

POLICY

RANDOLPH BOARD OF EDUCATION

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Substance Abuse
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5530 SUBSTANCE ABUSE

It is the Board of Education's intent to provide a wholesome atmosphere in which pupils may develop and learn. Therefore, the Randolph Township Board of Education prohibits the use, possession and distribution of any controlled dangerous substance by pupils, staff, or others on school property at any time and at any school-related activity.

In this policy substance abuse refers to the use, possession or distribution of the following controlled or dangerous substances:

1. All substances so designated and prohibited by New Jersey statutes; all chemicals which release toxic vapors (glue, etc.) as defined and prohibited by New Jersey statutes;
2. All alcoholic beverages;
3. All prescription drugs and controlled, dangerous substances, not prescribed for that person, except those for which permission for use in school has been granted pursuant to Board policy;
4. All non-prescription drugs with the potential for abuse; and
5. All anabolic steroids.

In the absence of the Building Principal, all of the Principal's duties under this policy shall be performed by the Principal's designee.

The following are administrative procedures for:

- A. Referring a pupil who may be under the influence of drugs, alcohol, or certain toxic chemical compounds on the school property, at school sponsored functions off school premises, or on school sponsored transportation.
 1. Any teaching staff member, school nurse, or other educational personnel who believes that a pupil may be using or under the influence of drugs or substances designated in one thru five above shall report the name of the pupil as soon as possible to the school nurse, substance awareness coordinator, and/or the Building Principal or designee.

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2. The Principal shall have the pupil report immediately to the school office, or, if at a school-sponsored function, to the person in charge. The Principal will contact the parent(s) and/or legal guardian(s) and request the parent(s) and/or legal guardian(s) to come to school ~~for a conference concerning the matter~~. The Principal will also notify the Superintendent of schools.
 - a. The Principal shall arrange for an immediate examination/assessment of the pupil by a medical doctor/treatment center ~~selected by the parent(s) and/or legal guardian(s), or if such medical doctor/treatment center is not immediately available, by the school physician/medical inspector, if he/she is available~~. **If a parent/guardian so chooses he/she they can visit a medical doctor/facility of his/her their choice within two hours.** In the event that anabolic steroid use is suspected, the medical assessment and examination shall be arranged as soon as possible. The parent(s) and/or legal guardian(s) shall be asked to take the pupil to the medical doctor or medical inspector for the examination. In all cases the pupil will be evaluated by a physician.
 - b. If the pupil's medical doctor/treatment center, or school physician/medical inspector is not immediately available, the pupil shall be taken to an emergency facility with comprehensive diagnostic services for examination. The pupil will be accompanied by a member of the school staff (nurse, guidance counselor, substance awareness coordinator, Principal or designee) and a parent(s) and/or legal guardian(s) of the pupil, if available.
 - c. If the parent or guardian cannot be located, the principal shall make the necessary arrangements to have the student examined by;
 - (1) Drug and alcohol treatment center with evaluation/assessment capabilities,
 - (2) Family physician,
 - (3) Medical inspector, or
 - (4) Attending physician at the emergency facility.
 - (a) The school security guard, nurse, substance awareness coordinator, guidance counselor, or other school staff member, shall accompany the student to the place of examination.

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- (b) The Building Principal shall notify the parent as promptly as possible of the action taken.
- d. Medical assessment of the pupil shall include level of consciousness and awareness, vital signs, urine testing, pupil size and reaction to light, orientation to time and place, and any other medical attention deemed necessary for the welfare of the pupil.
- e. Results of medical assessment
 - (1) If the physician returns a positive written report for anabolic steroids, the pupil will be referred to the substance awareness coordinator or other appropriately certified and trained staff member.
 - (2) Unless the examining physician reports that the examination is positive, the pupil shall be returned within twenty-four hours to the school program. The pupil may stay in school until positive results are reported.
 - (3) If necessary, a referral to an appropriate treatment program will be made. All facilities used by the Randolph Township Schools have the capability of reporting results within twenty-four hours.
 - (4) **If the drug screen returns a negative result, all costs will be at the district's expense. If the drug screen returns a positive result, the costs of the drug screen portion will be paid by the parent/guardian.**
- f. If the written report of the examining physician indicates a positive diagnosis for alcohol; any substance so designated and prohibited by New Jersey statutes; any chemical which releases toxic vapors (glue, etc.) as defined and prohibited by New Jersey statutes; any prescription drug and controlled dangerous substance, the pupil shall be returned to his/her home as soon as possible and appropriate data shall be furnished to the Department of Health. The pupil shall not resume attendance at school until he/she submits to the Principal a written report certifying that he/she is physically and mentally able to return to school. Student's personal physician, medical inspector or the attending physician who examined the student shall prepare the written report, and a copy thereof shall be given

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to the parent or guardian of the student. The principal shall notify the Superintendent of the report.

- g. Refusal or failure by a parent/guardian to comply with the provisions of N.J.S.A. 18A:40-A-12 for medical assessment shall be deemed a violation of the compulsory education (N.J.S.A.18A:38-25 and 18A:38-31) and/or child neglect (N.J.S.A. 9:6-1 et seq.) laws.
- 3. Where a search of pupil's person or property is necessary, it will be conducted in conformity with Board Policy.
- 4. Pupils found to be under the influence of illegal drugs, alcohol, or other toxic chemical compounds:
 - a. Will be suspended as follows: (in same academic year)

1st offense	5 days	Alternative Educational Placement External/Internal suspension 5th day in school suspension
2nd offense	10 days	Alternative Educational Placement External Suspension
3rd and subsequent offenses		Suspension until Superintendent's review and/or Board of Education hearing to consider expulsion

~~After every offense, all pupils found to be positive must have an evaluation by a licensed medical facility or professional and follow the recommendation of said agency before re-entering school.~~ **Additional random test will be required within a month's time to prove negative compliance. Any positive result will be considered a second offense.**

1st offense	Complete substance evaluation recommended
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2nd offense

Must have a complete substance evaluation and show evidence of following through with recommendations. Failure to comply will result in further consequences / Superintendent review. After a second offense, administration reserves the right to ask for a random drug test at any point during that school year.

- b. Will lose privilege to participate in school activities including, but not limited to clubs, sports, field trips, dances, prom.

1st offense

Up to 1 month suspension from competition

2nd offense

Up to 2 months suspension from competition

3rd offense
and subsequent offences

Suspension from all activities until Superintendent's review and/or Board of Education hearing to consider expulsion from all activities for the remainder of the pupil's enrollment at Randolph High Schools

External suspensions are included in time frame.

~~Note: See Athletic Training Rules Policy for athletes.~~

- c. After the examination by a medical professional for the purpose of diagnosing whether the pupil is under the influence of alcohol and/or other drugs, the pupil may be referred for an:

- (1) Evaluation by the Child Study Team to determine a pupil's eligibility for special education and/or related services when the pupil has been identified as potentially educationally handicapped;
- (2) Assessment by individuals who are certified by the New Jersey State Board of Examiners as substance awareness coordinators or by individuals who are appropriately certified by the New Jersey State Board of Examiners and trained in alcohol and other drug abuse prevention; and/or

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- a. 1st offense – **5-10 days** ~~Alternative Educational Placement/~~
External/Internal suspension
- 2nd offense – **10 days** ~~Alternative Educational Placement/ External~~
Suspension; External Suspension until
Superintendent’s review and/or Board of
Education hearing to consider expulsion
- ~~3rd and subsequent offenses~~ ~~External Suspension until Superintendent’s~~
~~review and/or Board of Education hearing to~~
~~consider expulsion.~~

~~After every offense all pupils found to be positive must have an evaluation by a licensed medical facility or professional and follow the recommendation of said agency before re-entering school.~~

- b. Will lose the privilege to participate in school activities, including, but not limited to clubs, sports, field trips, dances, proms.

- 1st offense **Up to ± 2 months suspension from competition**
- 2nd offense ~~2 months suspension~~ **Suspension until Superintendent’s review and/or Board of Education hearing to consider expulsion from all activities for the remainder of the pupil’s enrollment at Randolph High School**
- ~~3rd offense and/or~~
~~Subsequent offenses~~ ~~Suspension until Superintendent’s review and/or Board of Education hearing to consider expulsion from all activities for the remainder of the pupil’s enrollment at Randolph High School~~

External suspensions are included in time frame.

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Note: see Athletic Training Rules Policy for athletes.

~~C.~~ Possession of Drug Paraphernalia

- ~~1.~~ Any pupil who possesses drug related paraphernalia in school, on the school grounds or at school sponsored functions is in violation of school policy. The Principal will notify the parent(s) and/or legal guardian(s) of the violation immediately.
- ~~2.~~ Any pupil found to be in possession of drug related paraphernalia may be suspended based on the type of paraphernalia and quantity involved.
- ~~3.~~ The Principal shall notify the Superintendent of the incident and the action taken. In addition, the Board of Education may take further action based on recommendations from the administration, provided however, that before any such action the pupil and/or the parent(s) and/or legal guardian(s) are given an opportunity to be heard before the Board.

~~D.~~ C. Sale or Distribution of Drugs on School Property

- ~~3.~~ 1. The parent(s) and/or legal guardian(s) will be apprised that the Principal will inform the local police department of the pupil's activity. In addition, the Board of Education may take further action, provided however, that before any such action is taken the pupil and/or the parent(s) and/or legal guardian(s) are given an opportunity to be heard before the Board.
- ~~4.~~ 2. When the school Principal or any staff member has reasonable cause to believe that a pupil is selling or distributing drugs on school property, the Principal shall inform the pupil of the basis of the belief. Also, the pupil shall be advised of the school's intention to inform the pupil's parent(s) and/or legal guardian(s) as soon as possible of this suspected activity.
- ~~2.~~ 3. The Principal, in the presence of a teaching staff member, may conduct a search of the pupil's locker or of a pupil's person if the Principal suspects illegal drugs, alcohol, or toxic chemical compounds are contained in the locker or on the pupil.
4. Any pupil found selling or distributing drugs on school property will be suspended as follows:

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All offenses ranging from ~~one-day~~ suspension to expulsion and police involvement.

