negotiations:

Name	# of Days	Rate	Total Amount to be paid
Jo Anne Teschner	32.5	\$243.86 per day	\$7,925.67
Jeffrey Munson	20	\$305.40 per day	\$6,108.08

## **6. COMMUNITY SCHOOL**

### **A. Resignation**

1. Approve the resignation of Lauren Pantelleria, Project Leader for the Randolph Community School Childcare Program, effective December 22, 2017.

2. Approve the resignation of Julia Intrbartola, Program Aide for the Randolph Community School Childcare Program, effective November 30, 2017, 2017.

### **B. Appointments**

1. Rescind the appointment of Anjela Nuno, as a Community School Program Aide at the hourly rate of \$12.50.

2. Rescind the appointment of Jennifer Sanchez, as a Randolph Community School Program Aide.

3. Approve the following Randolph Elementary School Ski Club Chaperones for the 2017-2018 season at the rate of \$100 per trip effective January 3, 2018:

Carol Minarick

Elissa Winkelstein

4. Approve Jillian Keller as a Yoga instructor for the Randolph Community School Program pending CHRU clearance and completed employment paperwork.

5. Approve Sarah Perlman as an Assistant Yoga instructor for the Randolph Community School Program pending CHRU clearance and completed employment paperwork.

6. Approve Sydney Bordetsky as an Aide for the Community School Yoga Program.

7. Approve the following Mad Science Instructors for the Randolph Community School Program pending CHRU clearance and completed employment paperwork:

Hilary Ververs

Laurie Montinard

8. Approve the appointment of Sarah McMonagle, as a Community School Project Leader at the hourly; rate of \$16.00, effective January 17, 2018 pending CHRU clearance and completed paperwork.

9. Approve the appointment of Annemarie Tatkow as an Art Instructor for "Kidz Kraftz".

## **EDUCATION MOTIONS 1 – 4 v2**

**JANUARY 16, 2018**

Revised: January 16, 2018

On behalf of the Education Committee, Board member Anne Standridge made a motion, seconded by Board member Susan DeVito and carried by a roll call vote to approve Education Motions 1 – 4 with exceptions:

Board member Sheldon Epstein abstained from Motion 4.a (Miscellaneous) and voted YES on all other Education Motions. Board members Alfredo Z. Matos was absent. Motions passed.

### **1. Field Trips**

- a. **MOTION** to approve an overnight field trip for approximately 45 members of the RHS Speech & Debate Team to compete at Harvard University and local schools in Cambridge, MA on February 16 - 19, 2018. Student costs will be funded by their families and the Booster Club. Chaperone costs will be funded through the Booster Club and district funds.
- b. **MOTION** to approve an overnight field trip for 20 members of the RHS Ceramic Art Class to attend Peter's Valley Craft Center in Layton, NJ on

February 15 - 17, 2018. Student costs will be funded by students and their families. There is no cost for chaperones attending this trip.

- c. **MOTION** to approve an overnight field trip for six RHS students attending the FCCLA State Leadership Conference in Cherry Hill, NJ on March 22 - 23, 2018. Student costs are funded by their families and fundraising. Chaperone costs are funded through the Visual/Performing Arts funds.
- d. **MOTION** to approve field trip for the Randolph High School Wind Ensemble All costs to be paid by the Visual/Performing Arts department.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
February 2018	RHS Wind Ensemble, D. Russo & TBD	Performance at the Mid-Atlantic Honors Wind Band Festival, Rutgers University New Brunswick, NJ	52

- e. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
February 2018	Grades 9 – 12 students & K. Piirimae	Federal Reserve of NYC Manhattan, NY	5
March 2018	Grades 9 – 12 students & K. Piirimae	Federal Reserve of NYC Manhattan, NY	5
April 2018	Grades 9 – 12 students & K. Piirimae	Federal Reserve of NYC Manhattan, NY	5

- f. **MOTION** to amend the July 18, 2017 Education motion 1h to read:

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
May 2018	Brianne McBreen, Transition Students & Staff	Montclair State University Dare to Dream Conference, Montclair, NJ	15
Feb. 2018	Brianne McBreen, Transition Students & Staff	Lincoln Tech. Paramus, NJ	15

