

The Randolph Township Board of Education held a Business Session meeting on Tuesday, February 19, 2019 at 07:21 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Ronald Conti called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

ROLL CALL

The following Board members were present: Ms. Susan DeVito, Mr. Sheldon Epstein, Mr. Joseph Faranetta, Ms. Tammy MacKay, Ms. Allison Manfred, Dr. Robert A. Soni, Ms. Anne Standridge, Mr. Christopher C. Treston and Mr. Ronald Conti.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Gerald M. Eckert, School Business Administrator/Board Secretary, Mr. Stephen Frost, Assistant School Business Administrator/Assistant Board Secretary, Board Counsel Matthew J. Donohue was also present.

EXECUTIVE CLOSED SESSION – 07:22 p.m.

Board Vice President Joseph Faranetta moved a motion seconded by Board member Anne Standridge to go into Executive Closed Session. Board members present all in favor.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The Board reconvened to public session at 08:01 p.m.

Ms. Allison Freeman, Communications Coordinator / Community School Supervisor joined the meeting at 08:15 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF BOARD MINUTES

Executive Closed Session: 1-15-19

Board Organization and Business Session: 1-08-19, 1-15-19

Board member Christopher C. Treston moved a motion, seconded by Board member Anne Standridge. Board members present all in favor. Motion passed.

CORRESPONDENCE

Email from Township Clerk

PRESIDENT'S REPORT - None

SUPERINTENDENT'S REPORT

Ms. Fano updated the Board on the weather. She had already called an early dismissal, but anticipates a snow day may be called.

School Counseling Week February 4 – 9. School counselors providing lessons for life. Mr. Dimiceli provided a presentation on the School Counseling Department. Name changed to School Counseling to better reflect what the department does.

Mr. Dimiceli provided a presentation on the school counseling department, followed by a question and answer session from the Board.

Mr. Faranetta complimented Mr. Dimiceli but asked for measurable statistics and a plan to improve those numbers. Mr. Dimiceli provided that the department does track certain data and could provide that information.

Ms. Standridge stated that the information is very close to her heart. She asked if students stay with the same counselor for all four years. Mr. Dimiceli said that yes they students do have the same counselor all four years. She also asked if there was any improvement in the time the middle school counselor was able to spend in classrooms. Mr. Dimiceli stated that situation has improved.

Dr. Soni stated that counselors were able to bridge the classroom to parents. He asked how much time is spent by counselors managing parents. Mr. Dimiceli provided that this is an unknown number and not actually tracked. Dr. Soni also asked if the college application/essay planning seminar done in senior year can it be moved up. The counseling department is trying to do this.

Mr. Epstein focused on transitions from school levels, and asked if any thought was given to counseling students in that area. Mr. Dimiceli stated this has been discussed.

Mr. Faranetta asked if any recognition exists for counseling department at the county or state level that the district could apply to. Mr. Dimiceli was not aware of any such recognition.

Ms. MacKay asked how many times each year counselors have one on one meetings with students and if a goal existed. Mr. Dimiceli stated the goal is to see every child twice per year. Further, he provided that the goal of the college and career counselor, a solo position, is to augment other counselors.

Mr. Treston discussed how presentation was about ways of reaching out, but asked what is the availability relative to the number of students reaching in? Mr. Dimiceli provided that there was no gap, and that when student comes in, that is the most important. Mr. Dimiceli is sensing more students and families are using the office for personal counseling (getting through the day), and that is a good thing.

Ms. MacKay advised that although easiest solution is to add staff, but would strongly suggest everyone look outside the box for new solutions, since there will be a budget shortfall.

Mr. Conti asked about the benefits of pushing Naviance down to middle school. Mr. Dimiceli said that it would allow for assessment of learning styles and interest inventories. Mr. Conti also asked how results of group counseling are measured, and how are students assisted once they leave school. Mr. Dimiceli stated that results cannot really be measured and that attendance numbers are used to attempt to tie it to counseling work.

Mr. Faranetta asked about measurable goals with attendance at college fairs.

Ms. Fano stated that Ms. Iosso will return at a March meeting to discuss chronic absenteeism.

STUDENT COUNCIL REPRESENTATIVE REPORT

Mid-year club reviews started; more news next month; report read by Ms. Fano.

LIAISON REPORTS

Mr. Faranetta:

The Township has started budget process (April 18 target); retable's have increased; pressure because of increased cost of recycling; road improvements continuing; retaining wall work continuing and should not impact bus routes; looking into new resident meeting; new housing-no change to the trajectory; discussed with police to discuss bus situation-police issued five summonses in January; next meeting April 24.

Dr. Soni:

Morris County School Board Association election of two VP's who serve through 2021; continuous training.

