



RANDOLPH TOWNSHIP SCHOOLS

Educating Students - Creating the Future

FINANCE, FACILITIES & TRANSPORTATION (FFT) COMMITTEE

MEETING: June 11, 2012 @ 7:15pm
LOCATION: Central Office
MEMBERS: Mr. Al Matos (Chairperson), Ms. Tammy Mackay, Ms. Amy Sachs,
Mr. Charlie Mooney & Mr. Michael Neves (BA).

[The public is encouraged to attend]

AGENDA – Meeting Summary

1. **Call to Order & Public Comments**
 - a. Present: Mr. Al Matos (Chairperson), Ms. Tammy Mackay, Ms. Amy Sachs, Mr. Charlie Mooney (late) & Mr. Michael Neves (BA).
 - b. No Public comments

2. **Referendum Project Review** (includes a discussion on 4 specific project – Turf Field, AC Vent Units, Windows, Girls Locker Rooms.)
 - a. Matos referred to the weekly the Construction Update Report sent by Neves to all BOE members as part of the weekly package sent by the superintendent as a good source to keep informed on progress.
 - b. Neves reviewed project status noting that four projects will require action by the full board on Tuesday:
 - i. Hallway lockers and locker-room lockers have been awarded, under budget, with colors selected by principals. (Coop item)
 - ii. Turf Fields, bids opened and contractor selected slightly above budget but with some added scope such as the end zone netting for safety. Recommend board approve the motion to award this contractor. Expect DeSilva field to start this week with Baur to follow after graduation.
 - iii. Windows, bid opened and contractor selected under budget. Some asbestos abatement required. Recommend board approval the corresponding motion.
 - iv. AC/Unit Ventilators bids opened due to over budget by ~\$1MM. Recommend bids be rejected as contemplated in the motion and administration to re-bid the project after re-engineering to bring cost in line with budget.
 - v. Girls Locker Rooms original bids were over budget by ~\$200k. Recommend bids be rejected as contemplated in the motion and administration to re-bid the project after re-engineering to bring cost in line with budget.
 - vi. Auditorium project will be bid next spring
 - vii. Grounds Garage project on hold pending execution of higher priority projects.

3. **Capital Project Update**
 - a. Fernbrook parking lot paving project is expected to start in July
 - b. Fernbrook bathrooms are moving along with Coop pricing expected this week.
 - c. High School projects for floors and bathrooms are moving along with Coop pricing expected this week.

4. **Solar Update**
 - a. Matos referred to the weekly the Construction Progress Report prepared by Morris County Improvement Authority (MCIA) and sent to all BOE members as part of the weekly package sent by the

superintendent as a good source to keep informed on progress for the Randolph District solar project as well all the county solar projects.

- b. Work at CCM has already started. A project coordination meeting is scheduled for his week to kick off the Randolph District project.
- c. Staging areas and security areas have been identified and agreed for the three schools
- d. Planning board approvals completed.
- e. Plans submitted to DOE
- f. HS parking lot is first priority, followed most likely by ground mount behind RMS and roofs.
- g. DPW building roof solar design confirmed an 80kW system.

5. Transportation Garage Update

- a. Neves reported our moving in date to be June 26th.
- b. Concerns that the Township continues to be delayed. Currently two months behind schedule.
- c. While electrical in, phones and "electronics" are not.

6. Food Services

- a. Not on the original agenda but raised by Neves
- b. Metz has agreed to the 2010-11 payment for the guarantee revenue to the district of \$205,977 plus a \$120,000 credit as the book value of the equipment they installed giving full ownership to the district.
- c. An issue was raised that the RMS students do not have sufficient time to stand on line and get a Metz lunch. Neves to discuss with Metz.

7. Year End Audit

- a. Not on the original agenda but raised by Neves.
- b. Auditors will be in district on June 21st – 22nd to commence the year end audit process.
- c. Actual audit is expected to take place during the summer and early fall.
- d. A motion is expected on June 26th for the board to approve funds into the district's Capital Reserve Fund

8. Facility Usage Policy

- a. Not on the original agenda but raised by Mooney
- b. The FFT recommends a policy motion to approve the current fee structure be made in compliance with the current Facility Usage Policy (7510). The FFT committee in a prior meeting recommended the fee remain the same.
- c. A discussion was had on allowing a non-school groups but consisting of 100% Randolph residents be allowed to use district facilities at no cost but to be reviewed and approved on a case by case basis by the district. This matter requires the policy committee and therefore the matter is being moved to the Policy Committee with Neves contacting the Chair to provide the info discussed.

9. Randolph Reporter Budget Statements

- a. Not on the original agenda but raised by Mooney
- b. Article in question appeared in the March 27, 2012 issue
- c. Issue raised was the alleged inaccurate reporting of a statement stating the budget had gone down.
- d. Neves explained that at the time of that report, which was prior to state aid being known, the actual district gross budget had gone down.
- e. A discussion took place that the media should also report the final budget and explain the tax levy budget from the gross district budget.
- f. FFT recommends that the Communications Committee undertake this strategy with input from FFT during the next budget cycle.

10. Motions

11. Public Comments