

The Randolph Township Board of Education held a Work Session meeting on Tuesday, April 09, 2019 at 07:00 pm Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Ronald Conti called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

ROLL CALL

The following Board members were present: Ms. Susan DeVito, Mr. Sheldon Epstein, Mr. Joseph Faranetta, Ms. Tammy MacKay, Ms. Allison Manfred, Dr. Robert A. Soni, Ms. Anne Standridge, and Mr. Ronald Conti.

Board member Christopher C. Treston was absent.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Gerald M. Eckert, School Business Administrator/Board Secretary, Mr. Stephen Frost, Assistant School Business Administrator/Assistant Board Secretary and Board Counsel Marc H. Zitomer was also present.

EXECUTIVE CLOSED SESSION – 07:07 pm

Board Vice President Joseph Faranetta moved a motion seconded by Board member Anne Standridge to go into Executive Closed Session. Board members present all in favor.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board member Christopher C. Treston arrived at 07:07 pm

The Board reconvened to public session at 08:07 pm

Ms. Allison Freeman, Communications Coordinator / Community School Supervisor was also present.

PLEDGE OF ALLEGIANCE

REVIEW OF BOARD MINUTES

Executive Closed Session: 03-12-19
Special Meeting, Board Work Session: 02-27-19, 03-12-19
FFT Committee: 03-12-19

CORRESPONDENCE - None

PRESIDENT'S REPORT

Communications

Ethics

Mr. Faranetta delivered an overview of the district's communications strategy.

Dr. Soni asked about a concrete way to measure success in this strategy. Mr. Faranetta replied that the volume of news coverage would be a way to measure success. He also stated that expanding the channels for communication is another method. Dr. Soni also asked about additional expenses related to communications. Mr. Faranetta stated that there are no plans to continue utilizing outside companies, but may identify experts to utilize.

Ms. MacKay discussed benchmarks and distinguished between quantitative and qualitative measures.

Mr. Zitomer delivered a presentation on Ethics for Board Members.

SUPERINTENDENT'S REPORT

Update of School Security

Ms. Fano discussed a Bosch grant received in the area of sustainability that the REF has also supported. Her hope is to continue work in this area.

Ms. Manfred and Mr. Conti provided insights on the Bosch site visit.

Ms. MacKay asked if a video could be produced to see what the work looks like. Ms. Fano will share a video in the next vodcast.

Mr. Ruiz delivered an update on school security.

STUDENT COUNCIL REPRESENTATIVE REPORT – None

LIAISON REPORTS - None

Committee Reports

Communication:

Mr. Faranetta - met last week to finalize the presentation and this week about goals.

Education:

Ms. Standridge - met tonight; had presentations from a few teachers and Ms. Soldivieri and Mr. Olsen about MAP testing.

Finance, Facilities and Transportation:

Mr. Epstein - the committee met tonight; discussed committee goals; potential one-time goals have to do with developing a strategic plan to deal with State aid reductions. The committee also discussed the district's banking relationship. Mr. Epstein provided an update on referendum and capital projects, which included:

2018-19 Capital Projects Update:

DaSilva Field parking, concession stand, and bathroom project awarded on March 12, 2019. The contractor has mobilized and has begun clearing trees.

Master key projects in Ironia, Shongum and Center Grove Elementary schools will begin once all the hardware delivered.

Referendum Projects Update:

All security vestibule projects awarded on March 12, 2019. The Shongum Elementary school project will begin in the next few weeks and the other four schools will begin when school lets out in June.

Center Grove Roof and Storm Water management projects bid will be opened on April 16, 2019.

Randolph Middle School Culinary Arts project bid will be opened on May 16, 2019.

Fernbrook locker room renovation project is being finalized and will go out to bid soon.

Field House design is being finalized and will go out to bid soon.

Shongum Fire Alarm design being finalized with an anticipated award through a cooperative pricing system in May.

Randolph High School Music Room renovation design being finalized and will

go out to bid soon.

Randolph High School Science room renovations to be bid in 2020.

Randolph Middle School restroom renovations to be bid in 2020.

Dr. Soni asked about why certain projects were deferred until 2020. Mr. Epstein stated that funds will be procured in batches, so all funds are not yet available.

Personnel:

Ms. MacKay - next meeting is April 23 at noon; May 21 - event to honor staff who are retiring this year. Working on goals for next meeting; On April 30, small presentation about the process and timeline for staff renewals.

Policy:

Mr. Treston - will meet next on April 30 (open meeting); will continue to work on goals.

Negotiations:

Ms. DeVito - work with the Teamsters is progressing; next meeting on April 23.

PUBLIC STATEMENT

A resident commented on the security presentations provided throughout the district.

OLD BUSINESS - None

NEW BUSINESS

Motions:

Personnel Motions 1 - 4

Education Motion 1 - 2

Finance, Facilities and Transportation Motion 1 - 2

PERSONNEL AND ADMINISTRATION MOTIONS 1 – 4_{v3}

APRIL 09, 2019

Revised: 4-9-19

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee, Board member Tammy MacKay moved a motion seconded by Board member Anne Standridge and carried by a roll call vote to approve Personnel and Administration Motions 1 – 4 with exceptions:

Board members Sheldon Epstein and Robert Soni abstained on Motion Number 4. Extra Pay - A. Administrative Staff - 1 through 4 and voted YES on all other personnel motions. Motions passed.