Mr. Treston:

Next Education Services Commission meeting March 13; VPAC has not met since last meeting.

COMMITTEE REPORTS

Communication – Mr. Faranetta:

Meeting twice per month; discussed overall communications plan in January- looking to where to go to get questions answered; also discussed the sharing of information that sets the district apart; fifty percent greater penetration to getting information to general public year-over-year.

Ms. Fano shared information about a News 12 segment on the Transition House; she will share information once available.

Ms. MacKay asked about a time lapse camera for the construction.

Education – Ms. Standridge:

Computer science update and went through progression of program; rewrites to chemistry curriculum; changes to gender studies course; change of name for web 2.0 to creative computing.

Finance, Facilities and Transportation – Mr. Epstein:

Discussed construction manager for referendum; update on referendum- Shongum/Fernbrook vestibule bids opening February 28; parking bid opening February 26; livestreaming - how it has gone this year with regards to RAMRAC, investigating how the district can do this, asked to go back to AD and reach out to other districts; naming rights-best approach would be to go forward just with the fieldhouse; would need to go out to bid for naming rights over \$40,000

Ms. MacKay wants to see what the plans are that will be actually bid; Mr. Eckert shared that fieldhouse is still in development; details e.g. where water fountains go, TBD.

Personnel - Ms. MacKay:

Motions for tonight's meeting were discussed.

Policy – Mr. Treston:

New policy alert through subscription with Strauss Esmay; simple updates on terminology up tonight with final reading next month.

Negotiations – Ms. DeVito:

Board negotiations committee with REA with regard to stipends for weight room and music teacher were resolved.

PUBLIC STATEMENT - None

OLD BUSINESS

Ms. MacKay asked how many snow days used. Ms. Fano stated two used, two remaining, and rephrased as emergency days.

NEW BUSINESS

Motions:

Personnel Motions 1 - 7

Education Motions 1 - 4

Finance, Facilities and Transportation Motions 1 – 9

Policy Motions - 1

PERSONNEL AND ADMINISTRATION MOTIONS 1 - 7_{v4}

FEBRUARY 19, 2019

Revised: 02-19-19

Pursuant to the recommendation of the Superintendent of Schools and on behalf of the Personnel Committee, Board member Tammy MacKay made a motion seconded by Board member Christopher C. Treston and unanimously carried by roll call vote to approve Personnel and Administration Motions 1 – 7.

1. TERMINATIONS/RESIGNATIONS

A. Certificated Staff

1. Accept the resignation for the purpose of retirement for Susan Perini, Speech Language Specialist at Ironia School, effective July 1, 2019.
2. Accept the resignation for the purpose of retirement for Eileen Birmingham, Special Education Teacher at Shongum School, effective April 1, 2019.
3. Accept the resignation for the purpose of retirement for Annie Ferrat, Teacher of French at Randolph High School, effective July 1, 2019.

B. Support Staff

1. Resolved that the Board hereby approves the settlement and release with Employee I.D. #4021, identified on Schedule P; and be it further resolved that the Board hereby accepts the employee's resignation, effective March 13, 2019.

2. Accept the resignation of Thomas Fischer, Assistant Baseball Coach, effective February 4, 2019.

2. APPOINTMENTS

A. Certificated Staff

1. Approve the appointment of Shengwen (Sharon) Lo, Leave Replacement Teacher of Chinese at Randolph High School, effective approximately April 1, 2019 through June 30, 2019 at the rate of \$269.20 per day for the entire assignment for the 2018-2019 school year.

2. Approve the appointment of Casey Hawrylko, Teacher of Special Education at Randolph Middle School effective on or about April 22, 2019 through June 30, 2019 for the 2018-2019 school year at the salary of \$58,190 (Level BA/Step 5) to be prorated based on start date.

3. Approve the appointment of the following Substitute Teachers, at the rate of \$95 per day for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Molly Heller	Laura Sefcik	Lori Baker
Shengwen (Sharon) Lo	Cassandra Middings	Carl Della Peruti
Susan Gish		

4. Approve the appointment of the following Substitute Nurses and Occupational Therapist, at the rate of \$170 per day for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Jennifer Ellis	Nurse
Jennifer Cutri	Nurse
Megan Buzzard	Occupational Therapist

5. Approve the appointment of Carl Della Peruti, Leave Replacement Teacher of Music at Randolph High School, effective approximately February 13, 2019 through on or about June 30, 2019 at the rate of \$269.20 per day for the entire assignment for the 2018-2019 school year.

6. Approve the appointment of Megan Buzzard, Leave Replacement Occupational Therapist at Shongum, Fernbrook and Center Grove Schools, effective approximately February 13, 2019 through on or about June 30, 2019 at the rate of \$269.20 per day for the entire assignment for the 2018-2019 school year.

