

The Randolph Township Board of Education held a Business Session meeting on Tuesday, September 17, 2013 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Tammy MacKay called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following Board members were present: Mr. Sheldon Epstein, Mr. Al Matos, Mr. David Rosenblatt, Ms. Amy Sachs, Ms. MaryAnn Spagnuolo, Ms. Anne Standridge and Ms. Tammy MacKay.

Board members Mr. Charles Mooney and Ms. Colleen Pascale were absent.

The following administrators were present: Dr. David Browne, Superintendent, Miss Jennifer Fano, Assistant Superintendent, Mr. Michael S. Neves, Business Administrator / Board Secretary and Board Counsel Marc H. Zitomer, Esquire was also present.

Closed Session – 07:20 p.m.

Board Vice President Amy Sachs made a motion seconded by board member Mr. David Rosenblatt and carried by roll call vote to adopt the following with an exception:

Board members Mr. Charles Mooney and Ms. Colleen Pascale were absent.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a closed session regarding Personnel, Litigation and Negotiations. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board member Mr. Charles Mooney arrived at 07:25 p.m.

The Board returned to open session at 08:00 p.m.

Pledge of Allegiance

Approval of Board Minutes

Board member Ms. Anne Standridge made a motion seconded by board member Ms. MaryAnn Spagnuolo and carried by a roll call vote to approve the following board minutes with the following exceptions:

Board members Mr. Sheldon Epstein abstained, Mr. David Rosenblatt abstained and Ms. Colleen Pascale was absent.

Closed Session: 08-20-13

Work and Business Session: 08-20-13

Correspondence

Transportation

President's Report

Board President reviewed the merit goals for the superintendent with the Board.

Board President Tammy MacKay made a motion seconded by Mr. Al Matos to approve the following resolution, approving with an exception, the bonuses associated with merit goals for the superintendent of schools, Dr. David Browne, for the 2012-2013 school year, payment subject to the approval of the Executive County Superintendent of Schools.

Board member Ms. Colleen Pascale was absent.

WHEREAS, on September 17, 2013, pursuant to NJAC 6A:23A-3.1 and its contract with the superintendent of schools, the board of education established quantitative and qualitative criteria and associated merit bonuses for the superintendent for the 2012-2013 school year, and

WHEREAS, the board of education has now reviewed indicators of achievement of those goals,

NOW THEREFORE, BE IT RESOLVED, the board of education makes the following determination and directs that its determination to be submitted to the Executive County Superintendent of Schools for approval before payment as required by law:

| Quantitative Criteria | Status | Merit Bonus Approved |
|---|---------------|-----------------------------|
| 1. Obtain new grant monies for the district | Achieved | 3.3% of base salary |

| | | |
|---|---------------|-----------------------------|
| | | |
| 2. Increase SAT averages | Achieved | 3.3% of base salary |
| 3. Increase AP enrollment | Not Achieved | 0% of base salary |
| Qualitative Criteria | Status | Merit Bonus Approved |
| 1. Restructure stipend programs | Achieved | 2.5% of base salary |
| 2. Supervision and Development of CO Administration | Achieved | 2.5% of base salary |

Board members Ms. Anne Standridge and Mr. David Rosenblatt stated that the goals need to be review and clarified for the next merit goals.

Superintendent's Report

- Dr. David Browne introduced Ms. Deborah Iosco to present a high school assessment update.
- Dr. David Browne updated the Board on the Race-to-the-Top grant.

Student Council Representative Report

Student council representative Miss Karsyn Wagner reported on various student council items including a lunch survey update. She suggested bottle bubbler in locker rooms.

Committee Reports

Policy

Liaison Reports

Board member Mr. David Rosenblatt commented on VPAC activities and upcoming events.

Board President Tammy MacKay updated the Board on a recent Township Liaison meeting.

Public Discussion

Randolph resident updated the Board on recent State Board of Education meeting. She questioned education motion and field trip; cost should be in the motions. She commented further on education motion for “Morristown Arboretum” is incorrect. She also questioned closed session minutes.

Another Randolph resident questioned tree planting at Ironia and condensate pipe from UV installation.

Old Business

Board member Mr. David Rosenblatt requested information update concerning recent turnover of district personnel.

Update from Transportation Director on recent “stories” about transportation.

New Business

Personnel Motion 1 – 6

Finance, Facilities and Transportation Motion 1 – 12

Education Motion 1 – 4

Policy 1 - 2

Personnel and Administration

September 17, 2013

Revised 9/18/13

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee Board Vice President Amy Sachs made a motion seconded by Ms. MaryAnn Spagnuolo and carried by a roll call vote to approve Personnel Motions 1 – 6 with an exception:

Board member Ms. Colleen Pascale was absent

1. TEACHERS/PROFESSIONAL STAFF

A. Resignation/Retirement

1. Accept the resignation of **Kristine Maguire**, Instructional Assistant at Randolph High School, effective August 28, 2013.
2. Accept the resignation of **Nataly Caceres**, Teacher of Technology at Randolph Middle School, effective August 26, 2013.

3. Accept the resignation of **John Van Hook**, Teacher of Latin at Randolph High School, effective August 27, 2013.

ADDENDUM 1

4. Accept the resignation of Christopher Vitale, Instructional Aide at Center Grove School, effective September 1, 2013.

5. Accept the resignation of Kathleen Bradshaw, Learning Disabilities Consultant Teacher at Randolph High School, effective September 17, 2013.

B. New Hires

1. Approve the appointment of **Rivka Miller** as Teacher of Language Arts at Randolph High School effective September 1, 2013 at the annual salary of \$58,810 (BA +30, Step 1).

2. Rescind the appointment of **Diana Wisniewski**, long-term substitute Language Arts Teacher at Randolph Middle School, effective September 1, 2013.

3. Rescind the appointment of **Roberta Spray**, long-term substitute Randolph High School Language Arts Teacher effective September 1, 2013.

4. Approve the appointment of **Roberta Spray** as a long-term substitute, Social Studies Teacher at Randolph High School effective September 1, 2013 at the rate of \$90.00 per day for the first 20 days; on day 21 the daily rate will increase to \$264.55 for the remainder of the assignment.

ADDENDUM 1

5. Approve the appointment of Gary Brady as Teacher of Social Studies at Randolph Middle School effective September 18, 2013 or thereafter pending New Jersey Department of Education Criminal History Review at the annual salary of \$58,810 (BA +30, Step 1).

6. Approve the appointment of Elizabeth McConnell as a long-term substitute, Teacher of STEM/Humanities Enrichment Program at Randolph Middle School effective September 16, 2013 at the rate of \$90.00 per day for the first 20 days; on day 21 the daily rate will increase to \$264.55 for the remainder of the assignment.

ADDENDUM 3

7. Resolved, upon the recommendation of the Superintendent that the Board hereby approves Kristen Maus, as Teacher of Social Studies at Randolph High School for the 2013-2014 school year at an annual salary of \$58,810, (BA +30,

Step 1) effective September 26, 2013 or thereafter pending New Jersey Department of Education Criminal History Review.

