

The Randolph Township Board of Education held a Business Session meeting on Tuesday, October 16, 2018 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Ronald Conti called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

### **ROLL CALL**

The following Board members were present: Ms. Susan DeVito, Mr. Sheldon Epstein, Mr. Joseph Faranetta, Tammy MacKay, Dr. Robert A. Soni, Ms. Anne Standridge, Mr. Christopher C. Treston and Mr. Ronald Conti.

Board member Ms. Stacy White was absent.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Gerald M. Eckert, School Business Administrator/Board Secretary, Mr. Eric Burnside, Assistant School Business Administrator/Assistant Board Secretary and Board Counsel Marc H. Zitomer was also present.

### **EXECUTIVE CLOSED SESSION – 07:18 p.m.**

Board Vice President Joseph Faranetta moved a motion seconded by Board President Ronald Conti to go into Executive Closed Session. Board members present all in favor. Board Tammy MacKay was absent.

**BE IT RESOLVED**, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The Board reconvened to public session at 07:58 p.m.

### **PLEDGE OF ALLEGIANCE**

Ms. Allison Freeman, Communications Coordinator / Community School Supervisor was also present.

## **PUBLIC STATEMENT**

A concerned Randolph student stated that she is the captain of the cheerleading team. She spoke in favor of the cheerleading coach. She was also concerned about what is going to happen in the future with the first competition coming up.

A concerned Randolph has three daughters who during their high school career have or currently participating in the cheerleading program. She also expressed concern in personnel turnover in the athletic department in recent years.

A Randolph resident spoke on behalf of RAMRAC's request to livestream sporting events.

## **APPROVAL OF BOARD MINUTES**

Executive Closed Session: 09-04-18 (2) 09-20-18  
Board Work, Business Session and Policy Committee: 09-04-18, 09-20-18,  
08-21-18

Board Vice President Joseph Faranetta moved a motion seconded by Christopher C. Treston and carried by a roll call vote to approve Board Executive Closed, Board Work, Business Sessions and Policy Committee minutes of 08-21-18, 09-04-18 and 09-20-18 with exceptions:

Board member Tammy MacKay abstained from 09-04-18 minutes and Board member Stacy White was absent. Motion passed.

**CORRESPONDENCE** - None

## **PRESIDENT'S REPORT**

Mr. Conti congratulated the football team and Miss Abby Loveys.

## **SUPERINTENDENT'S REPORT**

High school chronic absenteeism update presented by Ms. Debbie Iosso & Mr. Matthew Agrati.

Ms. Fano spoke about the proposed calendar and the Board discussed it. Seventy percent of teaching staff suggested that staff start Wednesday and Thursday in the last week of August so there will be a four-day weekend.

## **STUDENT COUNCIL REPRESENTATIVE REPORT**

Student council representative Annie Reed not present. Ms. Fano read a statement on behalf of Miss Reed as Annie is at a spirit week activity. The high school is currently holding spirit week and tonight is Ramily feud, Friday is the pep rally, and there is ellipto video as well.

### **LIAISON REPORTS**

*VPAC:* Mr. Treston congratulated the marching band and the high school will premiere a new play soon November 1 – November 3.

### **COMMITTEE REPORTS**

*Communication:*

Mr. Faranetta and the communications committee last met on October 12. The committee decided to create a calendar of events and work towards a comprehensive plan.

*Education:*

No report

*Finance, Facilities and Transportation:*

Mr. Eckert updated the Board on having a demo with a camera on a bus. This will capture license plates when a car passes a bus illegally. The district has started this demo on one bus.

*Personnel:*

No report

*Policy:*

Ms. DeVito and the policy committee met tonight. The committee discussed dress code, other policies for review, athletic waiting on director, sponsorships, grants, donations, and travel policies. The next policy committee meeting scheduled on November 20 and will be closed to the public.

*Negotiations:*

No report

### **OLD BUSINESS**

Ms. MacKay asked for an update on the grant for hydroponics. Ms. Fano gave an update on the purchasing of the equipment. The district is hopeful it will be installed before end of winter.

## **NEW BUSINESS**

### *Motions:*

- Personnel Motions 1 - 9
- Education Motions 1 - 4
- Finance, Facilities and Transportation Motions 1 – 8
- Policy Motions 1 - 2

## **PERSONNEL AND ADMINISTRATION MOTIONS 1 – 9 v4**

**OCTOBER 16, 2018**

Revised: 10-16-18

Pursuant to the recommendation of the Superintendent of Schools and on behalf of the Personnel Committee, Board member Anne Standridge made a motion seconded by Board member Susan DeVito and carried by roll call vote to approve Personnel and Administration Motions 1 – 9 with an exception.

Board member Stacy White was absent. Motions passed.

### **1. RESIGNATIONS**

#### **A. Support Staff**

1. Accept the resignation Michele Hauryluke, Paraprofessional at Ironia School, effective August 28, 2018.

### **2. APPOINTMENTS**

#### **A. Certificated Staff**

1. Approve the appointment of Chelsea Card, Leave Replacement Special Education Teacher at Ironia School, effective on or about September 21, 2018 through approximately June 30, 2019 at a rate of \$266.20 per day for the 2018-2019 school year, for the full assignment.

2. Approve the appointment of the following Substitute Teachers, at the rate of \$95 per day for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Kelly Gentile  
Christa Keber

Mauricio de Souza

Daniel Leanza

3. Approve the appointment of the following Substitute Nurses, at the rate of \$170 per day for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Anna Voloshin

4. Approve the appointment of Samantha Somody-Koval Special Education Teacher at Randolph Middle School, effective on or about October 29, 2018 through approximately June 30, 2019 at salary of \$66,040 (MA+/Step 2), to be prorated based on start date for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation; be it further resolved that salary will be adjusted upon completion of negotiations.

### **B. Support Staff**

1. Approve the appointment of Guy Poggi, Paraprofessional at Randolph High School, effective on or about October 22, 2018 through June 30, 2019 for the 2018-2019 school year at a salary of \$22,259, to be prorated based on start date, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation; be it further resolved that salary may be adjusted upon completion of negotiations.

2. Approve the appointment of Elizabeth Clogher as a Lunch/Recess Aide at Ironia School for the 2018-2019 school year effective on or about October 17, 2018 through June 30, 2019 at a salary of \$15.00 per hour, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation.

3. Approve the appointment of Alison Euvino, Paraprofessional at Randolph High School, effective on or about October 1, 2018 through June 30, 2019 for the 2018-2019 school year at a salary of \$22,259, to be prorated based on start date; be it further resolved that salary may be adjusted upon completion of negotiations.

4. Rescind the appointment of Kimberly Moreno, Head Winter Cheerleading Coach for the 2018-2019 school year.

5. Approve the appointment of Alexis Cordero, Custodian at Randolph High School, effective October 17, 2018 through June 30, 2019 at a salary of \$43,364 to be prorated based on start date; be it further resolved that salary may be adjusted upon completion of negotiations.

### **3. LEAVES OF ABSENCE**

#### **A. Certificated Staff**

1. Adjust the leave of employee I.D #6680, identified on Schedule A, to reflect a paid medical leave of absence effective September 18, 2018 through October 16, 2018 with benefits followed by an unpaid child rearing leave with no benefits October 17, 2018 through June 30, 2019.

2. Approve that employee I.D. #5569, identified on Schedule D, to be placed on a paid medical leave of absence effective on or about January 14, 2019 through approximately February 26, 2019, followed by an unpaid NJFLA leave of absence on

or about February 27, 2019 through approximately June 2, 2019 with an anticipated return date of June 3, 2019; be it further resolved the entire leave is with benefits.

3. Adjust the leave of employee I.D. #6883, identified on Schedule E, to reflect a paid medical leave of absence effective August 30, 2018 through October 19, 2018 followed by an unpaid FMLA leave of absence October 20, 2018 through about November 12, 2018, followed by an unpaid NJFLA leave of absence November 13, 2018 through approximately November 18, 2018 with an anticipated return date of November 19, 2018; be it further resolved the entire leave is with benefits.

**B. Support Staff**

1. Approve that employee I.D. #4787, identified on Schedule B, be placed on a paid medical leave of absence effective September 20, 2018 through approximately November 27, 2018 with an anticipated return date of November 28, 2018; be it further resolved the entire leave is with benefits.

2. Approve that employee I.D. #4309, identified on Schedule C, be placed on an unpaid suspension effective September 25, 2018 through October 1, 2018 with a return date of October 2, 2018; be it further resolved the entire leave is with benefits.

3. Extend the leave of employee I.D. #5210, identified on Schedule F, to reflect a paid medical leave of absence effective August 30, 2018 through November 14, 2018, followed by an unpaid FMLA leave of absence effective November 15, 2018 through December 2, 2018 with an anticipate return to work date of December 3, 2018; be it further resolved the entire leave is with benefits.

4. Approve that employee I.D. #6976, identified on Schedule G, be placed on an unpaid suspension effective October 11, 2018 until on or about June 30, 2019.

**4. TRANSFERS-SHARED STAFF**

**A. Certificated Staff**

1. Approve the following shared staff for the 2018-2019 school year, to be effective for travel October 3, 2018 through June 30, 2019:

<u>Name</u>	<u>From</u>	<u>To</u>
Nicole Farina	Shongum	Shongum and Fernbrook

**B. Support Staff**

1. Approve the following paraprofessional transfers for the 2018-2019 school year:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Brittany Miller	Ironia	Center Grove	9/22/2018
Libera DeGirolamo	High School	Center Grove	10/9/2018

2. Approve the following custodial transfers for the 2018-2019 school year:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
James Dixon	RMS 3-11pm	RMS 7-3pm	10/17/2018
Alejandro Arango	RHS 7-3pm	RMS 3-11pm	10/17/2018
Wilmer Vera Platz	RMS 3-11pm	RHS 3-11 pm	10/17/2018
Erika Arancibia	RHS 3-11pm	RHS 8-4pm	10/17/2018
Gerardo Uribe	RHS 8-4 pm	RHS 7-3pm	10/17/2018
Russell Bergman	RMS 8-4pm	RMS 3-11pm	10/2/2018
Joseph DiCangi	RHS 11pm-7am	RHS 9:30-5:30pm	10/17/2018

## **5. EXTRA PAY**

### **A. Certificated Staff**

1. Approve the following sixth period stipends for certificated staff members at for the 2018-2019 school year at the rate listed below to be charged to account number; be it further resolved the rate of pay may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Stipend Amount</u>
Richard Sackerman	RMS	Social Studies	\$2,000 plus \$40 per day 11/15/18-11/30/18
Stephen Cullis	RHS	Media Center	\$8,000 (2 semesters at \$4,000 each)
Amanda Brodeen	RHS	Study Skills	\$40 per day approx. 9/28/18-12/14/18
Valarie Moore	RHS	Biology A	\$40 per day approx. 9/28/18-12/14/18
Kristen VanBenschoten	RHS	Biology A	\$40 per day approx. 9/28/18-12/14/18
Beth Bierals	RHS	Study Skills	\$40 per day approx. 9/28/18-12/14/18
John Lade	RHS	Biology B	\$40 per day approx. 9/28/18-12/14/18

2. Adjust the number of days the following Certificated Staff worked for Summer 2018 Curriculum Writing from 3 days to 4 days at the per diem rate of \$246.00:

Danielle O'Rourke	Christopher Kerr	Molly Ziegelstein
Erica Rossmann	Christina Grott	Taylor Moore

3. Approve the following Athletic Trainers at Randolph High School to receive their Athletic Trainer stipend per the REA agreement for the 2018-2019 school year in

accordance with the list below:

<u>Name</u>	<u>Stipend Amount</u>
Maesoon Deeb	\$7,028
Thomas Grable	\$7,028

4. Approve the following mentor stipends for the 2018-2019 school year in accordance with the list below:

<u>Provisional Teacher</u>	<u>Location</u>	<u>Mentor</u>	<u>Mentor Stipend</u>
Justin Matyas	RMS	Stephen Barrow	\$550 prorated to \$183.33
Jamie Becker	SH	Meghan Murphy	\$550
Erik Novack	RHS	Gina Adickes	\$550 prorated to \$238.33
Stephanie Jennis	RHS	Kelly Kays	\$550
Crystal Nzegwu	IR	Jill Shirkey	\$550
Natalie Van de Vliet	IR	Debbie Delaney	\$550
Victoria Testa	RHS	Sandra Kessell	\$550
Michaela Kessinger	IR	Linda Andrews	\$550
Reed McMurray	FB	Karen Chmielinski	\$550
Caitlin Samper	IR	Danielle Acquaviva	\$550
Neil Gilbert	RHS	Lisa Holloway	1000
Lauren Munson	IR	David Miller	\$550
Gabrielle Lugero	RHS	Maria LoBue	\$550
Laura Haun	CG	Lisa Rodimer	\$550
Emily Carlson	FB	Cindy Scott	\$550 prorated to \$201.66
Rachel Friedman	SH	Beverly Cirelli	\$550 prorated to \$238.33
Brandon Lenox	RHS	Michael Lonie	\$550 prorated to \$384.99
Matthew Gruby	RHS	Andrew Buchanan	\$550 prorated to \$164.97
Dana Levenback	IR	Melissa Feliciano	\$550
Ali Wolfskehl	IR	Joan Cirella	\$550 prorated to \$238.33
Laureen Davis	SH	Meghan Murphy	\$550 prorated to \$238.33

