

The Randolph Township Board of Education held a Business Session meeting on Tuesday, December 13, 2016 at 06:30 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Alfredo Z. Matos called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

### **Roll Call**

The following Board members were present: Christine Aulenbach, Mr. Jeffrey Braverman, Mr. Sheldon Epstein, Ms. Tammy MacKay, and Mr. Alfredo Z. Matos.

Board member Mr. Ronald Conti, Mr. Joseph Faranetta, Ms. Colleen Pascale and Ms. Anne Standridge were absent.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Eric Burnside, Assistant Business Administrator/Assistant Board Secretary.

### **Closed Session – 06:40 p.m.**

Board Vice President Christine Aulenbach made a motion seconded by Board member Sheldon Epstein to go into closed session. All in favor.

**BE IT RESOLVED**, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board Counsel Marc H. Zitomer, Esquire arrived at 07:15 p.m.

Board member Joseph Faranetta arrived at 07.48 p.m.

Board member Anne Standridge arrived at 07:56 p.m.

The Board reconvened to open session at 08:00 p.m.

### **Pledge of Allegiance**

Ms. Allison Freeman, Communications Coordinator / Community School Supervisor was also present.

### **Approval of Board Minutes**

Board member Joseph Faranetta made a motion, seconded by Board member Sheldon Epstein to approve the following Board meeting minutes. Motion carried by a roll call vote with the following exceptions:

Board member Sheldon Epstein abstained on 11-15-16 minutes and voted YES on all other minutes. Board member Ronald Conti and Colleen Pascale were absent.

- Board Executive Closed Sessions: 10-18-16(2), 11-08-16, 11-15-16
- Board Business, Special Meeting and Work Sessions: 10-18-16, 11-02-16, 11-08-16 and 11-15-16

### **Correspondence**

Miss Fano stated to the Board a staff member inquired about his child attending a Randolph school as a kindergarten tuition student for next year. On January 17, 2017 a motion will be brought to the Board.

### **President's Report**

Mr. Matos announced to the public that the Board will abide by the State law and food will initially be closed to the public. But, will be open to the public after the public session has started. Mr. Matos asked the public not to open the food until the Board is out of executive session.

Mr. Matos stated the need to have an official online media newspaper. There will be a motion at the reorganization meeting in January. This will also be discussed in new business.

Mr. Matos announced this is the last Board meeting of the year and a new Board will take over in January. Mr. Matos let Randolph know that he appreciates the work that all students and organizations have contributed to strengthening the community. Mr. Matos stated that he would like to see continued progress in enhancements in STEAM, become adept in fiduciary duties and ongoing financial security for the district. Looking forward to working with everybody in the new year.

### **Superintendent's Report**

Maschio's presented a food services update to the Board.

### **Student Council Representative Report** – None

**Committee Reports** – None

**Liaison Reports** – None

**Public Discussion**

A concerned Randolph resident asked if this is the last meeting of the Board this year and what time is the education meeting. She stated she would like to address the food policy. She requests that a sign put up on the food ordering the public do not touch until after 8 p.m. She understands the law and a lot of people will not know about the change in policy. She thanks the Board, Superintendent and likes the changes at the administrative level.

**Old Business**

Mr. Matos stated the strategic planning sessions are ongoing and the next one is on 01-09-17 from 5:30 – 8:00 p.m.

**New Business**

Ms. Aulenbach informed the Board of the next education committee meeting being held on December 20<sup>th</sup> at 05:00 p.m. in central office. Certain requests from the Board and public will be updated on the civics courses offered at the high school. Also, instructional and professional development updates.

Mr. Braverman thanked the Board as this is his last meeting.

Mr. Matos thanked Mr. Braverman for his service.

Mr. Epstein thanked Mr. Braverman for his contributions and perspective.

Ms. MacKay thanked Mr. Braverman for filling in for the vacant position he filled and his input.

Ms. Aulenbach thanked Mr. Braverman for his advocacy for students.

Ms. Standridge thanked Mr. Braverman and that he made a difference.

Mr. Faranetta thanked Mr. Braverman.

Mr. Matos would like to recommend a motion to put in place an official online media newspaper for the reorganization meeting. More people will be exposed to more actions of the Board of Education. Ms. MacKay agreed and commends The Tap.

Mr. Epstein agreed it is a great idea and a great approach. Mr. Zitomer recommended to designate the official online publication.