C. Leaves of Absence

1. Approve an unpaid Child Rearing Leave of Absence for the employee identified on **Schedule A** effective ½ day on October 2, 2013 for the remainder of 2013-2014 school year.
2. Approve the unpaid Federal Leave of Absence for the employee identified on **Schedule B** effective September 12, 2013 to care for her own disability (Note: Medical and Dental benefits continue while on an approved FLA Leave).
3. Approve the unpaid Federal Leave of Absence for the employee identified on **Schedule C** effective September 3, 2013 to care for her own disability (Note: Medical and Dental benefits continue while on an approved FLA Leave).
4. Approve the unpaid Federal Leave of Absence for the employee identified on **Schedule D** effective September 3, 2013 to care for her own disability (Note: Medical and Dental benefits continue while on an approved FLA Leave).
5. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on **Schedule E** effective October 1, 2013 to care for a newborn infant (Note: Medical and Dental benefits continue while on an approved FMLA Leave).

D. Transfers

1. Approve the transfer of the following staff members effective September 1, 2013:

| <u>Name</u> | <u>From</u> | <u>To</u> |
|----------------------|------------------------|------------------------|
| Monica Wall | CG – Special Education | IR – Special Education |
| Michelle Land | SH/CG – ESL | RMS/IR – ESL |
| Nancy Black | RMS – ESL | RHS/CG/SH - ESL |

ADDENDUM 1

2. ***Resolved, upon the recommendation of the Superintendent that the Board hereby approves the transfer of Brianne McBreen from High School Special Education Teacher to Transition Coordinator, effective October 9, 2013. Be it further resolved that the position of Transition Coordinator will include a stipend of \$4,000 for the 2013-2014 school year, effective October 9, 2013.***

E. Level Changes

1. Approve the following salary and step changes effective September 1, 2013 for the employees listed below due to previously completed courses and credit received

to move on the salary guide:

| <u>NAME</u> | <u>FROM</u> | <u>TO</u> |
|---------------------------|---|---|
| Luke Mason | Level 5, Step 7-8 \$63,260 (\$100) | Level 6, Step 7-8 \$69,160 (\$100) |
| Susan Perini | Level 5, Step 14 \$76,040 (\$200) | Level 6, Step 14 \$81,940 (\$200) |
| Samantha McCann | Level 5, Step 11 \$68,750 (\$400) | Level 6, Step 11 \$74,650 (\$400) |
| Christine Giousios | Level 5, Step 15 \$79,300 (\$200) | Level 6, Step 15 \$84,770 (\$200) |
| Nicholas Albanito | Level 4, Step 9 \$58,990 (\$100) | Level 5, Step 9 \$64,890 (\$100) |

F. Re-Appointments/Appointments

1. Approve the re-appointment of the following substitute teachers for the 2013-2014 school year:

Dominick LoPresti
Jigna Jhaveri

Stephanie Delpome
Helen Bachman

Megan French

ADDENDUM 1

2. **Approve the appointment of the following substitute teachers for the 2013-2014 school year:**

Alyssa Rego

Tyisha Veal

Cristina Aldana

3. **Rescind the re-appointment of Sandra Keegan as a substitute nurse for the 2013-2014 school year.**

G. Stipends

1. Approve the following coaching appointment for the **Fall** Season of the 2013-2014 school year at the stipend amount and step listed below:

| <u>Name</u> | <u>Position</u> | <u>Stipend</u> | <u>Step</u> |
|--------------------------|---------------------------|----------------|-------------|
| Monica Funigiello | Ass't Girl's Soccer Coach | \$6,532 | 2 |

2. Approve the appointment of the following **Middle School Staff** as co-curricular advisors at the stipend amounts listed below for the 2013-2014 school year:

| <u>Name</u> | <u>Position</u> | <u>Stipend</u> |
|------------------------|-------------------------------|----------------|
| Jessica Zschack | Student Government Co-Advisor | \$1,275 |
| Kristen Bost | Book Club | \$1,275 |

3. Approve the change of the following stipend amount for the below listed **Middle School Staff** as 8th Grade Level Leader for the 2013-2014 school year:

| <u>Name</u> | <u>From</u> | <u>To</u> |
|-----------------------|-------------|-----------|
| Derek Skolberg | \$1,275 | \$2,446 |

4. Rescind the motion of **Nataly Caceres** as Randolph Middle School Science Olympiad Advisor for the 2013-2014 school year at the annual stipend of \$1,275.

5. Approve the appointment of **Lisa Keller** as Bus Supervisor at Fernbrook School for the 2013-2014 school year at the annual stipend of \$3,731.

6. Approve the appointment of the following substitute Bus Duty Supervisors at **Fernbrook School** for the 2013-2014 school year at the rate of \$10.37 per coverage:

| | | |
|--------------------------|-----------------------|-------------------------|
| Jennifer Earl | Nicole Calabro | Christine Green |
| Chris Kerr | Viviana Serna | Amanda Connolly |
| April Capitanelli | Kathy Ronca | Michele Savvides |

7. Approve the appointment of the following **Fernbrook School** Fitness Club Co-Advisors at the shared stipend of \$1,275 (\$637.50 each) for the 2013-2014 school year:

| | |
|-------------------------|-------------------|
| Sean Goldsworthy | Sheri Data |
|-------------------------|-------------------|

8. Approve the appointment of **Linda Omelia-Schroll** as K-Kids Facilitator at Fernbrook School for the 2013-2014 school year at the annual stipend of \$1,275.

9. Approve the appointment of the following **Fernbrook School Staff** as Co-Advisors for Green Team Club at a shared stipend of \$1,275 (\$425.00 each) for the 2013-2014 school year:

| | | |
|-----------------------|--------------------|-----------------------|
| Karen Jacobsen | Dawn Melody | Jenise Janulis |
|-----------------------|--------------------|-----------------------|

10. Approve the appointment of the following **Fernbrook School Staff** as Co-Advisors of Morning Movers – AM Walking Club (formerly known as Mileage Club) at a shared stipend of \$1,275 (\$637.50 each) for the 2013-2014 school year:

| | |
|-----------------------|-------------------|
| Carol Minarick | Sheri Data |
|-----------------------|-------------------|

11. Approve the appointment of **Michele Savvides** as Computer Game Design w/ Scratch Club Advisor (formerly known as Newspaper/Technology Club) at Fernbrook School for the 2013-2014 school year at the annual stipend of \$1,275.

12. Approve the appointment of **Nicole Cannici** as Book Club Supervisor (formerly known as Invention Convention Club) at Fernbrook School for the 2013-2014 school year at the annual stipend of \$1,275.

13. Approve the appointment of the following **Fernbrook School Staff** as School Dance Club Co-Advisors for the 2013-2014 school year at the annual shared stipend of \$1,275 (\$637.50 each):

Randi Lee

Lisa Rimarenko

14. Approve the appointment of **Margaret Cohen** as Fernbrook Learning Together / Homework Club Advisor for the 2013-2014 school year at the annual stipend of \$1,275.