#### B. Support Staff

1. Approve the following Spring Coaching Staff for the 2018-2019 school year in accordance with the list below; be it further resolved that stipend amounts may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Coaching Position</u>	<u>Step</u>	<u>Stipend Amount</u>
Daniel Leanza	Assistant- Track	1	\$6,343
Kelly Lambert	Volunteer- Softball	NA	NA
Monica Matlosz	Volunteer- Softball	NA	NA
Stephen Cullis	Equipment Manager	NA	\$3,617.66

2. Rescind the following co-curricular advisors for the 2018-2019 school year:



<u>Name</u>	<u>Club</u>	<u>Stipend</u>
Nicole Dixon	Model UN	\$1,301
Amanda Weiner	Chat & Chill	\$650.50
Jennifer Swaim	Student Government	\$1,188
Jacqueline O'Malley	Student Government	\$1,188
Jacob Burlas	Stage Crew -Fall Play	\$1,301

3. Approve the following Co-Curricular Stipends for the 2018-2019 school year in accordance with the list below; be it further resolved that the stipend amount may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Club</u>	<u>Location</u>	<u>Stipend</u>
Donna Marucci	TREP\$	CG	\$520.40
Tiffani Armstrong	TREP\$	CG	\$520.40
Beata Darbig	TREP\$	CG	\$520.40
Patricia Grunert	TREP\$	CG	\$520.40
Kristen Miller	TREP\$	CG	\$520.40
Dana Dawson	Student Council	CG	\$1,301
Mary Ann Smallwood	Horticulture/Gardening	IR	\$1,301
Linda Andrews	Makerspace	IR	\$1,301
Diana Rodriguez	Makerspace	IR	\$1,301
Erik Naclerio	Fitness Club	IR	\$1,301
Joan Cirella	Students Speak	IR	\$1,301
Danielle O'Rourke	Students Speak	IR	\$1,301
Carolyn Sciortino	Girls on the Run	IR	\$1,301
Megan Ingman	Girls on the Run	IR	\$1,301
Cara Canfield	Drama Club	RHS	\$2,376
Cara Canfield	Improv	RHS	\$1,301
Justin Matyas	Model UN	RHS	\$650.50
Gabrielle Lugero	Model UN	RHS	\$650.50
Barbara Kelleher	Chat & Chill	RMS	\$650.50
Andrea Hodgson	Heart & Sole	RMS	\$650.50
Stephanie Manchesi	Heart & Sole	RMS	\$650.50
Jacqueline O'Malley	Student Government	RMS	\$2,376
Jessica Swaim	Student Government	RMS	\$1,301
Luke Mason	Stage Crew- Fall Play	RHS	\$1,301
Robert Finning	Video Club	RHS	\$2,516
Noelle Congero	See It Repeat It	RMS	\$650.50
Christian Heuneman	See It Repeat It	RMS	\$650.50
Angela Hodgson	See It Repeat It	RMS	\$650.50
Michelle Rogoff	See It Repeat It	RMS	\$650.50

4. Approve the following Coordinating Stipends for the 2018-2019 school year in accordance with the list below; be it further resolved that the stipend amount may be

adjusted upon completion of negotiations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Stipend</u>
Susan Finn	Ironia	AM Bus Supervisor	\$1,903
Erik Naclerio	Ironia	AM Bus Supervisor	\$1,903
Danielle O'Rourke	Ironia	AM Bus Supervisor	\$1,903
Andria Barosi-Stampone	Ironia	AM Bus Supervisor	\$1,903
Erik Naclerio	Ironia	PM Bus Supervisor	\$1,903
Joan Cirella	Ironia	PM Bus Supervisor	\$1,903
Michael Hand	Ironia	PM Bus Supervisor	\$1,903
Joanna Scott	Ironia	PM Bus Supervisor	\$1,903
Brian Picillo	RHS	Weight Room-Fall	\$1,700
William Nahan	RHS	Weight Room-Winter	\$1,700
William Nahan	RHS	Weight Room-Spring	\$1,700
<i>Robert Finning</i>	<i>RHS</i>	<i>Ramparts</i>	<i>\$6,360</i>

5. Approve the following Co-Curricular Stipends at Randolph Middle School for the 2018-2019 school year in accordance with the list below, to be charged to Title 1 account; be it further resolved that the stipend amount may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Club</u>	<u>Stipend</u>
Kelly Hart	Success Club	\$1,301

6. Approve the following Winter Coaching Staff for the 2018-2019 school year in accordance with the list below; be it further resolved that stipend amounts may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Coaching Position</u>	<u>Step</u>	<u>Stipend Amount</u>
Robert Kral	Boy's Ice Hockey-Volunteer	NA	NA

7. Rescind the Head Custodian Stipend of Russell Bergman, Head Custodian at Randolph Middle School, effective September 24, 2018 for the 2018-2019 school year.

8. Approve James Dixon to receive the Interim Head Custodian Stipend at RMS effective September 25, 2018 through October 16, 2018 at the rate of \$19.01 per day.

9. Approve the following sick day payout for the following retired staff member:

<u>Name</u>	<u># of Days</u>	<u>Rate</u>	<u>Total to be paid</u>
Jairo Medina	32	\$27/day	\$864

10. Approve the following vacation day payout for the following retired staff member:

<u>Name</u>	<u># of Days</u>	<u>Rate</u>	<u>Total to be paid</u>
Jairo Medina	18.99	\$203.48/day	\$3,864

11. Appoint the following Custodial Staff as Head Custodians, for the 2018-2019 school year to be paid through stipends listed below, effective July 1, 2018 through June 30, 2019; stipend may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Location</u>	<u>Stipend</u>
James Dixon	Middle School	\$4,943 to be prorated based on start date of 10/17/2018

## **6. LEVEL CHANGES**

### **A. Certificated Staff**

1. Approve the following level changes and salary adjustments retroactive to August 30, 2018 for the certificated staff listed below for the 2018-2019 school year due to previously completed courses and graduate credit received to move on the salary guide; be it further resolved that salaries may be adjusted upon completion of negotiations:

<u>Name</u>	<u>From Level</u>	<u>Step</u>	<u>Current Salary 18-19</u>	<u>New Level</u>	<u>Step</u>	<u>Revised Salary 18-19</u>
Sybil Sanchez-Gonzalez	BA	16	\$76,330	BA+30	16	\$82,630

## **7. UNIQUE POSITION CODES**

### **A. Certificated Staff**

1. Deactivate the following unique position codes for the 2018-2019 school year:

<u>UPC</u>	<u>Effective Date</u>
600-03-1020-120-02	09/04/2018
600-02-1200-120-02	09/04/2018

2. Activate the following unique position codes for the 2018-2019 school year:

<u>UPC</u>	<u>Effective Date</u>
600-01-1200-120-01	09/04/2018
600-06-4001-140-01	09/04/2018

### **B. Support Staff**

1. Deactivate the following unique position codes for the 2018-2019 school year:

<u>UPC</u>	<u>Effective Date</u>
401-05-0000-130-20	09/04/2018
401-01-0000-120-08	09/04/2018
401-01-0000-120-33	09/04/2018
401-05-0000-130-07	09/04/2018
401-01-0000-120-35	09/04/2018
401-01-0000-120-32	09/04/2018
401-01-0000-120-02	09/04/2018
401-05-0000-130-06	09/04/2018
401-03-0000-120-24	09/25/2018
401-03-0000-120-20	09/25/2018

2. Activate the following unique position codes for the 2018-2019 school year:

<u>UPC</u>	<u>Effective Date</u>
401-06-0000-140-03	09/04/2018
401-06-0000-140-13	09/04/2018
401-02-0000-120-16	09/04/2018
401-03-0000-120-23	09/04/2018
401-03-0000-120-24	09/04/2018
401-03-0000-120-25	09/04/2018
401-06-0000-140-19	09/04/2018

## **8. JOB DESCRIPTIONS**

### **A. Administration**

1. Approve the Athletic Director job description in accordance with Attachment 7-A-1.

### **B. Support Staff**

1. Approve the Equipment Manager job description in accordance with Attachment 7-B-1.

2. Approve the Paraprofessional job description in accordance with Attachment 7-B-2.

3. Deactivate the following job descriptions:

Ramguard	ABA Classroom Aide	School Bus Aide
School Aide Employee	Paraprofessional-Job Coach	

4. Approve the Security Guard job description in accordance with Attachment 7-B-4.

## **9. COMMUNITY SCHOOL**

### **A. Appointments**

1. Approve the appointment of Christian Colombaris as a Junior Aide for the Randolph Community School at the rate of \$9.00 per hour for the 2018-2019 school year.

2. Approve the appointment of the following Kidz Kraftz instructors for the Randolph Community School Program for the 2018-2019 school year:

Binal Shah

Rosalind Gourvitz

Annemarie Tatko

3. Approve the appointment of Christian Colombaris as a Junior Aide for the Randolph Community School at the rate of \$9.00 per hour, retro to September 20, 2018 for the 2018-2019 school year.

4. Approve the appointment of the following Kidz Kraftz instructors for the Randolph Community School program, retro 9/20/18 for the 2018-2019 school year.

Binal Shah

Rosalind Gourvitz

Annemarie Tatko

5. Approve the appointment of Mukta Gupta as a Program Aide for the Randolph Community School at the rate of \$14.00 per hour for the 2018-2019 school year.

6. Approve the appointment of Natasa Petreska from a Program Aide to a Group Leader at the rate of \$15.00 per hour for the 2018-2019 school year.

7. Approve the appointment of Gulseren Ayaz from a Program Aide to a Group Leader from \$12.50 to \$14.00 per hour for the 2018-2019 school year.

8. Approve the appointment of the following as Sub Site Coordinators for the Randolph Community School at the rate of \$17.75 for the 2018-2019 school year:

Carol Graham

Marijayne Dwyer-Berry

9. Approve the appointment of Mary Hayde from a Program Aide to a Group Leader at the rate of \$14.00 per hour for the 2018-2019 school year.

10. Approve the appointment of Sailaja Dheram as a sub one on one Para for the Randolph Community School at the rate of \$17.89 per hour retroactive to September 24, 2018 for the 2018-2019 school year.

## **PERSONNEL AND ADMINISTRATION MOTION**

**OCTOBER 16, 2018**

Revised: 10-16-18

Pursuant to the recommendation of the Superintendent of Schools and on behalf of the Personnel Committee, Board Vice President Joseph Faranetta made a motion seconded by Board member Anne Standridge and carried by roll call vote to approve

the following Personnel and Administration Motion with an exception.

Board member Stacy White was absent. Motion passed.

**1. TERMINATION**

**A. Support Staff**

- 1. Terminate the extracurricular employment assignment for employee number 6976, effective immediately.

**EDUCATION MOTIONS 1 – 4 v2**

**OCTOBER 16, 2018**

Revised: 10-12-18

On behalf of the Education Committee, Board member Anne Standridge moved a motion seconded by Board member Susan DeVito and carried by a roll call vote to approve Education Motions 1 – 4 with exceptions:

Board member Sheldon Epstein abstained from motion 4. - Miscellaneous – a.  
Board member Stacy White was absent. Motions passed.

