

The Randolph Township Board of Education held a Business Session meeting on Tuesday, April 30, 2019 at 07:00 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Ronald Conti called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

ROLL CALL

The following Board members were present: Ms. Susan DeVito, Mr. Joseph Faranetta, Ms. Tammy MacKay, Ms. Allison Manfred, Dr. Robert A. Soni, Ms. Anne Standridge, Mr. Christopher C. Treston, and Mr. Ronald Conti.

Board member Mr. Sheldon Epstein was absent.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Gerald M. Eckert, School Business Administrator/Board Secretary and Mr. Stephen Frost, Assistant Business Administrator/Assistant Board Secretary Board Counsel Katherine A. Gilfillan was also present.

EXECUTIVE CLOSED SESSION – 07:03 p.m.

Board Vice President Joseph Faranetta moved a motion seconded by Christopher C. Treston to go into Executive Closed Session. Board members present all in favor. Board member Sheldon Epstein was absent.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The Board reconvened to public session at 08:05 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF BOARD MINUTES

Board member Anne Standridge moved a motion seconded by Board member Robert Soni and carried by a roll call vote to approve the following Board minutes with an exception:

Board members present all in favor and Board member Sheldon Epstein was absent. Motion passed

Board Executive Closed Session: 03-12-19, 03-19-19

Special Meeting, Board Work and Business Session: 02-27-19, 03-12-19, 03-19-19

Education Committee 4-9-19, FFT Committee: 03-12-19

CORRESPONDENCE - None

PRESIDENT'S REPORT

- Staffing - Evaluation & Reappointment Process

Ms. MacKay introduced Ms. Meredith Gatzke, Human Resources Officer, and the work of the personnel committee. Ms. Gatzke provided an overview of the staff renewal process.

Ms. MacKay asked about the difference between a CAP and an improvement plan.

Ms. MacKay indicated that the hiring process and merit goals will be discussed at future meetings.

Board member Sheldon Epstein arrived at 08:20 pm.

- Public Hearing on Final 2019 – 2020 Budget

Board President opened the Public Hearing on Final 2019-2020 budget.

Mr. Epstein provided an overview of the 2019-2020 budget.

Mr. Treston asked about the Board's level of involvement in generating the budget. Mr. Epstein provided that the Board's responsibility is to make a recommendation to raise revenue.

A resident asked about the position of Randolph relative to other districts.

A resident asked about the impact salary breakage had on this budget. He also asked what was that number last year. Mr. Epstein discussed how State law prevents the district from budgeting breakage. Mr. Eckert provided that he could provide those figures at a later date.

The Board President closed the public hearing portion on the 2019-2020 budget.

SUPERINTENDENT'S REPORT

Ms. Fano highlighted National Teacher Appreciation Week. She also highlighted Special Education Week and May as Mental Health Month.

STUDENT COUNCIL REPRESENTATIVE REPORT

Student council representative Annie Reed updated the Board on the following:

- Senior fundraiser Mr. RHS raised over \$800 plus ticket sales.
- Junior prom at Skylands.
- Senior prom bids on sale at Palace at Somerset Park.
- Student council has completed a review with all clubs.
- The club application process for next year is underway.
- AP tests begin next week and enjoyed additional time with teachers because of testing.

BOARD CANDIDATE INTERVIEWS

The Board conducted interviews with Mr. Frank Dunn, Ms. Jeanne Stifelman and Ms. Lia Timpanaro, for a vacant Board position.

The candidates provided opening statements about their qualifications.

Mr. Conti posed the first question: what involvement have you had with the Board of Education and the schools? The candidates provided responses to Mr. Conti's question.

Mr. Conti asked how the candidates see the district changing over the next few years? The candidates provided responses to Mr. Conti's question.

Mr. Conti asked how the candidate would work with the other Board members to address the proposed changes? The candidates provided responses to Mr. Conti's question.

Mr. Conti asked what the candidate felt was the district's biggest strength and biggest weakness. The candidates provided responses to Mr. Conti's question.

EXECUTIVE CLOSED SESSION – 09:25 pm.

Board Vice President Joseph Faranetta moved a motion seconded by Board member Robert A. Soni to go into Executive Closed Session. Board members present all in favor.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a brief Closed Session to discuss

the Board candidates. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The Board reconvened to public session at 09:53 p.m.

MOTION TO APPOINT BOARD MEMBER

Board Vice President Joseph Faranetta read the following motion:

RESOLVED, that the Randolph Township Board Education hereby appoints Ms. Jeanne Stifelman effective upon completion of mandatory criminal background check to the Board of Education to fill Board member seat left vacant by Mr. Sheldon Epstein.

BE IT FURTHER RESOLVED that Ms. Jeanne Stifelman shall serve until the Board Organization meeting following the next annual election.

Motion seconded by Board member Christopher C. Treston and unanimously carried by a roll call vote to appoint Ms. Jeanne Stifelman to fill the Board vacancy.

