

On behalf of the Finance, Facilities and Transportation Committee, I hereby move the following resolutions 1 – 13:

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 03/31/19	\$ 3,099,704.00
1.1	Check Register – 04/24/19	\$ 4,789,171.43

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **March 2019** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 03/31/19
2.2	Expense Account Adjustment – 03/31/19

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **March 2019 Finance Exhibits # 3.1 – 3.5** consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 03/31/19
3.2	Revenue Report – 03/31/19
3.3	Budget Report – 03/31/19
3.4	Petty Cash Report – 03/31/19
3.5	Treasurer Report – 03/31/19

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

4. ADOPTION OF 2019 – 2020 FINAL SCHOOL BUDGET

BE IT RESOLVED by the Randolph Township Board of Education, to approve the 2019-2020 school district budget as follows:

	General Fund	Special Revenues	Debt Service	Total
2019 - 2020 Total Expenditures	\$91,962,613	\$1,235,526	\$3,900,291	\$97,098,430
Less: Anticipated Revenues	\$16,385,466	\$1,235,526	\$ 309,240	\$17,930,232
Taxes to be Raised	\$75,577,147	-0-	\$3,591,051	\$79,168,198

5. 2019 - 2020 MAXIMUM PROFESSIONAL SERVICES APPROVAL

WHEREAS, N.J.A.C. 6A:23A:5.2, a Board of Education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3(c)14;

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Board of Education hereby establishes the following maximums for the 2019-2020 school year as follows:

Architectural/Engineering	\$ 350,000
Legal	\$ 300,000
Audit	\$ 70,000
Physician	\$ 33,000
For a total amount of	\$ 753,000

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

Revised: 4-26-19

6. 2019 - 2020 MAXIMUM TRAVEL EXPENDITURE APPROVAL

WHEREAS, pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

The Randolph Board of Education approves establishing a maximum travel expenditure amount of \$ 160,000 for the 2019 - 2020 school year. The maximum travel expenditure for the 2018 - 2019 school year is \$ 160,000 of which, \$ 73,823.37 has been spent and **\$ 24,291.99** encumbered to date.

7. WITHDRAWAL FROM CAPITAL RESERVE FUND BALANCE FOR 2019-2020 SCHOOL YEAR

RESOLUTION to approve the appropriation of \$2,500,000 from capital reserve to fund \$2,500,000 of the \$3,310,000 budgeted for the following projects.

BE IT FURTHER RESOLVED, included in budget line 620, Budgeted Withdrawal from Capital Reserve is \$2,500,000 which will be used for \$2,500,000 of the \$3,310,000 budgeted for the following projects:

- District Door Replacements
- District Paving
- District Windows/Transom Panels Replacement
- RHS Roof Repairs
- RHS Wrestling Mat Hoist
- RMS 94 Section Roof Replacement
- RMS Fire Alarm Replacement
- Shongum 97 Section Roof Replacement

8. MOTION TO ACKNOWLEDGE, ACCEPT AND APPROVE SCHOOL BUS EMERGENCY EVACUATION DRILLS IN ACCORDANCE WITH NJAC 6A:27-11.2

RESOLVED the Randolph Township Board of Education note, accept and approve school bus emergency evacuation drills conducted between the 1st – 4th day of April 2019 in all district schools and bus runs in accordance with New Jersey Administrative Code NJAC 6A:27-11.2.

9. RESOLUTION TO APPROVE DISTRICT PARTICIPATION IN COORDINATED TRANSPORTATION PROGRAM IMPLEMENTED BY THE SUSSEX COUNTY REGIONAL COOPERATIVE (SCRC) FOR THE 2019-2020 SCHOOL YEAR

RESOLVED, that the Randolph Township Board of Education approve the district participation in the coordinated transportation program implemented by the Sussex County Regional Cooperative (SCRC), for period July 1, 2019 through June 30, 2020 and further summarized in resolution for participation in joint transportation agreement **Finance Exhibit No.4** attached to and made a part of the minutes.

10. RESOLUTION TO APPROVE DISTRICT PARTICIPATION IN ADDITIONAL COORDINATED TRANSPORTATION SERVICES IMPLEMENTED BY THE SUSSEX COUNTY REGIONAL COOPERATIVE (SCRC) FOR THE 2019-2020 SCHOOL YEAR

RESOLVED, that the Randolph Township Board of Education approve the district participation in additional coordinated joint transportation services for the 2018-2019 school year. Additional services implemented by the Sussex County Regional Cooperative (SCRC), for period July 1, 2019 through June 30, 2020 and further summarized in resolution for participation in joint transportation agreement **Finance Exhibit Nos. 5 – 6**, attached to and made a part of the minutes.

