

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee, I hereby move the following Personnel and Administration motions 1 - 6:

1. RESIGNATIONS

A. Support Staff

1. Accept the resignation for the purpose of retirement for **Doris Ovalle**, Custodian at Randolph Middle School, to be effective March 1, 2018.

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- 2. Accept the resignation of **Karen Sauer, Administrative Secretary at Ironia School, to be effective February 9, 2018.***

2. APPOINTMENTS

A. Certificated Staff

1. Approve the appointment of **Justin Matyas**, Teacher of Social Studies at Randolph High School, effective January 31, 2018 for the 2017-2018 school year at a salary of \$59,140.00 (Level BA+30/Step 1) to be prorated based on start date; be it further resolved that salary may be adjusted upon completion of negotiations.
2. Approve the appointment of the following **Substitute Teachers** for the 2017-2018 school year at the rate of \$95.00 per day, pending CHRU clearance and completed employment paperwork:

Kristine Bushong
Nicole Degel

Dennis Piccirillo
Cynthia McConnell

Elena Paskoska
Erik Novack

3. Approve the appointment of **Susan Grochowski**, Leave Replacement Teacher of Science at Randolph Middle School for the 2017-2018 school year effective January 2, 2018 through approximately February 20, 2018 at the daily rate of \$95 per day for the first twenty days, on day twenty-one the rate will change to \$266.20 per day.
4. Approve the appointment of **Laura Haun**, Leave Replacement Special Education Teacher at Center Grove for the 2017-2018 school year effective January 17, 2018 through approximately June 22, 2018 salary to stay at her paraprofessional salary for the first twenty days, on day twenty-one the rate will change to \$266.20 per day.
5. Approve the appointment of **Erik Novack**, Leave Replacement Teacher of Health and Physical Education at Randolph High School for the 2017-2018 school year effective February 5, 2018 through approximately March 29, 2018 at the daily rate of

\$95 per day for the first twenty days, on day twenty-one the rate will change to \$266.20 per day.

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6. Approve the appointment of Taylor Fox, Substitute Athletic Trainer, to work as needed on a substitute basis for the 2017-2018 school year at a rate of \$35.00 per hour, pending CHRU clearance and completed employment paperwork.

7. Approve the appointment of Susan Muarer, Substitute Athletic Trainer, to work as needed on a substitute basis for the 2017-2018 school year at a rate of \$35.00 per hour, pending CHRU clearance and completed employment paperwork.

B. Support Staff

1. Approve the appointment of **Milton Siguencia**, Groundskeeper with Randolph Township Schools, for the 2017-2018 school year effective on or about January 30, 2018 at a salary of \$66,697 (Grounds Salary Guide/Step 4) to be prorated based on start date; be it further resolved that salary may be adjusted upon completion of negotiations.

2. Approve the appointment of the following **Substitute Secretaries** for the 2017-2018 school year at the rate of \$12.00 per hour, pending CHRU clearance and completed employment paperwork:

Trudi Mueller

Tara Zigenfus

3. Approve the appointment of the following **Substitute Custodians** for the 2017-2018 school year at the rate of \$12.50 per hour, pending CHRU clearance and completed employment paperwork:

Fabio Rodriguez-Yela

4. Rescind the appointment of **Daniela Olsen**, paraprofessional at Fernbrook School for the 2017-2018 school year.

5. Approve **Patricia Dadaian** as a volunteer Winter Guard instructor for the 2017-2018 school year.

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6. Approve the appointment of Sonia Pardo, paraprofessional at Fernbrook School, effective on or about February 1, 2018 for the 2017-2018 school year at a salary of \$22,259.00 to be charged to account 11-000-217-100-15-2702 pending CHRU clearance and completed paperwork.

3. TRANSFERS

A. Support Staff

1. Approve the transfer of **Maureen Merritt**, Paraprofessional at Ironia School to Center Grove School effective January 8, 2018 for the remainder of the 2017-2018 school year.

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2. Approve the transfer of Anjana Choudhary, Paraprofessional at Fernbrook School to Center Grove School pending the placement of a new hire for the 2017-2018 school year.

4. LEAVES OF ABSENCE

A. Certificated Staff

1. Adjust the leave of Employee I.D. #7002 identified on **Schedule A** to reflect a paid medical leave of absence with benefits effective January 2, 2018 through February 12, 2018 followed by an unpaid NJFLA leave of absence with benefits effective approximately February 13, 2018 through May 11, 2018, followed by an unpaid child rearing leave of absence with no benefits effective approximately May 12, 2018 through June 30, 2018.

