

The Randolph Township Board of Education held a Work Session meeting on Tuesday, September 03, 2019 at 07:15 pm Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Ronald Conti called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

ROLL CALL

The following Board members were present: Ms. Susan DeVito, Mr. Joseph Faranetta, Ms. Tammy MacKay, Ms. Allison Manfred, Dr. Robert A. Soni, Ms. Anne Standridge, Ms. Jeanne Stifelman and Mr. Ronald Conti.

Board member Christopher C. Treston was absent.

The following administrators were present: Miss Jennifer Fano, Superintendent, Mr. Gerald M. Eckert, School Business Administrator/Board Secretary, Mr. Stephen Frost, Assistant Business Administrator/Assistant Board Secretary, Board Counsel Marc H. Zitomer and Christopher J. Sedefian also present.

EXECUTIVE CLOSED SESSION – 07:18 pm

Board Vice President Joseph Faranetta moved a motion seconded by Board member Tammy MacKay to go into Executive Closed Session. Board members present all in favor.

Board member Christopher C. Treston was absent.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a Closed Session regarding Personnel, Negotiations, Litigation and matters of Attorney-Client privilege. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The Board reconvened to public session at 08:12 pm.

PLEDGE OF ALLEGIANCE

Director of Communications and Digital Media Matthew Pfouts was also present.

CORRESPONDENCE - None

PRESIDENT'S REPORT

Mr. Conti read a statement:

We are a strong Board. The nine of us have different backgrounds, experiences and viewpoints, which we use to look at every item we vote on. While we don't always agree, through respect, discussion and collaboration, we work together to achieve our common goal—a better District for the students and for the community.

Recently, an exchange between two Board members was revealed to the public. I, personally, believe the statement was expressing one Board member's personal opinion. To be blunt—the Board of Education does not support the message that was sent; the Board does not make decisions based on who a person is associated with. We must look objectively at all actions and motions presented to the BOE and not let our decisions be guided by ideology, agendas or conspiracy theories. I am sorry for any confusion and strife that this caused affected members of the public. Board members have to remember that their communications regarding Board matters are not always private.

Putting that matter aside, it was around this time last year that we were in the throes of informing the public about the referendum—what it was, the tax impact and, the what the District would use the referendum money for. And now, eleven months after the referendum was passed, we see many of the projects nearing completion! You may have noticed the new roof on Center Grove, or the vestibules at or near completion. The rate of work and the number of projects is astounding. The District architect, Greg Somjen, will give us a more detailed update in a little bit, but I'd like to pre-emptively congratulate our Administration, Andy Hurd, and Greg Somjen on the results of hard work.

Today was the first “official” start of school for the students and it went extremely well. Not to steal Ms. Fano's thunder but the administration and staff once again did an excellent job in preparing the buildings for the teachers and students. I was honored to say a few words at the new teacher and staff orientation, and again at kickoff event on August 29.

With all the positivity around the district, I'm confident that 2019-2020 will be a year for all of Randolph to remember.

- *Referendum Update by Greg Somjen, Architect*

District architect Greg Somjen provided an update on the referendum projects.

SUPERINTENDENT'S REPORT

Ms. Fano shared an update about the opening day with students and staff, including an overview of the kickoff event with Priya Parker.

Meredith Gatzke, Director of Employee Relations/Organizational Development, provided an annual update on HIB.

STUDENT COUNCIL REPRESENTATIVE REPORT

The new student council representative Miss Katherine Sidebotham reported on updates from the student council, including dates for homecoming and spirit week.

COMMITTEE REPORTS

Communications-Faranetta-there is a meeting scheduled for Friday the 13th.

Education-Standridge-met tonight prior to the meeting and reviewed the continuation of curriculum. Katie Thorn, Anthony Emmons, Amelia Wright, Paula Paredes-Corbel, Danielle Soldivieri, Frank Perrone presented.