B. Support Staff

1. Approve the appointment of Ali Wolfskehl, Leave Replacement Paraprofessional

at Ironia School effective approximately February 8, 2019 through May 24, 2019, at a salary of \$22,888 to be prorated based on start date for the 2018-2019 school year.

2. Approve the appointment of Valbona Hoti, Paraprofessional at Center Grove School and the High School, effective February 20, 2019 through June 30, 2019 at a salary of \$22,888 to be prorated based on start date for the 2018-2019 school year.

3. Approve the appointment of the following Substitute Bus Drivers, at the rate of \$20.00 per hour for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Daniel Borchert

4. Approve the appointment of the following Substitute Security Officers, at the rate listed below for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

<u>Name</u>	<u>Rate per hour</u>
Clayton O'Leary	\$15.00
Cheryl Drinkard	\$17.00

5. Approve the appointment of the following Substitute Cafeteria/Recess Aides, at the rate of \$15.00 per hour for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Patricia Larson

3. LEAVES OF ABSENCE

A. Certificated Staff

1. Approve that Employee I.D. #6061, identified on Schedule A, be placed on a paid medical leave of absence effective on or about April 3, 2019 through approximately May 6, 2019, followed by an unpaid FMLA leave of absence effective approximately May 7, 2019 through May 29, 2019, followed by an unpaid NJFLA leave of absence effective approximately May 30, 2019 through June 30, 2019; be it further resolved the entire leave is with benefits.

2. Approve that Employee I.D. #4141, identified on Schedule B, have their medical leave of absence extended through approximately March 31, 2019 with an anticipated return date of April 1, 2019; be it further resolved the entire leave is with benefits.

3. Approve that Employee I.D. #5222, identified on Schedule C, be placed on an unpaid NJFLA leave of absence effective May 17, 2019 through June 30, 2019; be it further resolved the entire leave is with benefits.

4. Approve that Employee I.D. #4092, identified on Schedule D, be placed on a paid medical leave of absence effective January 29, 2019 through approximately February 28, 2019 with an anticipated return date of March 1, 2019; be it further resolved the entire leave is with benefits.

5. Approve that Employee I.D. #6206, identified on Schedule F, be placed on a paid medical leave of absence effective April 22, 2019 through June 30, 2019; be it further resolved the entire leave is with benefits.

6. Approve that Employee I.D. #7363, identified on Schedule I, be placed on a paid medical leave of absence effective on or about March 29, 2019 through approximately April 22, 2019, followed by an unpaid FMLA leave of absence effective on or about April 23, 2019 through approximately May 30, 2019, followed by an unpaid NJFLA leave of absence on or about May 31, 2019 through June 30, 2019; be it further resolved the entire leave is with benefits.

7. Approve that Employee I.D. #6873, identified on Schedule K, be placed on paid medical leave of absence effective on or about June 14, 2019 through June 30, 2019; be it further resolved the entire leave is with benefits.

8. Extend the leave of Employee I.D. #6699, identified on Schedule L, to reflect an unpaid FMLA leave of absence with benefits effective February 17, 2019 through March 27, 2019, followed by an unpaid leave with no benefits effective March 28, 2019 through March 31, 2019, with an anticipated return date of April 1, 2019.

9. Adjust the leave of absence of Employee I.D. #7593, identified on Schedule N, to reflect a paid medical leave of absence effective January 21, 2019 through February 21, 2019, followed by an unpaid FMLA leave of absence effective February 22, 2019 through approximately March 29, 2019, followed by an unpaid NJFLA leave of absence effective March 30, 2019 through approximately June 30, 2019; be it further resolved the entire leave is with benefits.

10. Approve that Employee I.D. #6056, identified on Schedule O, be placed on an unpaid FMLA leave of absence effective February 7, 2019 through approximately February 28, 2019, followed by an intermittent unpaid FMLA leave of absence through June 30, 2019, to be scheduled with the Human Resources Office; be it further resolved the entire leave is with benefits.

B. Support Staff

1. Approve that Employee I.D. #4223, identified on Schedule E, be placed on a paid medical leave of absence effective January 22, 2019 through approximately March 20, 2019 but an unpaid FMLA leave of absence effective March 21, 2019 through approximately June 19, 2019; be it further resolved the entire leave is with benefits.