**Motions:**

- Personnel Motion 1 - 5
- Finance, Facilities and Transportation Motions 1 – 5
- Education Motions 1 – 4
- Policy Motion 1

**PERSONNEL and ADMINISTRATION MOTIONS 1 – 5 v3      DECEMBER 13, 2016**  
Revised: 12-13-16

Pursuant to the recommendation of the Superintendent of Schools and on behalf of the Personnel Committee, Board member Tammy MacKay made a motion seconded by Board Vice President Christine Aulenbach and carried by a roll call vote to approve Personnel and Administration Motion 1 – 5 with the following exception:

Board members Ronald Conti and Colleen Pascale were absent.

**1. TEACHERS/PROFESSIONAL STAFF**

**A. New Hires**

1. Approve the appointment of Jessica DePugh, Teacher of Elementary at Center Grove School at the annual salary of \$53,240, (pro-rated), (BA, Step 1), effective January 3, 2017.
2. Approve the appointment of Gil Alvarez as a long term substitute at Randolph Middle School, effective on or about December 22, 2016 at the daily rate of \$95.00 for the first 20 days; on day 21 the daily rate will increase to \$266.20 for the remainder of the agreement.
3. Approve the appointment of Pamela Rodgers as a long term substitute at Center Grove School, effective on January 3, 2017 at the daily rate of \$95.00 for the first 20 days; on day 21 the daily rate will increase to \$266.20 for the remainder of the agreement.
4. Approve the appointment of Dorothy Incledon, School Nurse at Randolph High School at the annual salary of \$55,240, (pro-rated), (BA, Step 3), effective November 30, 2016.

**B. Appointments**

1. Approve the appointment of the following substitute teachers for the 2016-2017 school year at the daily rate of \$95.00, pending NJ State Criminal History review and completed paperwork:

Cyndall King  
Pamela Rodgers

Emma Lowery  
Steven Rosenberg

Gilbert Alvarez  
Tatiana Matyola



1014:

Name	Position	Stipend
Stephanie Mangioglu	Canzonetta Director – 1 sem @ \$1,301	\$1,301

### **G. 6<sup>th</sup> Period Assignments**

1. Approve the appointment of Annie Ferrat, Randolph Middle School French Teacher, to teach a sixth period assignment from December 12, 2016 through February 3, 2017 of the 2016-2017 school year at the daily rate of \$40.00 – Account # 11-130-100-101-15-2138.

2. Approve the appointment of Annie Ferrat, Randolph Middle School French Teacher, to teach a sixth period assignment for the 2<sup>nd</sup> Semester of the 2016-2017 school year at the stipend amount of \$4,000 – Account # 11-130-100-101-15-2138.

## **2. ADMINISTRATORS**

### **A. Title Change**

1. Approve the following title change for the below listed Administrator for the 2016-2017 school year, effective November 28, 2016:

<u>Name</u>	<u>From</u>	<u>To</u>
Benjamin Horwitz	Supervisor Humanities 9 – 12	Director of Instruction

## **3. SUPPORT STAFF**

### **A. Resignations**

1. Approve the resignation of Carol Swenty, Secretary at Fernbrook School for purpose of retirement, effective May 1, 2017.

### **B. New Hires**

1. Approve the appointment of Heather Turner as a Paraprofessional at Ironia School for the 2016-2017 school year at the annual salary of \$22,259, (pro-rated), Step 4, effective December 14, 2016.

2. Approve the appointment of Wilmer Vera Platz as a Custodian at Randolph High School for the 2016-2017 school year at the annual salary of \$43,364, (pro-rated), Step 1, effective December 15, 2016.

### **C. Appointments**

1. Rescind the appointment of the following substitute secretary for the 2016-2017

school year at the hourly rate of \$12.00, effective November 18, 2016:

Linda Mahler

2. Rescind the appointment of the following substitute café / recess aide for the 2016-2017 school year at the hourly rate of \$13.50, effective November 18, 2016:

Linda Mahler

3. Approve the appointment of Kimberly Oppenheim as a substitute secretary for the 2016-2017 school year at the hourly rate of \$12.00, effective November 21, 2016.

4. Approve the appointment of Lisa Klein as a substitute café / recess aide for the 2016-2017 school year at the hourly rate of \$13.50, effective November 15, 2016.

5. Approve the appointment of Liza Bianchi-Keil as a café / recess aide at Center Grove School for the 2016-2017 school year at the hourly rate of \$13.50, effective January 3, 2017.