Winter 2018	Brianne McBreen, Transition Students & Staff	Car Dealership Rockaway, NJ	15
Spring 2018	Brianne McBreen, Transition Students & Staff	Monmouth University Long Branch, NJ	15

**2. Professional Development**

- a. **MOTION** to approve up to four RMS ELA teachers to attend Do It Yourself Literacy: Teaching Tools for Differentiation, Rigor and Independence on at Rutgers University, New Brunswick, NJ on February 13, 2018. All costs to be paid through the RMS Humanities Supervisor funds, not to exceed \$1,100.00.
- b. **MOTION** to amend the November 21, 2017 Education Motion 2e to read:

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Cross	Linda	RHS	New Jersey Association of Health, Physical Education, Recreation and Dance (NJAPERD) Annual Convention	2/26/18 & 2/27/18	\$701.00

- c. **MOTION** to approve the following professional development opportunities:

DISTRICT  
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Allocco	Nicole	RHS	Be The Best Softball Conference	1/19/18 & 1/20/18	\$159.00

Coleman	Steven	RHS	Be The Best Softball Conference	1/19/18	\$372.00
Falcon-Duran	Everlydis	CO	Council for Exceptional Children 2018 Convention and Expo	2/6/18, 2/7/18, 2/8/18, 2/9/18 & 2/10/18	\$3,030.94
Gregory	Stephanie	RMS	Introductory Spanish Workshop Activity	1/22/18, 1/29/18, 2/5/18, 2/26/18, 3/5/18 & 3/12/18	\$69.00
Kanya	Ashley	RHS	Be The Best Softball Conference	1/19/18	\$190.62
Lopez	Mary	CG	School Climate and Culture Initiative	1/29/18	\$85.00
Lyons	Michael	RMS	Glazier Clinics ~ Football Coach's Clinic	3/2/18, 3/3/18 & 3/4/18	\$938.00
Misiunas	Kirsten	FB	NJ Teachers of English to Speakers of Other Languages/NJ Bilingual Education Spring Conference	5/30/18	\$210.32
Mongelli	Kristin	RHS	Argumentation in the NGSS Classroom 6-12	2/23/18	\$166.12

Scott	Cynthia	FB	NJ Teachers of English to Speakers of Other Languages/NJ Bilingual Education Spring Conference	5/30/18	\$210.32
Seanor	Krista	RHS	Argumentation in the NGSS Classroom 6-12	2/23/18	\$166.12
Thorn	Katherine	CO	New Jersey's Premiere Educational Technology Conference for School Leaders - Techspo	1/25/18 & 1/26/18	\$520.00
Torres	Kristin	RMS	NJ Association of Health, Physical Education, Recreation and Dance Annual Convention	2/26/18 & 2/27/18	\$666.00
Zavala	Ryan	RHS	The Vietnam War: 1945-1975	1/29/18	\$138.00

d. **MOTION** to approve the following professional development opportunities:

**DISTRICT  
FUNDING**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL</b>	<b>NAME OF WORKSHOP</b>	<b>DATE OF WORKSHOP</b>	<b>WORK-SHOP TOTAL COST</b>
Abromavage	Barbara	CG	Be The Best Softball Conference	1/19/18	\$452.00

### 3. Special Services

- a. **MOTION** to amend the July 18, 2017 Special Education 3I motion to approve Mountain Lakes Board of Education to provide itinerant hearing services for the following Randolph students for school year 2017/2018:

<b>Student</b>	<b>Amount</b>
IT18-01	<b>\$ 7,904.00</b>
IT18-02	\$ 3,200.00
IT18-03	\$ 1,600.00
IT18-04	\$ 6,080.00
IT18-05	\$ 1,600.00
IT18-06	\$ 1,600.00
IT18-07	\$ 6,080.00
IT18-08	<u>\$ 1,600.00</u>
<b>TOTAL:</b>	<b>\$ 29,664.00</b>

- b. **MOTION** to approve the placement of Randolph Student **SE18-75 Grade 9** in the special education program at Ranch Hope Strang School effective December 14, 2017 – June 30, 2018 and BE IT FUTHER MOVED, that a contract be entered into with Ranch Hope Strang School at the annual tuition rate of \$77,779.08.

