

FINANCE/FACILITIES & TRANSPORTATION

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 05/31/12	\$ 5,090,794.45
1.1	Check Register – 06/18/12	\$2,962,817.24 <i>Addendum3</i>

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **May 2012** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 05/31/12
2.2	Expense Account Adjustment Analysis 05/31/12

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **May 2012, Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet – 05/31/12
3.2	Revenue Report – 05/31/12
3.3	Budget Report – 05/31/12
3.4	Petty Cash Report – 05/31/12
3.5	Food Services Report – 05/31/12 (to follow)
3.6	Treasurer Report – 04/30/12

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **April 2012, Finance Exhibit # 3.6**,

May 31, 2012 FUND	<u>CASH BALANCE</u>	<u>APPROPRIATION BALANCE</u>
(10) General Current Expense Fund	\$ 8,084,401.30	\$ -
(11) Current Expense	-	1,020,569.90
(12) Capital Outlay	-	50,624.94
(20) Special Revenue Fund	(248,000.89)	66,202.54
(30) Capital Projects Fund	11,282,120.05	9,647,669.51
(40) Debt Service Fund	-	-
(60) Food Service	(792,915.78)	37,454.50
(63) Community School	486,941.97	188,655.11
<u>TOTAL</u>	\$ 18,812,546.65	\$ 11,011,176.50

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Addendum4

4. APPROPRIATION OF 2010-2011 EXTRAORDINARY AID AND ESTABLISHMENT OF CAPITAL RESERVE ACCOUNT

WHEREAS, the Randolph Township Board of Education was awarded \$1,110,671 in Extraordinary Aid for the 2010-2011 school year by the New Jersey Department of Education, and

WHEREAS, only \$105,000 was appropriated in the 2010-2011 General Fund budget, and

WHEREAS, the balance of the award can be appropriated as needed,

NOW, THEREFORE, BE IT RESOLVED, that the district appropriate \$1,005,671 to 2011-2012 budget lines as follows:

12-000-270-733-28-5301 Transportation Equipment	\$374,451
12-000-230-730-30-7500 Gen. Admin. Equipment	\$281,220
11-000-291-270-40-8203 Medical Insurance	\$350,000

and,

WHEREAS, a Board of Education may establish a capital reserve account at any time and may deposit any unanticipated revenue and/or unexpended line item appropriations into said reserve account, therefore, the Randolph Board of Education does hereby authorize the establishment of a capital reserve account and does also hereby authorize the Business Administrator to deposit \$175,000 into said account.

5. APPROVAL OF SUBSCRIPTION BUSING

BE IT RESOLVED, the Randolph Township Board of Education approve an agreement to provide subscription busing beginning September, 2012 for student – **N.C.**

6. MOTION TO APPROVE APPLICATION FOR DUAL USE OF EDUCATIONAL SPACE FOR THE 2011-2012 and 2012-2013 SCHOOL YEARS

RESOLVED, the Randolph Township Board of Education requests the approval from the New Jersey Department of Education, Morris County Office, for the following school locations:

- Ironia:
- dual use of classroom 121 for small group instruction (SGI), and
 - dual use of classroom 108 for English as a Second Language (ESOL) and occupational therapy

7. ACCEPTANCE OF DONATIONS

BE IT RESOLVED, the Randolph Township Board of Education accept the following donations:

- **District:** Addendum1
 - from the Randolph PTO Council; most generous \$12,000 donation to be used toward the planned improvements to the Ropes course.
- **Fernbrook School:**
 - donation of labor from Joshua Sittner, 9th grade RHS student who will be creating a level area for future patio, railing for safe access to ecology project and a small stairway in our environmental center for his Eagle Scout project. All materials will be funded by the balance of a PTO grant of \$ 550.00.

➤ **High School:**

- from the RHS PTSO; most generous \$10,000 donation to be used toward the planned improvements to the Ropes course.
- from RHS Forensics Parent Boosters Association, check in the amount of \$1,361.12 to purchase a trophy case for the Forensics Team in honor of the twenty-five (25) years of dedicated service of Ms. Eileen Waite as coach.