#### **D. Vacation Time Payout**

1. Approve the following vacation time payout for the following staff member listed below: (Note: the amounts may decrease if sick days are used before the end of the year)

<u>Name</u>	<u>Vacation Time Payout</u>
Cathy Holzmann	\$1,513.75

#### **E. Stipends**

1. Rescind the appointment of the following Randolph High School co-curricular advisory position for the 2016-2017 school year, effective November 26, 2016:

<u>Name</u>	<u>Position</u>
Lauren D'Zio	Student Counsel Ass't

2. Approve the appointment of the following Randolph High School co-curricular advisory position for the 2016-2017 school year, effective November 28, 2016 – Account # 11-401-100-110-15-1014:

<u>Name</u>	<u>Position</u>	<u>Pro-Rated Stipend</u>
Richard Eva	Student Counsel Ass't	\$2,376.00

#### **F. Leaves of Absences**

1. Resolved, that Employee I.D # 4763, identified on Schedule B be placed on an unpaid personal leave of absence from November 29, 2016 through December 2, 2016; and Be it resolved that said employee be placed on an unpaid personal leave from December 21, 2016 through December 23, 2016; and Be it further resolved that the entire leave is without benefits.

2. Resolved, that Employee I.D. # 4194, identified on Schedule C be placed on an unpaid FMLA leave from December 1, 2016 through on or about December 14, 2016; and Be it resolved that the entire leave is with benefits.

3. Resolved, that Employee I.D. # 4775, identified on Schedule E be placed on an unpaid FLA leave from January 3, 2017 through January 16, 2017; and Be it further resolved that the entire leave is without benefits.

### **G. Transfers**

1. Approve the transfer of the following Paraprofessional for the 2016-2017 school year, effective November 30, 2016:

<u>Name</u>	<u>From</u>	<u>To</u>
Kevin Keenan	RHS	RMS

### **4. COMMUNITY SCHOOL**

#### **A. Appointments**

1. Rescind the appointment of the following Community School Program Aide for the 2016-2017 school year at the hourly rate of \$10.50, effective November 18, 2016:

Linda Mahler

2. Approve the following Randolph Township Community School appointments effective December 14, 2016:

Elementary School Ski Club Advisors for the 2016-2017 season at the rate \$1,500 for the season:

Christopher Kerr	Janet Stella	Michael Hand
Lisa Barrett		

Shongum Elementary School Assistant Ski Club Advisor for the 2016-2017 season at the rate of \$137 per trip:

Dudley North



Elementary School Substitute Ski Club Advisors for the 2016-2017 season at the rate of \$137 per trip:

Dudley North  
Trudi Mueller

Beverly Cirelli  
Christine Brembs

Sean Goldsworthy  
Andria Barosi-Stampone

Shongum School Substitute Assistant Ski Club Advisor for the 2016-2017 season at the rate of \$137 per trip:

Beverly Cirelli

Elementary School Ski Club Chaperones for the 2016-2017 season at the rate of \$100 per trip:

Beverly Cirelli  
Angela Cordova  
Trudi Mueller

Sean Goldsworthy  
Joan Willoughby  
Brittany Dungan

Christine Brembs  
Andria Barosi-Stampone

6<sup>th</sup> Grade Ski Club Advisor for the 2016-2017 season at the rate of \$1,500 for the season:

Jessica MacLeod

6<sup>th</sup> Grade Ski Club Substitute Advisors for the 2016-2017 season at the rate of \$137 per trip:

Jennifer Widuta  
Andria Barosi-Stampone

Ryan Hallock  
Andrea Chiarolanio

Janet Hawkins  
Melanie Lombardo

7<sup>th</sup> & 8<sup>th</sup> Grade Ski Club Head Advisor for the 2016-2017 season at the rate of \$1,500 for the season:

Katherine Russell

7<sup>th</sup> & 8<sup>th</sup> Grade Ski Club Assistant Advisors for the 2016-2017 season at the rate of \$137 per trip:

Ryan Hallock  
Janet Hawkins  
Melanie Lombardo

Richard Sackerman  
Andria Barosi-Stampone  
Ralph Scimeca

Jennifer Widuta  
Andrea Chiarolanio

6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> Grade Ski Club Chaperones for the 2016-2017 season at the rate of \$100 per trip:

Derek Skolberg  
Ryan Hallock

William Zagoren  
Richard Sackerman

Jennifer Widuta  
Janet Hawkins

Andria Barosi-Stampone  
Christine Shay  
Ralph Scimeca

Andrea Chiarolanzio  
Margaret Mitchell-O'Donnell

Melanie Lombardo  
Luann Mizzoni

Ski Club Traffic Duty at Randolph Middle School at the hourly rate of \$15.00:

Richard Sackerman                      Andria Barosi-Stampone

Randolph High School Ski Club Co-Head Advisors for the 2016-2017 season at the rate of \$750 each for the season:

Mary Madden                              Brian Hoesly

Randolph High School Ski Club Chaperones for the 2016-2017 season at the rate of \$149 per trip:

Blanca Roman  
Glenn Van Metre  
Meghan Holda

Robert Pasqua  
Iva Cook  
Stephanie DiGena

Elisa Verran-Horvot  
Lindsay Brinkerhoff  
Ami Bauer

Program Aide at the hourly rate of \$9.50:

Margot Feldman

Project Leader at the hourly rate of \$13.50:

Marcia Palmer

Senior Aide at the hourly rate of \$9.00:

Jessica Marino

Cailey Silver

Samantha Traum

**B. Resignations**

1. Approve the resignation of Sarah McMonagle as Project Leader for the Randolph Township Community School for purpose of retirement, effective November 30, 2016.

**C. Rate Change**

1. Approve the following Randolph Community School rate increases for the below listed staff members for the 2016-2017 school year, effective January 3, 2017:

<u>Name</u>	<u>From</u>	<u>To</u>
Belcastro, Patricia	Group Leader- \$15.80	Group Leader - \$17.80

Boehnke, Ursula	Site Coordinator-\$19.00	Site Coordinator- \$21.00
Bucien, Andrew	Junior Aide-\$8.50	Junior Aide-\$8.90
Carlucci, Andrea	Program Aide-\$10.25	Program Aide-\$12.25
Cassie, Rosemary	Site Coordinator-\$19.00	Site Coordinator-\$21.00
Choudhary, Anjana	Group Leader-\$14.00	Group Leader-\$16.00
Combes, Aaron	Junior Aide-\$8.50	Junior Aide-\$8.90
Combes, Jennifer	Program Aide-\$10.25	Program Aide-\$12.25
Concha, Maria	Program Aide-\$10.00	Program Aide- \$12.00
Creighton, Christina	Group Leader-\$14.00	Group Leader-\$16.00
Creighton, Christina	Sub SC-\$17.00	Sub SC-\$19.00
Detore, Madison	Junior Aide-\$8.50	Junior Aide-\$8.90
Dherman, Sailaga	Group Leader-\$14.00	Group Leader-\$16.00
Downtain, Christine	Group Leader-\$14.00	Group Leader-\$16.00
Downtain, Amanda	Junior Aide-\$8.50	Junior Aide-\$8.90
Drury, Catherine	Senior Aide-\$9.00	Senior Aide-\$9.50
Federico, Rosemary	Group Leader-\$14.00	Group Leader\$16.00
Ford, Akira	Group Leader-\$14.00	Group Leader-\$16.00
Glinzman, Rachel	Junior Aide-\$8.50	Junior Aide-\$8.90
Gonzalez, Haydee	Group Leader-\$14.75	Group Leader-\$16.75
Guhanarayan, Ragini	Group Leader-\$16.30	Group Leader-\$18.30
Heck, Chelsea	Program Aide-\$10.00	Program Aide-\$12.00
Iaconetti, Kristen	Group Leader-\$14.00	Group Leader-\$16.00
Intrabartola, Julia	Senior Aide-\$9.00	Senior Aide-\$9.50
Kallianpur, Anjali	Sub SC-\$17.75	Sub SC-\$19.00
Kallianpur, Anjali	Group Leader-\$15.00	Group Leader-\$17.00
Katsanos, Kathy	Program Aide-\$10.00	Program Aide-\$12.00
Katsanos, Nicholas	Junior Aide-\$8.50	Junior Aide-\$8.90
Klopper, Liam	Junior Aide-\$8.50	Junior Aide-\$8.90