Finance, Facilities and Transportation-MacKay-met tonight and had a tour with Greg Somjen of the proposed fieldhouse site. The committee also discussed naming rights for the fieldhouse and a request from Apple Montessori about security protocols. Motions on tonight's agenda were reviewed. Mr. Faranetta added that the committee discussed the new State law requiring five districts to change start times.

Personnel-MacKay-the committee has on their agenda the NJ Earned Sick Leave law.

Policy-DeVito-next meeting is September 17, closed meeting.

Negotiations-DeVito-looking forward to meeting with the REA to begin discussions on their next contract.

LIAISON REPORTS

Town Council-Faranetta-roads in town are still being repaired. Court proceeding about affordable housing are expected to come to a close later this year. There was also a discussion about bus cameras, and Mr. Eckert provided that seventeen busses have cameras and all should be completed in October. Mr. Pfouts also discussed a promotional effort around bus safety. Mr. Faranetta shared a plan to issue a public proclamation for Mrs. Judy Stewart. Will meet again in November.

RAM RAC-Stifelman-meeting was well attended. RAM RAC is intended to be the voice of the entire athletic community. Ninety percent of booster clubs are now legally compliant. Football and cheerleading are not under the same umbrella. Ideas for fundraising: working with the Randolph Diner to do buffet dinners after football games; working with the town on a bon fire event; name the RAM vote.

Athletic Hall of Fame-Standridge-annual dinner on October 19. She reviewed the inductees for 2019.

PUBLIC STATEMENT

A resident and staff member reported that she was “having a blast” working at the high school. She reported that the first day of school was wonderful.

OLD BUSINESS

Dr. Soni discussed the board self-evaluation, and the movement of the date to September 30 for closing. Quick review on October 15. In November will be the presentation from NJSBA.

NEW BUSINESS

Motions:

Personnel Motions 1 - 6

Education Motions 1 - 2

Finance, Facilities and Transportation Motions 1 – 4

Policy / Regulation Motion 1

PERSONNEL AND ADMINISTRATION MOTIONS 1-6 v2

SEPTEMBER 3, 2019

Revised: 9/3/19

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee, Board member Tammy MacKay moved a motion seconded by Board Vice President Joseph Faranetta and carried by a roll call vote to approve Personnel and Administration Motions 1 – 6 with an exception

Board member Christopher C. Treston was absent. Motions passed.

1. RESIGNATIONS

A. Certificated Staff

1. Accept the resignation of Lexi Chiarulli, Leave Replacement Teacher of English at Randolph High School, effective August 20, 2019.

B. Support Staff

1. Accept the resignation of Gabrielle Kreutzer, Paraprofessional at Randolph High School effective August 22, 2019.
2. Accept the resignation of Shirley Gibson, Café/Recess Aide at Ironia School effective August 20, 2019.
3. Accept the resignation of David Frisk, Security Guard at Center Grove School, effective August 15, 2019.
4. Accept the resignation of Daniel Haber, Security Guard at Randolph High School, effective August 26, 2019.
5. Accept the resignation of Kelly Lund, Café/Recess Aide at Shongum School, effective August 16, 2019.

2. APPOINTMENTS

A. Certificated Staff

1. Approve the appointment of Cheyenne Finocchiaro, School Counselor at Randolph High School, at a salary of \$61,040 (Level BA+30/Step 2) effective on or about October 1, 2019 through June 30, 2020 for the 2019-2020 school year, salary to be prorated based on start date.
2. Approve the appointment of Ashley Milano, School Counselor at Randolph High School, at a salary of \$60,040 (Level BA+30/Step 1) effective October 1, 2019 through June 30, 2020 for the 2019-2020 school year, salary to be prorated based on start date.
3. Approve the appointment of the following Substitute Teachers for the 2019-2020 school year in accordance with the list below:

Samina Sarker	Amy Spielman	Mutha Gupta
John D'Achino	Meenakshi Mishra	Diana Bongartz-Jacobsen
4. Approve the appointment of Francis Keena, Teacher of Business at Randolph High School, at a salary of \$54,140 (Level BA/Step 1) effective on or about August 28, 2019 through June 30, 2020 for the 2019-2020 school year, salary to be prorated based on start date.
5. Approve the appointment of Melanie Lamac, Media Specialist at Shongum School, at a salary of \$61,040 (BA+30/Step 2) effective on or about August 28 2019 through June 30, 2020 for the 2019-2020 school year, salary to be prorated based on start date.