1. RESIGNATIONS

A. Certificated Staff

1. Accept the resignation of Diane Belli, Teacher of Language Arts at Randolph Middle School, effective June 30, 2019.
2. Accept the resignation of Theresa Alvarado, Teacher of Art at Randolph Middle School, effective June 30, 2019.
3. Accept the resignation of Monica Matlosz, Teacher of Social Studies at Randolph High School, effective June 30, 2019.
4. Accept the resignation of Janet Stella, Elementary School Teacher at Shongum School, for the purpose of retirement effective July 1, 2019.
5. Accept the resignation of Carmela Ferrentino, Teacher of Spanish at Randolph High School, for the purpose of retirement effective July 1, 2019.
6. Accept the resignation of Jamie Becker, Special Education Teacher at Shongum School, effective June 30, 2019.
7. Accept the resignation of Dominick LoPresti, Teacher of Health and Physical Education at Randolph Middle School, for the purpose of retirement effective July 1, 2019.

B. Support Staff

1. Accept the resignation of Thomas Sharkey, Paraprofessional at Randolph High School, for the purpose of retirement effective May 1, 2019.
2. Accept the resignation of Myriam Vergara, Custodian at Randolph Middle School, for the purpose of retirement, effective May 1, 2019.
3. Accept the resignation of Sheryl Krakowski, Managerial Secretary with the Transportation Office, for the purpose of retirement, effective June 1, 2019.
4. Accept the resignation of Sara Wake-Rotolo, Café/Recess Aide at Fernbrook School, effective April 10, 2019.
5. Accept the resignation of Joanna Nemeth, Café/Recess Aide at Fernbrook School, effective April 26, 2019.
6. Accept the resignation of Sebastian D'Amato, Security Guard District Wide, effective May 17, 2019.

2. APPOINTMENTS

A. Certificated Staff

1. Approve the appointment of Christine Shivas, Leave Replacement Special Education Teacher at Center Grove School, effective April 22, 2019 through June 30, 2019 at a rate of \$269.20 per day for the length of this assignment for the 2018-2019 school year.

2. Approve the appointment of the following Substitute Teachers, at the rate of \$95 per day for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Robert Sandberg
Megan Stern
Shilpa Bhoopalam

Malika Gazieva
Brielle Melahn

Gregory Carlin
Rachel Onken

3. Approve the appointment of the following Substitute Nurse, at the rate of \$170 per day for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Jane Rivers

4. Approve the appointment of Jennifer Cutri, Registered Nurse at Fernbrook School, effective on or about May 20, 2019 through June 30, 2019 for the 2018-2019 school year, at a salary of \$53,840 (Level BA/Step 1) to be prorated based on start date.

B. Support Staff

1. Approve the appointment of the following Café/Recess Aides at the rate of \$15.00 per hour for the 2018-2019 school year in accordance with the list below:

<u>Name</u>	<u>Location</u>	<u>Effective Date</u>
Nilu Pandey	Fernbrook	April 10, 2019
Patricia Larson	Center Grove	April 10, 2019

2. Approve the appointment of Sara Wake-Rotolo as a Substitute Café/Recess Aide at the rate of \$15.00 per hour for the 2018-2019 school year.

3. LEAVES OF ABSENCE

A. Certificated Staff

1. Extend the leave of Employee I.D. #6039, identified on Schedule A, to reflect a paid medical leave of absence effective March 7, 2019 through April 9, 2019 followed by an unpaid FMLA leave of absence effective April 10, 2019 through June 30, 2019; be it further resolved the entire leave is with benefits.

2. Approve that Employee I.D. #7398, identified on Schedule C, be placed on a paid medical leave of absence effective approximately June 10, 2019 through June 30, 2019; be it further resolved the entire leave is with benefits.

3. Approve that Employee I.D. #7582, identified on Schedule E, be placed on a paid medical leave of absence effective approximately May 28, 2019 through June 30, 2019; be it further resolved the entire leave is with benefits.

B. Support Staff

1. Extend the leave of Employee I.D. #4859, identified on Schedule B, to reflect a paid medical leave of absence effective December 18, 2018 through April 8, 2019 followed by an unpaid FMLA leave of absence effective April 9, 2019 through April 30, 2019; be it further resolved the entire leave is with benefits.

2. Approve that Employee I.D. #6636, identified on Schedule D, be placed on a paid medical leave of absence effective April 1, 2019 through April 11, 2019 followed by an unpaid FMLA leave of absence effective April 12, 2019 through approximately April 21, 2019 with an anticipated return date of April 22, 2019; be it further resolved the entire leave is with benefits.

4. EXTRA PAY

A. Administrative Staff

1. Approve that Ms. Jennifer Fano completed Qualitative Merit Goal #1 for the 2018-2019 school year, associated with bonuses for the Superintendent of Schools; be it further resolved that payment in the amount of \$4,914.60 (2.5%) is subject to approval by the Executive County Superintendent of Schools.