15. Approve the appointment of the following **Fernbrook School Staff** as Learning Together / Homework Club Co-Advisors for the 2013-2014 school year at the annual shared stipend of \$1,275 (\$637.50 each):

Katherine Thorn

Michele Savvides

ADDENDUM 1

16. Approve the appointment of the following Ironia School Staff as Full - Time Bus Duty Supervisors for the 2013-2014 school year at the annual stipend amount of \$3,731 each:

Erik Naclerio

17. Approve the appointment of the following Ironia School Staff as Half -Time Bus Duty Supervisors for the 2013-2014 school year at annual stipend amount of \$1,865.50 each:

Michael Hand

Cynthia Feeney

Danielle O'Rourke

ADDENDUM 2

18. Rescind the motion of Susan Finn, AM Bus Duty Supervisor at Center Grove School, at the stipend amount of \$1,865.50 for the 2013-2014 school year.

19. Approve the appointment of Lisa Callan as AM Bus Duty Supervisor at Center Grove School at the stipend amount of \$1,865.50 for the 2013-2014

school year.

H. Extra Duty

1. Approve the appointment of the following **Fernbrook School Staff** as Spanish translators on an as-needed basis for the 2013-2014 school year at the rate of \$50.00 per hour:

**Amanda Borzillieri
Jackie Valle**

Viviana Serna

Yadira Salazar

2. Approve the appointment of all certificated staff at **Fernbrook School** for Cafeteria/Recess Duty for the 2013-2014 school year at the rate of \$19.49 per coverage.

ADDENDUM 1

3. Rescind the appointment of Jill Petrucelli to teach a sixth period class at Randolph High School for the first and second semester of the 2013-2014 school year at the stipend amount of \$4,000 per semester for a total of \$8,000.

4. Approve the appointment of the following Randolph High School Staff to teach a sixth period class for the first and second semester of the 2013-2014 school year at the stipend amount of \$4,000 per semester for a total of \$8,000 each:

| <u>Name</u> | <u>Subject</u> | <u>Stipend Amount</u> |
|------------------------|--------------------------|------------------------------|
| Gina Castrorao | English | \$8,000 |
| Ashley Kanya | Social Studies | \$8,000 |
| Kirsten Goeb | Special Education | \$8,000 |
| Gina Annunziata | Health/PE (PGC) | \$8,000 |
| Marilyn Tuzzo | World Languages | \$8,000 |

5. Approve the appointment of the following Shongum School Staff for Cafeteria/Recess Duty for the 2013-2014 school year at the rate of \$19.49 per coverage:

LouAnn Chiotelis

Regina Geiger

6. Approve the appointment of the following Shongum School Staff as Bus Duty substitutes at the rate of \$10.37 per coverage for the 2013-2014 school year:

**Kelly Abrusci
Ashley Prebor**

Karl Lutschewitz

David Miller

7. Rescind the appointment of the following Ironia School Staff as Full - Time

Bus Duty Supervisors for the 2013-2014 school year at the rate of \$10.37 per coverage:

Erik Naclerio

Danielle O'Rourke

8. Rescind the appointment of the following Ironia School Staff as Half -Time Bus Duty Supervisors for the 2013-2014 school year at the rate of \$5.19 per coverage:

Michael Hand

Cynthia Feeney

9. Approve the appointment of Steven Cullis to extend the High School Library hours for a 6th period for the first and second semester of the 2013-2014 school year at a stipend of \$4,000 per semester for a total of \$8,000 for the year.

10. Approve the appointment of Anjali Kallianpur to provide 6 hours per week of Applied Behavior Analysis Therapy and prep and graphing to a special education student at the rate of \$50.00 per hour for the 2013-2014 school year.

11. Approve the following Middle School Staff to work 4 evenings, after school hours, for 3 hours per evening at the rate of \$50.00 per hour for the 6th grade Team Building Experience:

Name

James Dixon

Disc Jockey

Michael Lyons

Line Dance Caller

12. Approve the following Nursing Staff to work 4 evenings each, after school hours, for a maximum of 6 hours per evening at the hourly rates and maximum number of hours listed below for the 6th Grade Team Building Experience:

| <u>Name</u> | <u>Max. No. of Hours</u> | <u>Hourly Rate</u> |
|----------------------|---------------------------------|---------------------------|
| Janet Hawkins | 24 | \$62.06 |
| Karen Ivin | 24 | \$43.26 |

13. Approve the following staff to provide after school assistance on an as needed basis for any special education student to participate in after school activities during the 2013-2014 school year at the rate of \$50.00 per hour:

Rose Rickey

Laura Bartol

Antoinette Corbett

14. Approve the appointment of all certificated staff at Center Grove School for Cafeteria/Recess Duty for the 2013-2014 school year at the rate of \$19.49 per coverage.

2. ADMINISTRATORS

A. Resignation/Retirement

1. Accept the resignation of **David Aulenbach**, Vice Principal at Randolph High School, effective August 30, 2013.
2. Accept the resignation of **Vee Popat**, Supervisor of Visual & Performing Arts at Randolph High School, effective August 27, 2013.
3. Accept the resignation of **Robert Koroski**, Supervisor of Special Services for the Randolph School District, effective August 21, 2013.

B. Vacation Time Payout

1. Approve the following vacation time payout for the following Humanities Supervisor listed below:

| <u>Name</u> | <u>Vacation Time Payout</u> |
|-----------------------|------------------------------------|
| Michael Portas | \$6,400 |

ADDENDUM 3

C. Appointment

1. ***Resolved, upon the recommendation of the Superintendent that the Board hereby approves Michael Sorge, as Vice Principal at Randolph High School for the 2013-2014 school year at an annual salary of \$103,545, (pro-rated, 10 +1), effective September 30, 2013.***

3. SUPPORT STAFF

ADDENDUM 1

A. Resignations/Retirements

1. ***Approve the resignation of Carmelita P. Wohl, Cafeteria/Recess Aide at Ironia School effective September 3, 2013.***
2. ***Approve the retirement of Joseph Balzano, Custodian at Ironia School, effective September 9, 2013.***
3. ***Approve the resignation of Emily Humphries, Substitute Bus Driver, effective September 6, 2013.***

ADDENDUM 2

4. ***Approve the retirement of Jessie Koppinger, Randolph School District Bus Driver, effective September 16, 2013.***

B. Appointments

1. Approve the appointment of **Kevin Kalinowski**, Technology Intern, to work from September 1, 2013 until September 30, 2013, not to exceed 3 days per week, 8 hours per day, at the rate of \$11.00 per hour.

ADDENDUM 1

2. ***Approve the appointment of Helen Bachman as substitute secretary for the 2013-2014 school year at the rate of \$12.00 per hour.***

C. Cafeteria/Recess Aides

1. Approve the appointment of the following **Shongum School** cafeteria aide for the 2013-2014 school year at the hourly rate listed below:

| <u>Name</u> | <u>Hourly Rate</u> |
|---------------------|---------------------------|
| Hector Kelly | \$11.00 |

2. Approve the appointment of the following cafeteria/recess aides at **Fernbrook School** for the 2013-2014 school year at the hourly rates listed below:

| <u>Name</u> | <u>Hourly Rate</u> |
|-------------------------------|---------------------------|
| Valerie Howard | \$11.50 |
| Dawn Nalbach | \$12.50 |
| Kathleen Sutton | \$12.50 |
| Andria Barosi-Stampone | \$13.50 |
| Lillian Miller | \$12.50 |
| Nia Kromidas | \$13.50 |

ADDENDUM 1

3. ***Approve the appointment of Gladys Sanchez as a substitute custodian for the 2013-2014 school year at the hourly rate of \$12.50.***

ADDENDUM 2

4. ***Approve the appointment of Helen Bachman as substitute cafeteria/recess aide for the 2013-2014 school year at the rate of \$13.50 per hour.***

D. Change in Job Title

1. ***Approve the following change in job title for the employee listed below effective September 16, 2013 (Note: salary shall remain the same):***

Name
Harry Ruiz

From
District Security Officer

To
Security Supervisor
“non-affiliated”

4. SUMMER EMPLOYMENT

A. Summer Appointments

1. Approve the appointment of **Kristen Miller** to participate in Child Study Team IEP and Nature & Scope meetings during the summer months of July and August 2013 at the rate of \$50.00 per hour.