2. Approve that Employee I.D. #4857, identified on Schedule G, be placed on a paid medical leave of absence effective January 17, 2019 through approximately February 19, 2019; be it further resolved the entire leave is with benefits.
3. Approve that Employee I.D. #7601, identified on Schedule H, have their leave extended with no pay or benefits effective January 19, 2019 through January 31, 2019 with an anticipated return date of February 1, 2019.
4. Adjust the leave of Employee I.D. #7625, identified on Schedule J, to reflect a paid medical leave of absence effective February 4, 2019 through February 21, 2019, followed by an unpaid FMLA leave of absence effective February 22, 2019 through approximately March 29, 2019, follow by an unpaid NJFLA leave of absence effective approximately March 30, 2019 through May 26, 2019 with an anticipated return date of May 27, 2019; be it further resolved the entire leave is with benefits.
5. Extend the leave of Employee I.D. #4065, identified on Schedule M, to reflect a paid leave of absence effective January 1, 2019 through approximately February 25, 2019 with an anticipated return date of February 26, 2019; be it further resolved the entire leave is with benefits.
6. Approve that Employee I.D. #5662, identified on Schedule Q, be suspended without pay effective January 28, 2019 through February 1, 2019.
7. Approve that Employee I.D. #4021, identified on Schedule P, be suspended without pay effective January 28, 2019 through February 1, 2019 followed by a paid suspension effective January 28, 2019 through March 13, 2019.
8. Approve that Employee I.D. #4857, identified on Schedule G, be suspended without pay effective January 28, 2019 through February 1, 2019.

4. EXTRA PAY

A. Administration

1. Approve the following vacation day payout for the following former staff member:

<u>Name</u>	<u>Location</u>	<u>Rate</u>	<u># of Days</u>	<u>Total to be paid</u>
Eric Burnside	Central Office	\$368.95/day	25.80	\$9,518.91

B. Support Staff

1. Rescind the appointment of Suzanne Greco, Global Citizens Club Co- Advisor at Randolph Middle School, effective January 31, 2019 for the 2018-2019 school year.
2. Approve the following Co-Curricular Stipends for the 2018-2019 school year in accordance with the list below:

<u>Name</u>	<u>Co-Curricular</u>	<u>Location</u>	<u>Stipend Amount</u>
Joseph Califore	Global Citizens Club Co-Advisor	RMS	\$650.50
Luke Mason	Music Production-Drama Set Design	RMS	\$2,516

3. Approve the following Spring Coaching Staff for the 2018-2019 school year in accordance with the list below:

<u>Name</u>	<u>Coaching Position</u>	<u>Step</u>	<u>Stipend Amount</u>
Brendan Lenox	Assistant Boy's Lacrosse	1	\$6,343
Mark Rizzi	Head Baseball Coach	3	\$8,464
Brian Boulineau	Assistant Baseball Coach	1	\$6,343
Ian Platt	Assistant Baseball Coach	Shared	\$3,663
Jeffrey Todd	Volunteer Baseball Coach	NA	NA
Andrew Piascik	Volunteer Baseball Coach	NA	NA
Justin Matyas	Volunteer Baseball Coach	NA	NA

4. Rescind the Randolph Middle School Night Foreman Stipend of Alejandro Arango, effective January 28, 2019.

5. Rescind the appointment of Andrew Finland, Assistant Spring Track Coach, for the 2018-2019 school year.

5. UNIQUE POSITION CODES

1. Create the following Unique Position Codes for the 2018-2019 in accordance with the list below:

<u>UPC</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
401-01-0000-120-35	CG	Paraprofessional	2/20/2019
401-01-0000-140-36	RHS(.40)/CG(.60)	Paraprofessional	2/20/2019

6. JOB DESCRIPTIONS

A. Support Staff

1. Approve the job description of Head Custodian, for the 2018-2019 school year in accordance with attachment 6-A-1.

2. Approve the job description of Custodian, for the 2018-2019 school year in accordance with attachment 6-A-2.

3. Approve the job description of Maintenance Person, for the 2018-2019 school year in accordance with attachment 6-A-3.

4. Approve the job description of Groundskeeper, for the 2018-2019 school year in accordance with attachment 6-A-4.

7. COMMUNITY SCHOOL

A. Resignations

1. Accept the resignation of Carol Graham, Group Leader, effective February 1, 2019.

B. Appointments

1. Approve the appointment of Abhisheksinh Salunia as an instructor for Mad Science of Morris and Sussex for the 2018-2019 school year.

2. Approve the appointment of Samantha Monachello as a Junior Aide for the Randolph Community School at a rate of \$9.00 per hour pending completion of paperwork.

3. Approve the appointment of Tyler Layton as a Junior Aide for the Randolph Community School at the rate of \$9.00 per hour pending completion of paperwork.

4. Approve the appointment of Meenakshi Mishra as a Program Aide for the Randolph Community School at the rate of \$14.00 per hour pending the completion of paperwork.

5. Approve the appointment of Colleen Langlois as a Golf Coach for TGA Golf with the Randolph Community School pending completed paperwork.

