

On behalf of the Finance, Facilities and Transportation Committee, I hereby move the following resolutions 1 – 17:

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 02/28/18	\$ 3,120,331.97
1.1	Check Register – 03/16/18	\$ 4,940,385.18

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **February 2018** transfer, **Finance Exhibits # 2.1 & 2.2** and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 02/28/18
2.2	Expense Account Adjustment – 02/28/18

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **February 2018 Finance Exhibits # 3.1 – 3.5** consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 02/28/18
3.2	Revenue Report – 02/28/18
3.3	Budget Report – 02/28/18
3.4	Petty Cash Report – 02/28/18
3.5	Treasurer Report – 02/28/18

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriation section) and upon consultation with the

appropriate district officials, to the best of it’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

4. RANDOLPH TOWNSHIP SCHOOL DISTRICT ADOPTION OF THE TENTATIVE BUDGET 2018- 2019

BE IT RESOLVED that the tentative budget be approved for the 2018-2019 school year using the 2018-2019 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

Revised: 3/19/18

	General Fund	Special Revenues	Debt Service	Total
2018 - 2019 Total Expenditures	90,912,990	1,086,279	3,840,988	95,840,257
Less: Anticipated Revenues	16,817,748	1,086,279	239,213	18,143,240
Taxes to be Raised	74,095,242	-0-	3,601,775	77,697,017

and, to advertise said tentative budget in The Daily Record in accordance with the form suggested by the New Jersey Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing will be held at Randolph High School Library on **24th day of April 2018 at 8:00 p.m.** for the purpose of conducting a public hearing on the budget for the 2018-2019 school year.

5. RESOLUTION FOR PROFESSIONAL SERVICES APPROVAL

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3(c)14;

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Township Board of Education hereby establishes the following maximums for the 2018-2019 school year as follows:

- Architecture/Engineering \$ **350,000**
- Legal \$ **300,000**
- Audit \$ **60,000**
- Physician \$ **33,000**

For a total amount of \$ **743,000**

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

6. RESOLUTION FOR MAXIMUM TRAVEL APPROVAL

WHEREAS, pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Township Board of Education approves establishing a maximum travel expenditure amount of \$ **160,000** for the 2018-2019 school year. The maximum travel expenditure amount for 2017-2018 is \$ **140,000** of which, \$ **58,856.90** has been spent and \$ **6,660.48** is encumbered to date.

7. WITHDRAWAL FROM CAPITAL RESERVE FUND BALANCE FOR 2018-2019 SCHOOL YEAR

MOTION to approve the appropriation of \$ **2,056,065** from capital reserve to fund \$ **2,056,065** of ~~the~~ \$ **3,000,000** budgeted for the following projects:

- **RHS** **Added parking, restroom and concession at DaSilva Field**
- **RHS** **Wrestling Mat Hoist**
- **FB** **Fire alarm replacement**
- **FB** **Master rekey**
- **District** **Emergency lights and exit signs**
- **District** **Security Vestibules in 5 schools**
- **FB** **Locker room conversion to classroom**
- **CG** **Roof, gutters, cupola, underground water**
- **IR** **Locker room conversion to storage**
- **RMS** **Bathroom upgrades - 2 boys, 2 girls**
- **RMS** **Culinary arts renovation**

8. RESOLUTION TO APPROVE PARTNER SERVICES AGREEMENT WITH HANOVER RESEARCH

RESOLVED, that the Randolph Township Board of Education approve Partner Services Agreement with Hanover Research, located at 4401 Wilson Boulevard, Arlington, Virginia for research services, twelve (12) month period, contract amount of \$38,500, and

BE IT FURTHER RESOLVED, that the Board Secretary is authorized to execute the Agreement on behalf of the Board.

9. RESOLUTION TO APPROVE JOINT TRANSPORTATION AGREEMENT WITH EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY FOR THE 2018-2019 SCHOOL YEAR

RESOLVED, the Randolph Township Board of Education approve a joint transportation agreement between the Randolph Township Board of Education and Educational Services Commission of Morris County for period July 1, 2018 – June 30, 2019, as summarized in **Finance Exhibit No.4** attached to and made a part of the minutes.

10. RESOLUTION TO APPROVE DISTRICT PARTICIPATION IN COORDINATED TRANSPORTATION PROGRAM IMPLEMENTED BY THE SUSSEX COUNTY REGIONAL COOPERATIVE (SCRC) FOR THE 2018-2019 SCHOOL YEAR

RESOLVED, that the Randolph Township Board of Education approve the district participation in the coordinated transportation program implemented by the Sussex County Regional Cooperative (SCRC), for period July 1, 2018 through June 30, 2019 and further summarized in resolution for participation in joint transportation agreement **Finance Exhibit No.5** attached to and made a part of the minutes.

11. RESOLUTION TO APPROVE DISTRICT PARTICIPATION IN ADDITIONAL COORDINATED TRANSPORTATION SERVICES IMPLEMENTED BY THE SUSSEX COUNTY REGIONAL COOPERATIVE (SCRC) FOR THE 2018-2019 SCHOOL YEAR

RESOLVED, that the Randolph Township Board of Education approve the district participation in additional coordinated joint transportation services for the 2018-2019 school year. Additional services implemented by the Sussex County Regional Cooperative (SCRC), for period July 1, 2018 through June 30, 2019 and further summarized in resolution for participation in joint transportation agreement **Finance Exhibit No.6** attached to and made a part of the minutes.

12. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following donations:

➤ **High School:**

- From the Thornburg Investment Management, Corporate Giving Program designed to assist education, two donations of \$1,000 each made on behalf of Thornburg employees' children attending the school. Amount of \$1,000 to be distributed to the classroom of teaching staff member Nick Albanito and \$1,000 to be distributed to the

classroom of teaching staff member Mr. Crannel to be used exclusively in respective classrooms to enhance students' education.

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- **donation from RAMRAC having an estimated value of \$1,200, the following materials for use in the high school weight room:**
 - **two flat screen TVs and two TV wall mounts**
 - **two iPads and two iPad wall mounts**

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- **donation from the RHS Cheerleading Booster Club, Inc., standard nine panel regulation cheerleading mat 54' x 42', 1-3/8" thick. Use: cheerleading practice and competition for high school cheerleading program. The total estimated value of the material is valued at \$6,485.**

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➤ **Ironia:**

- **donation from the Ironia PTO - purchase of gusset padding and black pole padding to cover outdoor basketball courts. The quoted amount of purchased material is \$ 536.**

BE IT FURTHER RESOLVED that Deborah Iosso, Principal of Randolph High School, **David Kricheff, Principal of Ironia School**, acknowledge the donation in a letter to the appropriate parties.

13. ACCEPTANCE OF DONATION FROM THE RANDOLPH EDUCATION FOUNDATION

RESOLVED the Randolph Township Board of Education accept a donation from the Randolph Education Foundation (REF) in the amount of \$5,200, in support of the 8th Grade *Capstone Project* for the benefit of all 8th grade students. Funds will support guest speakers, grants for supplies and other materials.

BE IT FURTHER RESOLVED that Dr. Dennis Copeland, Principal of Randolph Middle School acknowledge the donation in a letter to the Randolph Education Foundation.

Revised: 3/13/18

14. ACCEPTANCE OF THE NEXT PRACTICES GRANT FROM THE RANDOLPH EDUCATION FOUNDATION (REF)

➤ **Center Grove School:**

- **donation in the amount of \$541. to be directed to teaching staff member Ms. Leah Konikowski for the purchase of Butterfly Kit and supporting materials. Learning opportunities will be available to students in all grades.**

- **Center Grove and Shongum Schools:**
 - *donation in the amount of \$1,613 to be directed to teaching staff members of “Art”- Ms. Maura Boucher and Ms. Amanda Droussiotis to support the development of digital portfolios for all students in the art program. Digital portfolios allow students to improve their thinking and writing skills and allows teachers and parents to review and provide feedback to students.*
- **Middle School:**
 - *donation in the amount of \$3,389 - to support the RMS grant proposal “Clean Water Anyone?- Water Quality Testing Lab Equipment.” This program designed to enrich student learning in and out of the classroom. It builds upon a program supported by the REF at the middle school in 2016.*
- **High School:**
 - *donation in the amount of \$272 – to support teaching staff member Diana May proposal of the “Composer Skype Collaboration” for students in the symphonic wind ensemble and concert band. Through the grant, students will conduct research on a particular piece commissioned from a composer and will conclude with a skype rehearsal in the spring of 2019.*

BE IT FURTHER RESOLVED that Mario Rodas, Principal of Center Grove School, Dr. Dennis Copeland, Principal of Randolph Middle School, Deborah Iosso, Principal of the High School, Dr. Clifford Burns, Principal of Shongum School acknowledge the donations in a letter to the Randolph Education Foundation.

Revised: 3/16/18

15. A RESOLUTION BINDING THE RANDOLPH TOWNSHIP BOARD OF EDUCATION TO PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Randolph Township Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from the date of adoption March 20, 2018 through May, 2023 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and,

BE IT FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and,

BE IT FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

16. A RESOLUTION BINDING THE BOARD OF EDUCATION OF THE TOWNSHIP OF RANDOLPH TO PURCHASE NATURAL GAS SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Randolph Township Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption March 20, 2018 through May, 2023, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and,

BE IT FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance

agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and,

BE IT FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

17. RESOLUTION FOR THE AWARD OF BID – ADULT LIFE SKILLS AT 565 MILLBROOK AVENUE

WHEREAS, the Randolph Board of Education, pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised and solicited for sealed bids for the Adult Life Skills at 565 Millbrook Avenue (“the Project”); and

WHEREAS, in accordance with that advertisement, the bids were received, publicly opened and read aloud in the District Administrative Office on March 13, 2018; and

WHEREAS, Pipeline-Utility and Contracting II, LLC of Randolph, New Jersey, submitted a bid in the amount of \$237,000 for the base bid, inclusive of a \$10,000.00 bid allowance; and

WHEREAS, there are no material defects in Pipeline-Utility and Contracting II, LLC bid and it is, therefore, the lowest responsible and responsive bidder for the Project; and

NOW THEREFORE, BE IT RESOLVED by the Board of Education, that the bid be awarded to: Pipeline-Utility and Contracting II, LLC, 7 Warren Road, Randolph, New Jersey 07869, in the total amount of \$237,000, inclusive of the

above-referenced bid allowance and subject to the terms and conditions of a contractual agreement pending review by Board counsel, and which the Board President is thereafter authorized to execute on behalf of the Board.