ADDENDUM 1

5. RANDOLPH COMMUNITY SCHOOL

1. *Approve the following Randolph Community School personnel effective September 18, 2013:*

Junior Aide at the rate of \$7.50 per hour:
Keyanna Davenport

Program Aide at the rate of \$9.25 per hour:
Rosemary Federico

Program aide at the rate of \$10.00 per hour:
Nancy Fioretto

ADDENDUM 1

6. JOB DESCRIPTIONS

1. *Resolved, that the Board hereby adopts the newly revised job description:*

Applied Behavior Analysis Classroom Aide

2. *Resolved, that the Board hereby adopts the following new job description:*

Security Supervisor

September 17, 2013

Amended: 9/17/13

FINANCE/FACILITIES & TRANSPORTATION

On behalf of the Finance, Facilities and Transportation Committee, Board member Mr. Al Matos made a motion seconded by Ms. Anne Standridge and carried by roll

call vote to approve Finance, Facilities and Transportation Motions 1 – 12 with an exception:

Board member Ms. Colleen Pascale was absent.

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approves the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

| | | |
|-----|---------------------------|-----------------|
| 1 | Check Register – 08/30/13 | \$ 2,098,176.27 |
| 1.1 | Check Register – 09/10/13 | \$ 4,203,376.75 |

2. BUDGET

RESOLVED, the Randolph Township Board of Education approves **August 2013** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

| | |
|-----|-------------------------------------|
| 2.1 | Monthly Transfer Report 08/30/13 |
| 2.2 | Expense Account Adjustment 08/30/13 |

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **July and August 2013, Finance Exhibits # 3.1 – 3.4**, consisting of:

| | |
|-----|----------------------------------|
| 3.1 | Interim Balance Sheet – 07/31/13 |
| 3.2 | Revenue Report - 07/31/13 |
| 3.3 | Budget Report – 08/30/13 |
| 3.4 | Petty Cash Report – 08/30/13 |
| 3.5 | Treasurer Report – 07/31/13 |

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **July 2013, Finance Exhibit # 3.5**,

| <u>Jul 31, 2013 FUND</u> | <u>CASH BALANCE</u> | <u>APPROPRIATION BALANCE</u> |
|-----------------------------------|-----------------------|------------------------------|
| (10) General Current Expense Fund | \$ 2,778,936.92 | |
| (11) Current Expense | -- | \$12,915,633.20 |
| (12) Capital Outlay | -- | 667,644.19 |
| (20) Special Revenue Fund | (452,041.82) | 1,019,708.18 |
| (30) Capital Projects Fund | 4,450,273.28 | 274,447.80 |
| (40) Debt Service Fund | (.24) | (.16) |
| (60) Food Service | (161,617.32) | 13,773.10 |
| (63) Community School | 232,439.18 | 902,622.36 |
| | | |
| TOTAL | \$6,847,990.00 | \$15,793,828.37 |

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. RESOLUTION TO ACCEPT A SERVICES AGREEMENT OF HONEYWELL INTERNATINAL INCORPORATED FOR HONEYWELL INSTANT ALERT SERVICE AND SUPPORT

BE IT RESOLVED the Randolph Board of Education accept and enter into an agreement with Honeywell International, Inc., for "Instant Alert" service and support services for period of thirty six (36) months, multi-year pricing of \$10,800 per year, further outlined and summarized in Honeywell services agreement presented in **FFT Exhibit 4**, attached hereto and made a part of the minutes.

5. RESOLUTION TO APPROVE CONTRACT AGREEMENT WITH MUSIC THEATRE INTERNATIONAL (MTI) FOR LICENSE / ROYALTY OF AMATEUR PRODUCTION / PERFORMANCES IN MARCH 2014

BE IT RESOLVED, the Randolph Township Board of Education approve a contract agreement with Music Theatre International for four (4) performances; 20 March 2014 –

24 March 2014, royalty, rental and materials, as summarized in **Finance Exhibit # 5**, attached hereto and made a part of the minutes.

6. APPROVAL OF SUBSCRIPTION BUSING

BE IT RESOLVED, the Randolph Township Board of Education approves an agreement to provide subscription busing for student – **N.P.**, for 2013 – 2014 school year.

7. RESOLUTION TO ACCEPT FUNDS FROM THE MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY FOR THE 2013 CLEAN COMMUNITIES GRANT IN MORRIS COUNTY

BE IT RESOLVED the Randolph Board of Education accept funds in the amount of \$500.00 for the 2013 Slam Dunk the Junk to be used to purchase outdoor trash or recycling receptacles, or outdoor recycling receptacles.

8. MOTION TO APPROVE SALE OF SURPLUS MATERIAL(S) AND TRANSPORTATION EQUIPMENT) PROPERTY

WHEREAS, the Board is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Randolph Board of Education, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Randolph Board of Education;
- (2) The sale will be conducted online and the address of the auction site is govdeals.com;
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9;
- (4) The surplus being sold is includes:
 - a. 2001 Dodge Van
 - b. 2000 BlueBird16 Passenger School Van

c. 2009 Chevy Impala (Driver Education Car)

- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property;
- (6) The Board reserves the right to accept or reject any bid submitted.

Note: Also sold on auction between 8-12-13 and 8-22-13 miscellaneous school desks and exercise equipment.

9. MOTION TO VOID THE FOLLOWING CHECKS

BE IT RESOLVED, the Randolph Township Board of Education, by resolution, approves the cancellation of un-cashed checks remaining as open items as of June 30, 2013, for school year 2012 – 2013, sum of checks totaling \$ 554.50.

| <u>Check</u> | <u>Date</u> | <u>Amount</u> | <u>Adjustment Account</u> |
|--------------|--------------|-----------------|---------------------------|
| 77945 | 6/28/2013 | 403.50 | 63-181 |
| 77959 | 6/28/2013 | 151.00 | 63-181 |
| | | | |
| | TOTAL | \$554.50 | |

10. ACCEPTANCE OF DONATIONS

RESOLVED, the Randolph Township Board of Education accepts the following donations:

ADDENDUM2

➤ **Fernbrook School:**

- ***as part of the Take Charge of Education program, a monetary donation from Target in the amount of \$401.07***

➤ **Middle School:**

- donation of fourteen (14) HP laptops from Lockheed Martin, having an estimated value of \$14,000 for use in the middle school music program

ADDENDUM1

- ***as part of the Take Charge of Education program, a monetary donation from Target in the amount of \$710.71***

- **donation from Phillips 66 Bayway Refinery; reimbursement of \$206 to cover substitute cost of two (2) teaching staff members to attend Energy Workshop for K-12 Educators**

BE IT FURTHER RESOLVED, that Ms. Lisa Gross, Principal of the Fernbrook School and Dr. Dennis Copeland, Principal of the Middle School, respectfully, acknowledge the donations in a letter to the appropriate parties.

