

**FINANCE/FACILITIES & TRANSPORTATION**

**1. PAYMENT OF BILLS**

**RESOLVED**, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 05/31/10	\$ 5,386,202.83
1.1	Check Register – 06/04/10	\$ 609,578.69

**2. BUDGET**

**RESOLVED**, the Randolph Township Board of Education approve **May 2010** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 05/31/10
2.2	Expense Account Adjustment Analysis 05/31/10

**3. REPORT OF THE SECRETARY AND TREASURER**

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Secretary for the month of **May 2010**, **Finance Exhibits # 3.1 – 3.6**, consisting of:

3.1	Interim Balance Sheet – 05/31/10
3.2	Revenue Report – 05/31/10
3.3	Budget Report – 05/31/10
3.4	Petty Cash Report – 05/31/10
3.5	Food Services Cash Report – 05/31/10
3.6	Treasurer Report – 04/30/10

and

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **April 2010**,

<b>May 31, 2010 FUND</b>	<b><u>CASH BALANCE</u></b>	<b><u>APPROPRIATION BALANCE</u></b>
(10) General Current Expense Fund	\$ 2,255,941.49	\$ -
(11) Current Expense	-	1,397,892.25
(12) Capital Outlay	-	2,956.81
(20) Special Revenue Fund	(130,802.47)	507,348.94
(30) Capital Projects Fund	(37,073.75)	28,533.64
(40) Debt Service Fund	-	-
(60) Food Service	(301,296.39)	294,015.87
(63) Community School	331,728.18	101,991.92
<b>TOTAL</b>	<b>\$ 2,118,497.06</b>	<b>\$ 2,332,739.43</b>

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

**NOW, THEREFORE, BE IT RESOLVED**, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

**BE IT FURTHER RESOLVED**, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**4. MOTION TO APPROVE PROFESSIONAL LEGAL SERVICES AGREEMENT**

**BE IT RESOLVED**, the Randolph Township Board of Education approve professional legal serviced agreement with **Parker McCay P.A.**, as summarized in **Finance Exhibit # 4**, attached hereto and made a part of the minutes.

**5. TRANSFER OF SURPLUS**

**BE IT RESOLVED**, the Randolph Board of Education approve the transfer of Capital Reserve surplus in the amount of \$5,897.34 to General Fund Unreserved Fund Balance.

**6. ACCEPTANCE OF SCHOOL DEVELOPMENT AUTHORITY GRANTS**

**WHEREAS**, the Randolph Township Board of Education has been awarded Section 15 Grants from the New Jersey Schools Development Authority (NJSDA) for school facilities projects as follows:

<b><u>SDA PROJECT # (DOE #)</u></b>	<b><u>GRANT #</u></b>	<b><u>GRANT AMOUNT</u></b>
4330-050-09-0ZVN (1001)	G5-3861	\$ 5,701
4330-065-09-0ZVO (1003)	G5-3862	\$18,190
4330-070-09-0ZVP (1002)	G5-3863	\$ 7,231
4330-075-09-0ZVQ (1004)	G5-3864	\$20,712

**NOW, THEREFORE, BE IT RESOLVED**, that the Randolph Township Board of Education hereby accepts the grants and authorizes the School Business Administrator to submit all documents necessary to obtain reimbursement of the projects expenses from the NJSDA.

**7. ACCEPTANCE OF GRANT**

**RESOLVED**, the Randolph Township Board of Education accept the “**Project Fit America**” a two year sponsorship by the **Morristown Memorial Hospital**, in the amount of **\$15,800.00**, a grant awarded to the Ironia Elementary School, to become exemplary model of fitness in education scheduled to begin fall of 2010 semester.

**BE IT FURTHER RESOLVED**, that Dr. Dennis Copeland, Principal of the Ironia School, acknowledge the grant funding award in a letter to the appropriate parties.

**8. ACCEPTANCE OF DONATIONS**

**BE IT RESOLVED**, the Randolph Township Board of Education accept the following donations:

- **Center Grove School**, a donation estimated at \$4,180.00 from the Center for the Advancement of STEM (science, technology, education and math) Education, Mr. Ed Peterson proposal to pay the cost of substitute coverage for the attending middle and high school teachers, in district workshop held May 25<sup>th</sup> – May 28<sup>th</sup>.
- **Ironia School**, the following donations from Atlantic Management and Consulting for the Ironia School Courtyard & Student Garden totaling \$10,800 and from anonymous donor material and labor totaling \$6,900:

<b>Donor</b>	<b>Item</b>	<b>\$ Value</b>
Atlantic Management	Sprinkler System (labor and materials)	\$3,000

and Consulting (Succasunna, NJ)		
Atlantic Management and Consulting (Succasunna, NJ)	Topsoil - 75 cubic yards of topsoil	\$2,500
Atlantic Management and Consulting (Succasunna, NJ)	Topsoil Testing	\$1,800
Atlantic Management and Consulting (Succasunna, NJ)	Excavation and Moving	\$3500.00
Anonymous	Landscape Ties - 275 landscape lumber ties	\$600.00
Anonymous	Fence Perimeter Split Rail - materials & labor - double-wide swing safety gates, - deer fence extensions	\$6,300

- **Ironia School, an Eagle Scout Community Service Outdoor Classroom Bench Project by RHS student, T.H.**, as part of his Eagle Scout requirements, construct seating of four benches for student use. The cost and funding of the project estimated at approximately \$ 500.00
- **Middle School**, grants awarded by the Randolph PTA Council to the following teachers:
  - Communicator Mathematics: Ms. Ellen Mutz, RMS \$593, The Big Book of Templates for middle and high school levels to be used in the 8<sup>th</sup> grade math class.
  - Portable Projector and Document Camera: Ms. Valerie Finneran, RMS \$988 for 7<sup>th</sup> grade special education teacher.
  - K’NEX: Lindsay Heinrich, RMS \$425, 8<sup>th</sup> grade science program.
  - Photographic Constructs with Adobe Photoshop Elements: Ms. Helaine Jeanette, RMS, \$1,000. An upgrade to Adobe Photoshop 8 for 29 machines will be purchased for computer technology course offering.
- **Shongum School**, from **Shongum School PTA**, donation of forty five (45) HP 654b Notebook computers, each valued at \$667.00, for a total donation of \$30,015.00.

**BE IT FURTHER RESOLVED**, that Ms. Deborah Iosso, Principal of the Center Grove School, Dr. Dennis Copeland, Principal of the Ironia School, Dr. Joseph Miceli, Principal of the Middle School and Ms. April Lowe, Principal of the Shongum School, acknowledge the donations in a letter to the appropriate parties.

**9. MOTION TO APPROVE CONTRACTED PROFESSIONAL SERVICES**

**BE IT RESOLVED**, the Randolph Township Board of Education approve contracted professional services of Mr. Richard Walsh for the 2010-2011 school year, at a daily rate of \$380.00.

**10. APPROPRIATION OF 2009-2010 EXTRAORDINARY AID**

**WHEREAS**, the Randolph Township Board of Education was awarded \$878,562 in Extraordinary Aid for the 2009-2010 school year by the New Jersey Department of Education, and

**WHEREAS**, only \$105,000 was appropriated in the 2009-2010 General Fund budget, and

**WHEREAS**, the balance of the award can be appropriated as needed,

**NOW, THEREFORE, BE IT RESOLVED**, that the district appropriate \$463,562 to 2009-2010 budget line 11-000-291-270-40-8203 (Medical Insurance).

**11. MOTION TO ACCEPT LEASE AGREEMENT**

**RESOLVED**, the Randolph Township Board of Education accept lease agreement between the **Randolph Township Board of Education and West Morris Area YMCA**, as summarized in **Finance Exhibit # 5**, attached hereto and made a part of the minutes.

**12. MOTION TO ENTER INTO AN AGREEMENT**

**RESOLVED**, the Randolph Township Board of Education enter into an agreement with **Rosetta Stone LTD**, for language-learning software and related online services, agreement cost of \$46,080.00, as summarized in **Finance Exhibit # 6**, attached hereto and made a part of the minutes.

**13. MOTION TO ENTER INTO AN AGREEMENT**

**WHEREAS**, the Randolph Board of Education has determined it is necessary that the District go out for a Request for Proposal for the management of the district's Food Services Program, and

**WHEREAS**, the District has determined that there are three (3) critical areas that the successful vendor would have to address which are:

1. A minimum breakeven profit financial projection,
2. An infusion of capital into the fixed assets of the program, and
3. The successful vendor would retain the current district food services staff, and

**WHEREAS**, Metz & Associates Limited has submitted a proposal that favorably addresses all three critical areas,

**NOW, THEREFORE, BE IT RESOLVED**, that the Randolph Board of Education enter into a contractual agreement for **Metz & Associates Limited** to provide management services for the District's food services program for the 2010-2011 school year and that the contract will be entered into once the district obtains approval from the New Jersey Department of Agriculture. The contract will be a one year contract with four (4), one (1) year options to renew.