

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 02/29/16	\$ 5,602,129.82
1.1	Check Register – 03/11/16	\$ 2,387,449.77

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **February 2016** transfer, **Finance Exhibits # 2.1 & 2.2** and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report - 02/29/16
2.2	Expense Account Adjustment - 02/29/16

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **February 2016 Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet/Board Secretary Report - 02/29/16
3.2	Revenue Report - 02/29/16
3.3	Budget Report - 02/29/16
3.4	Petty Cash Report - 02/29/16
3.5	Treasurer Report – 02/29/16

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. ACCEPTANCE OF RUTGERS - STATE UNIVERSITY OF NEW JERSEY INCLUSIVE SCHOOLS CLIMATE INITIATIVE (ISCI) 2015-2016 GRANT PROPOSAL FOR SCHONGUM SCHOOL

RESOLVED, the Randolph Township Board of Education accepts Rutgers – State University of New Jersey (ISCI) grant proposal, *Building a Safe and Supportive School Climate with a Focus on Students with Disabilities*. Participation and stipend disbursements agreement includes the opportunity to access a \$2,500 stipend to support the implementation of School Climate Improvement Plan (SCIP).

5. MOTION TO ENTER INTO AN AGREEMENT WITH INTERSTATE WASTE SERVICES OF NJ INC. FOR 2016-2017 SCHOOL YEAR

WHEREAS, the Randolph Township Board of Education previously approved a contractual agreement with **Interstate Waste Services Inc.** (Interstate) for garbage collection services for the Randolph School District for the 2014-2015 school year with options to renew for two (2) additional school years at the rates set forth in Interstate's response, and

WHEREAS, the Randolph Township Board of Education desires to exercise its option to renew the contractual agreement with **Interstate Waste Services Inc. (Interstate)** to continue to provide garbage collection services for the Randolph School District, inclusive of all pick-up options as stated in Interstate's response, for the contract period July 1, 2016 – June 30, 2017, an amount of \$69,070.63, inclusive of alternates, for one year period.

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Board of Education renew the agreement for one year beginning July 1, 2016 and ending June 30, 2017, for the 2016-2017 school year, and further subject to terms and conditions set forth in the vendor's contractual agreement.

Revision3

6. RANDOLPH TOWNSHIP SCHOOL DISTRICT ADOPTION OF THE TENTATIVE BUDGET 2016-2017

BE IT RESOLVED that the tentative budget be approved for the 2016-2017 school year using the 2016-2017 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	General Fund	Special Revenues	Debt Service	Total
2016-2017 Total Expenditures	\$86,749,502	\$1,218,857	\$3,903,769	\$91,872,128
Less: Anticipated Revenues	\$15,531,469	\$1,218,857	\$ 332,882	\$17,083,208
Taxes to be Raised	\$71,218,033	0	\$3,570,887	\$74,788,920

and, to advertise said tentative budget in The Daily Record in accordance with the form suggested by the New Jersey Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing will be held at Randolph High School Library on **3rd day of May 2016 at 8:00 p.m.**, for the purpose of conducting a public hearing on the budget for the 2016-2017 school year.

7. RESOLUTION FOR PROFESSIONAL SERVICES APPROVAL

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3(c)14;

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Township Board of Education hereby establishes the following maximums for the 2016-2017 school year as follows:

- Architecture/Engineering \$ 152,200
 - Legal \$ 249,220
 - Audit \$ 61,200
 - Physician \$ 30,000
- For a total amount of \$ 492,620

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

8. RESOLUTION FOR MAXIMUM TRAVEL APPROVAL

WHEREAS, pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Township Board of Education approves establishing a maximum travel expenditure amount of \$ 80,000 for the 2016-2017 school year. The maximum travel expenditure amount for the 2015-2016 is \$ 80,000 of which, \$ 25,938 has been spent and \$ 1,780 is encumbered to date.

Revision4

9. WITHDRAWAL FROM CAPITAL RESERVE FUND BALANCE FOR 2016-2017 SCHOOL YEAR

MOTION to approve the appropriation of \$1,000,000 from capital reserve to fund \$1,000,000 of the \$1,250,000 budgeted for the following two projects:

- Randolph High School Culinary Arts and Transition room renovations budgeted at \$750,000;
- Randolph High School Lower Lot Paving budgeted at \$500,000.

Revision4

10. MOTION TO ADOPT THE FOLLOWING RESOLUTION APPROVING PROPOSED SCOPE OF WORK AND RELATED RATES FOR THE SUPPLY AND INSTALLATION OF ENERGY EFFICIENCY MEASURES AT CENTER GROVE ELEMENTARY SCHOOL

WHEREAS, the Randolph Township Board of Education has determined that the installation of LED lighting will be beneficial to the school district;

WHEREAS, the Board would like to participate in the Clean Energy Direct Install Program administered by the New Jersey Board of Public Utilities (“BPU”);

WHEREAS, Donnelly Energy is a BPU approved Participating Contractor authorized to retrofit school buildings with LED lighting and is, therefore, qualified to perform the installation work;

WHEREAS, public bidding is not required before entering into an agreement with a BPU authorized Participating Contractor for the provision of installation work;

