

FINANCE/FACILITIES & TRANSPORTATION

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 08/31/12	\$ 1,968,654.14
1.1	Check Register – 09/10/12	\$ 3,788,260.15

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **August 2012** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 08/31/12
2.2	Expense Account Adjustment Analysis 08/31/12

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **August 2012, Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet – 08/31/12
3.2	Revenue Report – 08/31/12
3.3	Budget Report – 08/31/12
3.4	Petty Cash Report – 08/31/12
3.5	Food Services Report – 08/31/12 (to follow)
3.6	Treasurer Report – 08/31/12

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **August 2012, Finance Exhibit # 3.6**,

AUGUST 31, 2012 FUND	CASH BALANCE	APPROPRIATION BALANCE
(10) General Current Expense Fund	\$11,421,351.20	\$ -
(11) Current Expense	-	50,758,877.75
(12) Capital Outlay	-	464,347.70
(20) Special Revenue Fund	(29,151.45)	918,210.10
(30) Capital Projects Fund	987,049.02	-
(40) Debt Service Fund	(0.33)	-
(60) Food Service	(771,957.76)	989,689.09
(63) Community School	224,848.30	788,466.48
<u>TOTAL</u>	\$11,832,138.98	\$53,919,591.12

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. ACCEPTANCE OF THE RANDOLPH MUNICIPAL ALLIANCE COMMITTEE (MAC) 2013 GRANT PROPOSAL

RESOLVED, the Randolph Township Board of Education accept the Randolph Municipal Alliance Committee (MAC) Students Against Destructive Decisions (SADD at RMS) grant proposal, approve grant funds, the Township cash match and district in-kind match requirements as summarized in **Finance Exhibit # 4**, attached hereto and made a part of the minutes.

5. ACCEPTANCE OF THE RANDOLPH MUNICIPAL ALLIANCE COMMITTEE (MAC) 2012-2013 GRANT PROPOSAL

RESOLVED, the Randolph Township Board of Education accept the Randolph Municipal Alliance Committee (MAC) 2012-2013 funding from Governor's Council on Alcoholism and Drug (ATOD) awareness and prevention grant proposal, school cash match, in-kind match requirements as summarized in **Finance Exhibit # 5**, attached hereto and made a part of the minutes.

6. MOTION TO ACCEPT DISTRIBUTION OF DISTRICT ASSETS

BID SUMMARY REPORT FOR SURPLUS EQUIPMENT

The Randolph Township Board of Education having advertised on GovDeals.com for the sale of out dated mechanic equipment from the transportation department including Miller Welding Machine, Clausing Lathe, Klee Valve Grinding Machine and Sun MCS 4000 Modular Computer Diagnostic Scope System, bidding occurring online between 6-1-2012 to 6-15-2012. The attached **Finance Exhibit # 6**, are the auction results totaling net of \$1,410.82 for the sale of three items. The Sun MCS 4000 Modular Computer Diagnostic Scope System had no bids.

7. APPROVAL OF SUBSCRIPTION BUSING

RESOLVED, the Randolph Township Board of Education approve agreements to provide subscription busing for 2012-2013 school year, beginning October 2012 for student(s) - **A.G., A. & R.J., V.G., and R.P.**

8. ACCEPTANCE OF DONATIONS

RESOLVED, the Randolph Township Board of Education accept the following donations:

- **High School:**
 - Eagle Scout Leadership Service Project by RHS student J.B., as part of his Eagle Scout requirements, will create a structure used to store costumes and other supplies used by the music department for plays and other activities. Estimated value \$2,500 - \$3,000 of the project will be done through fundraising efforts through PTO, family and local organizations.

- **Middle School:**
 - donation from RMS PTO, technology components for use in RMS Technology Lab having estimated value of \$4,976.

- **Shongum School:**
 - donation in the amount of \$108.03 from Honeywell International Corporation. The donation is made from Kyle Gehan, through the participation in Honeywell International's PAC Match program.

BE IT FURTHER RESOLVED, that Ms. Deborah Iosso, Principal of the Randolph High School, Ms. Carol Strowbridge, Principal of the Middle School and Ms. Laura Hernandez, Principal of Shongum School acknowledge the donations in a letter to the appropriate parties.

ADDENDUM1

9. APPROVAL OF JOINT TRANSPORTATION AGREEMENT

RESOLVED, the Randolph Township Board of Education approve a joint transportation agreement between the Randolph Township Board of Education and the Board of Education of the Township of Mendham for the 2012-2013 school year, as summarized in **Finance Exhibit # 7**, attached hereto and made a part of the minutes.

10. ACCEPTANCE OF GRANT

RESOLVED, the Randolph Township Board of Education accept a grant from **Toshiba America Foundation** in the amount of **\$3,000** awarded to Randolph Middle School teaching staff member, Ms. Kelly Boehmer, Grant funds will be used for the purpose described in the final project proposal.

BE IT FURTHER RESOLVED, that Miss. Carol Strowbridge, Principal of the Randolph Middle School, acknowledge the grant funding award in a letter to the appropriate parties.

11. ACCEPTANCE OF GRANT

RESOLVED, the Randolph Township Board of Education accept 2012 Environmental Education Grant from **PSEG Foundation** in the amount of **\$3,473.48** awarded to Randolph Middle School teaching staff members Ms. Caceres and Ms. Kelly Boehmer. Grant funds will be used for the purpose described in the final project proposal.

BE IT FURTHER RESOLVED, that Miss Carol Strowbridge, Principal of the Randolph Middle School, acknowledge the grant funding award in a letter to the appropriate parties.

12. ACCEPTANCE OF DONATIONS

RESOLVED, the Randolph Township Board of Education accept the following donations:

- **Center Grove School:**
 - *donation from Lanie Kaiser; new sound system for Center Grove School to be used for indoor and outdoor events, having an estimated value of \$2,000.*

- **Middle School:**
 - *as part of the Take Charge of Education program a monetary donation from Target in the amount of \$ 585.05*

- **Shongum School:**
 - *as part of the Take Charge of Education program a monetary donation from Target in the amount of \$ 250.91*

BE IT FURTHER RESOLVED, that Ms. Danielle Hamblin, Principal of the Center Grove School, Miss Carol Stowbridge, Principal of the Randolph Middle School, and Ms. Laura Hernandez, Principal of the Shongum School acknowledge the donations in a letter to the appropriate parties.

ADDENDUM2

13. MOTION TO ACCEPT PROPOSAL FOR CANON DIGITAL EQUIPMENT

RESOLVED, the Randolph Township Board of Education accept the proposal received from United Business Systems for lease of new Canon Multi-functioned Digital Equipment and related service and customer support, as summarized in **Finance Exhibit # 8**, attached hereto and made a part of the minutes.