Board Vice President moved a motion to extend the meeting to 10:30 p.m. Board members present all in favor.

COMMITTEE REPORTS

Communication:

Mr. Faranetta: committee met; question to Board about presenting about communications at a next meeting or a separate meeting.

Education: None

Finance, Facilities and Transportation:

Mr. Epstein: next meeting is May 14, encourages the public to attend.

Personnel: None

Policy:

Mr. Treston: committee met tonight; closed session; went through a lot of old business; deferred committee goal discussion; 10-15 policies and regulations preparing tentatively for June; tonight's meeting has a variety of policy alert updates.

Negotiations:

Mr. Treston: have reviewed proposals with the Teamsters and are presently negotiating the total compensation package; hopeful to reach a settlement in the coming months.

LIAISON REPORTS

Town Council:

Mr. Faranetta thanked Mr. Eckert for working with the Town prosecutor on the procedure for dealing with vehicles illegally passes busses; reviewed the referendum and the communication strategy; there is a new to town meeting on Thursday.

PTO:

Ms. Manfred had two big events since January; blood drive had more participants than in the past. All in fundraisers had over 500 attendees; next meeting in June.

RAMRAC:

Mr. Faranetta -meeting with RAMRAC this week to discuss livestreaming and naming rights.

PTO Council:

Ms. MacKay-went to meeting and encouraged the parents to run for the Board.

PUBLIC STATEMENT

Randolph resident questioned the creation of a new communications position in the district and about potential conflicts between members of the Board and employees of the firm.

At the conclusion of the public statement, Ms. Fano stated that she recommended a new position. That position has not been posted. Once posted, qualified candidates will be interviewed, and she will make a recommendation to the Board to hire the best candidate.

OLD BUSINESS

Ms. MacKay asked if there will be another meeting to discuss refined goals.

She also updated the Board on former Board member Ethan Blynn recent passing. She discussed his numerous contributions to the district and the community.

Ms. Standridge noted Mr. Blynn was also on the Parks Commission and they would do a memorial bench in Mr. Blynn's honor.

NEW BUSINESS

Motions:

Personnel Motions 1 - 6

Education Motions 1 - 4

Finance, Facilities and Transportation Motions 1 – 13

PERSONNEL AND ADMINISTRATION MOTIONS 1 – 6 v2

APRIL 30, 2019

Revised: 4-30-19

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee, Board member Tammy MacKay moved a motion seconded by Board member Anne Standridge and carried by a roll call vote to approve Personnel and Administration Motions 1 – 6 with an exception:

Board member Sheldon Epstein abstained on motion 4.A.1, 2, 3, 4 and voted YES on all other personnel motions. Motions passed.

1. RESIGNATIONS

A. Administrative Staff

1. Accept the resignation of Gabriel Maffei, STEM Supervisor at Randolph Middle School, effective June 30, 2019.

B. Certificated Staff

1. Accept the resignation of Michael Kennedy, Elementary School Teacher at Ironia School, for the purpose of retirement effective July 1, 2019.

2. Accept the resignation of Jacob Torsiello, Teacher of Social Studies at Randolph Middle School, effective June 30, 2019.

3. Accept the resignation of Alise Holmes, Special Education Teacher at Center Grove School, effective June 30, 2019.

4. Accept the resignation of Michelle Rogoff, Special Education Teacher at Randolph Middle School, effective June 30, 2019.

5. Accept the resignation of Kate Nelson, School Psychologist at Randolph Middle School, effective June 30, 2019.

6. Accept the resignation of Marie Waldron, Elementary School Teacher at Center Grove and Shongum Schools for the purpose of retirement, effective July 1, 2019.

C. Support Staff

1. Accept the resignation of Susan Smyth, Administrative at Shongum School, for the purpose of retirement effective July 1, 2019.

2. APPOINTMENTS

A. Certificated Staff

1. Approve the appointment of Ali Wolfskehl, Leave Replacement Elementary School Teacher at Fernbrook School, effective on or about April 22, 2019 through June 30, 2019 at a rate of \$269.20 per day for the length of this assignment for the 2018-2019 school year.
2. Approve the appointment of Nicole Casey, Leave Replacement Elementary School Teacher at Fernbrook School, effective on or about May 8, 2019 through June 30, 2019 at a rate of \$269.20 per day for the length of this assignment for the 2018-2019 school year.
2. Approve the appointment of the following Substitute Teachers, at the rate of \$95 per day for the 2018-2019 school year, pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

Michele Ross
Michael Biehl

Alexis Ackerman

Kristina Kong

B. Support Staff

1. Approve the appointment of the following Substitute Café/Recess Aide at the rate of \$15.00 per hour for the 2018-2019 school year in accordance with the list below:

Nicole Renzetti

3. LEAVES OF ABSENCE

A. Certificated Staff

1. Approve that Employee I.D. #5184, identified on Schedule B, be placed on a paid medical leave of absence effective approximately May 28, 2019 through June 13, 2019 with an anticipated return date of June 14, 2019; be it further resolved the entire leave is with benefits.
2. Approve that Employee I.D. #7811, identified on Schedule C, be placed on a paid medical leave of absence effective approximately June 12, 2019 through June 30, 2019; be it further resolved the entire leave is with benefits.
3. Approve that Employee I.D. #7188, identified on Schedule D, be placed on an unpaid NJFLA leave of absence effective April 26, 2019 through May 3, 2019 followed by an unpaid, intermittent FMLA leave of absence effective May 4, 2019 through May 24, 2019 to be scheduled with the Human Resources Office, with an anticipated return date of May 28, 2019; be it further resolved the entire leave is with benefits.

4. Approve that the leave of absence of Employee I.D. 7002, identified on Schedule F, be adjusted to reflect a paid medical leave of absence April 30, 2019 through May 20, 2019 followed by an unpaid, FMLA leave of absence effective May 21, 2019 through June 30, 2019; be it further resolved the entire leave is with benefits.

5. Approve that Employee I.D. #4663, identified on Schedule G, be placed on a paid medical leave of absence effective May 3, 2019 through approximately June 14, 2019 with an anticipated return date of June 17, 2019; be it further resolved the entire leave is with benefits.

6. Approve that Employee I.D. #6346, identified on Schedule H, be placed on an unpaid FMLA leave of absence effective April 24, 2019 through approximately April 30, 2019 with an anticipated return date of May 1, 2019; be it further resolved the entire leave is with benefits.

7. Approve that Employee I.D. #7582, identified on Schedule K, be placed on a paid medical leave of absence effective on or about May 28, 2019 through June 30, 2019; be it further resolved the entire leave is with benefits.

B. Support Staff

1. Approve that Employee I.D. #7130, identified on Schedule A, be placed on an unpaid NJFLA leave of absence effective April 22, 2019 through approximately April 29, 2019 followed by an intermittent FMLA leave of absence effective on or about April 30, 2019 through June 30, 2019, to be scheduled with the Human Resources Office; be it further resolved the entire leave is with benefits.

2. Approve that the FMLA leave of Employee I.D. #6636, identified on Schedule E, be extended through May 14, 2019 with an anticipated return date of May 15, 2019.

3. Approve that Employee I.D. #7078, identified on Schedule I, be placed on a paid medical leave of absence effective April 12, 2019 through May 2, 2019, followed by an unpaid FMLA leave of absence effective May 3, 2019 through approximately June 3, 2019 with an anticipated return date of June 4, 2019; be it further resolved the entire leave is with benefits.

4. Approve that Employee I.D. #4873, identified on Schedule J, be placed on an unpaid medical leave of absence with no benefits effective April 23, 2019 through June 17, 2019.

4. EXTRA PAY

A. Administrative Staff

1. Approve that Ms. Jennifer Fano receive payment for Qualitative Merit Goal #1 for

the 2018-2019 school year, associated with bonuses for the Superintendent of Schools; be it further resolved that payment in the amount of \$4,914.60 (2.5%) is subject to approval by the Executive County Superintendent of Schools.

2. Approve that Ms. Jennifer Fano receive payment for Qualitative Merit Goal #2 for the 2018-2019 school year, associated with bonuses for the Superintendent of Schools; be it further resolved that payment in the amount of \$4,914.60 (2.5%) is subject to approval by the Executive County Superintendent of Schools.

3. Approve that Ms. Jennifer Fano receive payment for Quantitative Merit Goal #3 for the 2018-2019 school year, associated with bonuses for the Superintendent of Schools; be it further resolved that payment in the amount of \$6,546.25 (3.3%) is subject to approval by the Executive County Superintendent of Schools.

4. Approve that Ms. Jennifer Fano receive payment for Quantitative Merit Goal #4 for the 2018-2019 school year, associated with bonuses for the Superintendent of Schools; be it further resolved that payment in the amount of \$6,546.25 (3.3%) is subject to approval by the Executive County Superintendent of Schools.

5. Rescind the mentoring stipend of Danielle Acquaviva for the 2018-2019 school year.

6. Approve the following mentor stipends for the 2018-2019 school year in accordance with the list below:

<u>Mentor Name</u>	<u>Stipend Amount</u>
Danielle Acquaviva	\$220
Selena Brodsky	\$330

B. Certificated Staff

1. Rescind the approval of the following 6th period stipends at Randolph Middle School for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Dates</u>
Andrea Austin	Mathematics ICS	\$40/day	1/31/19-4/5/19
Karen Cafero	Science ICS	\$40/day	1/31/19-4/5/19
Jessica MacLeod	Science ICS	\$40/day	1/31/19-4/5/19
Jennifer Widuta	Mathematics	\$40/day	1/31/19-4/5/19
Andrea Hodgson	Study Skills	\$40/day	1/31/19-4/5/19

2. Approve the following 6th period stipends at Randolph Middle School for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Dates</u>
Andrea Austin	Mathematics ICS	\$2,000	1/31/19-4/5/19

Karen Cafero	Science ICS	\$2,000	1/31/19-4/5/19
Jessica MacLeod	Science ICS	\$2,000	1/31/19-4/5/19
Jennifer Widuta	Mathematics	\$2,000	1/31/19-4/5/19
Andrea Hodgson	Study Skills	\$2,000	1/31/19-4/5/19

C. Support Staff

1. Rescind the appointment of Elissa Winkelstein, as Morning Movers Co-Advisor and stipend in the amount of \$650.50 for the 2018-2019 school year.

2. Approve the following Co-Curricular Stipends for the 2018-2019 school year:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Stipend Amount</u>
Elissa Winkelstein	Fernbrook	Morning Movers	\$325.25
Jasmin Robinson	Fernbrook	Morning Movers	\$325.25

3. Approve the following staff members as Translators for the 2018-2019 school year at the rate of \$50.00 per hour:

<u>Name</u>	<u>Location</u>	<u>Language</u>
Sharon Lo	Fernbrook	Chinese

4. Approve Matthew Swiss to serve as a piano accompanist for the Randolph Middle School Spring Choral Concert in May 2019 at the rate of \$180.00.

5. JOB DESCRIPTIONS

A. Administration

1. Approve the job description of Director of Marketing and Digital Media for the 2019-2020 school year in accordance with attachment 5-A-1.

6. COMMUNITY SCHOOL

A. Resignations

Accept the following resignation as of the noted effective date:

<u>#</u>	<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
1	Maanay Choudhary	Junior Aide	April 10, 2019
2	Lina Hetman	Group Leader	May 2, 2019
3	Rosemarie Cassie	Early Birds Site Coordinator	May 1, 2019

B. Appointments

Approve the appointment of the following individuals for the 2018-2019 school year pending CHRU clearance, completed employment paperwork and P.L. 2018, c.5 confirmation:

<u>#</u>	<u>Name</u>	<u>Rate</u>	<u>Position</u>	<u>Anticipated Effective Date</u>
1	Connie Downes	\$14.00/hour	Program Aide	May 1, 2019
2	Christine Downtain	\$19.00/hour	Site-Coordinator	May 1, 2019
3	Muthu Chadra Sekaran	\$14.00/hour	Program Aide	May 1, 2019
4	Rosemarie Cassie	\$21.00/hour	Substitute Early Bird Site Coordinator	May 1, 2019

FINANCE/FACILITIES & TRANSPORTATION MOTIONS 1 – 13

APRIL 30, 2019
Revised: 4-26-19

On behalf of the Finance, Facilities and Transportation Committee, Board member Sheldon Epstein moved a motion seconded by Joseph Faranetta and unanimously carried by a roll call vote to approve Finance, Facilities and Transportation Motions 1 – 13:

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. Finance Exhibits # 1. – 1.1, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 03/31/19	\$ 3,099,704.00
1.1	Check Register – 04/24/19	\$ 4,789,171.43

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve March 2019 transfer, Finance Exhibits # 2.1 & 2.2, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 03/31/19
2.2	Expense Account Adjustment – 03/31/19

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of March 2019 Finance Exhibits # 3.1 – 3.5 consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 03/31/19
3.2	Revenue Report – 03/31/19

3.3	Budget Report – 03/31/19
3.4	Petty Cash Report – 03/31/19
3.5	Treasurer Report – 03/31/19

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

4. ADOPTION OF 2019 – 2020 FINAL SCHOOL BUDGET

BE IT RESOLVED by the Randolph Township Board of Education, to approve the 2019-2020 school district budget as follows:

	General Fund	Special Revenues	Debt Service	Total
2019 - 2020 Total Expenditures	\$91,962,613	\$1,235,526	\$3,900,291	\$97,098,430
Less: Anticipated Revenues	\$16,385,466	\$1,235,526	\$ 309,240	\$17,930,232
Taxes to be Raised	\$75,577,147	-0-	\$3,591,051	\$79,168,198

5. 2019 - 2020 MAXIMUM PROFESSIONAL SERVICES APPROVAL

WHEREAS, N.J.A.C. 6A:23A:5.2, a Board of Education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3(c)14;

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Board of Education hereby establishes the following maximums for the 2019-2020 school year as

follows:

Architectural/Engineering	\$	350,000
Legal	\$	300,000
Audit	\$	70,000
Physician	\$	33,000
For a total amount of	\$	753,000

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

6. 2019 - 2020 MAXIMUM TRAVEL EXPENDITURE APPROVAL

WHEREAS, pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

The Randolph Board of Education approves establishing a maximum travel expenditure amount of \$ 160,000 for the 2019 - 2020 school year. The maximum travel expenditure for the 2018 - 2019 school year is \$ 160,000 of which, \$ 73,823.37 has been spent and \$ 24,291.99 encumbered to date.

