

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee, I hereby move the following Personnel and Administration motions 1 - 6:

**1. RESIGNATIONS**

**A. Certificated Staff**

1. Accept the resignation of **Hannelore Schanzenbacher**, Teacher of Science at Randolph Middle School, to be effective April 30, 2018.

**B. Support Staff**

1. Accept the resignation of **Maureen Merritt**, Paraprofessional at Center Grove School, effective February 23, 2018.

*Revised 3/16/2018*

***2. Approve the resignation of Hillary McCaddin, Administrative Secretary at Central Office for the purpose of retirement, to be effective June 1, 2018.***

**2. APPOINTMENTS**

**A. Certificated Staff**

1. Approve the appointment of the following **Substitute Teachers** for the 2017-2018 school year at the rate of \$95.00 per day, pending CHRU clearance and completed employment paperwork:

**Jenna Finnis**

**Kathleen Carlsen  
Gaffney**

**Peter Womart**

**Emily Carlson**

**Steven Rosenberg**

2. Approve the appointment of **Alyssa Kloss**, Registered Nurse at Ironia School, for the 2017-2018 school year, to be effective May 1, 2018 through June 30, 2018 at a salary of \$53,240 to be prorated based on start date.

**B. Support Staff**

1. Approve the appointment of the following **Cafeteria/Recess Aides** for the 2017-2018 school year at the rate of \$15.00 per hour, pending CHRU clearance and completed employment paperwork:

**Name**

**Randi Cohen**

**Yolanda Caballero**

**Location**

**Fernbrook**

**Fernbrook**

2. Approve the appointment of the following **Substitute Cafeteria/Recess Aides** for the 2017-2018 school year at the rate of \$15.00 per hour, pending CHRU clearance and completed employment paperwork:

**Nataline Duffy**

*Revised 3/16/2018*

**3. Approve the appointment of Hector Mejia, Custodian at Ironia School, to be effective on or about April 4, 2018 through June 30, 2018 for the 2017-2018 school year at a salary of \$43,364 to be prorated based on start date; be it further resolved that salary may be adjusted upon completion of negotiations.**

### **3. TRANSFERS**

#### **A. Support Staff**

1. Approve the voluntary transfer of **Dylan Rimsky**, Paraprofessional, from Randolph Middle School to Ironia School effective March 6, 2018 for the 2017-2018 school year, salary to remain the same.

### **4. LEAVES OF ABSENCE**

#### **A. Certificated Staff**

1. Adjust the leave of Employee I.D. #6928 on **Schedule A** extend their unpaid NJFLA leave until on or about April 30, 2018 with an anticipated return date of May 1, 2018; be it further resolved the entire leave is with benefits.

2. Adjust the leave of Employee I.D. #7295 on **Schedule B** be placed on a paid medical leave of absence effective on or about March 13, 2018 through approximately March 23, 2018 with benefits, followed by an unpaid leave of absence effective approximately March 24, 2018 through May 31, 2018 with an anticipated return date of June 1, 2018.

3. Approve that Employee I.D. #5965 on **Schedule C** be placed on a paid medical leave of absence effective May 1, 2018 through approximately May 31, 2018, followed by an unpaid FMLA leave of absence effective approximately June 1, 2018 through June 30, 2018; be it further resolved the entire leave is with benefits.

4. Approve that Employee I.D. #4006 on **Schedule D** be placed on a paid medical leave of absence effective approximately February 20, 2018 through April 6, 2018 with an anticipated return date of April 9, 2018; be it further resolved the entire leave is with benefits.

*Revised 3/16/2018*

**5. Adjust the leave of Employee I.D. #6293 identified on Schedule F be placed on a paid medical leave of absence on or about January 16, 2018 through March 1, 2018, followed by an unpaid FMLA leave of absence with benefits effective March 2, 2018 through March 13, 2018, followed by an unpaid NJFLA leave of absence with benefits effective March 14, 2018 through June 15, 2018, followed by an unpaid child rearing leave of absence with no benefits effective approximately June 16, 2018 through June 30, 2018.**

**6. Approve that Employee I.D. #4106, identified on Schedule G be placed on a paid medical leave of absence effective April 5, 2018 through approximately April 29, 2018 with an anticipated return date of April 30, 2018; be it further resolved the entire leave is with benefits.**

**7. Adjust the leave of Employee I.D. #7396 identified on Schedule H be placed on a paid medical leave of absence on or about January 16, 2018 through February 2, 2018, followed by an unpaid FMLA leave of absence with benefits effective February 3, 2018 through March 18, 2018, followed by an unpaid NJFLA leave of absence with benefits effective March 19, 2018 through May 13, 2018, with an anticipated return date of May 14, 2018.**

**8. Approve that Employee I.D. #4114 identified on Schedule I be placed on an unpaid FMLA leave of absence effective approximately March 23, 2018 through June 30, 2018; be it further resolved the entire leave is with benefits.**

**9. Adjust the leave of Employee I.D. #4892 identified on Schedule L be placed on a paid medical leave of absence effective on or about April 9, 2018 through on or about May 17, 2017 followed by an unpaid FMLA leave of absence effective on or about May 18, 2018 through on or about June 6, 2018 followed by an unpaid NJFLA leave of absence effective on or about June 7, 2018 through June 30, 2018; be it further resolved the entire leave is with benefits.**

#### **B. Support Staff**

1. Approve that Employee I.D. #5673 on **Schedule E** be placed on an unpaid NJFLA intermittent leave of absence effective February 9, 2018 for the 2017-2018 school year; be it further resolved the entire leave is with benefits.