2. Approve that Employee I.D. #4081 identified on **Schedule B** be placed on an unpaid intermittent FMLA leave of absence to start on January 3, 2018 and run through approximately June 30, 2018, the employee will follow up with documentation for each absence; be it further resolved the entire leave is with benefits.

3. Approve that Employee I.D. #6402 identified on **Schedule C** be placed on an unpaid intermittent FMLA leave of absence to start on January 2, 2018 through approximately January 26, 2018 with an anticipated return to full time date of January 29, 2018; be it further resolved the entire leave is with benefits.

4. Approve that Employee I.D. #4039 identified on **Schedule D** be placed on a paid medical leave of absence effective January 2, 2018 through on or about February 2, 2018 with an anticipated return date of February 5, 2018; be it further resolved the entire leave is with benefits.

5. Approve that Employee I.D. #5508 identified on **Schedule G** be placed on an unpaid NJFLA leave of absence effective on or about January 22, 2018 through approximately January 26, 2018

6. Adjust Employee I.D. #6928 identified on **Schedule H** extend the paid leave of absence through January 30, 2018 followed by an unpaid FMLA leave of absence with benefits start on approximately January 31, 2018 approximately February 9, 2018, followed by an unpaid NJFLA leave of absence with benefits effective approximately February 10, 2018 through April 6, 2018.

7. Adjust Employee I.D. #4625 identified on **Schedule I** extend the paid leave of absence through February 13, 2018, followed by an unpaid FMLA leave of absence with benefits start on approximately February 14, 2018 through March 2, 2018, with an anticipated return date of March 5, 2018.

8. Approve that Employee I.D. #7384 identified on **Schedule J** be placed on an unpaid NJFLA leave of absence effective January 9, 2018 through approximately March 29, 2018 with an anticipated return date of April 9, 2018; be it further resolved the entire leave is with benefits.

9. Approve that Employee I.D. #4399 identified on **Schedule K** be placed on a paid medical leave of absence effective approximately January 16, 2018 through February 1, 2018 with an anticipated return date of February 2, 2018; be it further resolved the entire leave is with benefits.

B. Support Staff

1. Approve that Employee I.D. #7279 identified on **Schedule E** be placed on a paid medical leave of absence effective January 17, 2018 through on or about February 9, 2018 with an anticipated return date of February 12, 2018; be it further resolved the entire leave is with benefits.

2. Approve that Employee I.D. #6303 identified on **Schedule F** be placed on a paid medical leave of absence effective January 2, 2018 through approximately January 22, 2018 with an anticipated return date of January 23, 2018; be it further resolved the entire leave is with benefits.

5. EXTRA PAY

A. Certificated Staff

1. Approve the following staff members as **Co-Curricular Advisors** for the 2017-2018 school year to be charged to account number 11-401-100-110-15-1014; stipend may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Location</u>	<u>Co-Curricular</u>	<u>Stipend Amount</u>
Cara Canfield	RHS	Drama Club	\$2,376.00 to be prorated based on 12/14/2017 start date

Cara Canfield RHS Improv \$1,301.00 to be prorated based on 12/14/2017 start date

2. Approve the following **staff members** for sixth period stipends at Randolph High School for the 2017-2018 school year to be charged to account number 11-140-100-101-15-2140; be it further resolved the stipend amount may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Subject</u>	<u>Stipend</u>
Eric Elberty	English	\$4,087
Cara Canfield	English	\$4,087
Ryan Hetrick	English	\$4,087
Robert Pasqua	English	\$4,087
Brienne Valvano	English	\$4,087

3. Approve the following **Occupational Therapists** to perform evaluations before or after school hours at the rate of \$300.00 per evaluation for the 2017-2018 school year, effective January 16, 2018 through June 22, 2018:

Caitlin Olver Helen Ogoff Shannon Kastner

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4. Approve Mary Sharon Lopez, School Nurse, to support Randolph Student SE18-76 Grade 2 in after school activities at the rate of \$50.00 per hour for the 2017-2018 school year.

B. Support Staff

1. Approve the following Spring Coaching appointments for the 2017-2018 school year at the stipend amounts listed below; stipend may be adjusted upon completion of negotiations:

Title	Last Name	First Name	Stipend Amount	Step
Lacrosse Boys Head Coach	Naslonski	John	\$ 8,832.00	4
Lacrosse Boys Assistant Coach	Skolberg	Derek	\$ 7,326.00	4
Lacrosse Boys Assistant Coach	Young	Benjamin	\$ 7,326.00	4
Lacrosse Boys Assistant Coach	Lade	John	\$ 6,663.00	2
Lacrosse Girls Head Coach	Poole	Michelle	\$ 7,739.00	1
Lacrosse Girls Assistant Coach	TBD			

Lacrosse Girls Assistant Coach	Modestino	Gia	\$	7,326.00	4
Lacrosse Girls Assistant Coach	Landers	Nicole	\$	6,343.00	1
Baseball Head Coach	Anderson	Douglas	\$	8,464.00	3
Baseball Assistant Coach	McDonald	Daniel	\$	7,326.00	4
Baseball Assistant Coach	Fischer	Thomas	\$	3,663.00	4
Baseball Assistant Coach	TBD				
Baseball Assistant Coach	Hallock	Ryan	\$	6,663.00	2
Softball Head Coach	Kanya	Ashley	\$	8,464.00	3
Softball Assistant Coach	Yannotta	Nicole	\$	6,663.00	2
Softball Assistant Coach	Abromavage	Barbara	\$	6,663.00	2
Softball Assistant Coach	Coleman	Steven	\$	6,343.00	1
Spring Track Boys Head Coach	Suttle	Luke	\$	8,832.00	4
Spring Track Boys Assistant Coach	Lyons	Michael	\$	7,326.00	4
Spring Track Boys Assistant Coach	Albanito	Nicholas	\$	7,326.00	4
Spring Track Girls Head Coach	Pietrewicz	Leonard	\$	8,832.00	4
Spring Track Girls Assistant Coach	Finland	Andrew	\$	7,326.00	4
Spring Track Girls Assistant Coach	Higgins	Kevin	\$	7,326.00	4
Spring Track B/G Assistant Coach	TBD				
Golf Head Coach	Altis	Sean	\$	7,648.00	4
Golf Assistant Coach	TBD				
Tennis Boys Head Coach	DiNozzi	Daniel	\$	6,766.00	1
Tennis Boys Assistant Coach	Fritch	Donald	\$	6,118.00	4
Baseball Volunteer	Anderson	Kenneth	NA		
Baseball Volunteer	Todd	Jeffrey	NA		
Boys Lacrosse Volunteer	Grover	Elliot	NA		
Boys Lacrosse Volunteer	Shivas	Edward	NA		
Girls Lacrosse Volunteer	Adickes	Gina	NA		
Girls Lacrosse Volunteer	Bryan	Bittany	NA		

2. Approve the following payout for sick days for the following retired staff members; be it further resolved the amount may be adjusted upon completion of negotiations:

Name	# of Days	Rate	Total Amount to be paid
Jo Anne Teschner	103.5	\$27 per day	\$2,794.50

Jeffrey Munson 7.5 \$27 per day \$202.50

3. Approve the following payout for vacation days for the following former staff members; be it further resolved the amount may be adjusted upon completion of negotiations:

Name	# of Days	Rate	Total Amount to be paid
Jo Anne Teschner	32.5	\$243.86 per day	\$7,925.67
Jeffrey Munson	20	\$305.40 per day	\$6,108.08

6. COMMUNITY SCHOOL

A. Resignation

1. Approve the resignation of **Lauren Pantelleria**, Project Leader for the Randolph Community School Childcare Program, effective December 22, 2017.
2. Approve the resignation of **Julia Intrbartola**, Program Aide for the Randolph Community School Childcare Program, effective November 30, 2017, 2017.

B. Appointments

1. Rescind the appointment of **Anjela Nuno**, as a Community School Program Aide at the hourly rate of \$12.50.
2. Rescind the appointment of **Jennifer Sanchez**, as a Randolph Community School Program Aide.
3. Approve the following **Randolph Elementary School Ski Club Chaperones** for the 2017-2018 season at the rate of \$100 per trip effective January 3, 2018:

Carol Minarick

Elissa Winkelstein

4. Approve **Jillian Keller** as a Yoga instructor for the Randolph Community School Program pending CHRU clearance and completed employment paperwork.
5. Approve **Sarah Perlman** as an Assistant Yoga instructor for the Randolph Community School Program pending CHRU clearance and completed employment paperwork.
6. Approve **Sydney Bordetsky** as an Aide for the Community School Yoga Program.
7. Approve the following **Mad Science Instructors** for the Randolph Community School Program pending CHRU clearance and completed employment paperwork:

Hilary Ververs

Laurie Montinard

8. Approve the appointment of **Sarah McMonagle**, as a Community School Project Leader at the hourly; rate of \$16.00, effective January 17, 2018 pending CHRU clearance and completed paperwork.

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9. Approve the appointment of Annemarie Tatkow as an Art Instructor for “Kidz Kraftz”.