

Randolph Board of Education  
Finance, Facilities and Transportation Committee  
June 21, 2010 7:30 p.m.  
**MEETING MINUTES**  
BOE Offices

I. Introductions and meeting format

*Introduction of 2011 FFT members David Rosenblatt, Jeanne Stifelman, Charles Mooney, Al Matos (absent).*

II. Public Comments

*Ann Standridge asked the question as to why the wrestling tournament was charged \$1564.68 and for three custodians. **Where the custodians necessary and how did the district come to that cost? (see notes under V- a for continued discussion).***

III. District Priorities- Fall Review

*The old ledger that was never finalized of possible projects we distributed but in **NO WAY** represents any conclusion. **A new ledger of tasks for this fiscal year will be created based on the latest priorities.***

IV. Facilities

a. Summer Projects Update-

*Rich Calhoun in the meeting and Mike Neves prior to the meeting gave brief updates on all projects. Air conditioning at the high school and the Pre K build out continue to progress. **Mike has concerns about Pre K cost over-runs but plans to get a detailed report of where we are and why.***

b. Solar Project update for Morris County

*It was advised by Rich Calhoun and Mike Neves that we are in a waiting game with Morris County for the green light. Bids are out for the final contractor but decision has been made. Our district will be advised when a final decision is rendered and we will have one last opportunity and some clout as one of the larger participants to influence the project. It was noted that this project will be done at zero cost to the district with only financial upside all subsidized by a county loan.*

c. Air Conditioning units Mr. Murphy.

*Mr. Murphy was not present to present his take on this problem. Prior to the meeting several emails were sent by him with idea of how to get inexpensive units in each room. It was voiced that there are structural and cost obstacles for doing so based on the last review. We look forward to learning more from Mr. Murphy because it was explained that as of now retrofitting our district for A/C was not on our agenda nor in our current budget.*

d. Lax Field drainage issue

*Mark Faber who represents the Randolph varsity booster club and head coach Mr. Mason were present for the meeting. They were accompanied by several*

*other parents and the two future captains of the team to voice their displeasure over their field conditions. It was explained that the field does not drain and they believe they had less access to their grass field when compared to other programs. They were relegated to playing in parking lots or on foreign fields and implored the FFT to consider quick solutions that can be in place for the Fall. It was agreed that the FFT would investigate in three ways prior to the next meeting:*

- 1. Ask our AD and Mike what the field assignment policy is and why they can't play on other fields if and when the lax field is sub-standard.*
- 2. Ask our groundskeeper for a report of why the field drains so poorly and what can be done about it if anything. Was there a drainage plan submitted prior to the field being re-built? Can we tarp the field?*
- 3. Call the engineer that did the work a few years back to explain why the field is not draining and if what can be done about it.*

#### V. Miscellaneous

##### a. Grant Policy clarification

*It was brought to the attention of the FFT that many citizens and organizations are applying for grants to benefit the district autonomously. To improve communication is suggested that perhaps we create or alter a simple form like the Donation Request Form. The idea so that public applicants can easily fill and file these forms with the central office so the administrators and FFT are aware of the application should it be granted. If granted, the prior notice will allow for the groundwork to be laid so the dollars can be put to work as soon as possible with as little red tape as possible. **Can the FFT see a copy of this form and does Mike Neves have any suggestions?***

##### b. Unique revenue streams

*In these times of budget constraints we raised the idea of reaching out the private sector for new streams of revenue. It agreed that hall, gym and bus rental pricing would be gathered so it can be compared to our own facility fees to insure we are competitive and discuss a new schedule. Perhaps the Randolph Education Foundation or other private booster programs could help coordinate corporate sponsors from A/V to science. **Can the FFT see a schedule of these fees and what application if any are needed to rent our facilities?***

##### c. Activity Fee payments

*Meryl Zweig submitted a suggested about stream-lining payments for activities. It was reported that although not perfect, the fee collection exceeded the goals of the district. It is the FFT's and administrations opinion that before we yet again change the new system that we allow it to work. **We asked Rich Calhoun if the Genesis people could be contracted to perhaps build out a module that provides parents with a "pop-up" reminder should their student be registered for a club and remain unpaid.** How this is managed and as far as data in the system of who is participating and who did or did not pay yet can be improved as well.*

#### VI. Finance

##### a. Cash Flow status

*Although the State was late with their payments again our district was prepared as usual to float the needs to make payroll and other obligations.*

b. Motions for June 28<sup>th</sup> board Meeting

*How to access, review and an understand motions was discussed for all new board members.*

c. Financial Reports

*How to access, review and an understand motions was discussed for all new board members*

d. Check Register

*How to access, review and an understand motions was discussed for all new board members*

VII. Transportation

***A simple request of Charlie Mooney was made to get an understanding of the Transportation program along with a Joint Transport update from Mike Neves and Jerry Schenker. Bus ads and bus rentals were discussed new revenue stream ideas.***

VIII. Referendum Discussion

***It was agreed that a referendum decision needs to happen no later than July. With still tough economic times it will be difficult to sell the idea of keeping revenue neutral unless we can show real district needs. We need to isolate what those top project would be and their cost vs. the benefit to the tax payer should we not pursue a referendum (asked Rich Calhoun what the savings would be to the average taxpayer). It was agreed that we need our bond attorney available for a Q and A in our next meeting to determine what flexibility the board has in regards to timing and limitations on all.***

IX. Public Comments

X. Closed Session