7. WITHDRAWAL FROM CAPITAL RESERVE FUND BALANCE FOR 2019-2020 SCHOOL YEAR

RESOLUTION to approve the appropriation of \$2,500,000 from capital reserve to fund \$2,500,000 of the \$3,310,000 budgeted for the following projects.

BE IT FURTHER RESOLVED, included in budget line 620, Budgeted Withdrawal from Capital Reserve is \$2,500,000 which will be used for \$2,500,000 of the \$3,310,000 budgeted for the following projects:

- District Door Replacements
- District Paving
- District Windows/Transom Panels Replacement
- RHS Roof Repairs
- RHS Wrestling Mat Hoist
- RMS 94 Section Roof Replacement
- RMS Fire Alarm Replacement
- Shongum 97 Section Roof Replacement

8. MOTION TO ACKNOWLEDGE, ACCEPT AND APPROVE SCHOOL BUS EMERGENCY EVACUATION DRILLS IN ACCORDANCE WITH NJAC 6A:27-11.2

RESOLVED the Randolph Township Board of Education note, accept and approve school bus emergency evacuation drills conducted between the 1st – 4th day of April 2019 in all district schools and bus runs in accordance with New Jersey Administrative Code NJAC 6A:27-11.2.

9. RESOLUTION TO APPROVE DISTRICT PARTICIPATION IN COORDINATED TRANSPORTATION PROGRAM IMPLEMENTED BY THE SUSSEX COUNTY REGIONAL COOPERATIVE (SCRC) FOR THE 2019-2020 SCHOOL YEAR

RESOLVED, that the Randolph Township Board of Education approve the district participation in the coordinated transportation program implemented by the Sussex County Regional Cooperative (SCRC), for period July 1, 2019 through June 30, 2020 and further summarized in resolution for participation in joint transportation agreement Finance Exhibit No.4 attached to and made a part of the minutes.

10. RESOLUTION TO APPROVE DISTRICT PARTICIPATION IN ADDITIONAL COORDINATED TRANSPORTATION SERVICES IMPLEMENTED BY THE SUSSEX COUNTY REGIONAL COOPERATIVE (SCRC) FOR THE 2019-2020 SCHOOL YEAR

RESOLVED, that the Randolph Township Board of Education approve the district participation in additional coordinated joint transportation services for the 2018-2019 school year. Additional services implemented by the Sussex County Regional Cooperative (SCRC), for period July 1, 2019 through June 30, 2020 and further summarized in resolution for participation in joint transportation agreement **Finance** Exhibit Nos. 5 – 6, attached to and made a part of the minutes.

11. RESOLUTION FOR THE AWARD CONTRACT SHONGUM FIRE ALARM REPLACEMENT

WHEREAS, the Randolph Board of Education (the "Board") is a member of the cooperative bidding system operated by the Educational Services Commission of New Jersey (the "ESCNJ") and administered by the ESCNJ; and

WHEREAS, the Board may utilize the time and material pricing established through the competitive public bidding procurement processed conducted by the ESCNJ; and

WHEREAS, on May 24, 2018, the ESCNJ received and publicly opened sealed bids for fire alarm systems — integrated software based intelligent life safety; and

WHEREAS, based on the bids received by the ESCNJ on May 24, 2018, the ESCNJ determined that Open Systems Integrators, Inc. submitted the lowest time and material pricing and is qualified to perform fire alarm systems — integrated software based intelligent life safety work on school districts in the County of Morris; and

WHEREAS, Open System Integrators Inc., submitted a quote to the Board for work on the Shongum Elementary School fire alarm system (the "Project") based on pricing approved by the ESCNJ, pursuant to the above referenced public bidding process; and

WHEREAS, the Board, wishes to award the contract to Open System Integrators Inc. by utilizing the pricing established by the ESCNJ through its public bidding procurement process; and

WHEREAS, under the ESCNJ's bidding procedures, the pricing offered by Open Systems Integrators Inc. is valid through June 25, 2020; and

WHEREAS, the Board of Education is currently awaiting the New Jersey Department of Education's approval of the Project; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Education hereby awards the contract for the Project to Open Systems Integrators, Inc., 207D Woodward Road, Manalapan, New Jersey 07726 in the amount not to exceed \$368,934.30, subject to approval of the Project by the New Jersey Department of Education; and

BE IT FURTHER RESOLVED, that the Board authorizes the Board's President to execute the appropriate contract to effectuate the terms of this resolution, upon the approval of the form of contract by Board Counsel.