➤ **Middle School:**

- donation of labor valued at \$1,200 from RMS student Corey Jaffa as part of the Eagle Scout project; built violin / viola racks for the RMS orchestra to store more instruments in the same amount of space.
- from the Rotary Club of Randolph, thru the pancake breakfast fund raiser, the purchase of a laser LCD projector and all of the needed mounting equipment to enhance teaching and learning. The donation is estimated at \$1,045.00.
- donation from RMS PTO valued at \$325, Knex and Snap Circuit set to be used to demonstrate and explore electricity, simple machines, velocity and acceleration in technology class and technology club.

Addendum1

- donation of drum set valued at \$250.00 for use by the percussion students and may be loaned to student(s) whose financial situation does not permit the purchase of their own drum set.

Addendum2

- ***donation from RMS PTO valued at \$4,146, parts required for the installation of approximately nine (9) LCD projectors at Randolph Middle School.***

BE IT FURTHER RESOLVED, that Ms. Lisa Gross, Principal of the Fernbrook School, Ms. Deborah Iosso, Principal of the Randolph High School and Ms. Carol Strowbridge, Principal of the Middle School acknowledge the donations in a letter to the appropriate parties.

Addendum1

8. APPROVAL OF ELECTRIC GENERATION SERVICE AGREEMENT BETWEEN THE RANDOLPH TOWNSHIP BOARD OF EDUCATION AND HESS CORPORATION

BE IT RESOLVED, the Randolph Township Board of Education approve an agreement between the Randolph Township Board of Education and the HESS CORPORATION as awarded by The Alliance for Competitive Energy Services

(ACES) to provide electric generation service requirements to the district as summarized in **FFT Exhibit # 4**, attached hereto and made a part of the minutes.

Addendum3

9. MOTION TO APPROVE MEMORANDUM OF AGREEMENT

RESOLVED, that the Board of Education hereby approves the Memorandum of Agreement between the Randolph Township Board of Education and the parents of Randolph student MOA-02 for the unilateral placement of Randolph student MOA-02 at the Benedictine School for the 2012-2013 school year.

10. MOTION TO APPROVE THE SUBMISSION OF OTHER CAPITAL PROJECT FOR THE INSTALLATION OF A NEW CHALLENGE/ROPES COURSE AT RANDOLPH HIGH SCHOOL FACILITY

BE IT RESOLVED, that the Board of Education of the Randolph Township School District in the County of Morris, hereby approve the submission of this Other Capital Project for the installation of a new Challenge/Ropes Course on the site at the High School Facility to the Department of Education for review and approval;

IT IS FURTHER RESOLVED, that the Board approves this amendment to the District Long Range Facilities Plan; it is recognized that no funding is being released at the current time for this project.

11. MOTION TO APPROVE THE SUBMISSION OF OTHER CAPITAL PROJECT FOR THE RENOVATIONS TO THE HOME ECONOMICS CLASSROOM AT RANDOLPH HIGH SCHOOL

BE IT RESOLVED, that the Board of Education of the Randolph Township School District in the County of Morris, hereby approve the submission of this Other Capital Project for the renovations to the Home Economics Classroom at the High School Facility to the Department of Education for review and approval;

IT IS FURTHER RESOLVED, that the Board approves this amendment to the Distinct Long Range Facilities Plan; it is recognized that no funding is being released at the current time for this project.

12. APPROVAL OF AN AGREEMENT BETWEEN THE RANDOLPH TOWNSHIP BOARD OF EDUCATION AND THE ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION FOR THE 2012-2013 SCHOOL YEAR

BE IT RESOLVED, the Randolph Township Board of Education approve an agreement between the Randolph Township Board of Education and the Essex Regional Educational Services Commission for the 2012-2013 school year to provide instructional services for Chapters 192/193 and IDEA-B

*services, as summarized in **Finance Exhibit # 5 and 5a**, attached hereto and made a part of the minutes.*