**1. Professional Development**

- a. MOTION to approve up to 28 world language teachers to complete a webinar series offered by Piedad Gutierrez during 2018-2019 school year. All expenses to be paid through world language department funds not to exceed \$250.00 per teacher.
- b. MOTION to amend the August 21, 2018 2f Education Motion to read: MOTION to approve up to eight elementary teachers to attend two full day and four half day Content Essentials Series - Phase I during the 18-19 school year. Cost of substitutes will be paid by elementary supervisor funds, not to exceed \$3,400.00.
- c. MOTION to approve up to eight teachers and administrators to attend a collaborative Algebra Applications meeting in October at Mount Olive High School, Flanders, NJ. All costs to be paid through district funds.
- d. MOTION to amend the August 21, 2018 2a Education Motion to read:

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORK- SHOP	WORK- SHOP TOTAL COST
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Mongelli	Kristin	RHS	ASCD: Conference on Educational Excellence	11/1/18, 11/2/18, 11/3/18, 11/4/18 & 11/5/18	\$2,775.60
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e. MOTION to approve the following professional development opportunities:

DISTRICT  
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Acquaviva	Danielle	IR	Students Who Start School Behind: Powerful Strategies to Promote and Accelerate Academic Success (Preschool-Kindergarten)	12/11/18	\$362.00
Adickes	Gina	RHS	Teens for Healthy Relationships Conference	11/7/18	\$103.00
Altis	Sean	RHS	ASCD: Conference on Educational Excellence	11/1/18, 11/2/18, 11/3/18 & 11/4/18	\$3,426.20
Aymil	John	Transportation	NJ School Board Association Conference	10/23/18 & 10/24/18	\$236.63

Bonura	Celeste	SH	Managing Anxiety and Depression Among Students: Moving Forward Without the Struggle	10/24/18	\$6.30
Buchalski	Lauren	RHS	New Jersey Science Convention	10/23/18	\$305.40
Burke	Katherine	RHS	ASCD: Conference on Educational Excellence	11/1/18, 11/2/18, 11/3/18 & 11/4/18	\$3,634.39
Corley	Jennifer	RHS	New Jersey Council for History Education Conference at Princeton University	11/30/18	\$239.15
Cross	Linda Rebyak	RMS	NJ Association for Health, Physical Education, Recreation and Dance-Health Education Conference	12/3/18	\$198.00
Cullis	Stephen	RHS	EDspaces Conference	11/6/18, 11/7/18, 11/8/18, 11/9/18 & 11/10/18	\$1,738.92
Cullis	Stephen	RHS	New Jersey Association of School Librarians	12/3/18 & 12/4/18	\$254.72



DiFiore	Kristen	RHS	NJ Council for the Social Studies Fall Conference 2018	10/22/18	\$206.00
Drury	Annemarie	CO	Special Education Medicaid Initiative (SEMI) Program-Fall Regional Meeting	10/19/18	\$4.37
Foran	Marybeth	RHS	Shape America National Conference-Tampa	4/8/19, 4/9/19, 4/10/19, 4/11/19, 4/12/19 & 4/13/19	\$2,484.00
Freeman	Allison	CO	NJ School Public Relations Association Fall Workshop-Preparing for a Crisis	11/1/18	\$21.34
Galembo	Noah	RHS	Mass Media Program Visit/Teacher Observation to Ocean City High School	11/2/18	\$188.86
Grott	Christina	CG	Curiosity Across the Content Areas: Engaging Kids Through Student-Directed Inquiry	12/7/18	\$371.53
Hallock	Ryan	RMS	The Third Annual Reimagining Math Education	11/2/18	\$214.87

Hoehn	Dona	SH	American Speech-Language-Hearing Association National Convention 2018	11/14/18, 11/15/18, 11/16/18 & 11/17/18	\$1,521.76
Holmes	Alise	CG	Autism New Jersey Annual Conference	10/18/18 & 10/19/18	\$729.00
Howe	Richard	RHS	New Jersey Science Convention	10/24/18	\$321.46
Ingman	Megan	CG	Mindfulness in the Classroom: Practical Use-It Now Tips, Tools, and Techniques	1/8/19	\$11.69
Kong	Marlene	RMS	Ed Camp World Language 2018	10/20/18	\$33.00
Lambert	Kelly	RHS	MSUNER Grant Meetings	11/1/18, 2/27/19 & 5/20/19	\$309.00
Lambert	Kelly	RHS	Teens for Healthy Relationships Conference	11/7/18	\$103.00
MacLeod	Jessica	RMS	Wilson Reading System Steps 7-12 Practicum for Level II Certification	11/12/18, 1/28/19 & 5/20/19	\$850.00

Maffei	Gabriel	RMS	The Third Annual Reimagining Math Education Conference	11/2/18	\$119.34
Marsh	Audra	FB	Pennsylvania State Association for Health, Physical Education, Recreation and Dance Convention	11/8/18, 11/9/18, 11/10/18 & 11/11/18	\$798.50
Marston	Laureen	RMS	Ed Camp World Language 2018	10/20/18	\$24.67
May	Diana	RHS	Stronge Effective Teacher and Leader Institute	10/31/18	\$286.00
Michael	Lonie	RHS	ASCD: Conference on Educational Excellence	11/1/18, 11/2/18, 11/3/18 & 11/4/18	\$3,426.70
Moore	Valarie	RHS	New Jersey Science Convention	10/24/18	\$305.40
Novack	Erik	RHS	Share The Keys Training	11/16/18	\$103.00

Pizzi	Kerri	IR	Students Who Start School Behind: Powerful Strategies to Promote and Accelerate Academic Success (preschool-Kindergarten)	12/11/18	\$362.00
Quinn	Peter	RHS	NJ Council for History Education Annual Conference	11/30/18	\$183.00
Rossmann	Erica	CG	Teacher's College Phonics Institute	10/25/18, 10/26/18 & 10/27/18	\$918.00
Salmon	Richard	RHS	Share the Keys Training	11/16/18	\$108.67
Sanchez-Gonzalez	Sybil	RHS	Classroom Assessment for Leading and Learning	10/31/18	\$398.00
Seanor	Krista	RHS	ASCD: Conference on Educational Excellence	11/1/18, 11/2/18, 11/3/18 & 11/4/18	\$3,731.66
Silverschotz	Tracey	RMS	Association of Math Teachers of NJ Annual Conference	10/25/18	\$337.68
Sobota	Cosette	CG	Making School Personnel Partners in Youth Suicide Prevention	10/26/18	\$12.15

Stork	Kimberly	CG	Autism New Jersey Annual Conference	10/18/18 & 10/19/18	\$949.78
Suydam	Sarah	RMS	Association of Math Teachers of NJ Annual Conference	10/26/18	\$337.68
Torres	Kristin	RMS	Health Education Conference- "Mind Your Health"	12/3/18	\$168.00
Weinstein	Linda	RHS	NJ Council for History Education Annual Conference	11/30/18	\$103.00
Wertheimer	Theresa	RHS	Advanced Placement (AP) STEM Roundtable	10/19/18	\$51.50
Winkelstein	Elissa	FB	Over 75 Quick "On the Spot" Techniques for Children and Adolescents with Emotional and Behavioral Problems	12/6/18	\$199.99
Wisniewski	Diana	RMS	Jr. Model U.N. NJ Consortium for Gifted and Talented Programs event at Drew University	2/1/19 & 2/8/19	\$206.00
Wolff	Susan	RMS	The Third Annual Reimagining Math Education Conference	11/2/18	\$201.87

- f. MOTION to amend the September 20, 2018 1e Education Motion approve up to 20 middle school teachers to attend in district Sheltered English Instruction workshops for one full day on October 10, 2018 and March 4, 2019 and one half day on April 3, 2019. Substitute costs to be funded under district funds.
- g. MOTION to approve up to nine Humanities and Special Education teachers to attend a full day workshop on Creating Strong Readers in a Classroom Reading Community with Voice and Choice at Rutgers University, New Brunswick, NJ on December 6, 2018. All costs to be paid through the RMS Humanities supervisor funds, not to exceed \$2,475.00.
- h. MOTION to approve up to six Humanities and Special Education teachers to attend a full day workshop on Teaching Poetry to Transform Thinking about Writing at Rutgers University, New Brunswick, NJ on January 15, 2019. All costs to be paid through the RMS Humanities supervisor funds, not to exceed \$1,650.00.
- i. MOTION to approve up to nine Humanities and Special Education teachers to attend Access, Choice and Time: How to Create Attentive and Critical Readers at Rutgers University, New Brunswick NJ on February 27, 2019. All costs to be paid through the RMS Humanities supervisor funds, not to exceed \$2,475.00.
- j. MOTION to approve the following professional development opportunities:

DISTRICT  
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Altis	Sean	RHS	Statistics Round Table	10/24/18	\$63.28
Bonura	Celeste	SH	United Way- Teaching Social Emotional Skills Throughout the School Day	12/12/18	\$2.42
Crannell	Duncan	RHS	Panasonic Creative Design Challenge	10/31/18	\$103.00

Douglas	Glenn	RHS	The Third Annual Reimagining Math Education Conference	11/2/18	\$319.81
Elmore	Susan	RHS	Accelerate Your Students' Communicative Proficiency: Practical Strategies for Maintaining 90% Target Language Use in your World Language Classroom	12/18/18	\$385.96
Emmons	Anthony	RHS	Mindful Practices for Those Who Give the Most: Educators!	12/11/18	\$22.38
Emmons	Anthony	RHS	The Third Annual Reimagining Math Education Conference	11/2/18	\$118.32
Femminella	Regina	RHS	Pique Proficiency	12/6/18	\$264.00
Finning	Robert	RHS	Ocean City High School TV Studio Visitation	11/1/18	\$147.02
Fritch	Donald	CG	Elementary Physical Education Jam	12/14/18	\$103.00

Gregory	Stephanie	RMS	Morris County Council of Education Associations Conference: "Courageous Conversations"- Race Equity, Gender & Social Justice	11/16/18	\$60.12
Horner	Matthew	RHS	AP STEM Roundtable	10/19/18	\$51.50
Kelly	Ann	RMS	American Choral Directors Association 2019 National Conference	2/26/19, 2/27/19, 2/28/19, 3/1/19, 3/2/19 & 3/3/19	\$339.00
Lichtenfeld	Michael	RHS	New Jersey Music Educator Association (NJMEA) Conference	2/21/19, 2/22/19 & 2/23/19	\$386.00
Lon	Jadwiga	RMS	Building Stronger Readers Conference	12/6/18	\$277.80
Lubrano	Angelica	RHS	Accelerate Your Students' Communicative Proficiency: Practical Strategies for Maintaining 90% Target Language Use in your World Language Classroom	12/18/18	\$385.96



MacLeod	Jessica	RMS	Morris County Council of Education Associations Conference: "Courageous Conversations"- Race Equity, Gender & Social Justice	11/16/18 & 11/17/18	\$71.00
McElroy	Timothy	RHS	Panasonic Creative Design Challenge	10/31/18	\$131.00
Olsen	Jonathan	CO	The Third Annual Reimagining Math Education Conference	11/2/18	\$156.00
Parama	Natalia	RHS	Accelerate Your Students' Communicative Proficiency: Practical Strategies for Maintaining 90% Target Language Use in your World Language Classroom	12/18/18	\$385.96
Perini	Susan	IR	American Speech-Language-Hearing Association Convention 2018	11/14/18, 11/15/18, 11/16/18 & 11/17/18	\$1,612.13
Pignaloso	Michael	RHS	AP STEM Roundtable	10/19/18	\$51.50

Russo	Dawn	RHS	The Midwest Clinic	12/19/18, 12/20/18 & 12/21/18	\$176.50
Sackerman	Richard	RMS	Morris County Council of Education Associations Conference: "Courageous Conversations"- Race Equity, Gender & Social Justice	11/16/18 & 11/17/18	\$95.09
Savvides	Michele	FB	NJ Association of School Librarians Conference	12/3/18	\$348.86
Siegel	Matthew	RMS	Health Education Conference	12/3/18	\$175.35
Swaim	Jessica	RMS	Morris County Council of Education Associations Conference: "Courageous Conversations"- Race Equity, Gender & Social Justice	11/16/18 & 11/17/18	\$95.12
Van Dongen	Diane	FB	New Jersey School Music Association Columbus Day Workshop	10/8/18	\$90.00

Wasylyk	Lena	RHS	Morris County Council of Education Associations Conference: "Courageous Conversations"- Race Equity, Gender & Social Justice	11/16/18 & 11/17/18	\$134.21
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**2. Field Trips**

- a. MOTION to approve an overnight field trip for up to 20 student members of the RHS Ceramic Art class to attend Peter’s Valley Craft Center in Layton, NJ on February 27, 2019 – March 1, 2019. Student costs will be funded by students and their families. There is no cost for chaperones attending this trip.
- b. MOTION to approve a field trip for up to approximately 10 students and up to five staff members to visit PG Chambers School, Cedar Knolls, NJ on November 6, 2018. Transportation costs to be funded by the special services department.
- c. MOTION to approve a field trip for up to approximately six students and up to two staff members to visit Hacklebarney Cider Mill, Chester, NJ on October 26, 2018. Transportation costs to be funded by the special services department.
- d. MOTION to approve field trips for Center Grove School on the following dates. Transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
Feb. 2019 & June 2019	Grade 3 students, teachers and parent chaperones	Shoprite Flanders, NJ	70
June 2019	Grade 5 teachers, students and chaperones	Funplex East Hanover, NJ	75

- e. MOTION to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial

hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
Oct. 2018	Grades 9 – 12 students, M. Ingenito, K. Mongelli & TBD	The Bronx Zoo Bronx, NY	40
Nov. 2018	Grades 9 – 12 students M. Swiss & TBD	Chatham High School Chatham Township, NJ	50
Oct. 2018	Grades 11 & 12 students, S. Townsend, M. Lonie & S. Cullis	CCM (AP Capstone Research) Randolph, NJ	20

- f. MOTION to amend the July 17, 2018 1d Education Motion to read: Motion to approve field trip for Randolph High School on the following dates. Transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
November 2018	Grade 11 & 12 students & L. Holloway	Kean University Union, NJ	8

- g. MOTION to approve an overnight field trip for up to 25 members of the RHS Speech & Debate Team to compete at Princeton University, Princeton, NJ from November 30, 2018 through December 2, 2018. Student costs will be funded by their families and the Booster Club. Chaperone costs will be funded through the Booster Club.
- h. MOTION to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
Oct. 2018	Grades 10-12 National Art Honor Society students, S. Coleman & TBD	Allegro School Cedar Knolls, NJ	25
Nov. 2018	Grades 9 – 12 ESL students, M. Land & TBD	Randolph Public Library Randolph, NJ	25

March 2019	Grades 9 – 12 ESL students, M. Land & TBD	Randolph Museum Randolph, NJ	25
May 2019	Grades 9 – 12 ESL students, M. Land & TBD	MAYO Performing Arts Morristown, NJ	25

- i. MOTION to approve the following field trip for Randolph Middle School: Cost for transportation and any associated fees will be paid by the students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
December 11, 2018	Grades 7 & 8 Wake Up RMS Cast and Crew, Mr. Sackerman, Mr. Mason, Ms. MacLeod & Ms. Corbo	NBC Studio's Manhattan, NY	30 approx.