ADDENDUM1

11. MOTION TO APPROVE CHANGE ORDERS

RESOLVED, the Randolph Township Board of Education approves the following change orders as summarized in **Finance Exhibits # 6a, 6b and 6c** attached hereto and made a part of the minutes.

a. PROJECT : Boiler Replacement Center Grove School

VENDOR NAME: Silva's Mechanical Services, Inc.

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER:

| | | |
|------------------|---|---------------------------|
| CO # 001: | SIEMENS INDUSTRY, INC Work Credit (credit to district to have work completed by alternate contractor)..... | <\$2,560.00> |
| | General Contract Allowance Credit | <\$5,000.00> |
| | | ----- |
| | Total Project Change Order Credit to district: | <\$7,560.00> |
| | | ===== |

b. PROJECT : HS Fields and Grandstands

VENDOR NAME: Gallen Contracting, Inc.

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER:

| | | |
|------------------|--|-------------------|
| CO # 002: | Additional scope of work includes more surface than originally specified but provides a better solution that will prevent tearing and delaminating. | |
| | Total Change Additional cost: | \$5,360.00 |
| | | ===== |

c. PROJECT : Shongum School Parking Lot

VENDOR NAME: D & L Paving

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER:

| | |
|--|---------------------------|
| CO # 001: Changing the center island to concrete in lieu of asphalt | \$ 7,944.00 |
| Additional concrete sidewalk and curbing | \$14,400.00 |
| Additional asphalt walkways per unit pricing in bid | \$47,280.00 |
| Less contract allowance | <\$6,000.00> |
| | ----- |
| Total Project Change Additional cost: | \$63,624.00 |
| | ===== |

12. APPROVAL OF SUBSCRIPTION BUSING

BE IT RESOLVED, the Randolph Township Board of Education approves an agreement to provide subscription busing for student – S.G., for 2013 – 2014 school year.

EDUCATION MOTIONS 1 – 4. Version4

SEPTEMBER 17, 2013

On behalf of Education Committee, board member Ms. Anne Standridge made a motion seconded by Mr. Al Matos and carried by a roll call vote to approve Education Motions 1 - 4 with an exception:

Board member Ms. Colleen Pascale was absent.

1. Field Trips

ADDENDUM

- a. **MOTION** to approve field trips for Randolph High School on the following dates. Transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

| DATE | GRADE/CHAPERONES | TRIP | # OF STUDENTS |
|-------------|---|--|----------------------|
| Oct. 2013 | Grades 9 – 12 E. Schaberg, S. Griggs, J. Roberts, M. Swiss & TBD | N.Y. Philharmonic Concert in Avery Fisher Hall in New York City, NY | 85 |
| May 2014 | Grades 9 – 12 E. Schaberg, J. Roberts, M. Swiss & TBD | Music in the Parks Festival Allentown, PA | 85 |
| May 2014 | Grades 9 – 12 E. Schaberg, S. Griggs, & K. Chiesa | N.J. Region 1 Orchestra Festival in Millburn High School, Millburn, NJ | 25 |
| May 2014 | Grades 11 and 12 | Physics Day at Great | 250 |

| | | | |
|------------------|--|---|-----------|
| | <i>S. Marzloff, M. Hrehovcik & D. Pede</i> | <i>Adventure, Jackson, NJ</i> | |
| <i>Oct. 2013</i> | <i>Grades 9 – 12 M. Adriana & TBD</i> | <i>Rutgers College Dance Day, New Brunswick, NJ</i> | <i>25</i> |
| <i>Dec. 2013</i> | <i>Grades 9 – 12 M. Adriana & TBD</i> | <i>Montclair College Dance Day, Montclair, NJ</i> | <i>25</i> |
| <i>Apr. 2014</i> | <i>Grades 9 – 12 M. Adriana</i> | <i>Montclair College Dance Day, Montclair, NJ</i> | <i>25</i> |
| <i>May 2014</i> | <i>Grades 9 – 12 M. Adriana & TBD</i> | <i>Teen Arts Festival at CCM Randolph, NJ</i> | <i>20</i> |

b. **MOTION** to approve a field trip for Randolph Middle School on the following date. Transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

| DATE | GRADE/CHAPERONES | TRIP | # OF STUDENTS |
|-------------------------|---|--|------------------------|
| <i>October 26, 2013</i> | <i>6th thru 8th grade Orchestra Students/Ms. Griggs and parent chaperones</i> | <i>Avery Fisher Hall, Lincoln Center, NY</i> | <i>Approx. 200</i> |

c. **MOTION** to approve the following list of district elementary field trips for the 2013-2014 school year:

| GRADE | TRIP | SUBJECT AREA | LOCATION |
|----------------------|---|---------------------------------------|------------------------|
| <i>K</i> | <i>Sun High Orchard</i> | <i>Science</i> | <i>Randolph, NJ</i> |
| | <i>Turtle Back Zoo</i> | <i>Science</i> | <i>West Orange, NJ</i> |
| | <i>Morristown Community Theatre</i> | <i>Music/LA</i> | <i>Morristown, NJ</i> |
| | <i>Randolph Recycle Center</i> | <i>Science</i> | <i>Randolph, NJ</i> |
| | <i>Randolph Library</i> | <i>Language Arts</i> | <i>Randolph, NJ</i> |
| | <i>Local Farm Visits</i> | <i>Science Supervisor Recommended</i> | |
| <i>1st Grade</i> | <i>Morristown Community Theatre</i> | <i>Music/LA</i> | <i>Morristown, NJ</i> |
| | <i>Morristown Arboretum</i> | <i>Science</i> | <i>Morristown, NJ</i> |
| | <i>Morristown Memorial Hospital</i> | <i>Science</i> | <i>Morristown, NJ</i> |