Luciano, Jenna	Senior Aide-\$9.00	Senior Aide-\$9.50
Luciano, Mary	Junior Aide-\$8.50	Junior Aide-\$8.90
Mackenzie, Lisa	Group Leader-\$14.00	Group Leader-\$16.00
Marcinkowski, Carlee	Group Leader-\$14.50	Group Leader-\$16.50
Marcinkowski, Sarah	Program Aide-\$10.00	Program Aide-\$12.00
Melahn, Lorraine	Site Coordinator-\$20.00	Site Coordinator-\$22.00
Merkle, Matthew	Junior Aide-\$8.50	Junior Aide-\$8.90
Muha, Staci	Junior Aide-\$8.50	Junior Aide-\$8.90
O'Toole, Gena	Program Aide-\$15.45	Program Aide-\$17.45
Palmer, Kenneth	Senior Aide-\$9.50	Senior Aide-\$10.00
Palmer, Marcia	Project Leader-\$13.50	Project Leader-\$15.50
Piazza, Ailena	Senior Aide-\$9.50	Senior Aide-\$10.00
Piccolo, Maria	Program Aide-\$15.00	Program Aide-\$17.00
Pollio, Florence	Site Coordinator-\$19.00	Site Coordinator-\$21.00
Roche, Amanda	Senior Aide-\$9.00	Senior Aide-\$9.50
Rump, Ann	Group Leader-\$18.75	Group Leader-\$20.75
Santana, Kahlil	Junior Aide-\$8.50	Junior Aide-\$8.90
Stuppiello, Patricia	Program Aide-\$10.00	Program Aide-\$12.00
Sutton, Kathy	Site Coordinator-\$17.00	Site Coordinator-\$19.00

## **5. JOB DESCRIPTION**

1. Resolved, that the Board of Education hereby approves the job description of Director of Instruction for the Randolph Township School District, effective November 28, 2016.

## **FINANCE/FACILITIES & TRANSPORTATION MOTIONS 1– 5 DECEMBER 13, 2016**

Revised: 12-13-16

Board member Sheldon Epstein made a motion seconded by Board member Jeffrey Braverman and carried by a roll call vote to approve the following FFT motions 1 – 5 with the following exception:

Board members Ronald Conti and Colleen Pascale were absent.

**1. PAYMENT OF BILLS**

**RESOLVED**, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 11/30/16	\$ 3,007,344.72
1.1	Check Register – 12/09/16	\$ 2,444,371.83

**2. BUDGET**

**RESOLVED**, the Randolph Township Board of Education approve **November 2016** transfer, **Finance Exhibits # 2.1 & 2.2** and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 11/30/16
2.2	Expense Account Adjustment – 11/30/16

**3. REPORT OF THE SECRETARY AND TREASURER**

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Secretary for the month of **November 2016 Finance Exhibits # 3.1 – 3.5** consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 11/30/16
3.2	Revenue Report – 11/30/16
3.3	Budget Report – 11/30/16
3.4	Petty Cash Report – 11/30/16
3.5	Treasurer Report – 11/30/16

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

**NOW, THEREFORE, BE IT RESOLVED**, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

**BE IT FURTHER RESOLVED**, in compliance with N.J.A.C. 6:20-2A.10(e), the

Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

#### **4. MOTION TO ACCEPT DISTRIBUTION OF DISTRICT ASSETS**

**WHEREAS**, the Board is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the Board is desirous of selling said surplus property in an "as is" condition with express or implied warranties.

**THEREFORE, BE IT RESOLVED**, by the Randolph Board of Education, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract #83453/T2581 13-x-22727 Auctioneering Services: Internet Auctions to Sell Surplus Property in accordance with the terms and conditions of this State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Randolph Board of Education;
- (2) The sale will be conducted online and the address of the auction site is govdeals.com;
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9;
- (4) The surplus being sold includes:
  - (a) (3) Hobart Commercial Mixers
  - (b) (1) Breaker
  - (c) (1) Table Saw
  - (d) (1) Belt Sander/Grinder
  - (e) 2002 Bluebird 54 Passenger Bus (Bus #86)
  - (f) 2002 Bluebird 54 Passenger Bus (Bus #88)
  - (g) 2003 Bluebird 54 Passenger Bus (Bus #89)
  - (h) 2002 Microbird 16 Passenger Van (Van #35)
- (5) The surplus property as identified shall be sold in an "as is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property;

(6) The Board reserves the right to accept or reject any bid submitted.

## **5. ACCEPTANCE OF DONATIONS**

**RESOLVED** the Randolph Township Board of Education accept the following donations:

➤ **Center Grove School:**

- donation from Jessica and Joshua Saunders; tabletop popcorn machine to be used by teaching staff members for school parties, events, having an estimated value of \$140.

*Revised: 12-13-16*

➤ **Fernbrook School**

- donation in the amount of \$500. from the Randolph Education Foundation (REF) for the TREP\$ club; banner, lawn signs and other supplies.