### 3. Special Services

- a. MOTION to amend the June 19, 2018 3x Education Motion to read: Motion to approve the Mountain Lakes Board of Education to provide itinerant hearing services for the following Randolph students for school year 2018/2019:

Student	Amount
IT18-01	\$ 6,080.00
IT19-02	\$ 3,200.00
IT19-04	\$ 12,160.00
IT19-05	\$ 1,600.00
IT19-06	\$ 1,600.00
IT19-07	\$ 6,080.00
IT18-08	\$ 1,600.00
IT19-09	\$ 12,160.00
IT19-10	<u>\$ 6,080.00</u>
TOTAL:	\$50,560.00

- b. MOTION to approve the Mountain Lakes Board of Education to provide itinerant hearing services for the following Randolph students for school year 2018/2019:

IT19-12	\$12,768.00
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### 4. Miscellaneous

- a. MOTION to approve the Harassment, Intimidation and Bullying (HIB Reports) dated: September 21 and 28, 2018 and October 5 and 12,

2018.

- b. MOTION to accept the proclamation designating November 12-16, 2018 as the annual observance of American Education Week in Randolph Township Schools.
- c. MOTION to approve Randolph Middle School to participate in the application process for the 2018-2019 “Schools to Watch/Blue Ribbon” recognition program.
- d. MOTION to approve the RHS curriculum: Starting a Business/Entrepreneurship
- e. MOTION to approve the RHS curriculum: Creative Photography II
- f. MOTION to approve the 2018-2019 Nursing Services Plan.
- g. MOTION to approve the disposal of the following Randolph High School textbooks. These textbooks are no longer included in the curriculum.

TITLE	ISBN #	COPYRIGHT DATE	# OF TEXTBOOKS
Earth Science, 10 <sup>th</sup> ed. McDougal Littell	978-0-669-26183-1	1997	12
Earth Science, 9 <sup>th</sup> ed. Prentice Hall	978-0-13-050985-X	2000	47
Earth Science, Prentice Hall	978-0-13-125852-4	2006	112
Earth Science and the Environment, 4 <sup>th</sup> ed. Brooks/Cole	978-0-49-511400-0	2007	135
Earth Science, 12 <sup>th</sup> ed. Pearson/Prentice Hall	978-0-13-135862-1	2009	7

**FINANCE/FACILITIES & TRANSPORTATION MOTIONS 1 – 8v4      OCTOBER 16, 2018**

Revised: 10-16-18

On behalf of the Finance, Facilities and Transportation Committee, Board member Sheldon Epstein moved a motion seconded by Board member Anne Standridge and carried by a roll call vote to approve Finance, Facilities and Transportation Motions 1 – 8 with an exception.

Board member Stacy White was absent. Motions passed.

## **1. PAYMENT OF BILLS**

**RESOLVED**, the Randolph Township Board of Education approve the attached list of checks. Finance Exhibits # 1. – 1.1, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 09/30/18	\$ 2,888,666.32
1.1	Check Register – 10/11/18	\$ 2,648,309.74

## **2. BUDGET**

**RESOLVED**, the Randolph Township Board of Education approve September 2018 transfer, Finance Exhibits # 2.1 & 2.2 and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 09/30/18
2.2	Expense Account Adjustment – 09/30/18

## **3. REPORT OF THE SECRETARY AND TREASURER**

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Secretary for the month of September 2018 Finance Exhibits # 3.1 – 3.5 consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 09/30/18
3.2	Revenue Report – 09/30/18
3.3	Budget Report – 09/30/18
3.4	Petty Cash Report – 09/30/18
3.5	Treasurer Report – 09/30/18

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

**NOW, THEREFORE, BE IT RESOLVED**, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

**BE IT FURTHER RESOLVED**, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund

has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

#### **4. ACCEPTANCE AND APPROVAL OF THE COMPREHENSIVE MAINTENANCE PLAN**

**BE IT RESOLVED**, the Randolph Township Board of Education accept and approve the attached **Finance Exhibit # 4**. Annual Comprehensive Maintenance Budget Amount Worksheet, which is the annual update of the Comprehensive Maintenance Plan approved by the Board of Education on September 20, 2001 pursuant to N.J.A.C.6A:26-20.1 et seq.

#### **5. RESOLUTION TO WITHDRAW FROM MAINTENANCE RESERVE ACCOUNT**

**WHEREAS**, NJSA 6A:23A-14.2 (d) permits a Board of Education to withdraw from the maintenance reserve account at any time during the year and appropriate the funds into required maintenance account lines for use on required maintenance activities for a school facility, as reported in the comprehensive maintenance plan pursuant to NJAC 6A:26A-4, and

**WHEREAS**, the Randolph Township Board of Education wishes to withdraw \$120,000 from its maintenance reserve account and appropriate the funds into the 2018- 2019 required maintenance account lines;

**NOW THEREFORE BE IT RESOLVED** by the Randolph Township Board of Education that it hereby authorizes the district's School Business Administrator to make this withdrawal consistent with all applicable laws and regulations.

#### **6. RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF \$12,250,000 SCHOOL BONDS OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH IN THE COUNTY OF MORRIS, NEW JERSEY AND PROVIDING FOR THEIR SALE**

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH IN THE COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:**

Section 1. Of the \$24,495,000 bonds of The Board of Education of the Township of Randolph in the County of Morris, New Jersey (the "Board") authorized by virtue of the proposal adopted by the Board on July 17, 2018 and approved by the affirmative vote of a majority of the legal voters present and voting at the school



district election held on October 2, 2018 to finance the school facilities projects authorized therein pursuant to Title 18A, Education, of the New Jersey Statutes, \$12,250,000 will be issued as a single issue of school bonds (the "Bonds"). The Bonds shall mature in the principal amounts on August 1 in each of the years as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2019	\$400,000	2029	\$700,000
2020	\$380,000	2030	\$700,000
2021	\$380,000	2031	\$700,000
2022	\$380,000	2032	\$700,000
2023	\$380,000	2033	\$700,000
2024	\$380,000	2034	\$700,000
2025	\$750,000	2035	\$700,000
2026	\$750,000	2036	\$700,000
2027	\$750,000	2037	\$700,000
2028	\$700,000	2038	\$700,000

The Bonds are subject to redemption prior to their stated maturities in accordance with the Notice of Sale authorized herein. The Bonds shall be twenty in number, with one certificate being issued for each year of maturity, and shall be numbered R-1 to R-20, inclusive. The Bonds are entitled to the benefits of the New Jersey School Bond Reserve Act, N.J.S.A. 18A:56-17 et seq. (P.L. 1980, c. 72, approved July 16, 1980, as amended by P.L. 2003, c. 118, approved July 1, 2003.)

Section 2. The Bonds will be issued in fully registered form. One certificate shall be issued for the aggregate principal amount of Bonds maturing in each year. Both principal of and interest on the Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York, which will act as securities depository (the "Securities Depository"). The certificates will be on deposit with The Depository Trust Company. The Depository Trust Company will be responsible for maintaining a book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants will be responsible for maintaining records regarding the beneficial ownership interests in the Bonds on behalf of individual purchasers. Individual purchases may be made in the principal amount of any multiple of \$5,000 (with a minimum purchase of \$5,000 required) through book-entries made on the books and records of The Depository Trust Company and its participants.

The Bonds will bear interest payable semiannually on the first day of February and August in each year until maturity or earlier redemption, commencing on August 1, 2019, at a rate or rates per annum expressed in a multiple of 1/8 or 1/20 of 1% and proposed by the successful bidder in accordance with the Notice of Sale authorized herein.

The principal of and the interest on the Bonds will be paid to the Securities Depository by the Board or a duly authorized paying agent on the respective maturity dates and due dates and will be credited on the respective maturity dates and due dates to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of each next preceding January 15 and July 15 (the "Record Dates" for the Bonds). The Bonds shall be executed by the manual or facsimile signature of the President of the Board under the official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Secretary of the Board. The following matters are hereby determined with respect to the Bonds:

Date of Bonds:	Date of Delivery
Interest Payment	
Dates:	Each February 1 and August 1 until maturity or earlier redemption, commencing on August 1, 2019

Section 3. The Bonds shall be substantially in the following form with such additions, deletions and omissions as may be necessary for the Board to deliver and to market the Bonds in accordance with the requirements of The Depository Trust Company and the final terms of sale:

**SAMPLE BOND FORM FOR INFORMATION ONLY-  
DO NOT COMPLETE OR SIGN**

REGISTERED  
REGISTERED  
NUMBER R-\_\_\_\_

\$\_\_\_\_\_

UNITED STATES OF AMERICA  
STATE OF NEW JERSEY

THE BOARD OF EDUCATION OF  
THE TOWNSHIP OF RANDOLPH  
IN THE COUNTY OF MORRIS

SCHOOL BOND

DATED DATE:	MATURITY DATE:	RATE OF INTEREST PER ANNUM:	CUSIP:
___/___/2018	8/1/20__	_____%	_____

THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH IN THE COUNTY OF MORRIS, New Jersey (the "Board") hereby acknowledges itself indebted and for value received promises to pay to CEDE & CO., as nominee of The Depository Trust Company, which will act as securities depository (the "Securities Depository"), on the Maturity Date specified above, the principal sum of \_\_\_\_\_ DOLLARS (\$\_\_\_\_\_), and to pay interest on such sum from the Dated Date of this bond at the Rate of Interest Per Annum specified above semiannually on the first day of February and August in each year until maturity or earlier redemption, commencing on August 1, 2019. Interest on this bond will be paid to the Securities Depository by the Board or a duly appointed paying agent and will be credited to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of the January 15 and July 15 next preceding the date of such payments (the "Record Dates" for such payments). Principal of this bond, upon presentation and surrender to the Board, will be paid to the Securities Depository by the Board and will be credited to the participants of The Depository Trust Company.

This bond is not transferable as to principal or interest except to an authorized nominee of The Depository Trust Company. The Depository Trust Company shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants are responsible for maintaining records regarding the beneficial ownership interests in the bonds on behalf of individual purchasers.

The bonds of this issue maturing prior to August 1, 2027 are not subject to redemption prior to their stated maturities. The bonds of this issue maturing on or after August 1, 2027 are redeemable at the option of the Board in whole or in part on any date on or after August 1, 2026 upon notice as required herein at par, plus in each case unpaid accrued interest to the date fixed for redemption.

Notice of redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of the bonds not less than

thirty (30) days, nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the owners of such bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Board or a duly appointed bond registrar. Any failure of the Securities Depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any notice of redemption shall not affect the validity of the redemption proceedings. If the Board determines to redeem a portion of the bonds prior to maturity, the bonds to be redeemed shall be selected by the Board. The bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If notice of redemption has been given as provided herein, the bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the redemption price, together with unpaid accrued interest to the date fixed for redemption. Interest shall cease to accrue on the bonds after the date fixed for redemption. Payment shall be made upon surrender of the bonds redeemed.

This bond is one of an authorized issue of bonds and is issued pursuant to Title 18A, Education, of the New Jersey Statutes and a proposal adopted by the Board on July 17, 2018 and approved by the affirmative vote of a majority of the legal voters present and voting at the school district election held on October 2, 2018. Payment of this obligation is secured under the provisions of the New Jersey School Bond Reserve Act, N.J.S.A. 18A:56-17 et seq. (P.L. 1980, c. 72, approved July 16, 1980, as amended by P.L. 2003, c. 118, approved July 1, 2003), in accordance with which an amount equal to 1% of the aggregate outstanding bonded indebtedness (but not to exceed the moneys available in the fund) of New Jersey counties, municipalities and school districts for school purposes as of September 15 of each year is held within the State Fund for the Support of Free Public Schools as a school bond reserve pledged by law to secure payments of principal and interest due on such bonds in the event of the inability of the issuer to make payment.

The full faith and credit of the Board are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed and that the issue of bonds of which this is one, together with all other indebtedness of the Board, is within every debt and other limit

prescribed by such constitution or statutes.

IN WITNESS WHEREOF, THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH IN THE COUNTY OF MORRIS, NEW JERSEY has caused this bond to be executed in its name by the manual or facsimile signature of its President, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual signature of its Secretary and this bond to be dated the Dated Date as specified above.