- ~~E. D.~~ Non-pupils on the school grounds under the influence of drugs or certain toxic chemical compounds.

Any teaching staff member or other employee who believes that a non-Randolph pupil on school property is under the influence of drugs or certain toxic chemical compounds shall report the same to the Principal of the school who in turn shall immediately report the incident to the Randolph Police Department for investigation.

- ~~F E.~~ Evaluation services for pupils who are affected by substance abuse.

1. All substance abuse offenses shall require the involvement of a district Substance Awareness Coordinator.
2. Upon completion of treatment, further assessment can be made by the ~~Pupil Assistance Committee~~ **Intervention and Referral Services (I&RS) Team** regarding the extent of the effect of the pupil's substance use or dependency on his/her educational performance and program. Recommendations by the ~~Pupil Assistance Committee~~ **Intervention and Referral Services (I&RS) Team** may be made for additional medical and/or educational testing.

- ~~G- F.~~ Treatment services for pupils who are affected by substance abuse.

1. All pupils will be instructed about substance abuse as part of the health curriculum. Pupils who have identified substance abuse problems will be included in sessions conducted by the Substance Awareness Coordinator.
2. Pupils and/or parent(s) and/or legal guardian(s) will be provided with the names of local or county agencies that will assist them in dealing with substance abuse dependency, as well as names of appropriate rehabilitation programs.
3. Counseling services will be provided to pupils by support personnel such as a substance awareness coordinator, ~~Pupil Assistance Committee~~ **Intervention and Referral Services (I&RS) Team**, and guidance counselors.
4. Liaison will be maintained with the rehabilitation center by school personnel regarding the enrolled pupil. Counseling will be provided to pupils who are discharged or who participate in part-time rehabilitation programs.

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5. Pupils who have been identified as being involved with, in possession of, distribution of, under the influence of controlled dangerous substance, or in possession of drug paraphernalia will be required to participate in a Board approved program designed to improve pupil decision making and substance avoidance.
6. Refusal to participate in a district - approved substance abuse treatment program will result in referral to the Superintendent for appropriate placement.

~~H. G.~~ Annual review of district's substance abuse policy.

The annual review of the district's substance abuse policy will be completed no later than the end of June of the preceding school year. The final report and recommendations for revision will then be presented to the Policy Committee and the Board of Education for consideration and approval. The following groups and individuals may have input into the annual review process:

1. Administrators, guidance counselors, student assistance counselors, school resource officers, School Physician/Medical Inspector.
2. Pupil government representatives and the pupil representative seated on the Board of Education.
3. Appropriate community agencies.

~~I. H.~~ Dissemination procedures for substance abuse policy and procedures.

The Substance Abuse Policy and Procedures shall be distributed on an annual basis to staff, pupils, and parent(s) and/or legal guardian(s) through ~~printed materials~~ **electronic distribution** and on the website. ~~The policy will be mailed to the Middle School and High School pupils prior to the beginning of school in September.~~

~~J. I.~~ Violence, vandalism and substance abuse incident report.

1. Each substance abuse incident will be reported immediately by the respective Building Principal to the Superintendent of Schools.
2. At the end of each school year, the Superintendent of Schools will review and compile all data necessary to properly complete the Violence, Vandalism, and Substance Abuse Incident Report. This report will be reviewed by the Board of Education and then be sent to the county and State authorities.

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~~K.~~ J. Legal Compliance

1. The district will comply with all legal requirements such as the Drug Free School Zones Act.
2. The district will provide for compliance with the confidentiality requirements established in federal regulations found at 42CFR Part 2.

K. Pupil Curriculum Standards

1. Randolph Township Schools serving Kindergarten through grade six shall incorporate into its curriculum, at each grade level, alcohol and other drug education, including tobacco and anabolic steroids, appropriate for the pupil's age and maturity, in accordance with Department of Education Chemical Health Guidelines as outlined in the district health curriculum.
2. Randolph Township Schools serving grades seven through twelve shall incorporate into its curriculum, at each grade level, a minimum of ten clock hours per school year of alcohol and other drug education, including tobacco and anabolic steroids. These requirements are outlined in the district health curriculum.

L. Parental Education

Parent(s) and/or legal guardian(s) are provided with substance awareness education programs throughout the school year.

N.J.S.A. 18A:40A-1 et seq.; 18A:40A-7.1 et seq.
N.J.A.C. 6A:16-4.1 et seq.

Adopted: 16 March 2005
Revised: 17 August 2005; 19 July 2006; 14 April 2008