6. Rescind the appointment of Chloe Freeman as a Junior Aide for the Randolph Community School.

7. Rescind the appointment of Siaka Kromah as a Program Aide for the Randolph Community School.

8. Appoint the following SAT Prep Instructors for the Randolph Community School SAT Course at the rate of \$75 per hour pending completed employment paperwork:

Janice Finnell

Marion Teresa Buckley

PERSONNEL AND ADMINISTRATION MOTION 1

FEBRUARY 19, 2019

Pursuant to the recommendation of the Superintendent of Schools and on behalf of the Personnel Committee, Board member Tammy MacKay read-in the following motion, seconded by Board member Christopher C. Treston and unanimously

carried by roll call vote to approve Personnel and Administration Motion 1.

Accept the resignation of Employee I.D. #4857, identified on Schedule G, be effective February 19, 2019.

EDUCATION MOTIONS 1 – 4 v3

FEBRUARY 19, 2019

Revised: 2-19-19

On behalf of the Education Committee, Board member Anne Standridge moved a motion seconded by Board member Susan DeVito and carried by a roll call vote to approve Education Motions 1 - 4 v3 with an exception.

Board member Sheldon Epstein abstained from motion 3. Miscellaneous – Motion.j. and voted YES to all other Education motions. Motions passed.

1. Professional Development

a. **MOTION** to approve Noah Galembo to visit up to two area schools during the remainder of the 2018-2019 school year to observe and evaluate a Mass Media program. Substitute and mileage costs will be paid by the Visual and Performing Arts department.

b. **MOTION** to amend the January 15, 2019 1d Education Motion to read:

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Coleman	Steven	RHS	Screen Printing Experience	2/22/19 & 2/23/19	\$548.78

c. **MOTION** to amend the January 15, 2019 1f Education Motion to read:

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Falcon-Duran	Everlydis	CO	Social-Emotional Learning Through Mindfulness	2/19/19	\$162.98

Perrone	Frank	RHS	Social-Emotional Learning Through Mindfulness	2/19/19	\$145.00
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d. **MOTION** to amend the July 17, 2018 2a Education Motion to read:

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Conway/Gatzke	Meredith	CO	Personnel Administrators Association Quarterly Meeting	9/27/18, 12/18/18, 2/7/19 & 4/11/19	\$136.88

e. **MOTION** to approve the following professional development opportunities:

DISTRICT
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Bartke	Danielle	RHS	100th Annual NJ Association of Health, Physical Education, Recreation and Dance Convention	2/25/19	\$178.00
Maus	Kristen	RHS	8th Grade Tour/Shadow Day	2/25/19	\$103.00

Barrow	Stephen	RHS	Advanced Placement (AP) Macroeconomics Teacher Workshop	6/20/19, 6/21/19 & 6/22/19	\$703.94
Rivero	Racquel	RHS	American Counseling Association Conference 2019	3/28/19, 3/29/19, 3/30/19 & 3/31/19	\$1,936.50
Gunness	David	RHS	American Sign Language Workshop	3/8/19	\$170.00
Mousis	George	RHS	Authentic Data with NASA Connections	2/27/19	\$273.00
Bonura	Celeste	SH	Edcamp-Social Emotional Learning	5/30/19	\$10.00
Falcon-Duran	Everlydis	CO	Edcamp-Social Emotional Learning	5/30/19	\$24.68
Maffei	Gabriel	RMS	Edcamp-Social Emotional Learning	5/30/19	\$24.12
Elberty	Eric	RHS	Five Engaging Ways to Elevate and Integrate Your Literacy Instruction	3/28/19	\$210.44
Chernow	Robert	RMS	Greenhouse Crop Production	3/21/19 & 3/22/19	\$497.50
Gilligan	Cara	RMS	Greenhouse Crop Production	3/21/19 & 3/22/19	\$537.92
Konikowski	Leah	CG	Greenhouse Crop Production	3/21/19 & 3/22/19	\$511.30

Hoesly	Brian	RHS	Medal of Honor Character Development Program Grades 6-12	3/7/19	\$169.89
Lambert	Kelly	RHS	Morris County Youth Wellness Summit	3/7/19	\$103.00
Bonura	Celeste	SH	National Education Association-National Leadership Summit	3/14/19, 3/15/19, 3/16/19 & 3/17/19	\$1,034.00
Munson	Lauren	IR	NJ Music Educators Association 2019 State Conference	2/21/19 & 2/22/19	\$199.60
Norell	Peter	RMS	NJ Music Educators Association 2019 State Conference	2/21/19, 2/22/19 & 2/23/19	\$170.00
Russo	Dawn	RHS	NJ Music Educators Association 2019 State Conference	2/22/19	\$136.50
DiPillo	Hayley	CG	Play and Language: The Roots of Literacy	3/7/19	\$189.99