➤ **High School:**

- from the RHS Track Booster Club donation of high jump equipment (pad and platform) for use in track and field events, having an estimated value of \$7,735.
- donation from the Knowles Science Teaching Foundation in the amount of \$103 to be applied toward the cost of a substitute to cover a class for staff member Ms. Kirsten Germinario to attend professional development meeting on October 2, 2016.

**BE IT FURTHER RESOLVED** that Mr. Mario Rodas, Principal of Center Grove School, Ms. Danielle Soldivieri, Principal of Fernbrook School and Ms. Deborah Iosso, Principal of Randolph High School acknowledge the donation in a letter to the appropriate parties.

**EDUCATION MOTIONS 1 – 4 v3**

**DECEMBER 13, 2016**

*Revised: 12-12-16*

On behalf of the Education Committee Board Vice President Christine Aulenbach made a motion seconded by Board member Anne Standridge and carried by a roll call vote to approve Education Motions 1 – 4 with the following exception:

Board members Ronald Conti and Colleen Pascale.

## 1. Field Trips

- a. **MOTION** to approve the following field trip for Randolph Middle School:  
 Cost for transportation and any associated fees will be paid by the students.  
 No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
January 11, 2017	Science Olympiad Students/Ms. Gilligan/ Ms. Dingman & two chaperones	Science Olympiad Team Competition, NJIT. Newark, NJ	Approx. 18

- b. **MOTION** to approve field trips for Center Grove Elementary School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
December 2016	Pre-K students/J. Snowman	Randolph HS transition lab	15 am/15 pm
May 2017	Pre-K students/J. Snowman	Randolph HS transition lab	15 am/15 pm

- c. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by student's family. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
Dec. 2016	Grade 12 student participating in forensics event & parent	Blake School Invitational, Minneapolis, MN	1

- d. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
Jan. 2017	Grades 9 – 12 D. Iosso, L. Hackney &	Interfaith Food Pantry,	50



	TBD	Morris Plains, NJ	
Jan. 2017	Grades 9 – 12 D. Iosso, L. Hackney & TBD	CPNJ Horizon School, Livingston, NJ	50

- e. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
December 2016	RHS Chamber Choir Grades 9-12, M. Swiss & F. Perrone	Chamber Choir Caroling Performance for Fox & Friends in NYC	30

## 2. Professional Development

- a. **MOTION** to approve up to four library media specialists to attend an in-district, one-day workshop on Design Process within the Makerspace for Media Specialists in December 2016. All substitute costs to be paid through the elementary principals' funds, not to exceed \$412.00.
- b. **MOTION** to approve Nicole Dixon and Ashley Kanya, Option II Coordinators at RHS to conduct site visits for structured learning students during the 2016-2017 school year. Mileage costs to be funded by RHS service learning funds.
- c. **MOTION** to approve the following:

### DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORK-SHOP TOTAL COST
Ashley	Maraline	RMS	MSUNER Action Research Winter Retreat	2/2/17	\$119.12
Belli	Diane	RMS	Literacy Data Analysis	1/26/17 & 6/6/17	\$206.00
Black	Nancy	RHS	Mindfulness Workshop	12/16/16	\$63.50
Black	Nancy	RHS	Newcomer English	12/19/16	\$51.50

			Language Learner Summit		
Bost	Kristine	RMS	Literacy Data Analysis	1/26/17 & 6/6/17	\$206.00
Burlas	Jacob	RMS	Literacy Data Analysis	1/26/17 & 6/6/17	\$206.00
Chang	Wen Chiao	RMS	MSUNER Action Research Winter Retreat	2/2/17	\$116.27
Eiseman	Kimberly	RMS	Literacy Data Analysis	1/26/17 & 6/6/17	\$206.00
Ferree	Theresa	RHS	Complex Compassion and Subtle Sympathy: Making and Savoring Mindful Moments in the Classroom	12/16/16	\$103.00
Fiore	Laura	RMS	Literacy Data Analysis	1/26/17 & 6/6/17	\$206.00
Greco	Suzanne	RMS	Pennsylvania Institute for Instructional Coaching Conference	1/4/17, 1/5/17 & 1/6/17	\$804.62
Heinrich	Lindsay	RMS	LabAIDS Structure and Function Pilot Training	1/4/17	\$103.00
Joice	Lindsay	RMS	LabAIDS Structure and Function Pilot Training	1/4/17	\$103.00
Majewski	Jeannine	RMS	Literacy Data Analysis	1/26/17 & 6/6/17	\$206.00
Mason	Luke	RMS	Literacy Data Analysis	1/26/17 & 6/6/17	\$206.00
Mate	Bryan	RMS	Maximizing Essential Math Skills for Students with Disabilities	1/18/17, 2/16/17 & 3/1/17	\$778.68
Mate	Bryan	RMS	MSUNER Action Research	2/2/17	\$103.00