THE  
[SEAL]

THE BOARD OF EDUCATION OF  
TOWNSHIP OF RANDOLPH IN THE  
COUNTY OF MORRIS, NEW  
JERSEY

ATTEST:

By: \_\_\_\_\_ (Facsimile)  
President

By: \_\_\_\_\_  
Secretary

**[END OF SAMPLE BOND FORM]**

Section 4. The Bonds shall be sold on November 28, 2018 via the "PARITY Electronic Bid System" (PARITY) upon the terms and the conditions set forth in and described in the Full Notice of Sale authorized below and set forth in Exhibit A attached hereto (the "Full Notice of Sale"). The Full Notice of Sale shall be posted in full at [www.munihub.com](http://www.munihub.com) and in *The Bond Buyer Online*. The Business Administrator/Board Secretary is hereby directed to arrange for the publication of the Short Notice of Sale authorized below and set forth in Exhibit B attached hereto (the "Short Notice of Sale") and the Summary Notice of Sale authorized below and set forth in Exhibit C (the "Summary Notice of Sale"). The Notices of Sale shall be posted and published as required by law not less than seven days prior to the date of sale. The Full Notice of Sale shall be substantially in the form attached hereto as Exhibit A, the Short Notice of Sale shall be substantially in the form attached hereto as Exhibit B and the Summary Notice of Sale shall be substantially in the form attached hereto as Exhibit C, each with such additions, deletions and omissions as

may be necessary for the Board to market the Bonds in accordance with the requirements of The Depository Trust Company and PARITY and as may be suggested by Bond Counsel. The Short Notice of Sale shall be published in the Board's local newspaper, and the Summary Notice of Sale shall be published in the Bond Buyer, a financial newspaper published and circulating in the City of New York, New York, and in The Bond Buyer Online.

Section 5. The Board hereby designates the Business Administrator/Board Secretary as the officer to sell and to award the Bonds and to act on behalf of the Board in accordance with the Notices of Sale authorized herein, and the Business Administrator/Board Secretary shall report in writing the results of the sale to the Board as required by law.

Section 6. The Bonds shall have printed thereon a copy of the written opinion with respect to the Bonds that is to be rendered by the law firm of McManimon, Scotland & Baumann, LLC ("Bond Counsel") complete except for omission of its date.

Section 7. Bond Counsel is authorized to arrange for the printing of the Bonds, and Phoenix Advisors, LLC (the "Municipal Advisor") or Bond Counsel are authorized to arrange for the printing of the Official Statement to be prepared in connection with the sale of the Bonds and to arrange for the distribution of the preliminary Official Statements on behalf of the Board to those financial institutions that customarily submit bids for such Bonds. The Municipal Advisor and Bond Counsel are authorized to prepare the Official Statement necessary in connection with the issuance of the Bonds, and the President of the Board is authorized to execute any certificates necessary in connection with the distribution of the Official Statement. Such Official Statement may be distributed in preliminary form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission on behalf of the Board by the Business Administrator/Board Secretary or by the President of the Board. Final Official Statements shall be delivered to the purchaser of the Bonds within the earlier of seven business days following the sale of the Bonds or to accompany the purchaser's confirmations that request payment for the Bonds. The Municipal Advisor is further authorized to arrange on behalf of the Board for a rating on the Bonds from S&P Global Ratings and/or Moody's Investors Service.

Section 8. The Business Administrator/Board Secretary is hereby authorized to make representations and warranties, to enter into agreements and to make all arrangements with The Depository Trust Company, New York, New York

as may be necessary in order to provide that the Bonds will be eligible for deposit with The Depository Trust Company and to satisfy any obligation undertaken in connection therewith.

Section 9. In the event that The Depository Trust Company may determine to discontinue providing its service with respect to the Bonds or is removed by the Board and if no successor Securities Depository is appointed, the Bonds that were previously issued in book-entry form shall be converted to registered bonds (the "Registered Bonds") in denominations of \$5,000, or any integral multiple thereof, except that an amount maturing in any one year in excess of the largest principal amount thereof equaling a multiple of \$5,000 will be in denominations of \$1,000, or any integral multiple thereof. The beneficial owner under the book-entry system, upon registration of the Bonds held in the beneficial owner's name, will become the registered owner of the Registered Bonds. The Board shall be obligated to provide for the execution and delivery of the Registered Bonds in certificate form.

Section 10. Solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the Bonds are not exempt from the Rule and provided that the Bonds are not exempt from the following requirements in accordance with paragraph (d) of the Rule, for so long as the Bonds remain outstanding (unless the Bonds have been wholly defeased), the Board shall provide for the benefit of the holders of the Bonds and the beneficial owners thereof:

(a) On or prior to February 1 of each year, beginning February 1, 2019, electronically to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system or such other repository designated by the Securities and Exchange Commission to be an authorized repository for filing secondary market disclosure information, if any, annual financial information with respect to the Board consisting of the audited financial statements (or unaudited financial statements if audited financial statements are not then available, which audited financial statements will be delivered when and if available) of the Board and certain financial information and operating data consisting of (1) Board indebtedness; (2) property valuation information; and (3) tax rate, levy and collection data. The audited financial statements will be prepared in accordance with generally accepted accounting principles as modified by governmental accounting standards as may be required by New Jersey law;

(b) if any of the following material events occur regarding the Bonds, a timely notice not in excess of ten business days after the occurrence of the event

sent to EMMA:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
- (7) Modifications to rights of security holders, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution, or sale of property securing repayment of the securities, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the obligated person;
- (13) The consummation of a merger, consolidation, or acquisition involving the Board or the sale of all or substantially all of the assets of the Board, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

For the purposes of the event identified in subparagraph (12) above, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been



assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

(c) notice of failure of the Board to provide required annual financial information on or before the date specified in this resolution shall be sent in a timely manner to EMMA.

Section 11. If all or any part of the Rule ceases to be in effect for any reason, then the information required to be provided under this resolution, insofar as the provision of the Rule no longer in effect required the provision of such information, shall no longer be required to be provided.

Section 12. The Business Administrator/Board Secretary shall determine, in consultation with Bond Counsel, the application of the Rule or the exemption from the Rule for each issue of obligations of the Board prior to their offering. Such officer is hereby authorized to enter into additional written contracts or undertakings to implement the Rule and is further authorized to amend such contracts or undertakings or the undertakings set forth in this resolution, provided such amendment is, in the opinion of nationally recognized bond counsel, in compliance with the Rule.

Section 13. In the event that the Board fails to comply with the Rule requirements or the written contracts or undertakings specified in this resolution, the Board shall not be liable for monetary damages, remedy being hereby specifically limited to specific performance of the Rule requirements or the written contracts or undertakings therefor.

Section 14. The Business Administrator/Board Secretary is authorized to invest the proceeds of the Bonds in investment obligations or deposits as permitted in accordance with New Jersey law.

Section 15. The Business Administrator/Board Secretary is authorized to pay the costs of issuance at or after the time of closing to the various participants regarding the sale and issuance of the Bonds, including costs for the publications, preparation and printing of the Official Statement, credit rating, legal services and other miscellaneous costs of issuing the Bonds.

Section 16. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Bonds, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Bonds. The Board authorizes the Business Administrator/Board Secretary to act and determine on behalf of the Board whether the Bonds will be designated as "bank qualified" within the meaning of Section 265 of the Code.

Section 17. The Business Administrator/Board Secretary and other appropriate representatives of the Board are authorized to take all other actions on behalf of the Board necessary for the sale and the delivery of the Bonds in accordance with this resolution and the investment of the proceeds thereof in accordance with the requirements of law.

Section 18. This resolution shall take effect immediately.

The foregoing resolution was adopted by the following vote:

AYES:

NAYS:

#### CERTIFICATE

I, Gerald M. Eckert, Business Administrator/Board Secretary of The Board of Education of the Township of Randolph in the County of Morris, New Jersey (the "Board"), HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the Board duly called and held on October 16, 2018 has been compared by me with the original minutes as officially recorded in my office in the minute book of the Board and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Board this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

---

Gerald M. Eckert  
Business Administrator/Board Secretary

[SEAL]

**EXHIBIT A**

**FULL NOTICE OF SALE**

**(For Publication on MuniHub's website and on  
The Bond Buyer Online's website:  
[www.bondbuyer.com](http://www.bondbuyer.com))**

**THE BOARD OF EDUCATION OF THE  
TOWNSHIP OF RANDOLPH  
IN THE COUNTY OF MORRIS, NEW JERSEY**

**NOTICE OF \$12,250,000 SCHOOL BOND SALE  
(BOOK-ENTRY-ONLY) (CALLABLE)**

**SUMMARY**

ISSUER:	The Board of Education of the Township of Randolph in the County of Morris, New Jersey
PAR AMOUNT:	\$12,250,000
SECURITY:	General Obligations of the Board of Education/New Jersey School Bond Reserve
TAX EXEMPT:	Yes
RATINGS AND INSURANCE:	Ratings to be Determined; Insurance at option of bidder
TYPE OF SALE:	Electronic proposals via the Parity Electronic Bid System ("PARITY") of I-Deal LLC ("I-Deal") (See Bidding Details Item herein)
BOND SALE AGENT:	PARITY
BID/AWARD DATE:	November 28, 2018 electronic proposals until 11:00 a.m., local time, at which time they will be publicly opened, received and announced. Award by 3:00 p.m.
DATED DATE:	Date of Delivery
DELIVERY DATE:	On or about December 18, 2018
INTEREST PAYMENT DATES:	February 1 and August 1, commencing August 1, 2019
FORM:	Book-entry-only
FIRST CALL DATE:	August 1, 2026
MINIMUM BID:	\$12,250,000 (Par)

MAXIMUM BID: \$12,251,000 (Par plus \$1,000)

BID SECURITY: Good Faith Check or wire transfer in the amount of \$245,000 received by the Board prior to bidding

BASIS OF AWARD: Net Interest Cost - Ascending Coupons Required in multiples of 1/8 or 1/20 of 1%

OFFERING STATEMENT: Preliminary Official Statement and Notice of Sale available at [www.munihub.com](http://www.munihub.com) and Notice of Sale available at [The Bond Buyer Online at www.bondbuyer.com](http://TheBondBuyerOnline.com)

### NOTICE

NOTICE IS HEREBY GIVEN that electronic proposals will be received by The Board of Education of the Township of Randolph in the County of Morris, New Jersey (the "Board") for the purchase of \$12,250,000 original principal amount of the Board's School Bonds (the "Bonds"). All Bids (as defined below) must be submitted in their entirety via "PARITY Electronic Bid System" (PARITY) prior to 11:00 a.m., New Jersey time on November 28, 2018. To bid, Bidders (as defined below) must have submitted a good faith check or a wire payable to the Board in the amount of \$245,000 by no later than 10:30 a.m. on the Bid Date (see Bidding Details below).

#### Preliminary and Final Official Statement

The Board's Preliminary Official Statement (the "POS") is available for viewing in electronic format on [www.munihub.com](http://www.munihub.com) and in [The Bond Buyer Online](http://TheBondBuyerOnline.com). [The Bond Buyer Online](http://TheBondBuyerOnline.com) address is [www.bondbuyer.com](http://www.bondbuyer.com). In addition, broker dealers registered with the National Association of Securities Dealers (the "NASD") and dealer banks with The Depository Trust Company ("DTC") clearing arrangements may either: (a) print out a copy of the POS on their own printer, or (b) at any time prior to November 28, 2018, elect to receive a photocopy of the POS in the mail by calling the Board's bond counsel, McManimon, Scotland & Baumann, LLC ("Bond Counsel"), 75 Livingston Avenue, Roseland, New Jersey 07068 to the attention of Andrea L. Kahn, Esq. (telephone no. 973-622-5171) or Terry Anderson (telephone no. 973-622-5161). All Bidders must review the POS and certify that they have done so prior to participating in the bidding.

The POS is deemed by the Board to be final as of its date for purposes of SEC Rule 15c2-12(b)(1) under the Securities and Exchange Act of 1934, except for the omission of information concerning the offering price(s), interest rate(s), selling compensation, aggregate principal amount of the Bonds and any other terms or provisions to be determined from the successful Bid(s) or depending on such matters, and the identity of the

underwriter(s). The POS is, however, subject to such further revisions, amendments and completion in a final official statement (the “Final Official Statement”) as may be necessary.

The Board, at its expense, will make available to the Winning Bidder a reasonable number of Final Official Statements within seven (7) business days following the date of acceptance of the Bid.

#### Types of Bids Allowed

Subject to the Bid requirements described below, Bids for the Bonds must be submitted on an “All-or-None” (“AON”) basis for the entire amount of \$12,250,000. First, a Bidder must submit a conforming Bid for the entire issue, and, if such Bid is accepted by the Board, the Bidder will be required to purchase the entire issue in accordance with such Bid.

#### Insurance

All or any part of the Bonds can be insured at the option of the Bidder. The insurance premium, if any, will be paid by the Bidder.