Halikias	Kristen	CG	Recent Advances in Understanding Word-Level Reading Problems: Assessment and Highly Effective Intervention	3/15/19	\$180.00
Aymil	John	Transportation	School Transportation Supervisors (STS) Pupil Transportation Conference	3/27/19, 3/28/19 & 3/29/19	\$436.00
Malmstone	Glenn	Transportation	School Transportation Supervisors (STS) Pupil Transportation Conference	3/28/19 & 3/29/19	\$436.00
Fik	Jackie	RMS	Social Emotional Learning and Conflict Resolution	3/15/19	\$145.00
LoRicco	Michael	RMS	Social Emotional Learning and Conflict Resolution	3/15/19	\$145.00

f. **MOTION** to approve the following professional development opportunities:

DISTRICT
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
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Thorn	Katherine	CO	Learning and the Brain Conference	2/14/19, 2/15/19, 2/16/19, 2/17/19 & 2/18/19	\$2,869.00
Valvano	Brienne	RHS	Designing & Implementing Student Training Plans	5/20/19, 5/21/19 & 5/22/19	\$769.13
Chadwick-Wever	Danielle	RMS	Edcamp-Social Emotional Learning	5/30/19	\$17.36
Sobota	Cosette	CG	Edcamp-Social Emotional Learning	5/30/19	\$19.65
Valvano	Brienne	RHS	Federal Wage and Hour and Child Labor Laws, Regulations, and Hazardous Orders Course	3/30/19	\$132.00
Roman	Blanca	RHS	Foreign Language Educators of New Jersey (FLENJ) 2019 Annual Conference	4/6/19	\$150.00
Ingman	Megan	CG	Mandatory Training for 2019 New Jersey Student Learning Assessments (NJSLA)	2/21/19	\$13.08

Sufly	Colleen	RHS	Medal of Honor Character Development Program Grades 6-12	3/7/19	\$120.98
Valvano	Brienne	RHS	New Jersey Wage and Hour and Wage Payment and Child Labor Laws, Regulations, and Hazardous Orders Course	5/16/19	\$259.80
Valvano	Brienne	RHS	Occupational Safety & Health Administration (OSHA) 10 Plus	5/23/19 & 5/24/19	\$517.40
Kanya	Ashley	RHS	Option II Panel at Montclair University	3/15/19	\$20.00
DeLuca	Patricia	CG	Play and Language: The Roots of Literacy	3/7/19	\$189.99
Ingman	Megan	CG	School Culture and Climate Initiative PLC	3/11/19	\$16.65
Sheehy	Leonard	RMS	Technology Day	2/28/19	\$51.50
Chadwick-Wever	Danielle	RMS	Top 6 Cognitive Behavioral Strategies For Facilitating Emotional & Behavioral Change	4/5/19	\$5.89

- g. **MOTION** to approve up to five elementary teachers to each attend one half-day in-district 5th/6th Articulation professional learning workshop in the area of Mathematics Instruction during February or March 2019. Cost of substitutes will be paid by elementary supervisor funds, not to exceed \$300.00.
- h. **MOTION** to approve up to five middle school teachers to each attend a half-day in-district 5th/6th Articulation professional learning workshop in the area of Mathematics Instruction during February or March 2019. Cost of substitutes will be paid by RMS STEM funds, not to exceed \$300.00.

2. Field Trips

- a. **MOTION** to approve a field trip for the Center Grove School on the following date. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
April/May 2019	Grade 5 students, grade 5 staff and 2 PE teachers	Circle Bowl Ledge wood, NJ	76

- b. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
February 2019	Grades 11 & 12 (Spanish Honor Society students) & S. Sanchez-Gonzalez	Read Across America Center Grove School Randolph, NJ	10
March 2019	Grades 10 & 11 students, Dr. Thomas & TBD	Suicide Prevention workshop Drew University Madison, NJ	8

- c. **MOTION** to approve the following field trips for Randolph Middle School: Cost for transportation and any associated fees will be paid by the students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF
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			STUDENTS
March 12, 2019	Students in Paws Club, Ms. Mizzoni, Ms. Fiorello, Ms. Nocera & Ms. Bartol	The Seeing Eye Morristown, NJ	33 approx.
May 8, 2019	Team 8-3 students, Ms. Gilligan, Ms. Cafaro & Mr. Maffei	Rockaway River Dover, NJ	98 approx.

