

The Randolph Township Board of Education held a Special Meeting on Tuesday, May 6, 2014 at 06:30 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Tammy MacKay called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following Board members were present: Ms. Christine Aulenbach, Mr. Ronald Conti, Mr. Sheldon Epstein, Ms. Colleen Pascale, Mr. David Rosenblatt, Ms. Anne Standridge, Dr. Diana Thomas and Ms. Tammy MacKay.

Board member Mr. Al Matos was absent.

The following administrators were present: Dr. David Browne, Superintendent, Miss Jennifer Fano, Assistant Superintendent, Mr. Michael S. Neves, Business Administrator / Board Secretary and Board Counsel Marc H. Zitomer, Esquire was also present.

Closed Session – 06:35 p.m.

Board President Tammy MacKay made a motion seconded by board member Dr. Diana Thomas and carried by roll call vote to adopt the following with an exception:

Board member Mr. Al Matos was absent.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a closed session regarding Personnel, Litigation and Negotiations. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board member Colleen Pascale left at 07:09 p.m.

Board Vice President Al Matos left at 07:10 p.m.

Board member Colleen Pascale returned at 07:30 p.m.

The Board returned to open session at 08:20 p.m.

Pledge of Allegiance

Review of Board Minutes

- Closed Executive Session 04-01-14 and 04-08-14
- Work Session 04-01-14 and Business Session 04-08-14

Correspondence

Student Suspension

President's Report

Presentation of Final 2014 – 2015 Budget

Superintendent's Report

Student Representative to the Board:

Dr. Browne acknowledged the transition of student council representative. He thanked and commended Miss Karsyn Wagner for her work as the representative to the board, student athlete and academic. He recognized Miss Chelsea Galembo, the new representative as well as the past and new student council president from the high school. He further acknowledged the student council advisor who expressed the success the council has accomplished.

Student Council Representative Report

Student council representative Miss Karsyn Wagner updated the Board on recent activities and fundraising events of the council. She further updated the board on recent awards received by the council. The gala plans were unveiled and the last fundraiser – powder puff football game - was announced.

Committee Reports

- Personnel – no public report
- Finance, Facilities and Transportation
- Education

- Policy

Liaison Reports - None

Public Discussion

Randolph resident – pagination of budget needs to be better.

Another resident and President of RAC commented on Booster Club fundraising activities. He also commented on the activities of fundraising and the collection and use of funds.

Another resident and VPAC President commented that the way VPAC operates and coordinates its efforts in closer affiliation with the district. He also commented on budget items. He also expressed problems with being able to access buildings at night and commented that there may be too much security.

REA Co-President questioned a plan that the district might be considering hiring paraprofessionals less than 30 hours.

Old Business

Board member Diana Thomas asked that new programs continue to be evaluated for the financial and instructional impacts and implement were appropriate.

Board member Colleen Pascale was disturbed that conversations concerning closed session items are able to get out of the closed environment into the public forum.

New Business

Board Vice President Al Matos made a motion seconded by board member Ronald Conti and carried by roll call vote to approve the following motion with the following exceptions:

Board member Christine Aulenbach voted NO and Board member David Rosenblatt voted NO.

BE IT RESOLVED, that the Board of Education seeks to place additional oversight and controls over the district's transfer and purchase order process and create expenditure limits without impeding the district's operation. Therefore, the Board

directs the administration to engage the District's approved Auditor, Nisivoccia & Company LLP, CPAs, of Mount Arlington, NJ, to immediately conduct the following work and not to exceed \$5,000.00 with the full support of the District administration and staff, and under the direction of the Board President and District Business Administrator:

1. Perform an assessment of the district's Transfers executed in the 2013-14 fiscal YTD to determine compliance with state, local and BoE policy/regulations.
2. Review the District's Transfer policy (6422) and purchase order practice and identify gaps and recommendations to improve with the intent of having the BoE approve certain transfers prior to expenditure made without impeding the normal business operations of the District.
3. Define and recommend discretionary spending classes (those items not mandated by law or required to provide an adequate education for example, security, technology, professional development, facilities, after-school programs) with the balance being non-discretionary spending classes which is mandatory or required to provide adequate service for the student to receive an education.
4. Recommend dollar limits on discretionary expenditures and transfers that require Board approval prior to expenditures being made.
5. And such other work that the Auditors deem appropriate in relation to this project.

FINANCE/FACILITIES & TRANSPORTATIONS MOTIONS 1 – 3 May 6, 2014

On behalf of the Finance, Facilities and Transportation Committee, Board Vice President Al Matos made a motion seconded by Ms. Anne Standridge and carried by roll call vote to approve Finance, Facilities and Transportation Motions 1 – 3, with the following exceptions:

Board member Sheldon Epstein voted NO to Motion Number (1) one, voted YES to Motion Number (2) two and abstained from voting on Motion Number (3) three. Board member David Rosenblatt abstained from voting on Motion Number (1) and Motion Number (3) and voted NO to Motion Number (2) two.

1. FINAL BUDGET APPROVAL

Upon the recommendation of the Superintendent, that the Randolph Township School District Board of Education, in the County of Morris, State of New Jersey approves the following resolution:

BE IT RESOLVED, the Randolph Township Board of Education approve the 2014-2015 school district final budget as follows:

General Fund:	\$ 82,916,839.00
Special Revenue Fund:	\$ 1,240,239.00
Debt Service Fund:	<u>\$ 4,055,206.00</u>
Total	\$ 88,212,284.00

BE IT FURTHER RESOLVED, that there should be raised for the General Fund **\$68,452,550.00** and Debt Service **\$3,780,553.00** for the ensuing school year 2014-2015; and

BE IT FURTHER RESOLVED, that the Randolph Township Board of Education approves the following capital projects for the 2014-2015 school year:

Description/Activity	Projected Cost
• High School Hallway and Cafeteria Lighting Upgrades	\$ 25,000.00
• Paving at Ironia Elementary School	\$ 150,000.00
• Paving and Drainage at High School and Middle School	\$ 250,000.00
• Replacement of High School Roof Top HVAC unit	\$ 178,000.00
• District Contribution to 60% share of State awarded R.O.D. Grants	\$ 1,191,654.00
• Assessment for SDA Funding	\$ 64,430.00

2. WHEREAS, school district policy and N.J.A.C. 6A:23A-7.3 (a) provides that the Randolph Township Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2014-2015 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2013-2014 school year was \$ 75,000.00, and

WHEREAS, travel and expense reimbursement has reached a total amount of \$ 19,014.35 as of January 31, 2014;

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Township School District Board of Education, in the County of Morris, State of New Jersey hereby establishes the school district travel maximum for the 2014-2015 school year at the sum of \$ 75,000.00; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

3. WHEREAS, N.J.A.C. 6A:23A:5.2(a) mandates boards to establish annually prior to budget preparation for the public relations and each type of professional service a maximum level of spending for the ensuing school year;

WHEREAS, the final budget includes the following appropriations:

Legal	\$ 214,220
Accounting	\$ 74,832
Architect	\$ 50,000
Election	\$ 10,000
Other Administrative Services	\$ 1,845,548
Repair Services	\$ 6,608,406
Extraordinary Services	\$ 2,594,892
Nonpublic Services	\$ 125,799
Professional Development	\$ 1,819,990
Transportation	\$ 4,329,553

; and

WHEREAS, the Administration needs to notice the Board if there arises a need to exceed said maximums. Upon which the board may adopt the dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Township School District Board of Education hereby establishes maximums for professional services in the areas listed above at a level of one hundred twenty percent (120%) of the amounts listed for the 2014-2015 school year.

BOARD MOTIONS

Board President Tammy MacKay made a motion seconded by board member Anne Standridge and carried by roll call vote to approve the following motion:

RESOLVED, that the Board of Education hereby denies the grievance presented by Teamsters Local 97 during this evening's executive session, and

RESOLVED, that the Board of Education hereby denies the grievance presented by the REA during this evening's executive session.

SUSPENSION OF STANDING RULE

Board President Tammy MacKay made a motion seconded by board member Anne Standridge and carried unanimously by roll call vote to approve a motion to suspend the board's standing rule of board meetings ending by 11:00 p.m.

Closed Session – 11:03 p.m.

Board President Tammy MacKay made a motion seconded by board member Anne Standridge and carried by roll call vote to adopt the following:

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a closed session regarding Personnel, Litigation and Negotiations. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board returned to open session at 11:30 p.m.

Adjournment

Board Vice President Al Matos made a motion seconded Ms. Anne Standridge and carried by roll call vote to adjourn the meeting at 11:30 p.m.

The board adjourned the meeting at 11:30 p.m.

Respectfully submitted,

Michael S. Neves
Business Administrator /
Board Secretary