#### Interest Payment Dates; Description of the Bonds

The Bonds will be dated the date of delivery and will bear interest from such date payable semiannually on each February 1 and August 1, commencing on August 1, 2019.

#### Principal Amortization

The Bonds will consist of serial bonds maturing on August 1 in the years 2019 through 2038, inclusive, as set forth in the following table:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2019	\$400,000	2029	\$700,000
2020	\$380,000	2030	\$700,000
2021	\$380,000	2031	\$700,000
2022	\$380,000	2032	\$700,000
2023	\$380,000	2033	\$700,000
2024	\$380,000	2034	\$700,000
2025	\$750,000	2035	\$700,000
2026	\$750,000	2036	\$700,000
2027	\$750,000	2037	\$700,000
2028	\$700,000	2038	\$700,000

#### Book-Entry-Only

The Bonds will be issued in book-entry form only, initially in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York (“DTC”). Purchasers will not receive certificates representing their interests in the Bonds. Individual purchases will be in the principal amount of any multiple of \$5,000 (with a minimum purchase of \$5,000 required). Payments of principal, interest and redemption premium, if any, will be made by the paying agent to DTC for subsequent disbursement to DTC participants to then be remitted to the beneficial owners of the Bonds.

#### Section 265 Qualification

The Bonds will not be designated as qualified under Section 265 of the Internal Revenue Code of 1986, as amended, by the Board for an exemption from the denial of deduction for interest paid by financial institutions to purchase or to carry tax-exempt obligations.

#### Redemption Provisions

The bonds of this issue maturing prior to August 1, 2027 are not subject to redemption prior to their stated maturities. The bonds of this issue maturing on or after August 1, 2027 are redeemable at the option of the Board in whole or in part on any date on or after August 1, 2026 upon notice as required herein at par, plus in each case unpaid accrued interest to the date fixed for redemption.

Notice of redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of the bonds not less than thirty (30) days nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the owners of such bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Board or a duly appointed bond registrar. Any failure of the securities depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any notice of redemption shall not affect the validity of the redemption proceedings. If the Board determines to redeem a portion of the bonds prior to maturity, the bonds to be redeemed shall be selected by the Board. The bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If notice of redemption has been given as provided herein, the bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the redemption price, together with unpaid accrued interest to the date fixed for redemption. Interest shall cease to accrue on the Bonds after the date fixed for redemption. Payment shall be made upon surrender of the Bonds redeemed.

Term Bond Option – Not Available

Terms of PARITY

Each electronic proposal must be submitted via PARITY. No Bidder will see any other bidder's bid, nor will any bidder see the status of its bid relative to other bids (e.g., whether its Bid is a leading bid). To the extent any instructions or directions set forth on PARITY conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about PARITY, potential bidders may contact PARITY at I-Deal at (212) 404-8102. The Board may, but is not obligated to, acknowledge its acceptance in writing of any bid submitted electronically via PARITY. In the event that a bid for the Bonds is submitted via PARITY, the bidder further agrees that: The Board may regard the electronic transmission of the bid via PARITY (including information about the purchase price of the Bonds, the interest rate or rates to be borne by the various maturities of the Bonds, the initial public offering price of each maturity of the Bonds and any other information included in such transmission) as though the same information were submitted on the official "Proposal for Bonds" provided by the Board and executed by a duly authorized signatory of the bidder. If a bid submitted electronically via PARITY is accepted by the Board, the terms of the official "Proposal for Bonds" and this Notice of Sale and the information that is electronically transmitted via PARITY shall form a contract, and the Winning Bidder shall be bound by the terms of such contract.

PARITY is not an agent of the Board, and the Board shall have no liability whatsoever based on any bidder's use of PARITY, including but not limited to any failure by PARITY to correctly or timely transmit information provided by the Board or information provided by the bidder.

The Board may choose to discontinue use of electronic bidding via PARITY by issuing a notification to such effect via TM3 News Services, or by other available means, no later than 3:00 p.m., Eastern Time, on the last business date prior to the Bid Date.

Once the bids are communicated electronically via PARITY to the Board, each Bid will constitute an official "Proposal for Bonds" and shall be deemed to be an irrevocable offer to purchase the Bonds on the terms provided in this Notice of Sale. For purposes of submitting all "Proposals for Bonds," whether electronically or sealed, the time as maintained on PARITY shall constitute the official time.

Each Bidder shall be solely responsible to make necessary arrangements to access PARITY for purposes of submitting its Bid in a timely manner and in compliance with the requirements of this Notice of Sale. Neither the Board nor I-Deal shall have any duty or obligation to provide or assure to any Bidder, and neither the Board nor I-Deal shall be responsible for the proper operation of, or have any liability for any delays or interruptions of, or any damages caused by, PARITY. The Board is using PARITY as a communication mechanism, and not as the Board's agent, to conduct the electronic bidding for the Bonds. By using PARITY, each Bidder agrees to hold the Board harmless for any harm or damages caused to such Bidder in connection with its use of PARITY for bidding on the Bonds.

Bidding Details



Bidders should be aware of the following bidding details associated with the sale of the Bonds:

- (1) BIDDERS MUST SUBMIT A GOOD FAITH CHECK OR A WIRE TRANSFER IN THE AMOUNT OF \$245,000 PAYABLE TO THE BOARD NO LATER THAN 10:30 A.M. ON THE BID DATE. HOWEVER, BIDDERS ARE ENCOURAGED TO SUBMIT CHECKS AND WIRE TRANSFERS ON THE DAY PRIOR TO THE BID DATE TO ASSURE RECEIPT OF PAYMENT BY THE BOARD. CHECKS CAN BE SENT TO THE FOLLOWING ADDRESS:

Gerald M. Eckert  
Business Administrator/Board Secretary  
Randolph Board of Education  
25 School House Road  
Randolph, NJ 07869

BIDDERS SUBMITTING GOOD FAITH CHECKS SHOULD ALSO ENCLOSE A RETURN ENVELOPE FOR USE BY THE BOARD.

UNSUCCESSFUL BIDDERS SUBMITTING THE GOOD FAITH DEPOSIT BY WIRE TRANSFER SHALL, NO LATER THAN THE CLOSE OF BUSINESS ON THE BID DATE OF THE BONDS, PROVIDE THE BOARD'S BUSINESS ADMINISTRATOR/BOARD SECRETARY IN WRITING WITH WRITING INSTRUCTIONS FOR THE RETURN OF SUCH UNSUCCESSFUL BIDDER'S GOOD FAITH DEPOSIT. IN THE EVENT THAT THE BOARD FAILS TO RETURN ANY GOOD FAITH WIRES IN A TIMELY FASHION, THE BOARD SHALL NOT BE LIABLE FOR MONETARY DAMAGES, REMEDY BEING HEREBY SPECIFICALLY LIMITED TO SPECIFIC PERFORMANCE.

- (2) All Bids must be submitted via PARITY. No telephone, telefax, telegraph or personal delivery Bids will be accepted.
- (3) All Bids for the Bonds must be submitted on an AON basis.
- (4) Each proposal submitted must name the rate or rates of interest per annum to be borne by the Bonds and the rate or rates named must be multiples of 1/8 or 1/20 of 1%. Not more than one rate may be named for Bonds of the same maturity. There is no limitation on the number of rates that may be named. If more than one rate of interest is named, no interest rate named for any maturity may be less than the interest rate named for any prior maturity.

Each proposal submitted must state the purchase price, which must be not less than \$12,250,000 nor more than \$12,251,000. The Bonds will be awarded to the Bidder on whose bid the total loan may be made at the lowest net interest cost. Such net interest cost shall be computed, as to each Bid, by adding to the total principal amount of Bonds bid for the total interest cost to maturity in accordance with such Bid and by deduction therefrom of the amount of premium, if any, bid. No proposal shall be considered that offers to pay an amount less than the principal amount of Bonds offered for sale or under which the total loan is made at an interest cost higher than the lowest net interest cost to the Board under any legally acceptable proposal. The purchaser must also pay an amount equal to the interest on the Bonds accrued to the date of payment of the purchase price.

- (5) Bidders are only permitted to submit Bids for the Bonds during the bidding period.

#### Definitions

- “Bid” any confirmed purchase offer received by PARITY on or before the proposal submission deadline.
- “Bidder” any firm registered and approved for participation in sale.
- “Winning Bid” any purchase offer made by a Bidder and received by PARITY that, at the end of the bidding time period, results in the lowest NIC that is acceptable to the Board.
- “Net Interest Cost” computed by adding to the total principal amount of Bonds bid for, the total interest cost to maturity in accordance with such bid and by deduction therefrom of the amount of premium, if any, bid or the addition thereto of the amount of discount, if any, bid. The Net Interest Cost serves as the basis for awarding the Bonds to Winning Bidder.

#### Bid Procedure and Basis of Award

Subject to the right reserved by the Board to reject any or all Bids, the Bonds will be sold to the Bidder whose Bid produces the lowest NIC for the Board and otherwise complies with the Notice of Sale.

Bids must remain valid until at least 3:00 p.m., prevailing time, on the date of the sale and, if accepted by the Board prior to such time, shall be irrevocable except as otherwise provided in the Notice of Sale. Upon selection of the Winning Bidder, the Board will execute

an award certificate to award the Bonds and will promptly communicate with the Winning Bidder by telephone, e-mail or fax.

#### Bid Security and Method of Payment for Bonds

A Good Faith Deposit ("Deposit") in the form of a certified, treasurer's or cashier's check or a wire transfer in the amount of \$245,000 payable to the order of the Board by no later than 10:30 a.m. on the Bid Date is required for each Bid to be considered. Wire instructions can be obtained by contacting the Board's Municipal Advisor, Sherry L. Tracey of Phoenix Advisors, LLC, at (609) 291-0130 or [stracey@muniadvisors.com](mailto:stracey@muniadvisors.com), and such wire must be received and confirmed by the Board prior to the time for bids to be submitted. If a check is used, it must be a certified, treasurer's or cashier's check and must be provided to the Board no later than by 10:30 a.m. on the Bid Date. Each Bidder accepts responsibility for delivering such check or wire transfer on time, and the Board is not responsible for any check or wire transfer that is not received on time. The Deposit will be applied to the purchase price of the Bonds. In the event the Winning Bidder fails to honor its accepted bid, the Deposit will be retained by the Board. Award of the Bonds to the Winning Bidder or rejection of all Bids is expected to be made within two hours after opening of the Bids, but such Winning Bidder may not withdraw its proposal until after 3:00 p.m. of the day of receipt of such Bids and then only if such award has not been made prior to the withdrawal. The balance of the purchase price shall be paid in Federal Funds by wire transfer to the Board on the Delivery Date.

#### Right to Reject Bids; Waive Irregularities

The Board reserves the right to reject any and all Bids and to the extent permitted by law to waive any irregularity or informality in any Bid.

#### Information Required from the Winning Bidder

By making a bid for the Bonds, the Winning Bidder agrees: (a) to provide to the Board, in writing, immediately upon being unofficially awarded the Bonds, a written confirmation of the bid, which shall include the purchase price, reoffering yield(s), and other related information necessary for completion of the Final Official Statement or by Bond Counsel; (b) to disseminate to all members of the underwriting syndicate copies of the Official Statement; (c) to promptly file a copy of the Final Official Statement with each nationally recognized Municipal Securities Information Repository; and (d) to take any and all other actions necessary to comply with applicable Securities and Exchange Commission and Municipal Securities Rulemaking Board rules governing the offering, sale and delivery of the Bonds to alternate purchasers.

#### Establishment of Issue Price for the Bonds

In the event the Board receives at least three (3) bids for the Bonds, then the Issue

Price for the Bonds shall be established based on the reasonably expected initial offering prices of the Bonds as of the Sale Date (the "Expected Offering Prices"). The Expected Offering Prices shall consist of the prices for each maturity of the Bonds used by the winning bidder in formulating its bid to purchase the Bonds. The winning bidder shall be required to deliver on the Delivery Date a certificate to such effect, and provide to the Board, in writing, the Expected Offering Prices as of the Sale Date.

In the event the Board receives fewer than three (3) bids for the Bonds, then the Issue Price for the Bonds shall be established based on the following method as selected by the winning bidder on the Sale Date:

**10% Sold:** The Issue Price for the Bonds shall be established based on the first price at which at least 10% of each maturity of the Bonds was sold to the Public (as defined below). The winning bidder shall be required to deliver on the Delivery Date a certificate to such effect, and provide to the Board, in writing, evidence satisfactory to Bond Counsel to the Board of such sales prices for each maturity of the Bonds. In the event that the winning bidder has not sold at least 10% of each maturity of the Bonds to the Public as of the Delivery Date (each, an "Unsold Maturity"), the winning bidder shall (i) provide to the Board, in writing, on the Delivery Date, the Expected Offering Prices for each Unsold Maturity and a certificate regarding same and (ii) have a continuing obligation to provide to the Board, in writing, evidence satisfactory to Bond Counsel to the Board of the first price at which at least 10% of each Unsold Maturity is sold to the Public, contemporaneous with each such sale, until at least 10% of all such Unsold Maturities have been sold to the Public.