2. Approve that Ms. Jennifer Fano completed Qualitative Merit Goal #2 for the 2018-2019 school year, associated with bonuses for the Superintendent of Schools; be it further resolved that payment in the amount of \$4,914.60 (2.5%) is subject to approval by the Executive County Superintendent of Schools.

3. Approve that Ms. Jennifer Fano completed Quantitative Merit Goal #3 for the 2018-2019 school year, associated with bonuses for the Superintendent of Schools; be it further resolved that payment in the amount of \$6,546.25 (3.3%) is subject to approval by the Executive County Superintendent of Schools.

4. Approve that Ms. Jennifer Fano completed Quantitative Merit Goal #4 for the 2018-2019 school year, associated with bonuses for the Superintendent of Schools; be it further resolved that payment in the amount of \$6,546.25 (3.3%) is subject to approval by the Executive County Superintendent of Schools.

B. Certificated Staff

1. Approve the following sick day payout for the following former staff member:

<u>Name</u>	<u>Location</u>	<u>Rate</u>	<u># of Days</u>	<u>Total to be paid</u>
Eileen Birmingham	Shongum	\$52/day	42.5	\$2,210.00

C. Support Staff

1. Approve the following Spring Coaching Staff for the 2018-2019 school year pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation in accordance with the list below:

<u>Name</u>	<u>Coaching Position</u>	<u>Step</u>	<u>Stipend Amount</u>
Robert Tomaino	Volunteer Girls Track Coach	NA	NA

2. Approve the following vacation day payout for the following former staff member:

<u>Name</u>	<u>Location</u>	<u>Rate</u>	<u># of Days</u>	<u>Total to be paid</u>
Juan Carral	Center Grove	\$216.71/day	20	\$4,334.33

FINANCE/FACILITIES & TRANSPORTATION MOTIONS 1 – 2

APRIL 09, 2019

On behalf of the Finance, Facilities and Transportation Committee, Board member Sheldon Epstein moved a motion seconded by Board Vice President Joseph Faranetta and unanimously carried by a roll call vote to approve Finance/Facilities and Transportation Motions 1 – 2.

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. Finance Exhibit No. 1.a and orders that they be attached to and made a part of the minutes.

1.a	Check Register – 04/05/19	\$ 4,098.00
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WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced report certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

2. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following donations:

➤ **HIGH SCHOOL:**

- donation from Mr. Michael Salerno of Salerno Duane Infinity of two used AS400 computers having an estimated value of \$2,000 for classroom use; students with interest of building computers will have the opportunity to investigate, remove and replace components in computer tower.

➤ **SHONGUM SCHOOL:**

- donation from Shongum PTO - funds in the amount of \$21,000 to be used to assist in renovation of the Shongum media center.

BE IT FURTHER RESOLVED, that Deborah Iosso, Principal of Randolph High School and Clifford Burns, Principal of Shongum School acknowledge the donations in a letter to the appropriate parties.

EDUCATION MOTIONS 1 – 2

APRIL 9, 2019

On behalf of the Education Committee, Board member Anne Standridge moved a motion seconded by Board member Susan DeVito and unanimously carried by a roll call vote to approve Education Motions 1 - 2.

1. Professional Development

- a. **MOTION** to approve the following professional development opportunities:

DISTRICT
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Zurick	Sue Ann	RMS	New Jersey Speech Hearing Association Conference	5/2/19 & 5/3/19	\$369.94

2. Miscellaneous

- a. **MOTION** to approve the revised 2018-2019 district calendar to account for one unused snow/emergency day. If additional snow/emergency days are used between now and May 23, 2019, the district will be open on Friday, May 24, 2019, Exhibit 1.

FOR THE GOOD OF THE ORDER

Mr. Treston - None

Ms. Manfred - None

Ms. MacKay asked if having committee meetings on Zoom or Webex was possible. Ms. Fano commented that we have a tool through Microsoft Teams. Mr. Zitomer reminded the Board that those meetings would be subject to the Open Public Meetings Act.

Mr. Faranetta had a chance to see Shrek and thought it was fantastic.

Board member Christopher C. Treston moved a motion seconded by Mr. Epstein to extend meeting five minutes. Board members present all in favor.

Mr. Epstein congratulated Ms. Ferrentino on her resignation.

Dr. Soni - None

Ms. DeVito - through NJAC, had an opportunity through her career to attend that there was a speaker from Randolph at the event.

Ms. Standridge - None

Mr. Conti – None

Board member Anne Standridge moved a motion seconded by Mr. Faranetta to extend meeting until eleven o'clock. Board members present all in favor.

EXECUTIVE CLOSED SESSION – 10:07 pm

Board Vice President Joseph Faranetta moved a motion seconded by Board member Christopher C. Treston to go into Executive Closed Session. Board members present all in favor.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board members returned to open public session at 10:50 pm.

ADJOURNMENT

Board Vice President Joseph Faranetta moved a motion seconded by Board member Christopher C. Treston to adjourn the meeting. Board members present all present in favor.

The Board adjourned the meeting at 10:52 p.m.

Respectfully submitted,

Gerald M. Eckert
Board Secretary