- d. **MOTION** to approve an overnight field trip for up to 160 members of the RHS Choirs and Orchestras to participate in a workshop and perform at Messiah College, Harrisburg, PA on May 18-19, 2019. Student costs will be funded by students and their families and the RHS Choir and Theater Booster Association. Chaperone expenses will be funded by the Randolph String Parents' Association.
- e. **MOTION** to approve the following field trips for Randolph High School on the following dates. No student will be deprived of participation due to financial hardship. Special Services will pay cost for transportation.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
March 2019	Rise students & staff	Shop Rite Rockaway, NJ	5
March 21, 2019	Rise students & staff	Lunch @Randolph Diner Randolph, NJ	5
April 2019	Rise students & staff	Shop Rite Rockaway, NJ	5
May 2019	Rise students & staff	Shop Rite Rockaway, NJ	5
June 2019	Rise students & staff	Shop Rite Rockaway, NJ	5

3. Miscellaneous

- a. **MOTION** to approve the RHS curriculum: Organic and Analytical Chemistry
- b. **MOTION** to approve the RHS curriculum: Advanced Organic and Analytical Chemistry
- c. **MOTION** to approve the RHS curriculum: Gender Studies

- d. **MOTION** to approve the name change of the RMS curriculum from Web 2.0 to Creative Computing and Design.
- e. **MOTION** to approve the following new course for the 2019-2020 school year
 - App Development Honors
- f. **MOTION** to approve the Student Safety Data System (SSDS) Report Data Collection Report for September 2018 through December 2018 (Report Period 1) submitted to the state January 29, 2019.
- g. **MOTION** to approve the 2018-2019 Annual Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials. This agreement is to be signed by the Superintendent of Schools and the Randolph Township Chief of Police and filed at the County Office.
- h. **MOTION** to accept the proclamation designating March 2019 as the annual observance of Music in Our Schools Month in Randolph Township Schools.
- i. **MOTION** to accept the endorsement designating March 2019 as the annual observance of Youth Art Month in Randolph Township Schools.
- j. **MOTION** to approve the Harassment, Intimidation and Bullying (HIB Reports) for weeks ending January 18, and 25, 2019, February 1, 8, and 15, 2019.

4. **Special Services**

- a. **MOTION** to approve the following agency to provide Nursing Service for Randolph student SE19-20 Grade 1 effective 2/19/19 - 6/30/19. Cost to be funded by the Purchasing Professional Services, Special Services, not to exceed \$20,000.00

Bayada Home Health Care

- b. **MOTION** to approve the placement of Randolph student SE19-13 Grade 6 in the special education program at Morris-Union Jointure Commission Developmental Learning Centers, New Providence, NJ effective February 19, 2019 – June 30, 2019 and BE IT FURTHER MOVED that a contract be entered with Morris-Union Jointure Commission Developmental Learning Centers, New Providence, NJ at the pro-rated tuition rate of \$67,684.00.

On behalf of the Finance, Facilities and Transportation Committee, Board member Sheldon Epstein moved a motion seconded by Board member Susan DeVito and unanimously carried by a roll call vote to approve Finance, Facilities and Transportation Motions 1 – 9.

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. Finance Exhibits # 1. – 1.1, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 01/31/19	\$ 2,976,274.60
1.1	Check Register – 02/14/19	\$ 5,513,869.76

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve January 2019 transfer, Finance Exhibits # 2.1 & 2.2 and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 01/31/19
2.2	Expense Account Adjustment – 01/31/19

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of January 2019 Finance Exhibits # 3.1 – 3.5 consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 01/31/19
3.2	Revenue Report – 01/31/19
3.3	Budget Report – 01/31/19
3.4	Petty Cash Report 12/31/18
3.5	Treasurer Report – 01/31/19

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of

Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTION TO ACCEPT THE 2017 - 2018 DISTRICT AUDIT

RESOLVED, that the Randolph Township Board of Education District Report of the Audit Year Ended June 30, 2018 prepared by Nisivoccia LLP of Mount Arlington, New Jersey be accepted. The report includes:

- A. Comprehensive Annual Financial Report (CAFR)
- B. Auditors Management Report on Administrative Findings

RECOMMENDATIONS:

1. Administrative Practices and Procedures

None

2. Financial Planning, Accounting and Reporting

None

3. School Purchasing Program

None

4. School Food Service

None

5. Student Body Activities

1). Gate tickets be issued in sequential order and adult and student gate tickets be issued to the proper individual.

2). All checks from the Center Grove School student activities account be written to vendors only.

6. Application for State School Aid

None

7. Pupil Transportation

None

8. Facilities and Capital Assets

None

9. Status of Prior Year's Findings/Recommendations

The prior year recommendation regarding greater care in reporting students on the District Report of Transported Resident Students (DRTRS) has been resolved.

5. RESOLUTION TO APPROVE CORRECTIVE ACTION PLAN

BE IT RESOLVED that the Randolph Board of Education approve the Corrective Action Plan emanating from the fiscal audit 2017-2018 school year ending June 30, 2018 conducted by Nisivoccia LLP of Mount Arlington, New Jersey.