| | | | |
|----------------------|---|---------------------------------------|-----------------------------------|
| | <i>Stony Hill Farm</i> | <i>Science</i> | <i>Chester, NJ</i> |
| | <i>Bronx Zoo</i> | <i>LA/Science</i> | <i>Bronx, NY</i> |
| | <i>Local Farm Visits</i> | <i>Science Supervisor Recommended</i> | |
| | | | |
| <i>2nd Grade</i> | <i>Morris Museum - Insects</i> | <i>Science</i> | <i>In School</i> |
| | <i>Fosterfields</i> | <i>Science</i> | <i>Morristown, NJ</i> |
| | <i>NY Museum of Natural History</i> | <i>Science/Social Studies</i> | <i>New York, NY</i> |
| | <i>Villa Walsh</i> | <i>Language Arts</i> | <i>Morristown, NJ</i> |
| | <i>Dino Dig</i> | <i>Science</i> | <i>In School</i> |
| | <i>Liberty Science Center</i> | <i>Science</i> | <i>Liberty State Park, NJ</i> |
| | <i>Red Mill Museum</i> | <i>Social Studies</i> | <i>Clinton, NJ</i> |
| | <i>Randolph Recycling Center</i> | <i>Science</i> | <i>Randolph, NJ</i> |
| | <i>Community Theater</i> | <i>Music/LA</i> | <i>Morristown, NJ</i> |
| | <i>Museum of Early Trades</i> | <i>Social Studies</i> | <i>Morristown, NJ</i> |
| | <i>Rizzo's Reptiles</i> | <i>Science</i> | <i>Shongum, NJ</i> |
| | <i>Local Farm Visits</i> | <i>Science Supervisor Recommended</i> | |
| | | | |
| <i>3rd Grade</i> | <i>Randolph Historical Museum</i> | <i>Social Studies</i> | <i>Randolph, NJ</i> |
| | <i>Sterling Mineral Mines</i> | <i>Science</i> | <i>Ogdensburg, NJ</i> |
| | <i>Morristown Community Theatre</i> | <i>Music/LA</i> | <i>Morristown, NJ</i> |
| | <i>Ellis Island/Statue of Liberty</i> | <i>Social Studies</i> | <i>New York, NY</i> |
| | <i>Native Lands</i> | <i>Science/Social Studies</i> | <i>Parsippany, NJ</i> |
| | <i>Trenton State House/Museum</i> | <i>Social Studies</i> | <i>Trenton, NJ</i> |
| | <i>Liberty Science Center</i> | <i>Science Supervisor Recommended</i> | |

| | | | |
|---|--|---|-----------------------------------|
| 4th Grade | <i>Waterloo Village/ Lenape Lifeways</i> | <i>Social Studies</i> | <i>Stanhope, NJ</i> |
| | <i>Edison Museum</i> | <i>Science</i> | <i>Edison, NJ</i> |
| | <i>Madame Tussauds Wax Museum</i> | <i>Social Studies</i> | <i>New York, NY</i> |
| | <i>Liberty Science Center</i> | <i>Science/Math</i> | <i>Liberty State Park, NJ</i> |
| | <i>High Point State Park</i> | <i>Social Studies</i> | <i>High Point, NJ</i> |
| | <i>Newark Art Museum</i> | <i>Art</i> | <i>Newark, NJ</i> |
| | <i>County College Planetarium</i> | <i>Science</i> | <i>Randolph, NJ</i> |
| | <i>Paterson Falls</i> | <i>Science/SS</i> | <i>Paterson, NJ</i> |
| | <i>Lenape Indian (in house)</i> | <i>Social Studies</i> | <i>In school</i> |
| | <i>Target Community Service Project</i> | <i>Character Development/Math</i> | <i>Hackettstown, NJ</i> |
| | <i>Care One Nursing Home</i> | <i>Character Development</i> | <i>Morristown, NJ</i> |
| | <i>Growing Stage Theatre</i> | <i>Social Studies</i> | <i>Netcong, NJ</i> |
| | <i>Villa Walsh</i> | <i>Social Studies</i> | <i>Morristown, NJ</i> |
| | <i>Liberty Science Center</i> | <i>Science Supervisor Recommended</i> | |
| | <i>Northwest Passage</i> | <i>Social Studies Supervisor Recommended</i> | |
| | <i>Montclair Museum</i> | <i>Art & Music Supervisor Recommended</i> | |
| <i>Music in Our Schools Month trip to RHS</i> | <i>Art & Music Supervisor Recommended</i> | | |
| 5th Grade | <i>Newark Art Museum</i> | <i>Art</i> | <i>Newark, NJ</i> |
| | <i>Jockey Hollow Colonial Philadelphia</i> | <i>Social Studies</i> | <i>Morristown, NJ</i> |
| | <i>Community Theater</i> | <i>Music/LA</i> | <i>Morristown, NJ</i> |
| | <i>Community Theater</i> | <i>Social Studies/LA</i> | <i>Philadelphia, PA</i> |

| | | | |
|--|---|---|-------------------------------|
| | <i>Liberty Science Center</i> | <i>Science/Math</i> | <i>Liberty State Park, NJ</i> |
| | <i>Liberty Science Center</i> | <i>Science Supervisor Recommended</i> | |
| | <i>Jockey Hollow</i> | <i>Social Studies Supervisor Recommended</i> | |
| | <i>Colonial Philadelphia</i> | <i>Social Studies Supervisor Recommended</i> | |
| | <i>Newark Art Museum</i> | <i>Art & Music Supervisor Recommended</i> | |
| | <i>Music in Our Schools Month trip to RHS</i> | <i>Art & Music Supervisor Recommended</i> | |

2. Professional Development

a. **MOTION** to approve the following professional development opportunities:

DISTRICT FUNDING

| LAST NAME | FIRST NAME | SCHOOL | NAME OF WORKSHOP | DATE OF WORKSHOP | WORKSHOP TOTAL COST |
|------------------|-------------------|---------------|---|----------------------------|----------------------------|
| Copeland | Dennis | RMS | Responsive Classroom Leadership Conference | 11/18/13 & 11/19/13 | \$777.23 |
| Geltman | Suzanne | RMS | Study Island, Language Lab RMSA | 9/26/13 | \$51.50 |
| Mc Colligan | Allison | CG | Intro. to Foundations | 9/17/13 | \$51.50 |
| Mueller | Kristin | SH | Stronge Evaluator Training | 8/21/13, 8/22/13 & 8/29/13 | \$581.23 |
| Neves | Michael | CO | SDA Forms and Submission Review/Building Success in Your Next Project | 9/24/13 | \$52.21 |
| Nimmo | Karen | SH | Units of Study, Implementing Rigorous Coherent Curriculum K-1 | 9/27/13 | \$311.68 |

| | | | | | |
|---------|----------|-----|--|---|----------|
| Olsen | Jonathan | RHS | Stronge Evaluator Training | 9/16/2013 , 9/17/2013 & 9/26/2013 | \$465.00 |
| Pandorf | Laurie | IR | Implementing Rigorous, Coherent Writing Curriculum | 9/27/13 | \$242.35 |

ADDENDUM

- b. **MOTION** to approve nine fifth grade teachers to attend a full-day training session entitled “Implementation of the Learner-Active Technology-Infused Classroom” on October 8, 2013. There is no cost for the training. Substitute costs will be paid through the Elementary Supervisor funds.
- c. **MOTION** to approve ten third grade teachers to attend three full-day training sessions entitled “Problem-Based Learning: Unit Development on October 3, 11, and 22, 2013. The cost of the workshop and substitutes will be paid through district funds.
- d. **MOTION** to approve four staff members (Evy Falcon-Duran, David Imhof, Michael Sorge, and Joseph Lorent) to attend three full-day sessions entitled “Stronge Teacher and Principal Evaluation System Training” during September 2013. The cost of the workshop will be paid through district funds.
- e. **MOTION** to approve the following professional development opportunities:

DISTRICT FUNDING

| LAST NAME | FIRST NAME | SCHOOL | NAME OF WORKSHOP | DATE OF WORK-SHOP | WORK-SHOP TOTAL COST |
|-----------|------------|--------|---|-------------------|----------------------|
| Armstrong | Tiffany | CG | Implementation of the Learner-Active Technology Infused Classroom | 10/8/13 | \$103.00 |
| Ashley | Maraline | RMS | Annual NJ Science Convention | 10/15/13 | \$298.59 |
| Ashley | Maraline | RMS | National Energy Education Development | 10/24/13 | \$123.93 |

| | | | Workshop | | |
|------------------|-------------------|------------|--|---|-------------------|
| <i>Barrett</i> | <i>Lisa</i> | <i>CG</i> | <i>Implementation of the Learner-Active Technology Infused Classroom</i> | <i>10/8/13</i> | <i>\$103.00</i> |
| <i>Boehmer</i> | <i>Kelly</i> | <i>RMS</i> | <i>NJ School Boards Assoc. Conference & Expo</i> | <i>10/22/13, 10/23/13 & 10/24/13</i> | <i>\$309.00</i> |
| <i>Bresky</i> | <i>Gail</i> | <i>CG</i> | <i>Preschoolers and Autism</i> | <i>10/2/13</i> | <i>\$179.00</i> |
| <i>Chernow</i> | <i>Robert</i> | <i>RMS</i> | <i>Annual NJ Science Convention</i> | <i>10/15/13</i> | <i>\$268.00</i> |
| <i>Chou</i> | <i>Angela</i> | <i>RHS</i> | <i>AP Biology WS</i> | <i>9/28/13</i> | <i>\$45.26</i> |
| <i>Contuzzi</i> | <i>Kerianne</i> | <i>RMS</i> | <i>Edmentum/Study Island</i> | <i>10/26/13</i> | <i>\$51.50</i> |
| <i>Croissant</i> | <i>Robyn</i> | <i>RMS</i> | <i>Annual NJ Science Convention</i> | <i>10/16/13</i> | <i>\$298.59</i> |
| <i>Dingman</i> | <i>Jessica</i> | <i>RMS</i> | <i>Annual NJ Science Convention</i> | <i>10/15/13</i> | <i>\$295.76</i> |
| <i>Fik</i> | <i>Jacqueline</i> | <i>RMS</i> | <i>Rutgers Center for Literacy Development Workshops</i> | <i>10/18/13, 12/11/13, 1/16/14, 3/28/14 & 5/29/14</i> | <i>\$1,265.00</i> |
| <i>Forrest</i> | <i>Ruth</i> | <i>RHS</i> | <i>AP Biology WS</i> | <i>9/28/13</i> | <i>\$34.69</i> |
| <i>Joice</i> | <i>Lindsay</i> | <i>RMS</i> | <i>Annual NJ Science Convention</i> | <i>10/16/13</i> | <i>\$298.59</i> |
| <i>Marucci</i> | <i>Donna</i> | <i>CG</i> | <i>Implementation of the Learner-Active Technology Infused Classroom</i> | <i>10/8/13</i> | <i>\$103.00</i> |
| <i>Meskowitz</i> | <i>Richard</i> | <i>RMS</i> | <i>Annual NJ Science Convention</i> | <i>10/16/13</i> | <i>\$268.00</i> |
| <i>Minarick</i> | <i>Carol</i> | <i>FB</i> | <i>ENA Conference</i> | <i>9/20/13 & 9/21/13</i> | <i>\$103.00</i> |

| | | | | | |
|------------------|--------------------|------------|---|-----------------|-----------------|
| <i>Piascik</i> | <i>Andrew</i> | <i>RMS</i> | <i>Annual NJ Science Convention</i> | <i>10/16/13</i> | <i>\$298.59</i> |
| <i>Rossmann</i> | <i>Erica</i> | <i>CG</i> | <i>Teacher's College Writer's Workshop</i> | <i>9/27/13</i> | <i>\$268.00</i> |
| <i>Sheehy</i> | <i>Ned</i> | <i>RMS</i> | <i>Annual NJ Science Convention</i> | <i>10/15/13</i> | <i>\$327.54</i> |
| <i>Silva</i> | <i>Stephanie</i> | <i>CG</i> | <i>Jed Balker Ph.D. Social Skills</i> | <i>9/25/13</i> | <i>\$245.20</i> |
| <i>Skoldberg</i> | <i>Derek</i> | <i>RMS</i> | <i>Annual NJ Science Convention</i> | <i>10/16/13</i> | <i>\$298.59</i> |
| <i>Thomas</i> | <i>Maryalice</i> | <i>RHS</i> | <i>Drugs, Brains & Bullies: Understanding Today's Adolescents</i> | <i>11/20/13</i> | <i>\$40.00</i> |
| <i>Thomas</i> | <i>Maryalice</i> | <i>RHS</i> | <i>Threat and Risk Assessment Mgmt. of Children and Young Adults</i> | <i>9/27/13</i> | <i>\$40.00</i> |
| <i>Wall</i> | <i>Monica</i> | <i>IR</i> | <i>Jed Balker Ph.D. Social Skills</i> | <i>9/25/13</i> | <i>\$153.29</i> |
| <i>Lopez</i> | <i>Mary Sharon</i> | <i>CG</i> | <i>Stronge Evaluation</i> | <i>10/8/13</i> | <i>\$65.00</i> |
| <i>Hawkins</i> | <i>Janet</i> | <i>RMS</i> | <i>Stronge Evaluation</i> | <i>10/8/13</i> | <i>\$65.00</i> |
| <i>Ivin</i> | <i>Karen</i> | <i>RMS</i> | <i>Stronge Evaluation</i> | <i>10/8/13</i> | <i>\$65.00</i> |
| <i>Minarick</i> | <i>Carol</i> | <i>FB</i> | <i>Stronge Evaluation</i> | <i>10/8/13</i> | <i>\$65.00</i> |
| <i>Delanoy</i> | <i>Maureen</i> | <i>SH</i> | <i>Stronge Evaluation</i> | <i>10/8/13</i> | <i>\$65.00</i> |
| <i>Del Re</i> | <i>Maura</i> | <i>IR</i> | <i>Stronge Evaluation</i> | <i>10/8/13</i> | <i>\$65.00</i> |

ADDENDUM 2

- f. **MOTION** to approve 12 staff members to attend the International Center for Leadership in Education's "Leadership Conference" in New Orleans, LA during November 2013. Registrations costs will be paid by the Randolph

Education Foundation, and all other expenses will be paid through district funds (maximum of \$2,500.00 per person).

g. MOTION to approve the following professional development opportunities:

DISTRICT FUNDING

| LAST NAME | FIRST NAME | SCHOOL | NAME OF WORKSHOP | DATE OF WORKSHOP | WORKSHOP TOTAL COST |
|------------------|-------------------|---------------|--|--------------------------------|----------------------------|
| <i>Cirella</i> | <i>Joan</i> | <i>IR</i> | <i>Implementation of the Learner-Active Technology Infused Classroom</i> | <i>10/8/13</i> | <i>\$103.00</i> |
| <i>O'Rourke</i> | <i>Danielle</i> | <i>IR</i> | <i>Implementation of the Learner-Active Technology Infused Classroom</i> | <i>10/8/13</i> | <i>\$103.00</i> |
| <i>Restivo</i> | <i>Geri</i> | <i>FB</i> | <i>Implementation of the Learner-Active Technology Infused Classroom</i> | <i>10/8/13</i> | <i>\$103.00</i> |
| <i>Rauth</i> | <i>Dawn</i> | <i>FB</i> | <i>Implementation of the Learner-Active Technology Infused Classroom</i> | <i>10/8/13</i> | <i>\$103.00</i> |
| <i>Gontarski</i> | <i>Barbara</i> | <i>CG</i> | <i>Autism NJ 31st Annual Conference</i> | <i>10/17/13 & 10/18/13</i> | <i>\$850.24</i> |
| <i>Bowden</i> | <i>Mariajose</i> | <i>CG</i> | <i>Autism NJ 31st Annual Conference</i> | <i>10/17/13 & 10/18/13</i> | <i>\$1,056.24</i> |