			Winter Retreat		
Meskowitz	Richard	RMS	LabAIDS Structure and Function Pilot Training	1/4/17	\$103.00
Mueller	Kristin	SH	ASCD Empower 2017	3/24/17, 3/25/17, 3/26/17, 3/27/17 & 3/28/17	\$3,750.00
Musacchio	Dominque	FB	ASCD Empower 2017	3/24/17, 3/25/17, 3/26/17, 3/27/17 & 3/28/17	\$2,009.00
O'Malley	Jacquelyn	RMS	Literacy Data Analysis	1/26/17 & 6/6/17	\$206.00
Reiche	Katherine	RMS	Pennsylvania Institute for Instructional Coaching Conference	1/4/17, 1/5/17 & 1/6/17	\$670.00
Reiche	Katherine	RMS	Planning Next Generation Science Standards- Aligned Lessons for Grade 6-12	3/8/17	\$141.34
Rivero	Racquel	RMS	Calming the Brain through Mindfulness	2/16/17, 2/17/17, 2/18/17 & 2/19/17	\$958.04
Rodriguez	Jose	FB	Newcomer English Language Learner Summit	12/19/16	\$35.22
Scimeca	Ralph	RMS	LabAIDS Structure and Function Pilot Training	1/4/17	\$103.00
Sisto	Lenay	RMS	Literacy Data Analysis	1/26/17 & 6/6/17	\$206.00
Soldivieri	Danielle	FB	ASCD Empower 2017	3/24/17, 3/25/17, 3/26/17, 3/27/17 &	\$3,700.00

				3/28/17	
Stierch	Angeline	RMS	Literacy Data Analysis	1/26/17 & 6/6/17	\$206.00
Suk	Michael	RHS	New Jersey State Interscholastic Athletic Association Region Seeding Meeting	2/27/17	\$103.00
Taylor	Cheryl	RMS	Literacy Data Analysis	1/26/17 & 6/6/17	\$206.00
Thorn	Katherine	CO	New Jersey Association of School Administrators Techspo 2017 Conference	1/26/17 & 1/27/17	\$684.00
Townsend	Sarah	RHS	AP Literature and Language Teachers Meeting	1/5/17	\$107.81
Wisniewski	Diana	RMS	Montclair State University Grant ELL Research Action	2/2/17 & 5/22/17	\$206.00
Young	Kelli	RMS	Literacy Data Analysis	1/26/17 & 6/6/17	\$206.00
Ziegelstein	Molly	FB	ASCD Empower 2017	3/24/17, 3/25/17, 3/26/17, 3/27/17 & 3/28/17	\$3,409.00

- d. **MOTION** to approve up to 16 RHS math teachers and the STEM supervisor to attend an in-district Problem Solving and Technology Integration workshop on December 19 and 20, 2016 with Meghan Andrew Stadel. All costs to be paid through the RHS STEM supervisor's funds, not to exceed \$13,000.00.
- e. **MOTION** to approve up to four special Services RHS math teachers to attend an in-district Problem Solving and Technology Integration workshop on December 19 and 20, 2016 with Meghan Andrew Stadel. Cost of substitutes to be paid by Special Services, not to exceed \$1,040.00.

- f. **MOTION** to approve Jeffery DiLollo or Marybeth Foran to attend the National High School Cheerleading championship in Orlando, FL on February 9 – February 13, 2017 with the Cheerleading team. All costs to be paid through the athletic department, not to exceed \$2,000.00.
- g. **MOTION** to approve up to 15 special services staff members and administrators to attend an in-district Crisis Prevention Institute course for two days in January 2017. Substitute cost to be covered by Special Services, not to exceed \$1,030.00.
- h. **MOTION** to approve the following:

**DISTRICT FUNDING**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL</b>	<b>NAME OF WORKSHOP</b>	<b>DATE OF WORKSHOP</b>	<b>WORKSHOP TOTAL COST</b>
DiAgostino	Lisa	RMS	Google Summit	1/17/17	\$39.68
Fano	Jennifer	CO	Techspo 2017	1/26/17 & 1/27/17	\$753.80
Holman	Tarig	RHS	All County Football Banquet	12/8/16	\$118.00
Land	Michelle	RMS	Sheltered Instruction Training of Trainers	3/6/17, 3/7/17 & 3/8/17	\$435.74
Mariani	Jennifer	FB	2017 Conference for New Jersey Kindergarten Teachers	2/26/17, 2/27/17 & 2/28/17	\$749.62
Olsen	Jonathan	CO	NJDOE Office of Performance Management PARCC Data Presentation	1/11/17	\$20.00
Rathjen	Thomas	CG/IR	Training in the Stronge Teacher Evaluation System	1/10/17, 1/17/17 & 1/23/17	\$555.00
Richardson	Anne V.	RMS	Google Summit with Alice	1/17/17	\$18.00

			Keeler		
Richardson	Anne V.	RMS	Maximizing Essential Math Skills for Students with Disabilities and Struggling Learners	1/18/17, 2/16/17 & 3/1/17	\$437.00

- i. **MOTION** to approve up to 12 staff members to attend a School Safety Team Training on January 11, 2017. Registration costs to be paid through the personnel funds, not to exceed \$600.00.

**3. Special Education**

- a. **MOTION** to approve Randolph Student **SE17-62** to attend Social Skills Group at Kid Therapy for eight weeks effective January 4, 2017 at the rate of \$520.00.
- b. **REVISE** motion 3n from July 19, 2016 to approve the placement of Randolph Student **SE17-34 Grade 1** in the special education program at Roxbury Public School effective September 6, 2016 – June 30, 2017 and BE IT FURTHER MOVED, that a contract be entered into with Roxbury Public School at the tuition rate of **\$43,135.00**.
- c. **MOTION** to approve the New Jersey Commission for the Blind and Visually Impaired to provide educational services to the following Randolph Student: **BL17-05 Grade 7** effective October 12, 2016 – June 30, 2017 at the rate of \$1,643.00.

**4. Miscellaneous**

- a. **MOTION** to approve the Harassment, Intimidation, and Bullying (HIB) reports dated November 18 and 25, 2016 and December 2 and December 9, 2016.
- b. **MOTION** to approve the RMS curriculum: Grade 6 English Language Arts.
- c. **MOTION** to approve the following student teacher/practicum/internship placement(s) for the 2016-2017 and 2017-2018 school year pending criminal background clearance as follows:

Name: Emily Anderson  
University/College: Montclair State University  
Experience: Counseling Internship

School Assigned: Randolph Middle School  
Cooperating Counselor: Ms. Luanne Mizzoni  
Dates of Assignment: January – May 2017

Name: Kelsey Kuzel  
University/College: College of Saint Elizabeth  
Experience: Practicum/Student Teaching  
School Assigned: Ironia Elementary School  
Cooperating Teachers: Ms. Kerri Pizzi & Ms. Irma Pace  
Dates of Assignment: January – April 2017/September-December 2017

Name: David Craig Ritter  
University/College: Eastwick College  
Experience: Occupational Therapy Assistant Internship  
School Assigned: Center Grove Elementary School  
Cooperating Therapist: Ms. Shannon Kastner  
Dates of Assignment: January – March 2017

Name: Eleana Cannarozzi  
University/College: Drew University  
Experience: Volunteer/Shadow  
School Assigned: Randolph High School  
Cooperating Therapist: Mrs. Paula Parades-Corbel  
Dates of Assignment: January 2017

## **POLICY MOTION 1**

**DECEMBER 13, 2016**

Revised: 12-9-16

On behalf of the Policy Committee, Board member Jeffrey Braverman made a motion, seconded by Board member Joseph Faranetta and carried by a roll call vote to adopt Policy motion 1 with the following exception:

Board members Ronald Conte and Colleen Pascale were absent.

1. **RESOLVED**, that the Randolph Township Board of Education hereby adopt the following policies for second reading:

<b><u>Number</u></b>	<b><u>Title</u></b>
----------------------	---------------------

P5305	Health Services Personnel
-------	---------------------------

### **Adjournment**

Board President Alfredo Z. Matos made a motion seconded Mr. Sheldon Epstein. All in favor.

The Board adjourned the meeting at 08:51 p.m.

Respectfully submitted,

---

Eric Burnside  
Assistant Board Secretary  
Pro-Tempore