WHEREAS, Donnelly Energy has provided a proposed Scope of Work showing an estimated total cost of \$45,445.73 for the installation of LED lighting at the Center Grove Elementary School using a variety of fixtures;

WHEREAS, the pricing for the proposed Scope of Work is subject to change after final pricing is established and approved by the BPU;

WHEREAS, the Board, in order to expedite access to the incentives offered by the Clean Energy Direct Install Program, believes that approval of the proposed cost of \$45,445.73, as presented by Donnelly Energy in its proposed Scope of Work is warranted in order to ensure access to Direct Install incentive funding; and

WHEREAS, the Board will reconsider the pricing for the project if the final cost for the Scope of Work increases by more than 10% due to a modification of the BPU's Direct Install Program or other revisions to the program;

NOW THEREFORE, BE IT RESOLVED, that the Randolph Township Board of Education hereby accepts and approves the proposed pricing in the amount of Forty-Five Thousand Four Hundred Forty-Five Dollars and Seventy-Three Cents (\$45,445.73) for the installation of LED lighting and related work at the Center Grove Elementary School, so long as the Board's final cost of the project at the Center Grove Elementary School does not exceed 10% of said amount; and be it

FURTHER RESOLVED, that the Board authorizes its President to execute a final contract with Donnelly Energy which incorporates the above referenced permitted pricing, subject to final review by Board counsel.

11. MOTION TO ADOPT THE FOLLOWING RESOLUTION APPROVING PROPOSED SCOPE OF WORK AND RELATED RATES FOR THE SUPPLY AND INSTALLATION OF ENERGY EFFICIENCY MEASURES AT FERNBROOK ELEMENTARY SCHOOL

WHEREAS, the Randolph Township Board of Education has determined that the installation of LED lighting will be beneficial to the school district;

WHEREAS, the Board would like to participate in the Clean Energy Direct Install Program administered by the New Jersey Board of Public Utilities ("BPU");

WHEREAS, Donnelly Energy is a BPU approved Participating Contractor authorized to retrofit school buildings with LED lighting and is, therefore, qualified to perform the installation work;

WHEREAS, public bidding is not required before entering into an agreement with a BPU authorized Participating Contractor for the provision of installation work;

WHEREAS, Donnelly Energy has provided a proposed Scope of Work showing an estimated total cost of \$45,231.60 for the installation of LED lighting at the Fernbrook Elementary School using a variety of fixtures;

WHEREAS, the pricing for the proposed Scope of Work is subject to change after final pricing is established and approved by the BPU;

WHEREAS, the Board, in order to expedite access to the incentives offered by the Clean Energy Direct Install Program, believes that approval of the proposed cost of \$45,231.60, as presented by Donnelly Energy in its proposed Scope of Work is warranted in order to ensure access to Direct Install incentive funding; and

WHEREAS, the Board will reconsider the pricing for the project if the final cost for the Scope of Work increases by more than 10% due to a modification of the BPU's Direct Install Program or other revisions to the program;

NOW THEREFORE, BE IT RESOLVED, that the Randolph Township Board of Education hereby accepts and approves the proposed pricing in the amount of Forty-Five Thousand Two Hundred Thirty-One Dollars and Sixty Cents (\$45,231.60) for the installation of LED lighting and related work at the Fernbrook Elementary School, so long as the Board's final cost of the project at the Fernbrook Elementary School does not exceed 10% of said amount; and be it

FURTHER RESOLVED, that the Board authorizes its President to execute a final contract with Donnelly Energy which incorporates the above referenced permitted pricing, subject to final review by Board counsel.

12. MOTION TO ADOPT THE FOLLOWING RESOLUTION APPROVING PROPOSED SCOPE OF WORK AND RELATED RATES FOR THE SUPPLY AND INSTALLATION OF ENERGY EFFICIENCY MEASURES AT IRONIA ELEMENTARY SCHOOL

WHEREAS, the Randolph Township Board of Education has determined that the installation of LED lighting will be beneficial to the school district;

WHEREAS, the Board would like to participate in the Clean Energy Direct Install Program administered by the New Jersey Board of Public Utilities ("BPU");

WHEREAS, Donnelly Energy is a BPU approved Participating Contractor authorized to retrofit school buildings with LED lighting and is, therefore, qualified to perform the installation work;

WHEREAS, public bidding is not required before entering into an agreement with a BPU authorized Participating Contractor for the provision of installation work;

WHEREAS, Donnelly Energy has provided a proposed Scope of Work showing an estimated total cost of \$39,636.38 for the installation of LED lighting at the Ironia Elementary School using a variety of fixtures;

WHEREAS, the pricing for the proposed Scope of Work is subject to change after final pricing is established and approved by the BPU;

WHEREAS, the Board, in order to expedite access to the incentives offered by the Clean Energy Direct Install Program, believes that approval of the proposed cost of \$39,636.38, as presented by Donnelly Energy in its proposed Scope of Work is warranted in order to ensure access to Direct Install incentive funding; and

WHEREAS, the Board will reconsider the pricing for the project if the final cost for the Scope of Work increases by more than 10% due to a modification of the BPU's Direct Install Program or other revisions to the program;

NOW THEREFORE, BE IT RESOLVED, that the Randolph Township Board of Education hereby accepts and approves the proposed pricing in the amount of Thirty-Nine Thousand Six Hundred Thirty-six Dollars and Thirty-Eight Cents (\$39,636.38) for the installation of LED lighting and related work at the Ironia Elementary School, so long as the Board's final cost of the project at the Ironia Elementary School does not exceed 10% of said amount; and be it

FURTHER RESOLVED, that the Board authorizes its President to execute a final contract with Donnelly Energy which incorporates the above referenced permitted pricing, subject to final review by Board counsel.