**Hold The Price:** The Issue Price for the Bonds shall be established based on the initial offering price of the Bonds to the Public as of the Sale Date, provided that the winning bidder shall, in writing, (i) confirm that the Underwriters have offered or will offer the Bonds to the public on or before the Sale Date at the offering price or prices set forth in the bid submitted by the winning bidder and (ii) agree, on behalf of the Underwriters participating in the purchase of the Bonds, that the Underwriters will neither offer nor sell the Bonds to any person at a price that is higher than the initial offering price to the Public during the period starting on the Sale Date and ending on the earlier of: (1) the close of the fifth (5th) business day after the sale date; or (2) the date on which the Underwriters have sold at least 10% of the Bonds to the Public at a price that is no higher than the initial offering price to the Public.

Public means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter (as defined herein) or a related party to an Underwriter. The term "related party" generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly. Underwriter means (i) any person that agrees pursuant to a written contract with the Issuer (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this paragraph to participate in the initial sale of the Bonds to the Public (including a member of a selling group or a party to

a retail distribution agreement participating in the initial sale of the Bonds to the Public).

#### Delivery of the Bonds

The Bonds will be delivered on or about December 18, 2018 (UNLESS A NOTICE OF A CHANGE IN THE DELIVERY DATE IS PUBLISHED NOT LATER THAN 2 HOURS PRIOR TO ANY ANNOUNCED DATE FOR RECEIPT OF BIDS) in New York City at DTC against payment of the purchase price therefor (less the amount of the good faith deposit) in federal funds.

There will also be furnished the usual closing papers, including (1) a certificate signed by the officials who signed the Bonds stating that no litigation of any kind is now pending or, to their knowledge, threatened to restrain or enjoin the issuance or delivery of the Bonds or in any manner questioning the proceedings and authorization under which the Bonds are issued or affecting the validity of the Bonds, and (2) a certificate signed by the Board President or Business Administrator/Board Secretary relating to the Official Statement.

#### CUSIP Numbers

The Municipal Advisor will apply for CUSIP numbers with respect to the Bonds, but the Board will assume no obligation for the assignment or printing of such numbers on the Bonds or for the correctness of such numbers, and neither the failure to print such numbers on any bond nor any error with respect thereto shall constitute cause for a failure or refusal by the purchasers thereof to accept delivery of and make payment for the Bonds. The CUSIP Service Bureau charge for the assignment of the numbers shall be the responsibility of and shall be paid for by the Winning Bidder.

#### Legal Opinion

The approving opinion of Bond Counsel will be furnished without cost to the Winning Bidder.

#### Postponement

The Board reserves the right to postpone, upon not less than 24 hours' notice, the date and time established for receipt of Bids. ANY SUCH POSTPONEMENT WILL BE PUBLISHED OR POSTED BEFORE 11:00 A.M. ON THE DAY BEFORE THE SALE. If any date fixed for the receipt of Bids and the sale of the Bonds is postponed, an alternative sale date will be announced via PARITY at least forty-eight (48) hours prior to such alternative sale date. On any such alternative sale date, any Bidder may submit a Bid for the purchase of the Bonds in conformity in all respects with the provisions of the Notice of Sale, except for the Bid Date and except for the changes announced on [www.munihub.com](http://www.munihub.com) ("MuniHub") at the time the sale date and time are announced.

Additional Information

For further information relating to the Bonds, reference is made to the POS prepared for and authorized by the Board. The Notice of Sale and the POS may be viewed on MuniHub. However, the Board makes no assurance or representation with respect to the form of the Notice of Sale and the POS on MuniHub, and no investment decision should be made in reliance thereon. Printed copies of the POS and the Notice of Sale may be obtained from the Bond Counsel at the address and the phone number stated above. For additional information relating to the sale please contact PARITY at I-Deal at (212) 404-8102. Additional information relating to the financing of the Board can be obtained by contacting the Municipal Advisor.

The Board of Education of the Township of  
Randolph in the County of Morris, New Jersey

By: Gerald M. Eckert  
Business Administrator/Board Secretary

Dated: November \_\_, 2018

EXHIBIT B

SHORT FORM OF NOTICE OF SALE

(for publication in the Board of Education's local newspaper)

NOTICE OF SALE

\$12,250,000  
SCHOOL BONDS  
OF THE BOARD OF EDUCATION OF  
THE TOWNSHIP OF RANDOLPH  
IN THE COUNTY OF MORRIS, NEW JERSEY  
(Book-Entry-Only)  
(Callable)

NOTICE IS HEREBY GIVEN that electronic proposals will be received by The Board of Education of the Township of Randolph in the County of Morris, New Jersey (the "Board") for the purchase of \$12,250,000 original principal amount of the Board's School Bonds (the "Bonds"). All Bids (as defined below) must be submitted in their entirety via "PARITY

Electronic Bid System” (PARITY) prior to 11:00 a.m., New Jersey time on November 28, 2018. To bid, Bidders (as defined below) must have submitted a good faith check or a wire payable to the Board in the amount of \$245,000 by no later than 10:30 a.m. on the Bid Date (see Bidding Details below).

#### Preliminary and Final Official Statement

The Board’s Preliminary Official Statement (the “POS”) is available for viewing in electronic format on [www.munihub.com](http://www.munihub.com) and in *The Bond Buyer Online*. *The Bond Buyer Online* address is [www.bondbuyer.com](http://www.bondbuyer.com). In addition, broker dealers registered with the National Association of Securities Dealers (the “NASD”) and dealer banks with The Depository Trust Company (“DTC”) clearing arrangements may either: (a) print out a copy of the POS on their own printer, or (b) at any time prior to November 28, 2018, elect to receive a photocopy of the POS in the mail by calling the Board’s bond counsel, McManimon, Scotland & Baumann, LLC (“Bond Counsel”), 75 Livingston Avenue, Roseland, New Jersey 07068 to the attention of Andrea L. Kahn, Esq. (telephone no. 973-622-5171) or Terry Anderson (telephone no. 973-622-5161). All Bidders must review the POS and certify that they have done so prior to participating in the bidding.

The POS is deemed by the Board to be final as of its date for purposes of SEC Rule 15c2-12(b)(1) under the Securities and Exchange Act of 1934, except for the omission of information concerning the offering price(s), interest rate(s), selling compensation, aggregate principal amount of the Bonds and any other terms or provisions to be determined from the successful Bid(s) or depending on such matters, and the identity of the underwriter(s). The POS is, however, subject to such further revisions, amendments and completion in a final official statement (the “Final Official Statement”) as may be necessary.

The Board, at its expense, will make available to the Winning Bidder a reasonable number of Final Official Statements within seven (7) business days following the date of acceptance of the Bid.

#### Types of Bids Allowed

Subject to the Bid requirements described below, Bids for the Bonds must be submitted on an “All-or-None” (“AON”) basis for the entire amount of \$12,250,000. First, a Bidder must submit a conforming Bid for the entire issue, and, if such Bid is accepted by the Board, the Bidder will be required to purchase the entire issue in accordance with such Bid.

#### Insurance

All or any part of the Bonds can be insured at the option of the Bidder. The insurance premium, if any, will be paid by the Bidder.

## Interest Payment Dates; Description of the Bonds

The Bonds will be dated the date of delivery and will bear interest from such date payable semiannually on each February 1 and August 1, commencing on August 1, 2019.

## Principal Amortization

The Bonds will consist of serial bonds maturing on August 1 in the years 2019 through 2038, inclusive, as set forth in the following table:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2019	\$400,000	2029	\$700,000
2020	\$380,000	2030	\$700,000
2021	\$380,000	2031	\$700,000
2022	\$380,000	2032	\$700,000
2023	\$380,000	2033	\$700,000
2024	\$380,000	2034	\$700,000
2025	\$750,000	2035	\$700,000
2026	\$750,000	2036	\$700,000
2027	\$750,000	2037	\$700,000
2028	\$700,000	2038	\$700,000

## Book-Entry-Only

The Bonds will be issued in book-entry form only, initially in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York ("DTC"). Purchasers will not receive certificates representing their interests in the Bonds. Individual purchases will be in the principal amount of any multiple of \$51,000 (with a minimum purchase of \$5,000 required). Payments of principal, interest and redemption premium, if any, will be made by the paying agent to DTC for subsequent disbursement to DTC participants to then be remitted to the beneficial owners of the Bonds.

## Section 265 Qualification

The Bonds will not be designated as qualified under Section 265 of the Internal Revenue Code of 1986, as amended, by the Board for an exemption from the denial of deduction for interest paid by financial institutions to purchase or to carry tax-exempt obligations.



## Redemption Provisions

The bonds of this issue maturing prior to August 1, 2027 are not subject to redemption prior to their stated maturities. The bonds of this issue maturing on or after August 1, 2027 are redeemable at the option of the Board in whole or in part on any date on or after August 1, 2026 upon notice as required herein at par, plus in each case unpaid accrued interest to the date fixed for redemption.

Notice of redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of the bonds not less than thirty (30) days nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the owners of such bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Board or a duly appointed bond registrar. Any failure of the securities depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any notice of redemption shall not affect the validity of the redemption proceedings. If the Board determines to redeem a portion of the bonds prior to maturity, the bonds to be redeemed shall be selected by the Board. The bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If notice of redemption has been given as provided herein, the bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the redemption price, together with unpaid accrued interest to the date fixed for redemption. Interest shall cease to accrue on the Bonds after the date fixed for redemption. Payment shall be made upon surrender of the Bonds Redeemed.

Term Bond Option – Not Available

## Terms of PARITY

Each electronic proposal must be submitted via PARITY. No Bidder will see any other bidder's bid, nor will any bidder see the status of its bid relative to other bids (e.g., whether its Bid is a leading bid). To the extent any instructions or directions set forth on PARITY conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about PARITY, potential bidders may contact PARITY at I-Deal at (212) 404-8102. The Board may, but is not obligated to, acknowledge its acceptance in writing of any bid submitted electronically via PARITY. In the event that a bid for the Bonds is submitted via PARITY, the bidder further agrees that: The Board may regard the electronic transmission of the bid via PARITY (including information about the purchase price of the Bonds, the interest rate or rates to be borne by the various maturities of the Bonds, the initial public offering price of each maturity of the Bonds and any other information included in such transmission) as though the same information were submitted on the official "Proposal for Bonds" provided by the Board and executed by a duly authorized signatory of the bidder. If a bid submitted electronically via PARITY is accepted by the Board, the terms of the

official "Proposal for Bonds" and this Notice of Sale and the information that is electronically transmitted via PARITY shall form a contract, and the Winning Bidder shall be bound by the terms of such contract.

PARITY is not an agent of the Board, and the Board shall have no liability whatsoever based on any bidder's use of PARITY, including but not limited to any failure by PARITY to correctly or timely transmit information provided by the Board or information provided by the bidder.

The Board may choose to discontinue use of electronic bidding via PARITY by issuing a notification to such effect via TM3 News Services, or by other available means, no later than 3:00 p.m., Eastern Time, on the last business date prior to the Bid Date.

Once the bids are communicated electronically via PARITY to the Board, each Bid will constitute an official "Proposal for Bonds" and shall be deemed to be an irrevocable offer to purchase the Bonds on the terms provided in this Notice of Sale. For purposes of submitting all "Proposals for Bonds," whether electronically or sealed, the time as maintained on PARITY shall constitute the official time.

Each Bidder shall be solely responsible to make necessary arrangements to access PARITY for purposes of submitting its Bid in a timely manner and in compliance with the requirements of this Notice of Sale. Neither the Board nor I-Deal shall have any duty or obligation to provide or assure to any Bidder, and neither the Board nor I-Deal shall be responsible for the proper operation of, or have any liability for any delays or interruptions of, or any damages caused by, PARITY. The Board is using PARITY as a communication mechanism, and not as the Board's agent, to conduct the electronic bidding for the Bonds. By using PARITY, each Bidder agrees to hold the Board harmless for any harm or damages caused to such Bidder in connection with its use of PARITY for bidding on the Bonds.

#### Bid Security and Method of Payment for Bonds

A Good Faith Deposit ("Deposit") in the form of a certified, treasurer's or cashier's check or a wire transfer in the amount of \$245,000 payable to the order of the Board by no later than 10:30 a.m. on the Bid Date is required for each Bid to be considered. Wire instructions can be obtained by contacting the Board's Municipal Advisor, Sherry L. Tracey of Phoenix Advisors, LLC, at (609) 291-0130 or [tracey@muniadvisors.com](mailto:tracey@muniadvisors.com), and such wire must be received and confirmed by the Board prior to the time for bids to be submitted. If a check is used, it must be a certified, treasurer's or cashier's check and must be provided to the Board no later than by 10:30 a.m. on the Bid Date. Each Bidder accepts responsibility for delivering such check or wire transfer on time, and the Board is not responsible for any check or wire transfer that is not received on time. The Deposit will be applied to the purchase price of the Bonds. In the event the Winning Bidder fails to honor its accepted bid, the Deposit will be retained by the Board. Award of the Bonds to the Winning Bidder or rejection of all Bids is expected to be made within two hours after opening of the Bids, but such Winning Bidder may not withdraw its proposal until after 3:00 p.m. of the day of receipt

of such Bids and then only if such award has not been made prior to the withdrawal. The balance of the purchase price shall be paid in Federal Funds by wire transfer to the Board on the Delivery Date.