### 4. Miscellaneous

- a. MOTION to approve the Harassment, Intimidation, and Bullying (HIB) reports dated December 29, 2017, January 5, 2018 and January 12, 2018.
- b. MOTION to approve the private school student (PS 16-17-004) grade 10 to participate in the Randolph Township Schools tennis program for the 2017-2018 season.
- c. **MOTION** to accept the proclamation designating the first week in February 2018 as the annual observance of National School Counseling Week in Randolph Township Schools.
- d. **MOTION** to amend the November 21, 2017 Education Motion 3i to read:

Name:	Heather Turner
University:	Kean University
Experience:	Practicum-Art
School/Grade:	Shongum/K-5 /Randolph High School 9-12
Cooperating Teacher:	Maura Boucher/Steve Colman
Dates of Assignment:	January - May 2018

**BOARD MOTION 1**

**JANUARY 16, 2018**

On behalf of the Board, Board Vice President Joseph Faranetta moved the following resolution, seconded by Board member Christopher C. Treston and carried by a roll call vote to approve with an exception.

Board member Alfredo Z. Matos was absent

**RESOLVED**, that the Board of Education hereby retain the services of Peter Fallon, Esq. to conduct an internal investigation for the District per the terms of his proposal dated January 8, 2018.

**FINANCE/FACILITIES & TRANSPORTATION 1 – 8**

**JANUARY 16, 2018**

On behalf of the Finance, Facilities and Transportation Committee, Board member Sheldon Epstein made a motion, seconded by Board Vice President Joseph Faranetta and carried by a roll call vote to approve Finance, Facilities and Transportation resolutions 1 – 8 with exceptions:

Board member Susan DeVito abstained on Motion No.1 and voted YES to all other Finance/Facilities and Transportation Motions. Board member Alfredo Z. Matos was absent. Motions passed

**1. PAYMENT OF BILLS**

**RESOLVED**, the Randolph Township Board of Education approve the attached list of checks. Finance Exhibits # 1. – 1.1, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 12/31/17	\$ 2,885,670.54
1.1	Check Register – 01/10/17	\$ 6,529,479.69

**2. BUDGET**

**RESOLVED**, the Randolph Township Board of Education approve December 2017 transfer, Finance Exhibits # 2.1 & 2.2 and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 12/31/17
2.2	Expense Account Adjustment – 12/31/17

**3. REPORT OF THE SECRETARY AND TREASURER**

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Secretary for the month of December 2017 Finance Exhibits # 3.1 – 3.5 consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 12/31/17
3.2	Revenue Report – 12/31/17
3.3	Budget Report – 12/31/17
3.4	Petty Cash Report – 12/31/17
3.5	Treasurer Report – 12/31/17

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

**NOW, THEREFORE, BE IT RESOLVED**, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

**BE IT FURTHER RESOLVED**, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

**4. MOTION TO VOID THE FOLLOWING CHECK**

**RESOLVED**, that the Randolph Township Board of Education, by resolution, approve the cancellation of an un-cashed check remaining as open items as of September 30, 2017, for school year 2017-18, sum of check totaling \$124.33.

September 2017      94961 \$124.33  
Total                              \$124.33

**5. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH IN THE COUNTY OF MORRIS, NEW JERSEY AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH PROPOSED SCHOOL FACILITIES PROJECTS**

**WHEREAS**, the Board of Education of the Township of Randolph in the County of Morris, New Jersey (the “Board”), in the furtherance of its educational goals and constitutional duties to provide a through and efficient education seeks to submit the following project: Randolph High School Adult Life Skills at 565 Millbrook Avenue, Randolph New Jersey to the New Jersey Department of Education, School Development Authority.

**WHEREAS**, the School District will not seek funding through the New Jersey Department of Education School Development Authority. The district will use “Other Capital” funding that is currently budgeted.

**WHEREAS**, the Board now sees to take the initial steps in order to proceed with the planning and authorization of the Projects.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Education of the Township of Randolph County of Morris, in the State of New Jersey, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-56.3 of the New Jersey Administrative Code, the Board approves the preparation of Schematic Plans and Educational Specifications by Parette Somjen Architects in connection with the Project and the Board further authorizes and directs Parette Somjen Architects to submit same to the New Jersey Department of Education and to the Morris County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of Schematic Plans to the Randolph Planning Board for its review, to the extent required.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Projects and approves the submission of such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-2.2 of the New Jersey Administrative Code, the Board hereby approves the Projects applications and authorizes Parette Somjen Architects to submit such applications to the New Jersey Department of Education seeking approval.