6. RESOLUTION TO APPROVE MEMORANDUM OF AGREEMENT BETWEEN RANDOLPH COMMUNITY SCHOOL AND BLACK ROCKET PRODUCTIONS TO RUN A SUMMER ENRICHMENT PROGRAM

RESOLVED, the Randolph Board of Education enter into an agreement with Black Rocket Productions for curriculum, training, instructors, support and select materials for the Randolph Community School digital arts and creative sciences summer enrichment programs for children and teens for period 08 July 2019 – 29 July 2019.

7. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following donations:

➤ **CENTER GROVE:**

- donation from Center Grove PTO – purchase and installation of speaker system with two monitors, brackets, cabling for the school gymnasium, having an estimated value of \$2,048.

➤ **FERNBROOK SCHOOL:**

- donation from Fernbrook PTO in the amount of \$12,400; money raised from the Wizard's basketball game. The funds to be used for teacher grants.

➤ **HIGH SCHOOL:**

- donation from the RHS PTSO – one Surface GO, keyboard and accessories including games having an estimated value of \$712 to be used in Spanish I and Intermediate III classes.

➤ **IRONIA SCHOOL:**

- donation in the amount of \$250. From the Reelers Square Dance Club, Inc. in appreciation for the use of school facility.

➤ **MIDDLE SCHOOL:**

- donation in the amount of \$1,183.47; teacher grant for L. Satmaria, consumer science class of three iPads with keyboards and covers.

➤ **SHONGUM SCHOOL:**

- Shongum Drive for Education, donation from Visions Federal Credit Union, in the amount of \$150.00. Funds to be used to purchase supplies/equipment as needed by the school.

BE IT FURTHER RESOLVED, that Mario Rodas, Principal of Center Grove School, Dr. Michelle Telischak, Principal of Fernbrook School, David Kricheff, Principal of Ironia School, Dennis Copeland, Principal of Middle School and Clifford Burns, Principal of Shongum School acknowledge the donations in a letter to the appropriate parties.

8. RESOLUTION TO APPROVE SETTLEMENT AGREEMENT DOCKET NO. CO-2018-203

RESOLVED, that the Board of Education hereby approves the Settlement Agreement with the Randolph Education Association, in the matter pending before the Public Employment Relations Commission, Docket No. CO-2018-203 (weight room).

9. RESOLUTION TO APPROVE SETTLEMENT AGREEMENT DOCKET NO. CO-2018-014

RESOLVED, that the Board of Education hereby approves the Settlement Agreement with the Randolph Education Association, in the matter pending before

the Public Employment Relations Commission, Docket No. CO-2018-014 (music stipends).

POLICY MOTION 1

FEBRUARY 19, 2019

On behalf of the Policy Committee, Board member Christopher C. Treston moved a motion, seconded by Board member Susan DeVito and unanimously carried by a roll call vote to approve Policy Motion 1.

1. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following policies and regulation for first reading:

Number Title

- P2415.06 Unsafe School Choice Option (M) (Revised)
- P5337 Service Animals
- P5611 Removal of Students for Firearms Offenses (M) (Revised)
- P5612 Assaults on District Board of Ed Members of Employees (M) (Revised)
- P5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)
- P8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bulling, Alcohol and other Drug Offenses (~~Abuse~~) (M) (Revised)
- R 2460.8 Special Education-Free & Appropriate Public Education (M) (Revised)
- R 5611 Removal of Students for Firearms Offenses (M) (Revised)
- R 5612 Assaults on District Board of Ed Members of Employees (M) (Revised)
- R 5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)
- R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bulling, Alcohol and other Drug Offenses (~~Abuse~~) (M) (Revised)

FOR THE GOOD OF THE ORDER

Ms. Standridge stated Miss Abby Loveys voted Gatorade New Jersey Girls Cross Country Runner of the Year.

Ms. DeVito attended Winterfest; thanked staff, administration, and parents for a great event

Dr. Soni – none

Mr. Epstein - coffeehouse held on January 30; involves jazz bands; music program

is fantastic and it was a great night.

Mr. Faranetta - wants the district to focus on areas where we outperform other districts and seek recognition as such.

Ms. MacKay - counseling department does a lot, but does not want to lose sight of college and finding the right fit.

Ms. Manfred – none

Mr. Treston thanked the administration, especially Mr. Hutchinson, for bringing wrestling championship back to Randolph.

ADJOURNMENT

Board member Susan DeVito moved a motion seconded by Board member Tammy MacKay to adjourn the meeting. Board members present all present in favor.

The Board adjourned the meeting at 10:00 p.m.

Respectfully submitted,

Gerald M. Eckert
Board Secretary