ADDENDUM 3

h. MOTION to approve the following professional development opportunities:

DISTRICT FUNDING

| <i>LAST NAME</i> | <i>FIRST NAME</i> | <i>SCHOOL</i> | <i>NAME OF WORKSHOP</i> | <i>DATE OF WORKSHOP</i> | <i>WORKSHOP TOTAL COST</i> |
|------------------|-------------------|---------------|-----------------------------|-------------------------|----------------------------|
| Lopez | Marybeth | RHS | Stronge Evaluation | 10/8/13 | \$130.00 |
| Cullis | Stephen | RHS | Stronge Evaluation | 10/8/13 | \$51.50 |
| Ronca | Kathy | FB | Childhood Apraxia of Speech | 10/14/13 | \$75.00 |

3. Special Education

- a. **MOTION** to approve the placement of Randolph Student **SE14-54 Grade 4** in the Special Education program at Glenview Academy effective September 10, 2013 and, BE IT FURTHER MOVED, that a contract be entered into with Glenview Academy at the tuition rate of \$55,663.20.

4. Miscellaneous

- a. **MOTION** to approve October 21 – 25, 2013 as “Red Ribbon Week” in all Randolph Township Schools.
- b. **MOTION** to approve the 2013-2014 Annual Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials. This agreement is to be signed by the Superintendent of Schools and the Randolph Township Chief of Police and filed at the County Office by October 30, 2013.
- c. **MOTION** to approve October 7 – 11, 2013 as observance of a “Week of Respect in the State of New Jersey” in all Randolph Township Schools.
- d. **MOTION** to approve October 21 – 25, 2013 as the observance of “School Violence Awareness Week” in all Randolph Township Schools as stated in N.J.S.A. 18A:36-5.1.
- e. **MOTION** to approve the Violence and Vandalism Report for the 2012-2013 school year. **(EXHIBIT 1)**
- f. **MOTION** to approve the following Rotary Youth Exchange student for the 2013-2014 school year: - Student Number 1560166, Grade 11, from Italy.
- g. **MOTION** to approve the Harassment, Intimidation and Bullying (HIB) report distributed to Board members on Tuesday, September 10, 2013.

ADDENDUM

h. **MOTION** to approve the following student teacher internship for the 2013-2014 fall semester:

Name: Lori Arends
University: William Patterson University
School Assigned: RMS/RHS
Cooperating Teacher: Alexis Piombino/Betsy Trierweiler
Dates of Assignment: September – December 2013

ADDENDUM 2

- i. **MOTION** to approve a maximum of four substitutes per day to chaperone the sixth grade environmental field trip to Fairview Lake, Stillwater, New Jersey on September 23, 24, October 9, 10, 15 and 16, 2013. Costs to be funded by the RMS Student Activity account.
- j. **MOTION** to approve Randolph Township Schools' involvement in the Rider University Tomorrow's Teachers Program: Introduction to Education. Participation in the program will give students the opportunity to earn three college credits. **(EXHIBIT 2)**

POLICY / REGULATION MOTIONS 1 - 2

September 17, 2013

Amended: 9/12/13

On behalf of Policy Committee, Board member Ms. MaryAnn Spagnuolo made a motion seconded by Ms. Anne Standridge to approve Policy Motions 1 – 2.

Board member Mr. Sheldon Epstein made a motion seconded by Mr. Al Matos to table motion number 1; policy 3144.12 Certification of Tenure Charges – Inefficiency (M) for further refinement and streamlining. Policy removed.

On behalf of Policy Committee, Board member Ms. MaryAnn Spagnuolo made a motion seconded by Ms. Anne Standridge and carried by a roll call vote to approve Policy Motions 1 – 2, excluding policy 3144.12 – Certification of Tenure Charges – Inefficiency (M) and with the following exception:

Board member Ms. Colleen Pascale was absent.

1. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following policies and regulation on first reading:

| <u>Number</u> | <u>Title</u> |
|---------------|--|
| 3144.3 | Suspension upon Certification of Tenure Charge |

| | |
|-------|--|
| 3232 | Tutoring Services |
| 3372 | Teaching Staff Member Tenure Acquisition |
| 3373 | Tenure upon Transfer or Promotion |
| 4124 | Employment Contract |
| 5120 | Assignment of Pupils (M) |
| 5512 | Harassment, Intimidation and Bullying (M) |
| R5512 | Harassment, Intimidation or Bullying Investigation Procedure (M) |
| 5533 | Pupil Smoking |
| 7434 | Smoking in School Building and on School Grounds (M) |
| 7510 | Use of School Facilities |

2. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following policies on second reading:

| <u>Number</u> | <u>Title</u> |
|----------------------|---|
| 0000.02 | Introduction (M) |
| 2468 | Independent Educational Evaluation |
| 3230 | Outside Activities (Teaching Staff Members) |
| 4230 | Outside Activities (Support Staff Members) |
| 6480 | Purchase of Food Supplies (M) |
| 8505 | School Nutrition (M) |

Board member Mr. David Rosenblatt made a motion seconded by Mr. Charles Mooney to approve the following motion:

RESOLVED that the Board of Education policy be amended and or drafted to provide that

1. any information that goes to a Board committee should also go to the full Board of Education, and
2. any and all documentation / information requested by an individual board member from the administration shall also be provided to the full Board of Education.

Board member Mr. Sheldon Epstein voted NO, Mr. Al Matos voted NO, Mr. Charles Mooney voted YES, Mr. David Rosenblatt voted YES, Ms. Amy Sachs voted NO, Ms. MaryAnn Spagnuolo voted NO, Ms. Anne Standridge voted NO, Ms. Tammy MacKay voted NO and Board member Ms. Colleen Pascale was absent. Motion Fails.

Board President Tammy MacKay made the following motion seconded by Mr. Sheldon Epstein and carried by a roll call vote to accept the resignation of Board member Mr. Charles Mooney with an exception:

Board member Ms. Colleen Pascale was absent.

RESOLVED that the Board of Education hereby accepts the resignation of Board member Mr. Charles Mooney as a member of the Board of Education effective immediately, and,

BE IT FURTHER RESOLVED that the Board secretary shall advertise the vacancy in accordance with board policy.

Adjournment

Board member Mr. Al Matos made a motion seconded Mr. David Rosenblatt and carried by roll call vote to adjourn the meeting at 10:25 p.m. with an exception:

Board member Ms. Colleen Pascale was absent.

The board adjourned the meeting at 10:25 p.m.

Respectfully submitted,

Michael S. Neves
Business Administrator /
Board Secretary