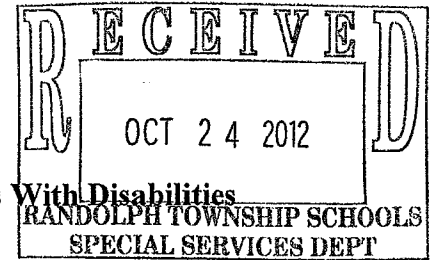


New Jersey Department of Education
Office of Special Education
Contract for Conducting Post-School Outcomes Survey of Students With Disabilities
Cohort 1: 2010-2011 Student Exiters
June 1, 2012 to September 30, 2012
District: Randolph Township



Purpose:

In compliance with the Individuals with Disabilities Education Act (IDEA) 2004, all New Jersey districts must conduct a post-school outcomes survey of students with disabilities who have exited school within a designated year. The New Jersey Department of Education, Office of Special Education (NJOSSE) must report the results to the United States Department of Education, Office of Special Education Programs. Your district has been identified to participate in the survey of students with disabilities who left school during the 2010-2011 school year. Students to be surveyed include students who graduated, aged out (age 21), dropped out (ages 14 and above) or moved and are not known to be continuing.

Contract Terms:

Your district is eligible to receive reimbursement, as needed, from the New Jersey Department of Education, Office of Special Education for documented allowable expenses to complete the Post-School Outcomes Survey for **special education students who exited school during the 2010-2011 school year. Reimbursement is contingent upon completion of data collection requirements specified in this contract.**

Your district has reported 70 students with disabilities who exited school during this period. Based on this number of student exiters and the rate of completed surveys, your district is eligible to receive financial support not to exceed the maximum amounts specified below in this contract. These funds are to be used for the sole purpose of conducting the Post-School Outcomes Study. Actual compensation will be provided based on documented allowable expenditures required to complete this survey, completion of the data collection requirements and response rates.

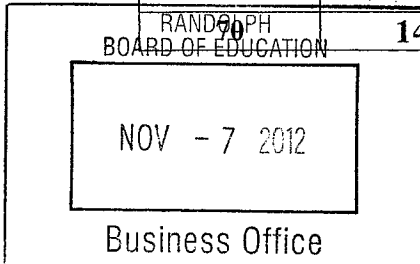
Funding Support:

Your district is eligible to receive funding on a reimbursement basis as follows:

- For completion of the Demographic Profile (Part I)** on all exiting students with disabilities and completion of the Post School Outcome Survey (Part II), your district is eligible to receive up to a maximum amount of \$1400 in foundational assistance for allowable expenditures.
- In addition to the foundational assistance**, your district is eligible to receive **supplemental funding** according to the **rate of completed surveys (both Parts I and II) returned**, up to a maximum amount as follows:

Maximum Funding Levels

# Exiters	Foundational \$	Supplemental \$ ≥60%	Supplemental \$ ≥65%	Supplemental \$ ≥70%	Supplemental \$ ≥90%
RANDOLPH BOARD OF EDUCATION	1400	700	1400	2800	4200



**New Jersey Department of Education
Office of Special Education
Contract for Conducting Post-School Outcomes Survey of Students With Disabilities
Cohort 1: 2010-2011 Student Exiters**

Data Collection Activities:

In order to receive funding support, your district must do the following:

- Verify the **number of exiters** prior to conducting the survey using the **Data Verification Form**.
- Return the signed contract by September 1, 2012** to Bob Haugh at the address specified below.
- Collect information for all student exiters using the Post-School Data Collection Protocol provided by NJOSE. The survey protocol has two parts: Part I: Student Demographic Profile and Part II: The Post-School Outcome Survey.
- All surveys must be **legible and include**:
 - o District name and identification number
 - o Student survey number (3 digit number)
- Complete the **Student Demographic Profile (Part I) for all exiting students**.
- Conduct interviews to complete the **Post-School Outcome Survey (Part II)** for as many exiters as possible.
- Return all surveys in **one mailing** by September 30, 2012.
- Return an invoice (Attachment A) **along with the surveys**. The invoice must be accompanied by **supporting documentation of allowable expenditures**, for example: timesheets or logs to justify salary costs beyond the school day for after school, weekend or summer work; phone logs or bills; and photocopy bill or log. Districts should retain a copy of this documentation for audit purposes.