C. Support Staff

1. Approve the appointment of Valerie Kuglin, Paraprofessional at Fernbrook School at a salary of \$23,299, effective August 28, 2019 through June 30, 2020 for the 2019-2020 school year.
2. Approve the appointment of the following Café/Recess Aides effective on or about September 3, 2019 at the rate of \$15.00 per hour for the 2019-2020 school year in accordance with the list below:

<u>Name</u>	<u>Location</u>
Patricia Nile	Ironia
Leigh Wynn	Ironia
Michelle Chen	Shongum

3. Approve the appointment of Deanna Fischer, Paraprofessional at Shongum School at a salary of \$23,299, effective on or about September 3, 2019 through June 30, 2020 for the 2019-2020 school year.
4. Approve the appointment of Steven Merrill, Bus Driver, at a salary of \$26,460, effective on or about August 28, 2019 through June 30, 2020, salary to be prorated based on start date; be it further resolved that salary may be adjusted upon completion of negotiations.

3. LEAVES OF ABSENCE

A. Certificated Staff

1. Approve that Employee ID #5811, identified on Schedule A, be placed on a paid medical leave of absence effective September 25, 2019 through approximately October 16, 2019; be it further resolved the entire leave is with benefits.
2. Approve that Employee ID #4918, identified on Schedule B, be placed on an unpaid, intermittent, FMLA leave of absence effective September 3, 2019 through June 30, 2020, to be scheduled with the Employee Relations and Organizational Development Office; be it further resolved the entire leave is with benefits.

4. EXTRA PAY

A. Certificated Staff

1. Approve the following Certificated Staff at Randolph High School to teach a 6th period at the rate of \$40 per day effective September 3, 2019 through approximately October 31, 2019 for the 2019-2020 school year in accordance with the list below:

<u>Staff Member</u>	<u>Location</u>	<u>Subject</u>
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Eric Elberty	High School	English
Adrianna Coppola	High School	English
Sandra Kessel	High School	English
Michelle Lonie	High School	English
Brienne Valvano	High School	English

2. Approve the following Certificated Staff at Randolph High School to teach a 6th period for the full school year at the rate of \$8,000 for the 2019-2020 school year in accordance with the list below:

<u>Staff Member</u>	<u>Location</u>	<u>Subject</u>
Leah Kacicz	High School	Study Skills
Brett Cox	High School	Study Skills
Beth Bierals	High School	Study Skills

B. Support Staff

1. Approve the following Co-Curricular Stipends for the 2019-2020 school year as listed below:

<u>STIPEND POSITION</u>	<u>SCHOOL</u>	<u>STAFF MEMBER</u>	<u>TOTAL STIPEND</u>
Art Honor Society Advisor	RHS	Steve Coleman	\$ 1,301.00
SEA	RHS	Stephanie Jennis	\$ 1,301.00
Assistant Marching Band Director	RHS	Phillip Martin	\$ 2,894.00
Guitar/Jam Club	RHS	Ryan Zavala	\$ 1,301.00

2. Approve the following Coordinating Stipends for the 2019-2020 school year as listed below:

<u>STIPEND POSITION</u>	<u>SCHOOL</u>	<u>STAFF MEMBER</u>	<u>TOTAL STIPEND</u>
Bus Supervisor	RHS	Anna Competiello	\$ 4,490.00
Weight Room Coordinator (Fall)	RHS	Brian Picillo	\$ 1,700.00
Bus Supervisor AM/PM	Ironia	Erik Naclerio Andria Barosi-	\$ 3,806.00
Bus Supervisor AM	Ironia	Stampone	\$ 1,903.00
Bus Supervisor AM	Ironia	January Barone	\$ 1,903.00
Bus Supervisor AM	Ironia	Allison McColligan	\$ 1,903.00
Bus Supervisor PM	Ironia	Mary Daly	\$ 1,903.00
Bus Supervisor PM	Ironia	Michael Hand	\$ 1,903.00
Bus Supervisor PM	Ironia	Joanna Scott	\$ 1,903.00
Bus Supervisor PM	Ironia	Joan Cirella	\$ 1,903.00

3. Approve all Middle School Staff to provide Bus Supervisor Coverage at their

building at the rate of \$10.31 per coverage for the 2019-2020 school year.

4. Adjust the stipend of Title I Program Coordinators Tasha Delp and Laurie Weinberg from \$650.00 each to \$650.50 each for the 2019-2020 school year, to be paid by the Title I funds.

5. TRANSFERS AND SHARED STAFF

A. Certificated Staff

1. Rescind the approval for Erik Naclerio, to travel between Ironia School and Fernbrook School for the 2019-2020 school year.
2. Approve that Susan Finn will travel between Ironia School and Fernbrook School for the 2019-2020 school year.

B. Support Staff

1. Approve the transfer of the following Paraprofessionals for the 2019-2020 school year:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
LouAnn Chiotelis	SH	RHS
Brendon Lenox	RHS	RMS (LTS)
Youngsuk Paust	RMS	CG
Steven Larson	RMS	FB
Megan Selitto	IR	CG

6. COMMUNITY SCHOOL

A. Appointments

Approve the appointment of the following individuals for Before Care, After Care, and Holiday Fun programs the 2019-2020 school year:

<u>#</u>	<u>Name</u>	<u>Rate</u>	<u>Position</u>	<u>Effective Date*</u>
1	Sarah McMonagle	\$16.25	Program Aide	2019-2020 SY
2	Manal Kanaa	\$18	Child Care Specialist	2019-2020 SY
3	Andria Barosi-Stampone	\$15.50	Program Aide	2019-2020 SY
4	Andrea Carlucci	\$15.50	Program Aide	2019-2020 SY
5	Mary Hayde	\$18	Child Care Specialist	2019-2020 SY
6	Kathryn Rain	\$25	Specialist	2019-2020 SY
7	Erin Scillia	\$25	Specialist	2019-2020 SY

*=pending district state mandated clearances.

EDUCATION MOTIONS 1 – 2

SEPTEMBER 3, 2019

On behalf of the Education Committee, Board member Anne Standridge moved a motion seconded by Board member Susan DeVito and carried by a roll call vote to approve Education Motions 1 – 2 with an exception.

Board member Christopher C. Treston was absent. Motions passed.

1. Professional Development

- a. **MOTION** to approve all teachers, supervisors, and administrators to attend out of district Microsoft Training Courses during the 2019-2020 school in Bridgewater, NJ. All substitute and mileage costs will be paid through district funds, not to exceed \$14,000.00.

2. Miscellaneous

- a. **MOTION** to approve Elementary Curriculum:

- Kindergarten English Language Arts
- Mathematics Grade 2
- Mathematics Grade 4
- Grade 5 Band
- Grade 4 & 5 Strings

- b. **MOTION** to approve RMS Curriculum:

- Intermediate ESL
- Advanced ESL
- High Intensity ESL
- Ceramics and Sculpture Grade 8
- Visual Art Grades 6-8
- Mindfulness Grades 6-8
- Adventure Education
- Ancient Art Grades 6 & 7
- Music Grades 6-8
- Band Grades 6-8
- Strings Grades 6-8

- c. **MOTION** to approve RHS Curriculum:

- World Language VA
- Intermediate ESL
- Advanced ESL
- AP World History

- AP Photography
- Junior Portfolio Honors
- Senior Art Studio
- Physical Education Grades 9-12
- Health Grade 9
- Health Grade 11
- Health Grade 12
- Driver Education Grade 10
- AP Calculus AB
- AP Calculus BC
- Algebra I
- Geometry
- Foundations of Food and Nutrition
- Design Fundamentals
- Drawing
- Painting
- Honors Ceramics and Sculpture
- Introduction to Computer Graphics
- Advanced Computer Graphics Honors
- Education - General
- Academic Review English

FINANCE/FACILITIES & TRANSPORTATION MOTIONS 1 – 4v2 SEPTEMBER 3, 2019
Revised: 9/3/19

On behalf of the Finance, Facilities and Transportation Committee, Board member Tammy MacKay moved a motion seconded by Board Vice President Joseph Faranetta and carried by a roll call vote to approve Finance/Facilities and Transportation Motions 1 – 4 with an exception.

Board member Christopher C. Treston was absent. Motions passed.

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. Finance Exhibit # 1 and orders that it be attached to and made a part of the minutes.

1.	Check Register – 09/03/19	\$ 477,012.22
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2. BUDGET

RESOLVED, the Randolph Township Board of Education approve July 2019 transfer, Finance Exhibits # 2.1 & 2.2, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 07/31/19
2.2	Expense Account Adjustment – 07/31/19

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of July 2019 Finance Exhibits # 3.1 – 3.5 consisting of:

3.1	Interim Balance Sheet/Board Secretary Report – 07/31/19
3.2	Revenue Report – 07/31/19
3.3	Budget Report – 07/31/19
3.4	Petty Cash Report – 07/31/19
3.5	Treasurer Report – 07/31/19

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. ACCEPTANCE OF DONATIONS

RESOLVED the Randolph Township Board of Education accept the following donations:

➤ **High School:**

- donation from Deborah Iosso, Principal of RHS, traditional flowers for parents attending freshmen orientation night, having an estimated value of \$200.

- o donation from Deborah Iosso, Principal of RHS, refreshments for RHS opening day, having an estimated value of \$270.

BE IT FURTHER RESOLVED, that Gerald M. Eckert, School Business Administrator/Board Secretary, acknowledge the donations in a letter to the appropriate parties.

POLICY / REGULATION MOTION 1

SEPTEMBER 3, 2019

On behalf of the Policy Committee, Board member Susan DeVito moved a motion, seconded by Board member Robert Soni and carried by a roll call vote to approve Policy / Regulation Motion 1 with an exception.

Board member Christopher C. Treston was absent. Motion passed.

1. **RESOLVED**, that the Randolph Township Board of Education hereby move to suspend Bylaw 0131 requiring two Board readings to adopt a Policy and adopt Regulation 5350 Student Suicide Prevention (M) with one reading to have the Policy and Regulation effective for September 3, 2019.

<u>Number</u>	<u>Title</u>
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P5350	Student Suicide Prevention (M)
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R 5350	Student Suicide Prevention (M)
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FOR THE GOOD OF THE ORDER

Faranetta-during walk-through, Ms. Fano was well aware of every single project and individual in the buildings.

Stifelman-sat in on an education committee meeting, and was impressed with the amount of work that teachers, supervisors, and staff did on curriculum writing and the level of excitement for the various presenters. The revised mindfulness course, elementary courses, world language, and discussion of the development of the math curriculum was of particular interest.

Also thanked the administration, including Mr. Curioni, for their work and the discussion and approval of the suicide prevention policy.

Soni-wanted to thank Ms. Fano and Mr. Eckert for the walk-through last week. As a reaction to the President's report, he was not supportive of the comments made in a text message.

Katherine Sidebotham discussed the mindfulness initiatives within the schools.

ADJOURNMENT

Board member Anne Standridge moved a motion seconded by Board member Tammy MacKay to adjourn the meeting. Board members present all present in favor.

The Board adjourned the meeting at 09:17 pm

Respectfully submitted,

Gerald M. Eckert
Board Secretary