



State of New Jersey  
DEPARTMENT OF EDUCATION  
PO Box 500  
TRENTON, NJ 08625-0500

CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

CHRISTOPHER D. CERF  
Acting Commissioner

**STANDARD RESIDENCY AGREEMENT**  
**SCHOOL ADMINISTRATOR**

The New Jersey Department of Education, James Jencarelli School Administrator Mentor, and the Randolph School District hereby agree to provide a program of training and supervision required in N.J.A.C. 6A: 9-12.4 for Jennifer Fano, SS# [REDACTED], who has accepted employment in a position which requires School Administrator certification, in accord with the following terms and conditions:

The New Jersey Department of Education agrees to:

1. Issue a provisional certificate to above named School Administrator resident valid for a period of two years after submission of appropriate forms.
2. Provide the district and the mentor with guidelines for training of the School Administrator resident and standardized formative and summative assessment forms;
3. Arrange a program of induction and continuing professional development for the School Administrator resident; and
4. Based upon the recommendation of the mentor, render a determination regarding the issuance of standard School Administrator certificate to the above named resident upon successful completion of the residency.

The above named mentor agrees to:

1. Review the School Administrator resident's background for leadership, management and teaching competencies and propose an individualized training program in cooperation with the sponsoring district;
2. Offer appropriate mentoring, guidance, and support to the School Administrator resident reflective of the Required Experiences as delineated in the Handbook, for a one-year period.
3. Form an advisory panel of practicing educators comprised of the following and convene this panel on at least three occasions for advice and to review the candidate's progress toward certification:

Dr. Howard Lerner

Dr. Brian Bulger

4. Verify Residency Program Required Experiences, formally assess the candidate after the 3rd, 6th, and 9th months and, after the 9<sup>th</sup> month assessment, recommend action toward standard School Administrator certification to the New Jersey Department of Education.

The above named School District agrees to:

1. Arrange for the School Administrator resident to work under the guidance of state-approved mentor and cooperate with the mentor in assessing the resident for successful completion of the one-year Residency Program and leadership competencies as indicated by the New Jersey Professional Standards for School Leaders;
2. Provide the resident with the opportunity to fulfill Required Experiences for the one-year residency program;

Signed,

\_\_\_\_\_  
District Board of Education

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mentor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Resident

\_\_\_\_\_  
Date