Allowable Costs: The following represent those costs associated with conducting the **Post School Outcomes Study** for which the LEA may claim expenses in accordance with the maximum amount identified in this contract:

- Personnel – salary costs for conducting the study - for after hours, weekend or summer work.
- Telephone
- Photocopying or other duplication expenses
- Office Supplies (i.e. envelopes, paper);
- Travel to interview students (reimbursement @ .31 per mile)
- Postage

Non-Allowable Costs:

- Equipment
- Furniture

Upon receipt of the **completed surveys** satisfying the criteria specified in this contract and **an invoice** specifying **all allowable expenditures with accompanying documentation**, districts will receive payment. The terms of this contract include adherence to Attachments B-1 and B-2, Grant Terms and Conditions. The New Jersey Department of Education reserves the right to conduct an audit of the expenditures claimed by the LEA.

**New Jersey Department of Education
Office of Special Education
Contract for Conducting Post-School Outcomes Survey of Students With Disabilities
Cohort 1: 2010-2011 Student Exiters**

- Return all surveys and budget detail to NJOSE in one mailing no later than September 30, 2012.

**To: Bob Haugh
New Jersey Department of Education
Office of Special Education
Post Office Box 500
Trenton, New Jersey 08625-0500**

For the District of: Randolph Township Tax ID #: _____

Superintendent

Date: _____

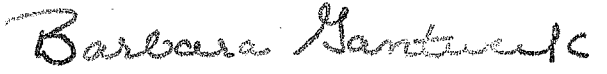
Business Administrator

Date: _____

Director of Special Education

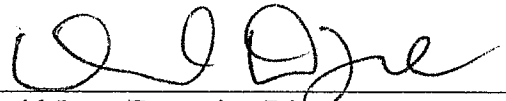
Date: _____

For the New Jersey Department of Education:



Barbara Gantwerk, Assistant Commissioner
Division of Student and Field Services

Date: 8-7-12



David Joye, Executive Director
Office of State Budget & Accounting and Grants Management
New Jersey State Department of Education

Date: 8/24/12

INVOICE

State Performance Plan Indicator #14
 Post School Outcome Study - Cohort 1
 Student Exiters 2010-2011

New Jersey Department of Education
 Office of Special Education
 P.O. Box 500
 Trenton, NJ 08625-0500

District: Randolph Township

Tax ID # _____

I certify that all goods and services have been furnished or rendered and that no bonus has been given or received on account of said document.

 Director of Special Education

 Date

For the Period: May 1, 2012 through September 30, 2012

Invoice Date: _____

Description: Specify all expenditures and **attach documentation** supporting the use of funds to complete the Post School Outcomes Study for **Students With Disabilities Exiting School during 2010-2011**

Expenditures	Details of Expenditures	Amount Due
Personnel: (Salaries) Identify staff by position and name; specify tasks completed; specify hourly rate times number of hours and dates; identify as <u>overtime</u> . (Attach staff logs or timesheets to invoice.)		
	Personnel Subtotal	\$
Telephone: (attach log or bills)		
	Telephone Subtotal	\$
Photocopying Cost: (specify # of pages and cost per page)		
	Photocopying Subtotal	\$

INVOICE

State Performance Plan Indicator #14
Post School Outcome Study – Cohort V
Student Exiters 2009-2010

New Jersey Department of Education
Office of Special Education Programs
P.O. Box 500
Trenton, NJ 08625-0500

Office Supplies Cost: (i.e. envelopes, paper - specify # of items and cost per item)	
	\$
Supplies Subtotal	
Postage Cost: (specify # of mailings and cost per mailing)	
Postage Subtotal	
Travel to conduct student interviews: (Attach a log indicating the name of the staff person; date of each trip; for each trip- student ID#, # miles x .31 per mile).	
Travel @ .31 per mile	
Subtotal	
Total This Invoice	\$