

# REGULATION

# RANDOLPH BOARD OF EDUCATION

PROGRAM  
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Curriculum Adoption

## R 2220 CURRICULUM AND COURSE ADOPTION

### A. Curriculum Adoption

1. The curriculum for each subject area will be created by the department supervisor, in consultation with appropriate faculty, and recommended to the Superintendent or designee. The Board of Education must approve all curriculum.

### B. Curriculum Adoption Procedure

1. The district will review each curriculum at least once each five-year period. As part of the five-year curriculum cycle, supervisors will meet with their subject-area staff to develop, edit, and create the curriculum.
2. The curriculum will be presented to the ~~assistant superintendent~~ **Superintendent or designee** for review
3. The ~~assistant superintendent~~ **Superintendent or designee** will place the curriculum on the Board of Education Committee agenda for review and the supervisor will present the curriculum to the Committee.
4. The education committee will place the curriculum on the full Board of Education agenda for approval.
5. The approved curriculum will be posted on the district website.

### A. Course Adoption Procedure

1. All new course proposals will be forwarded to the Curriculum Forum during the months of September through December. The Forum will only consider courses presented during these four months for implementation the following school year.
2. New courses meeting the approval of the Curriculum Forum will be forwarded to the Education Committee of the Board of Education. The courses being presented will be reviewed by the Committee at their regularly scheduled meeting.
3. The Board of Education will consider approving new courses for the subsequent school year at their work session and business meetings.
4. Once adopted, the new course(s) will be included in the budget for the subsequent school year.

Adopted: 15 January 2013

Revised:

