

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee, I hereby move the following Personnel and Administration motions 1-2:

1. RESIGNATIONS

A. Administration

1. Accept the resignation of **Benjamin Horwitz**, Supervisor of Humanities at Randolph High School, to be effective June 30, 2018.

Revised 2/6/2018

B. Support Staff

1. *Accept the resignation for the purpose of retirement for **Kleber Cedeno**, Custodian at Ironia School, effective February 7, 2018.*

2. LEAVES OF ABSENCE

A. Support Staff

1. Approve that Employee I.D. #4382, identified on **Schedule A** be suspended with pay effective January 29, 2018 through February 6, 2018.