Section 4. With respect to the Projects, the Board Secretary hereby authorizes and directs the Board President, the Superintendent and the Board Secretary, as applicable, to execute the schematic plans and educational specifications, the amendment to the Long Range Facilities Plan, the project cost estimate sheets and all related project documents allow submission of same to the New Jersey Department of Education.

Section 5. This resolution shall take place immediately.

**6. MOTION TO ACCEPT DISTRIBUTION OF DISTRICT ASSETS**

**WHEREAS**, the Board is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the Board is desirous of selling said surplus property in an “as is” condition with express or implied warranties.

**THEREFORE, BE IT RESOLVED**, by the Randolph Board of Education, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract #83453/T2581 13-x-22727 Auctioneering Services: Internet Auctions to Sell Surplus Property in accordance with the terms and conditions of this State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Randolph Board of Education;
- (2) The sale will be conducted online and the address of the auction site is govdeals.com;
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9;
- (4) The surplus being sold includes:
  - (a) One (1) Toro Groundmaster 345
  - (b) One (1) Salt Dog 8ft Electric Spreader
  - (c) Two (2) Titan ProMark Airless Paint Sprayers
- (5) The surplus property as identified shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property;
- (6) The Board reserves the right to accept or reject any bid submitted.

## **7. RESOLUTION TO WITHDRAW FROM MAINTENANCE RESERVE ACCOUNT**

**WHEREAS**, NJSA 6A:23A-14.2 (d) permits a Board of Education to withdraw from the maintenance reserve account at any time during the year and appropriate the funds into required maintenance account lines for use on required maintenance activities for a school facility, as reported in the comprehensive maintenance plan pursuant to NJAC 6A:26A-4, and

**WHEREAS**, the Randolph Township Board of Education wishes to withdraw \$120,000 from its maintenance reserve account and appropriate the funds into the

2017- 2018 required maintenance account lines;

**NOW THEREFORE BE IT RESOLVED** by the Randolph Township Board of Education that it hereby authorizes the district's School Business Administrator to make this withdrawal consistent with all applicable laws and regulations.

## **8. ACCEPTANCE OF DONATIONS**

**RESOLVED** the Randolph Township Board of Education accept the following donations:

➤ **Center Grove School:**

- donation from Ms. Cassandra Beer, manipulatives to support math activities for preschool classrooms having an estimated value of \$78.

**BE IT FURTHER RESOLVED** that Mr. Mario Rodas, Principal of the Center Grove School, acknowledge the donation in a letter to the appropriate parties.

Board member Colleen Pascale informed the Board of her decision to resign her position with the Board of Education effective immediately.

Regretfully, Mr. Conti read-in the following resolution as part of new business.

**BE IT RESOLVED**, that the Randolph Board of Education accepts the resignation of Colleen Pascale as a member of the Board of Education effective immediately, and

**BE IT FURTHER RESOLVED** that the Board Secretary shall advertise the vacancy in accordance with Board Policy with letters of interest and resumes due at the close of business of February 16, 2018, with interviews to be conducted February 20, 2018 at the regular Board meeting.

Motion seconded by Board Vice President Joseph Faranetta and carried by a roll call vote to accept the resignation of Colleen Pascale with the following an exception:

Board member Alfredo Z. Matos was absent.

### **For the Good of the Order**

Mr. Epstein - wished Ms. Pascale good luck.

Mr. Treston – thanked Ms. Pascale for her service.

Ms. MacKay – thanked Ms. Pascale for her dedicated service to the Board, staff, students and community. Confirmed with Ms. Fano the pick-up of flexible seating.

Mr. Matos – not present.

Ms. DeVito – thanked Ms. Pascale for her service.

Ms. Standridge – thanked Ms. Pascale for her service on the Board. Inquired when FFT will get to see the plans for 565 Millbrook Ave.

Ms. Pascale – praying for a snow day.

Mr. Faranetta – thanked Ms. Pascale and stated he will miss her in closed session.

### **Adjournment**

Board member Anne Standridge made a motion seconded Tammy MacKay to adjourn the meeting. Board member present all present in favor.

The Board adjourned the meeting at 09:25 p.m.

Respectfully submitted,

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Eric Burnside  
Board Secretary, Pro-Tempore