12. RESOLUTION FOR THE AWARD OF BID – CENTER GROVE ELEMENTARY SCHOOL – PARTIAL ROOF REPLACEMENT

WHEREAS, the Randolph Board of Education, pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised and solicited for sealed bids for the Center Grove Elementary School Partial Roof Replacement ("the Project"); and

WHEREAS, in accordance with that advertisement, the bids were received, publicly opened and read aloud in the District Administrative Office on April 16, 2019; and

WHEREAS, Arch-Concept Construction Inc. of Haledon, New Jersey, submitted a bid in the amount of \$660,000 for the base bid, inclusive of a \$50,000 bid allowance; and

WHEREAS, there are no material defects in the Arch-Concept Construction, Inc. bid and it is, therefore, the lowest responsible and responsive bidder for the Project; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Education, that the bid be awarded to: Arch-Concept Construction, Inc. 351 West Clinton Street, Haledon, New Jersey 07508 in the total amount of \$660,000, inclusive of the above-referenced bid allowance and subject to the terms and conditions of a contractual agreement pending review by Board counsel, and which the Board President is

thereafter authorized to execute on behalf of the Board.

13. RESOLUTION FOR THE AWARD OF BID – CENTER GROVE ELEMENTARY SCHOOL – NEW STORM WATER SYSTEM

WHEREAS, the Randolph Board of Education, pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised and solicited for sealed bids for the Center Grove Elementary School Partial Roof Replacement (“the Project”); and

WHEREAS, in accordance with that advertisement, the bids were received, publicly opened and read aloud in the District Administrative Office on April 16, 2019; and

WHEREAS, CMS Construction Inc. of Plainfield, New Jersey, submitted a bid in the amount of \$210,000 for the base bid, inclusive of a \$70,000 bid allowance; and

WHEREAS, there are no material defects in the CMS Construction, Inc. bid and it is, therefore, the lowest responsible and responsive bidder for the Project; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Education, that the bid be awarded to: CMS Construction, Inc. 521 North Avenue, Plainfield New Jersey 07060 in the total amount of \$210,000, inclusive of the above-referenced bid allowance and subject to the terms and conditions of a contractual agreement pending review by Board counsel, and which the Board President is thereafter authorized to execute on behalf of the Board.

EDUCATION MOTIONS 1 – 4 v3

APRIL 30, 2019

Revised: April 30, 2019

On behalf of the Education Committee, Board member Anne Standridge moved a motion seconded by Board member Susan DeVito and carried by a roll call vote to approve Education Motions 1 - 4 v3 with an exception.

Board member Sheldon Epstein abstained from Motion 3.Miscellaneous, Motion.a. and voted YES to all other Education motions. Motions passed.

1. Professional Development

a. MOTION to approve the following professional development opportunities:

DISTRICT
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Hoesly	Brian	RHS	2019 AP Annual Conference	7/18/19, 7/19/19, 7/20/19, 7/21/19 & 7/22/19	\$2,025.60

b. **MOTION** to amend the January 15, 2019 2a Education Motion to read: Motion to approve an overnight field trip for approximately 10 students to attend the FCCLA Spring Conference, Cherry Hill, NJ, March **27–29**, 2019. Student costs are funded by their families and fundraising. Chaperone costs are funded through the visual/performing arts district funding.

c. **MOTION** to approve the following professional development opportunities:

DISTRICT
FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Migueis	Jennifer	RHS	Finding Your Voice (FLENJ Workshop)	5/2/19	\$291.02
Ames	Bonny Lee	CO	How to Manage & Organize Accounts Payable	6/5/19	\$9.49
Roper	Michelle	CO	How to Manage & Organize Accounts Payable	6/5/19	\$6.51
Grable	Thomas	RHS	National Athletic Trainers' Association 70th Clinical Symposium	6/24/18, 6/25/19, 6/26/19 & 6/27/19	\$1,770.00

Quinn	Peter	RHS	National Catholic Forensic League (NCFL) Grand National Tournament	5/24/19, 5/25/19, 5/26/19 & 5/27/19	\$1,541.00
Quinn	Peter	RHS	National Speech & Debate Association (NSDA) National Tournament	6/15/19, 6/16/19, 6/17/19, 6/18/19, 6/19/19, 6/20/19, 6/21/19 & 6/22/19	\$2,276.50
Freeman	Allison	CO	NJ Public Relations Association Annual Meeting & Branding Program	5/30/19	\$33.04
Paredes-Corbel	Paula	RHS	NJ Teachers of English to Speakers of Other Languages (TESOL) Conference	5/29/19, 5/30/19 & 5/31/19	\$802.00
Moorehead	Jamie	RHS	Real Life Solutions to Working with Clients with Fluency Disorders	5/10/19	\$162.16

Thorn	Katherine	CO	What Should We Observe in an NGSS Classroom? A Workshop for Principals and Other Administrators Who Observe STEM Teaching	5/16/19	\$40.00
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- d. **MOTION** to approve up to eight elementary teachers to attend one half-day of Understanding by Design professional learning to be held in June 2019. Cost of substitutes will be paid by district curriculum funds, not to exceed \$450.00.
- e. **MOTION** to approve the following professional development opportunities:

**DISTRICT
FUNDING**

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Munzial Andrews	Linda	IR	International Society for Technology in Education (ISTE) EdTech Conference 2019, Philadelphia, PA	6/24/19, 6/25/19 & 6/26/19	\$1,439.80
Rodriguez	Diana	IR	International Society for Technology in Education (ISTE) EdTech Conference 2019, Philadelphia, PA	6/24/19, 6/25/19 & 6/26/19	\$1,439.80

Scimeca	Ralph	RMS	International Society for Technology in Education (ISTE) EdTech Conference 2019, Philadelphia, PA	6/24/19, 6/25/19 & 6/26/19	\$1,467.93
Sheehy	Leonard	RMS	International Society for Technology in Education (ISTE) EdTech Conference 2019, Philadelphia, PA	6/24/19 & 6/25/19	\$418.80

2. Special Education

- a. MOTION to amend the June 19, 2018 3g Education Motion 3g to approve the following agency provides home based Applied Behavior Analysis therapy to Randolph Student SE19-29 Grade 5 at the rate of \$60.00 per hour for 91 hours effective February 1, 2019 - June 30, 2019:

Reed Academy Bridge Program

- b. MOTION to amend the June 19, 2018 3h Education Motion to approve the following agency to provide coordination conducted by a case manager to Randolph Student SE19-29 Grade 5 at the rate of \$85.00 per hour for 36 hours effective February 1, 2019 - June 30, 2019:

Reed Academy Bridge Program

- c. MOTION to amend the June 19, 2018 3i Education Motion to approve the following agency to supervise the program provided by a Board Certified Behavior Analyst (BCBA) to Randolph Student SE19-29 Grade 5 at the rate of \$125.00 per hour for 36 hours effective February 1, 2019 - June 30, 2019:

Reed Academy Bridge Program

3. Miscellaneous

- a. **MOTION** to approve the Harassment, Intimidation, and Bullying (HIB) reports dated March 22 and March 29, 2019 and April 5, 12, and 26, 2019.

- b. **MOTION** to adopt the following resolution designating May 7, 2019 as National Teacher Day.

WHEREAS, teachers make public schools great; and

WHEREAS, teachers work to open students' minds to ideas, knowledge, and dreams; and

WHEREAS, teachers keep American democracy alive by laying the foundation for good citizenship; and

WHEREAS, teachers fill many roles, as listeners, explorers, role models, motivators, and mentors; and

WHEREAS, teachers continue to influence us long after our school days are only memories;

THEREFORE, be it resolved, by the Board of Education of the Township of Randolph, that:

Tuesday, May 7, 2019 is proclaimed as National Teacher Day in Randolph Township Schools.

- c. **MOTION** to adopt the following resolution designating the month of May 2019 as Mental Health Awareness Month.

WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, all Americans experience times of difficulty and stress in their lives; and

WHEREAS, prevention is an effective way to reduce the burden of mental health conditions; and

WHEREAS, there is a strong research that diet, exercise, sleep, and stress management can help all Americans protect their health and well-being; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, each business, school, government agency, healthcare provider, organization and citizen shares the burden of mental health problems and has a responsibility to promote mental wellness and support prevention efforts.

- d. **MOTION** to adopt the following resolution designating the week of May 13-17, 2019 as “Special Education Week” in New Jersey.

WHEREAS, the public school districts and private schools of New Jersey make a major contribution to the public welfare by preparing thousands of exceptional persons to participate as citizens of this State and as members of society; and,

WHEREAS, the local public school board members, as well as the administrators, teachers and parents of Randolph Township District serve as advocates of the rights of exceptional citizens; and,

WHEREAS, we recognize the need for dedication to provide quality education for the exceptional students of our district;

THEREFORE, BE IT RESOLVED, by the Board of Education of the Township of Randolph that:

The week of May 13-17, 2019 is proclaimed as “Special Education Week” in Randolph Township Schools.

- e. **MOTION** to approve the Randolph Township Schools participation in the New Jersey Interscholastic Athletic Association.

BE IT RESOLVED, the Randolph Township Board of Education approve enrollment of Randolph High School as a member of the New Jersey Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA for the 2019-2020 school year as summarized in the Education (Exhibit 1), attached here to and made a part of the minutes.

BE IT FURTHER RESOLVED, the Randolph Township Board of Education approves the NJSIAA six-day practice requirement for inclusion of Sunday practices for the 2019-2020 school year. Fall Sports practices to begin on August 12, 2019 to include no more than three hours of practice time in line with the Acclimatization Period from NJSIAA Pre-season Practice Guidelines for Fall Sports 2019-2020 (as posted on the Randolph Township Schools’ website, www.rtnj.org under Athletics – No Contact Period).

- f. **MOTION** to approve the submission of the Randolph Township Schools

three year Comprehensive Equity Plan for the 2019-2020 through 2021-2022 school years.