#### Right to Reject Bids; Waive Irregularities

The Board reserves the right to reject any and all Bids and to the extent permitted by law to waive any irregularity or informality in any Bid.

#### Information Required from the Winning Bidder

By making a bid for the Bonds, the Winning Bidder agrees: (a) to provide to the Board, in writing, immediately upon being unofficially awarded the Bonds, a written confirmation of the bid, which shall include the purchase price, reoffering yield(s), and other related information necessary for completion of the Final Official Statement or by Bond Counsel; (b) to disseminate to all members of the underwriting syndicate copies of the Official Statement; (c) to promptly file a copy of the Final Official Statement with each nationally recognized Municipal Securities Information Repository; and (d) to take any and all other actions necessary to comply with applicable Securities and Exchange Commission and Municipal Securities Rulemaking Board rules governing the offering, sale and delivery of the Bonds to alternate purchasers.

#### Establishment of Issue Price for the Bonds

In the event the Board receives at least three (3) bids for the Bonds, then the Issue Price for the Bonds shall be established based on the reasonably expected initial offering prices of the Bonds as of the Sale Date (the "Expected Offering Prices"). The Expected Offering Prices shall consist of the prices for each maturity of the Bonds used by the winning bidder in formulating its bid to purchase the Bonds. The winning bidder shall be required to deliver on the Delivery Date a certificate to such effect, and provide to the Board, in writing, the Expected Offering Prices as of the Sale Date.

In the event the Board receives fewer than three (3) bids for the Bonds, then the Issue Price for the Bonds shall be established based on the following method as selected by the winning bidder on the Sale Date:

**10% Sold:** The Issue Price for the Bonds shall be established based on the first price at which at least 10% of each maturity of the Bonds was sold to the Public (as defined below). The winning bidder shall be required to deliver on the Delivery Date a certificate to such effect, and provide to the Board, in writing, evidence satisfactory to Bond Counsel to the Board of such sales prices for each maturity of the Bonds. In the event that the winning bidder has not sold at least 10% of each maturity of the Bonds to the Public as of the Delivery Date (each, an "Unsold Maturity"), the winning bidder shall (i) provide to the Board, in writing, on the Delivery Date, the Expected Offering Prices for each Unsold Maturity and a

certificate regarding same and (ii) have a continuing obligation to provide to the Board, in writing, evidence satisfactory to Bond Counsel to the Board of the first price at which at least 10% of each Unsold Maturity is sold to the Public, contemporaneous with each such sale, until at least 10% of all such Unsold Maturities have been sold to the Public.

**Hold The Price:** The Issue Price for the Bonds shall be established based on the initial offering price of the Bonds to the Public as of the Sale Date, provided that the winning bidder shall, in writing, (i) confirm that the Underwriters have offered or will offer the Bonds to the public on or before the Sale Date at the offering price or prices set forth in the bid submitted by the winning bidder and (ii) agree, on behalf of the Underwriters participating in the purchase of the Bonds, that the Underwriters will neither offer nor sell the Bonds to any person at a price that is higher than the initial offering price to the Public during the period starting on the Sale Date and ending on the earlier of: (1) the close of the fifth (5th) business day after the sale date; or (2) the date on which the Underwriters have sold at least 10% of the Bonds to the Public at a price that is no higher than the initial offering price to the Public.

Public means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter (as defined herein) or a related party to an Underwriter. The term "related party" generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly. Underwriter means (i) any person that agrees pursuant to a written contract with the Issuer (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this paragraph to participate in the initial sale of the Bonds to the Public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the Public).

#### Delivery of the Bonds

The Bonds will be delivered on or about December 18, 2018 (UNLESS A NOTICE OF A CHANGE IN THE DELIVERY DATE IS PUBLISHED NOT LATER THAN 2 HOURS PRIOR TO ANY ANNOUNCED DATE FOR RECEIPT OF BIDS) in New York City at DTC against payment of the purchase price therefor (less the amount of the good faith deposit) in federal funds.

There will also be furnished the usual closing papers, including (1) a certificate signed by the officials who signed the Bonds stating that no litigation of any kind is now pending or, to their knowledge, threatened to restrain or enjoin the issuance or delivery of the Bonds or in any manner questioning the proceedings and authorization under which the Bonds are issued or affecting the validity of the Bonds, and (2) a certificate signed by the Board President or Business Administrator/Board Secretary relating to the Official Statement.

## CUSIP Numbers

The Municipal Advisor will apply for CUSIP numbers with respect to the Bonds, but the Board will assume no obligation for the assignment or printing of such numbers on the Bonds or for the correctness of such numbers, and neither the failure to print such numbers on any bond nor any error with respect thereto shall constitute cause for a failure or refusal by the purchasers thereof to accept delivery of and make payment for the Bonds. The CUSIP Service Bureau charge for the assignment of the numbers shall be the responsibility of and shall be paid for by the Winning Bidder.

## Legal Opinion

The approving opinion of Bond Counsel will be furnished without cost to the Winning Bidder.

## Postponement

The Board reserves the right to postpone, upon not less than 24 hours' notice, the date and time established for receipt of Bids. ANY SUCH POSTPONEMENT WILL BE PUBLISHED OR POSTED BEFORE 11:00 A.M. ON THE DAY BEFORE THE SALE. If any date fixed for the receipt of Bids and the sale of the Bonds is postponed, an alternative sale date will be announced via PARITY at least forty-eight (48) hours prior to such alternative sale date. On any such alternative sale date, any Bidder may submit a Bid for the purchase of the Bonds in conformity in all respects with the provisions of the Notice of Sale, except for the date of sale and except for the changes announced on [www.munihub.com](http://www.munihub.com) ("MuniHub") at the time the sale date and time are announced.

## Additional Information

For further information relating to the Bonds, reference is made to the POS prepared for and authorized by the Board. The Notice of Sale and the POS may be viewed on MuniHub. However, the Board makes no assurance or representation with respect to the form of the Notice of Sale and the POS on MuniHub, and no investment decision should be made in reliance thereon. Printed copies of the POS and the Notice of Sale may be obtained from Bond Counsel at the address and the phone numbers stated above. For additional information relating to the sale please contact PARITY at I-Deal at (212) 404-8102. Additional information relating to the financing of the Board can be obtained by contacting the Municipal Advisor.

The Board of Education of the Township of Randolph  
in the County of Morris, New Jersey

By: Gerald M. Eckert  
Business Administrator/Board Secretary

Dated: November \_\_\_\_, 2018

EXHIBIT C

SUMMARY FORM OF NOTICE OF SALE

(For publication in The Bond Buyer and in The Bond Buyer Online)

SUMMARY NOTICE OF SALE  
\$12,250,000 SCHOOL BONDS

THE BOARD OF EDUCATION OF THE  
TOWNSHIP OF RANDOLPH IN THE  
COUNTY OF MORRIS, NEW JERSEY  
(Book-Entry-Only)  
(Callable)

SUMMARY

Dated Date: Date of Delivery (expected December 18, 2018)

Bid Date: Electronic proposals will be received via the Parity Electronic Bid System ("PARITY") of I-Deal LLC on November 28, 2018 until 11:00 a.m. Award by 3:00 p.m.

Type of Sale: PARITY

Interest: Multiple Interest Rates- ascending in multiples of 1/8 or 1/20 of 1%

Maturity Schedule: The Bonds will consist of serial bonds maturing on August 1 in the years 2019 through 2038, inclusive, as set forth in the following table:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2019	\$400,000	2029	\$700,000
2020	\$380,000	2030	\$700,000
2021	\$380,000	2031	\$700,000
2022	\$380,000	2032	\$700,000
2023	\$380,000	2033	\$700,000
2024	\$380,000	2034	\$700,000

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2025	\$750,000	2035	\$700,000
2026	\$750,000	2036	\$700,000
2027	\$750,000	2037	\$700,000
2028	\$700,000	2038	\$700,000

Legal Opinion: McManimon, Scotland & Baumann, LLC, Roseland, NJ

Bid Security: Good Faith Check or wire must be received by Board by 10:30 a.m. prior to bidding in the amount of \$245,000

Preliminary Official Statement, a Notice of Sale and other details available at [www.munihub.com](http://www.munihub.com)

**7. RESOLUTION TO APPROVE RENEWAL AGREEMENT WITH THE COUNTY COLLEGE OF MORRIS FOR SEASONAL USE OF AQUATIC FACILITY**

**RESOLVED**, that the Randolph Board of Education hereby approves renewal agreement with the County College of Morris for the 2018-2019 Swim Season from November 12, 2018 – March 1, 2019, in the amount of \$12,000.00.

**8. ACCEPTANCE OF DONATIONS**

**RESOLVED** the Randolph Township Board of Education accept the following donations:

➤ **CENTER GROVE:**

- donation from The Goddard School in Randolph of slightly used educational learning materials for kindergarteners, having an estimated value of \$250.

➤ **MIDDLE SCHOOL:**

- *donation from the Randolph Education Foundation (REF) in the amount of \$1,500 to be used as stipend for the RMS greenhouse project.*

➤ **SHONGUM:**

- charitable contribution of \$1,500 from parents of Shongum student in recognition of continuous improvements to physical and academic environment at Shongum where children continue to grow personally and academically.

**BE IT FURTHER RESOLVED** that Mario Rodas, Principal of Center Grove School, Dr. Dennis Copeland, Principal of Middle School, Dr. Clifford Burns, Principal of Shongum School, acknowledge the donations in a letter to the appropriate parties.

**POLICY MOTIONS 1 – 2**

**OCTOBER 16, 2018**

On behalf of the Policy Committee Board member Susan DeVito moved a motion seconded by Board member Anne Standridge and carried by a roll call vote to approve Policy Motions 1 – 2 with an exception:

Board member Stacy White was absent.

1. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following policies and regulation for first reading:

**Number    Title**

- P1550    Equal Employment/Anti-Discrimination Practices (M) (Revised)
- R 1550    Equal Employment/Anti-Discrimination Practices (M) (Revised)
- P8462    Reporting Potentially Missing or Abused Children (M) (Revised)

2. **WHEREAS**, that the Randolph Township Board of Education is currently engaged in updating its policy and regulation manuals; and

**WHEREAS**, the Randolph Township Board of Education desires changes be made to existing policies and regulations where *“guidance department”* *“guidance counselor”* appears and referenced be updated and changed to *school counseling department* and *school counselor*.

**NOW THEREFORE, BE IT RESOLVED**, by the Randolph Township Board of Education that all of the policies and regulations appearing in the district policy and regulation manuals of the Randolph Township Board of Education be and herewith amended to substitute the *school counseling department* and *school counselor* for the *“guidance department”*, *“guidance counselor”* wherever appears, referenced and applicable.



<b><u>Number</u></b>	<b><u>Title</u></b>
R 1570	Internal Controls (M)
P2200	Curriculum Content (M)
P2411	Guidance Counseling (M)
R 2411	Guidance Counseling (M)
P2421	Vocational – Technical Education
P2200	Curriculum Content (M)
P3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
R 3232	Tutorial Services
P3431.1	Family Leave (M)
R 5130	Withdrawal from School (M)
P5351	Student Violence Prevention and Response
R 5550	Disaffected Pupils (M)
P5560	Disruptive Pupils (M)
R 5600	Student Discipline/Code of Conduct (M)
P5710	Pupil Grievance
P6650	Scholarship Fund
P8468	Crisis Response
R 8468	Crisis Response

### **FOR THE GOOD OF THE ORDER**

Ms. MacKay suggests that paperless be populated more often.

Dr. Soni stated the marching band has another competition and good luck.

Mr. Epstein commented marching band did a great job at the competition. Thanks the football team in their support of the band. Congratulated the football team on ranking No. 20 in the State.

Ms. Standridge stated this Friday night Hall- of-Fame members will be announced.

Ms. DeVito commented this Friday at the football game is also senior night. Marching band alumni encouraged to come and play along with the band.

Ms. Freeman recently attended a staged combat workshop. Learning stage combat for plays. Very impressed. She took pictures for spirit week. Ski club registration is open on Community Pass.

Mr. Treston: None  
Ms. White: None  
Mr. Faranetta: None  
Mr. Conti: None

**ADJOURNMENT**

Board Vice President Joseph Faranetta moved a motion seconded by Board member Anne Standridge to adjourn the meeting. Board members present all in favor with an exception:

Board member Stacy White absent.

The Board adjourned the meeting at 09:32 p.m.

Respectfully submitted,

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Gerald M. Eckert  
Board Secretary