*Revised 3/16/2018*

**2. Approve that Employee I.D. #7145 identified on Schedule J be placed on a paid medical leave of absence effective March 12, 2018 through approximately April 4, 2018 with an anticipated return date of April 5, 2018; be it further resolved the entire leave is with benefits.**

**3. Approve that Employee I.D. #4815 identified on Schedule K be placed on a paid medical leave of absence effective March 12, 2018 through approximately**

*April 11, 2018, followed by an unpaid FMLA leave of absence effective April 12, 2018 through approximately April 20, 2018 with an anticipated return date of April 23, 2018; be it further resolved the entire leave is with benefits.*

**5. EXTRA PAY**

**A. Certificated Staff**

1. Approve the following sixth period stipends for **certificated staff members** at Randolph High School for the 2017-2018 school year at the rate of \$40 per day, not to exceed \$2,200 per staff member; be it further resolved the rate of pay may be adjusted upon completion of negotiations:

<u>Name</u>	<u>Subject</u>
Daniel DiNozzo	Social Studies
Andrew Buchanan	Social Studies
Jennifer Corely	Social Studies
Ryan Zavala	Social Studies
Katherine Burke	Social Studies
Margaret Holda	Special Education
Thomas Lenox	Special Education
Kathleen Lynch	Special Education
Valarie Moore	Special Education
Kristen VanBenschoten	Special Education

*Revised 3/16/2018*

*2. Approve the following staff members as Co-Curricular Advisors for the 2017-2018 school year to be charged to account number 11-401-100-110-1014, stipend may be adjusted depending on start date; be it further resolved stipend amount may be adjusted upon completion of negotiations:*

<i>Name</i>	<i>Location</i>	<i>Co-Curricular</i>	<i>Start Date</i>	<i>Stipend Amount (to be prorated)</i>
<i>Katharine Russell</i>	<i>RMS</i>	<i>AM Bus Supervisor</i>	<i>2/15/2018</i>	<i>\$1,903</i>

*3. Approve Eric Schaberg to serve as a Violin Musician for the Randolph High School Pit Orchestra for the Spring Musical at the rate of \$599.00.*

**B. Support Staff**

1. Approve the following payout for vacation days for the following **retired staff members**; be it further resolved that the amount may be adjusted upon completion of negotiations:

<u>Name</u>	<u># of Days</u>	<u>Rate</u>	<u>Total</u>
Fernando Arango	15	\$199.43	\$2,991.50
Karen Sauer	15	\$242.20	\$3,663.00
Doris Ovalle	14	\$206.39	\$3,095.94

2. Adjust the vacation day payout of **Jeffrey Munson** to reflect an additional 7.5 vacation days in the amount of \$2,088.00

*Revised 3/19/2018*

**3. Approve William Nahan as Head Football Coach for the 2018-2019 school year at a stipend amount of \$12,104, (Step 4) pending approval of the 2018-2019 school budget; be it further resolved the stipend amount may be adjusted upon completion of negotiations.**

**6. COMMUNITY SCHOOL**

**A. Resignations**

1. Approve the resignation of **Kathleen Montalbano**, Program Aide for the Randolph Community School Childcare Program, effective February 21, 2018.
2. Approve the resignation of **Kathie Katsanos**, Group Leader for the Randolph Community School Childcare Program, effective March 7, 2018.
3. Approve the resignation of **Muthu Chandra Sekaran**, Program Aide for the Randolph Community School Childcare Program, effective February 21, 2018.
4. Approve the resignation of **Amanda Clare**, Senior Aide for the Randolph Community School Childcare Program, effective February 21, 2018.

**B. Appointments**

1. Approve the appointment **Deborah Gundy** as a Program Aide for the Community School at the rate of \$14.00 per hour effective February 21, 2018.

*Revised 3/16/2018*

**2. Approve the appointment of Scott Finnis, as a Randolph Community School Junior Aide at the hourly rate of \$8.90, pending CHRU clearance and completed employment paperwork, effective on or about March 21, 2018 for the 2017-2018 school year.**

**3. Approve the appointment of Heather Grimaldi as a Yoga instructor for the Randolph Community School Program pending CHRU clearance and**

*completed employment paperwork, effective on or about March 21, 2018 for the 2017-2018 school year.*

*4. Approve the appointment of Mary Hayde as a Program Aide for the Randolph Community School at the hourly rate of \$12.50, effective March 21, 2018 for the 2017-2018 school year.*

*5. Approve the appointment of Debra Mott, Program Aide for the Randolph Community School Childcare Program at the hourly rate of \$12.50 pending CHRU clearance and completed employment paperwork, to be effective approximately March 21, 2018 for the 2017-2018 school year.*

*6. Approve the appointment of Valbona Hoti, Program Aide for the Randolph Community School Childcare Program at the hourly rate of \$12.50 pending CHRU clearance and completed employment paperwork for the 2017-2018 school year.*

*7. Approve the appointment of the following TGA Premier Junior Golf instructors for the Randolph Community School Program, pending CHRU clearance and completed employment paperwork, effective approximately March 21, 2018 for the 2017-2018 school year:*

*Nicholas Meltzer  
Maryanne Mecca*

*Michael McLaughlin  
Sarah Chelo*

*Barbara Murray  
Barbara Assante*

*8. Approve the appointment of the following Yoga Instructors for the Randolph Community School Program pending CHRU clearance and completed employment paperwork, to be effective approximately March 21, 2018 for the 2017-2018 school year:*

*Jane Tsilova*

*9. Approve the appointment of Gulseren Ayaz as a Program Aide for the Randolph Community School at the hourly rate of \$12.50, effective retroactive to March 19, 2018 for the 2017-2018 school year.*

**C. Assignment/Rate Change**

*1. Approve the following hourly rate change for the following Community School Program Staff member as of March 21, 2018:*

<u>Name</u>	<u>From</u>	<u>To</u>
Margot Feldman	\$9.50	\$10.50