Revised: 4-26-18

11. RESOLUTION FOR THE AWARD CONTRACT SHONGUM FIRE ALARM REPLACEMENT

WHEREAS, the Randolph Board of Education (the "Board") is a member of the cooperative bidding system operated by the Educational Services Commission of New Jersey (the "ESCNJ") and administered by the ESCNJ; and

WHEREAS, the Board may utilize the time and material pricing established through the competitive public bidding procurement processed conducted by the ESCNJ; and

WHEREAS, on May 24, 2018, the ESCNJ received and publicly opened sealed bids for fire alarm systems — integrated software based intelligent life safety; and

WHEREAS, based on the bids received by the ESCNJ on May 24, 2018, the ESCNJ determined that Open Systems Integrators, Inc. submitted the lowest time and material pricing and is qualified to perform fire alarm systems — integrated software based intelligent life safety work on school districts in the County of Morris; and

WHEREAS, Open System Integrators Inc., submitted a quote to the Board for work on the Shongum Elementary School fire alarm system (the "Project") based on pricing approved by the ESCNJ, pursuant to the above referenced public bidding process; and

WHEREAS, the Board, wishes to award the contract to Open System Integrators Inc. by utilizing the pricing established by the ESCNJ through its public bidding procurement process; and

WHEREAS, under the ESCNJ's bidding procedures, the pricing offered by Open Systems Integrators Inc. is valid through June 25, 2020; and

WHEREAS, the Board of Education is currently awaiting the New Jersey Department of Education's approval of the Project; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Education hereby awards the contract for the Project to Open Systems Integrators, Inc., 207D Woodward Road,

Manalapan, New Jersey 07726 in the amount not to exceed \$368,934.30, subject to approval of the Project by the New Jersey Department of Education; and

BE IT FURTHER RESOLVED, that the Board authorizes the Board's President to execute the appropriate contract to effectuate the terms of this resolution, upon the approval of the form of contract by Board Counsel.

12. RESOLUTION FOR THE AWARD OF BID – CENTER GROVE ELEMENTARY SCHOOL – PARTIAL ROOF REPLACEMENT

WHEREAS, the Randolph Board of Education, pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised and solicited for sealed bids for the Center Grove Elementary School Partial Roof Replacement (“the Project”); and

WHEREAS, in accordance with that advertisement, the bids were received, publicly opened and read aloud in the District Administrative Office on April 16, 2019; and

WHEREAS, Arch-Concept Construction Inc. of Haledon, New Jersey, submitted a bid in the amount of \$660,000 for the base bid, inclusive of a \$50,000 bid allowance; and

WHEREAS, there are no material defects in the Arch-Concept Construction, Inc. bid and it is, therefore, the lowest responsible and responsive bidder for the Project; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Education, that the bid be awarded to: Arch-Concept Construction, Inc. 351 West Clinton Street, Haledon, New Jersey 07508 in the total amount of \$660,000, inclusive of the above-referenced bid allowance and subject to the terms and conditions of a contractual agreement pending review by Board counsel, and which the Board President is thereafter authorized to execute on behalf of the Board.

13. RESOLUTION FOR THE AWARD OF BID – CENTER GROVE ELEMENTARY SCHOOL – NEW STORM WATER SYSTEM

WHEREAS, the Randolph Board of Education, pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised and solicited for sealed bids for the Center Grove Elementary School Partial Roof Replacement (“the Project”); and

WHEREAS, in accordance with that advertisement, the bids were received, publicly opened and read aloud in the District Administrative Office on April 16, 2019; and

WHEREAS, CMS Construction Inc. of Plainfield, New Jersey, submitted a bid in the amount of \$210,000 for the base bid, inclusive of a \$70,000 bid allowance; and

WHEREAS, there are no material defects in the CMS Construction, Inc. bid and it is, therefore, the lowest responsible and responsive bidder for the Project; and

***NOW THEREFORE, BE IT RESOLVED,** by the Board of Education, that the bid be awarded to: CMS Construction, Inc. 521 North Avenue, Plainfield New Jersey 07060 in the total amount of \$210,000, inclusive of the above-referenced bid allowance and subject to the terms and conditions of a contractual agreement pending review by Board counsel, and which the Board President is thereafter authorized to execute on behalf of the Board.*