- g. **MOTION** to approve the student teacher/practicum/internship placements for the 2019-2020 school year, pending a criminal background clearance as follows:

Name: Brianna Piccolo
 University/College: College of Saint Elizabeth
 Experience: School Counseling Internship
 School/Grade: Randolph High School/9-12
 Cooperating Counselor: Ms. Susan Brown
 Dates of Experience: September 2019 - December 2019

Name: Jessica Dalzell
 University/College: College of Saint Elizabeth
 Experience: Counseling/Psychology Internship
 School/Grade: Randolph High School/9-12
 Cooperating Psychologist: Dr. Christine Fugger
 Dates of Experience: September 2019 - May 2020

4. Field Trips

- a. MOTION to approve the following field trips for Randolph Middle School: Cost for transportation and any associated fees will be paid by the students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
May 29, 2019	7 th grade students, Ms. Hodgson, Ms. Congero, Mr. Clemente & Ms. Suydam	5 th Grade Transition Program Ironia and Fernbrook School Randolph, NJ	approx. 6
June 11, 2019	7 th grade students, Ms. Hodgson, Ms. Congero, Mr. Zagoren & Ms. Reid	5 th Grade Transition Program Center Grove School Randolph, NJ	approx. 6

- b. MOTION to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/	TRIP	# OF
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	CHAPERONES		STUDENTS
May 2019	9-12 grade students, S. Coleman, T. Platt, C. Montone,& L. Suttle	Waterloo Village Stanhope, NJ	40
May 5, 2019	RHS Wind Ensemble students, Dawn Russo & TBD	NJ State Gala Bridgewater-Raritan High School Bridgewater, NJ	Approx. 55 Students
May 7, 2019	RHS Orchestra students & Eric Schaberg	Performance at the Randolph Senior Center Randolph, NJ	Approx. 25 students

- c. MOTION to approve a field trip for Fernbrook Elementary School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
May 23, 2019	Grade 1 students, K. Chmielinski & L. Pennypacker	Pen Pal visit Center Grove School Randolph, NJ	40

- d. MOTION to amend the July 17, 2019 2d Education motion to read: Motion to approve the following field trip for Randolph High School: Cost for transportation and any associated fees will be paid by the students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
May 7, 2019	Grade 10-12, Sports and Entertainment Management students, K. Blair, M. Roberts, R. Zavala, R. Casey & K. Lambert	NY Jets, MetLife Stadium Secaucus, NJ	60

POLICY MOTIONS 1 - 2

APRIL 30, 2019

On behalf of the Policy Committee, Board member Christopher C. Treston moved a

motion, seconded by Board member Susan DeVito and carried by a roll call vote to approve Policy Motions 1 – 2 with an exception.

Board members Sheldon Epstein abstained on first reading Motion No. 1 and voted YES on Motion No.2. Motions passed.

1. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following policies and regulation for first reading:

Number Title

P4219 Commercial Driver’s License Controlled Substance & Alcohol Use Testing (M)
R 5530 Substance Abuse (M)
P8561 Procurement Procedures for School Nutrition Programs (M)
P8860 Memorials (M)

2. **RESOLVED**, that the Randolph Township Board of Education hereby adopt the following policies and regulations for second reading:

Number Title

P5111 Eligibility of Resident/Nonresident Students (M)
R 5111 Eligibility of Resident/Nonresident Students (M)
P7440 School District Security (M)
R 7440 School District Security (M)

Board member Christopher C. Treston moved a motion to extend the meeting ten minutes. Motion seconded by Joseph Faranetta. All in favor.

FOR THE GOOD OF THE ORDER

Mr. Treston-commented on working with Mr. Epstein.

Ms. Manfred-thanked the three candidates; thanked Mr. Epstein for his work.

Ms. MacKay-discussed Mr. Epstein and a time when the district sought budget approval and his defense of the Board at a difficult time.

Dr. Soni-thanked the candidates; thanked Mr. Epstein for his work.

Ms. DeVito-thanked the candidates; thanked Mr. Epstein for his work on the FFT committee.

Ms. Standridge-seconded what Ms. MacKay said and commented that it has been a pleasure to get to know Mr. Epstein.

Mr. Faranetta-thanked the candidates; offered to be Mr. Epstein's campaign chair when the time comes.

Mr. Conti-thanked the candidates and spoke about Mr. Epstein's service.

Mr. Epstein moved a motion to extend meeting to 10:45 pm; second by Mr. Faranetta. All in favor

Mr. Epstein thanked the Board for their comments and thanked the candidates for their time. He reflected on his time on the Board.

ADJOURNMENT

Board member Sheldon Epstein moved a motion seconded by Board member Board Vice President Joseph Faranetta to adjourn the meeting. Board members present all present in favor.

The Board adjourned the meeting at 10:51 pm.

Respectfully submitted,

Gerald M. Eckert
Board Secretary