13. MOTION TO ADOPT THE FOLLOWING RESOLUTION APPROVING PROPOSED SCOPE OF WORK AND RELATED RATES FOR THE SUPPLY AND INSTALLATION OF ENERGY EFFICIENCY MEASURES AT SHONGUM ELEMENTARY SCHOOL

WHEREAS, the Randolph Township Board of Education has determined that the installation of LED lighting will be beneficial to the school district;

WHEREAS, the Board would like to participate in the Clean Energy Direct Install Program administered by the New Jersey Board of Public Utilities ("BPU");

WHEREAS, Donnelly Energy is a BPU approved Participating Contractor authorized to retrofit school buildings with LED lighting and is, therefore, qualified to perform the installation work;

WHEREAS, public bidding is not required before entering into an agreement with a BPU authorized Participating Contractor for the provision of installation work;

WHEREAS, Donnelly Energy has provided a proposed Scope of Work showing an estimated total cost of \$38,811.82 for the installation of LED lighting at the Shongum Elementary School using a variety of fixtures;

WHEREAS, the pricing for the proposed Scope of Work is subject to change after final pricing is established and approved by the BPU;

WHEREAS, the Board, in order to expedite access to the incentives offered by the Clean Energy Direct Install Program, believes that approval of the proposed cost of \$38,811.82, as presented by Donnelly Energy in its proposed Scope of Work is warranted in order to ensure access to Direct Install incentive funding; and

WHEREAS, the Board will reconsider the pricing for the project if the final cost for the Scope of Work increases by more than 10% due to a modification of the BPU's Direct Install Program or other revisions to the program;

NOW THEREFORE, BE IT RESOLVED, that the Randolph Township Board of Education hereby accepts and approves the proposed pricing in the amount of Thirty-Eight Thousand Eight Hundred and Eleven Dollars and Eighty-Two Cents (\$38,811.82) for the installation of LED lighting and related work at the Shongum Elementary School, so long as the Board's final cost of the project at the Shongum Elementary School does not exceed 10% of said amount; and be it

FURTHER RESOLVED, that the Board authorizes its President to execute a final contract with Donnelly Energy which incorporates the above referenced permitted pricing, subject to final review by Board counsel.

Revision1

14. MOTION to authorize the School Business Administrator to make purchases of goods and services through the Keystone Purchasing Network cooperative through organization meeting of January 2017.

15. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following donations:

➤ ***Fernbrook School***

- from the Fernbrook PTO, donation of \$555.23 for the purchase of POU water cooler (hot and cold) for teaching staff room.

➤ ***High School:***

- RAC and RHS PTO donation of twenty-five (25) additional white "R" flags for the outside posts around the high school campus. (RAC contributed \$3,035.00 and RHS PTO \$500.00).
- Randolph Baseball Diamond Club (RBDC) donation of batting cage turf and installation; having an estimated value of \$1,600.

- Randolph Education Foundation funding of \$1,500 for MakerDays, a pilot program to introduce elementary and middle school students into the “maker movement”, as well as the new RHS Markerspace site. Program was developed by Director of Secondary Education / Innovative Learning Specialist and RHS Library Media Specialist.

➤ ***Ironia School:***

- donation of \$ 350.00; check dated 1-28-16; matching grant donation from Morgan Stanley – Charitable Spending Account; annual appeal campaign for employees to make a difference in the communities where they live and work by contributing to charitable organizations of their choice. Morgan Stanley also supports this effort by providing additional Firm Contributions. Donor: Ms. Celestina Milner; Program Designation; Guidance Department supplies, Attention of Christine Sullivan, Ironia Elementary School.
- donation from the Ironia PTO an amount of \$2,401 for the purchase of three filtered water fountains for the Ironia student population.

➤ ***Shongum School:***

- donation of \$ 50.05, check dated 1/21/16; from Honeywell International Charity Matching gift program made possible by a contribution from Ms. Laara Williams during 2015 year-end charity event. Funds to be used for student materials / programs.
- as part of the *Take Charge of Education* program, a monetary donation from Target in the amount of \$ 289.90. Funds to be used for student materials / programs.

BE IT RESOLVED that Ms. Danielle Soldivieri, Principal of Fernbrook School, Ms. Deborah Iosso, Principal of Randolph High School, Mr. David Kricheff, Principal of Ironia School and Mr. Clifford Burns, Principal of Shongum School acknowledge the donations in a letter to the appropriate parties.